

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, FEBRUARY 07, 2018**

A_G_E_N_D_A

Meeting to be held at **7:30 p.m.** in the **Stevens Creek Office Center,
Suite 100, 20863 Stevens Creek Boulevard,** Cupertino, California.

1. ROLL CALL:

2. MINUTES:

- A. APPROVAL OF THE MINUTES OF JANUARY 17, 2018
- B. APPROVED MINUTES OF JANUARY 03, 2018

3. PERSONAL PRESENTATIONS:

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA. SPEAKERS ARE LIMITED TO THREE (3) MINUTES.

ALL STATEMENTS REQUIRING A RESPONSE WILL BE REFERRED TO STAFF FOR FURTHER ACTION. IN MOST CASES, STATE LAW WILL PROHIBIT THE BOARD FROM MAKING ANY DECISIONS WITH RESPECT TO A MATTER NOT LISTED ON THE AGENDA.

4. CORRESPONDENCE

- A. CASSE - GENERAL MEETING FEBRUARY 27, 2018 - UNION SANITARY DISTRICT

5. MEETINGS:

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD FEBRUARY 08, 2018

6. REPORTS:

- A. CITY OF CUPERTINO JUNIPERO SERRA TRAIL PROJECT - TAC MEETING #2 HELD JANUARY 31, 2018
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD FEBRUARY 05, 2018
- C. CSRMA PRE-CASA CONFERENCE RISK MANAGEMENT TRAINING SEMINAR HELD JANUARY 24, 2018, FROM 7:30AM TO 12PM IN PALM SPRINGS, CA
- D. CASA WINTER CONFERENCE HELD JANUARY 24-26, 2018 IN PALM SPRINGS, CA
 - 1. ROUNDTABLE SERIES
 - 2. CSRMA BOARD OF DIRECTORS MEETING
 - 3. ATTORNEYS COMMITTEE MEETING
 - 4. OTHER CONFERENCE SESSIONS

7. UNFINISHED BUSINESS:

- A. CHANGE MEETING TIME

8. NEW BUSINESS:

- A. DRAFT MASTER PLAN 10 YEAR CIP REPORT
- B. SMART COVER ANNUAL RENEWAL
- C. PURCHASE OF 2 PUMPS – FORUM 1 AND FLORENCE PUMP STATIONS
- D. SEWER LATERAL REPAIR CLAIM – 11177 PALOS VERDES DRIVE

9. STAFF REPORT:

NONE

10. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One Case

11. ADJOURNMENT:

**CUPERTINO SANITARY DISTRICT
MEETING/EVENT SCHEDULE**

FEBRUARY 2018

- 02/05: TAC Meeting
- 02/07: 1st Regular Meeting
- 02/08: TPAC Meeting
- 02/21: 2nd Regular Meeting

FEBRUARY 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 TAC	6	7 1 st Regular Meeting	8 TPAC	9	10
11	12	13	14	15	16	17
18	19	20	21 2 nd Regular Meeting	22	23	24
25	26	27	28			

MARCH 2018

- 03/05: TAC & SCCSDA Meetings
- 03/07: 1st Regular Meeting
- 03/08: TPAC Meeting
- 03/21: 2nd Regular Meeting

MARCH 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 TAC SCCSDA	6	7 1 st Regular Meeting	8 TPAC	9	10
11	12	13	14	15	16	17
18	19	20	21 2 nd Regular Meeting	22	23	24
25	26	27	28	29	30	31

APRIL 2018

- 04/04: 1st Regular Meeting
- 04/09: TAC Meeting
- 04/12: TPAC Meeting
- 04/18: 2nd Regular Meeting

APRIL 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 1 st Regular Meeting	5	6	7
8	9 TAC	10	11	12 TPAC	13	14
15	16	17	18 2 nd Regular Meeting	19	20	21
22	23	24	25	26	27	28
29	30					

SANITARY BOARD MEETING WEDNESDAY, JANUARY 17, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:27 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Patrick S. Kwok, William A. Bosworth, Angela S. Chen, Taghi S. Saadati, and John M. Gatto.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

MINUTES & BILLS:

On a motion by Director seconded by Director Saadati, by a vote of 5-0-0, the Minutes of Wednesday, January 03, 2018 were approved.

By consensus, the Approved Minutes of December 20, 2017 were Noted & to be Filed.

The Board reviewed the financials. Director Chen compared and requested definition of “emergency” expenditures for Able Underground, Roto-Rooter, and Mark Thomas. Manager Tanaka responded and satisfied her question. The Board discussed Crystal reports and engineering services, and asked if there will be a revised budget. Staff will provide a budget update with next financial packet. On a motion by Director Chen seconded by Director Saadati, by a vote of 5-0-0 the payment of Bills for the month of December were approved as written.

The Directors submitted their January 2018 timesheets to Staff.

PERSONAL PRESENTATIONS:

There were none.

CORRESPONDENCE:

The Board discussed USA North 811 notice of Cost Increases and Upcoming Changes.

The Board discussed the City of San Jose FY16-17 Adjustments for RWF O&M and CIP.

MEETINGS:

Deputy Manager Porter, and Directors Saadati and Kwok plan to attend the CSRMA Pre-CASA Conference Risk Management Seminar to be held January 24, 2018 in Palm Springs, CA.

Board members Bosworth, Kwok, Saadati, and Gatto plan to attend the CASA Winter Conference to be held January 24-26, 2018 in Palm Springs, CA.

Manager Tanaka or Deputy Manager Porter plan to attend the City of Cupertino Junipero Serra Trail Project - TAC Meeting #2 to be held January 31, 2018 at Cupertino City Hall.

REPORTS:

Manager Tanaka reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held January 09, 2018.

Director Gatto reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held January 11, 2018.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

Manager Tanaka elaborated on Memo to the Board: Calabazas Creek/Tantau Ave Sanitary Sewer Rehabilitation CIP. After brief discussion, on a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Resolution No. 1301, Accepting Completion of Calabazas Creek / Tantau Avenue Sanitary Sewer Rehabilitation Project was approved.

The Board reviewed SSMP Annual Audit Report. There was no reportable action.

The Board discussed Board meeting start time. The Board discussed the following: rarely are there visitors at the District meetings, other public agencies start their Board meetings between 5:00 p.m. and 6:00 p.m. The Board proposed 7:00 p.m. meeting start time. Staff is to review Operations Code to determine steps needed to make change at next regular meeting.

The Board discussed the CWEA California Fog Workshop. on a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0, Board approved attendance for one staff member.

STAFF REPORTS:

Deputy Manager Porter provided the Monthly Maintenance Report.

CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 8:33 p.m. in accordance with government code section 54956.9(d)4 to discuss anticipated litigation. President Gatto adjourned the closed session and the regular meeting was called to order at 9:02 p.m.

There was no reportable action.

ADJOURNMENT:

On a motion properly made and seconded, at 9:04 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

SANITARY BOARD MEETING
WEDNESDAY, JANUARY 03, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:29 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: William A. Bosworth, John M. Gatto, Patrick S. Kwok, Angela S. Chen, and Taghi S. Saadati.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

MINUTES & BILLS:

On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, the Minutes of Wednesday, December 20, 2017 were approved.

By consensus, the Approved Minutes of December 06, 2017 were Noted & to be Filed as amended.

PERSONAL PRESENTATIONS:

There were none.

CORRESPONDENCE:

- A. The Board reviewed CSRMA Notice of Intent to Amend Bylaws. The Board discussed District's involvement as a member in one program with Board seat on authority.
- B. District Manager Tanaka reported a Public Records Act Request from Fair Contracting Corporation, requesting District's contractor payroll records.

MEETINGS:

- A. Manager Tanaka and Deputy Manager Porter will attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held January 09, 2018.
- B. Director Gatto will attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held January 11, 2018.
- C. The Board finalized itinerary for CSRMA Pre-CASA Conference Risk Management Seminar to be held January 24, 2018 in Palm Springs, CA.
- D. The Board finalized itinerary for CASA Winter Conference to be held January 24-26, 2018.

REPORTS:

There were none.

UNFINISHED BUSINESS:

- A. Capital Project Workshop: Manager Tanaka conducted a Capital Project Prioritization workshop for the Board. Besides the staff's 10-year capital project prioritization list, Manager Tanaka explained that the list does not include projects to be funded by developers in the future and projects that are not critical, but need to be revisited in 4 to 6 years' timeframe. Director Bosworth commented that the prioritization works out well as far as reviewing and setting the annual budgets moving forward and the staff's prioritization list is appropriate, giving priority to most critical needed projects first. Director Kwok asked if the cost estimates are current or escalated. Manager Tanaka responded that the cost estimates are current and have not been escalated. Based on this workshop, staff will prepare draft Ten-Year Capital Project Report to be presented to the Board for approval.

NEW BUSINESS:

There was none.

STAFF REPORTS:

- A. Manager Tanaka reported on the status of Calabazas/Tantau Construction Project. The construction portion of the project is complete and staff will agendize for completion/acceptance of the project for the next board meeting.

CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 8:48 p.m. in accordance with government code section 54956.9(d)4 to discuss anticipated litigation. President Bosworth adjourned the closed session and the regular meeting was called to order at 8:55 p.m.

There was no reportable action.

ADJOURNMENT:

On a motion properly made and seconded, at 8:56 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

Frankie Martinez

From: Schalansky, Amber <schalanskya@sacsewer.com>
Sent: Wednesday, January 31, 2018 5:23 PM
To: Al Swithenbank; ALEX BENAVIDEZ (abenavidez@centralsan.org); Alex Truitt; Andrew Cital; Upton, Andy (SASD Standby DL); Ann Sasaki (asasaki@centralsan.org); Arturo Alvarez; Bailey, Gary; Barry Berggren; Benjamin Porter; Brian Conyers; Brian Ragland (Brian.ragland@surfcity-hb.org); Carlson, Roy; Chris Bracco; Clark, Rosemary; Coleman, Nicole; Craig Locke; Crowder, William; Dan Mount; Daniel Pruden; Dave Fortune; Dave Hix; David Steele; Denise Gray (denise.gray@stocktonca.gov); Dennis Lambert; Dobson, Christoph; Dorien Mc Elroy ; Doyle, Matt; Ed Oyama; Emmett Bradshaw; Eric Nielsen; Eric Sundale; Erin Davis; Farsheed Farhang; Frank Quach; Frankel, Andrew; Frankie Martinez; Gary Meeker; Goss, Claudia; Green, Kim; Greg Buletti; Holm, Jan; Hough, John; Jack Cooke; James Cabral; James Schofield (jamess@unionsanitary.ca.gov); Jason Marks; Jason Mitchell; Jay Kleinheinz; Jeffrey Telmo; Jennifer Rojas; John Gonzalez; Jose Zepeda; Justin Ferron; Justin Waples; Katie Roberts; Kelvin Hatchett; Ken Merkle (Ken.Merkle@stocktonca.gov); Ken Taylor; Kenneth J. Glotzbach; 'Kyle Ericson'; Lance Chi; Lee Murray; Lenny Rather; Loren Little; Lunde, Clarence; Mark Chamberlin ; Mark Esquer; Michael O'Connell ; Mike Conner; Mike Niccum; Morris, James P; Moses Arroyo; Nham, Katie; Nick Becker; Patrick Sheilds; Patton, Kenneth; Paul Seitz; Ray Trevino; Rebecca Lane; Rich Czapkay; Richard Tanaka; Rick Riedl; Robert Englent; Robert Potter; Robert Simonich; Roy Tilly; Sam Rose; Sami Ghossain; Schalansky, Amber; Schroeder, Patrick; Scott Ottmar; Smith-Cortez, Shelly; Stan Griffith; Stefanie Ruiz; Steve Gunn; Steve Sauter (Steve@centralsan.org); Stuart Patteson; Swinney, Jennifer; Tai Tseng; Terrell Powell; Tim Lloyd; Todd Eising; Tom Watkins; Tommy Douglas; Tyree Jackson; Vaughn Fleischbein; Vince Ayon; Zachary Meyer (zmeyer@bakersfieldcity.us)
Subject: CASSE: Don't Forget to Register! General Meeting February 27, 2018 - Union Sanitary District
Attachments: USD Parking.pdf



Hosted By: Union Sanitary District

When: Tuesday, February 27, 2018 9:00 am to 3:00 pm

Where: 5072 Benson Road, Union City, CA 94587

Cost: Free – Lunch Provided

RSVP: February 20, 2018

Agenda

Hot topics for the February meeting include:

- Pump Stations - Roundtable discussion
 - Emergency Response Plans – resources, equipment, and best practices
 - Maintenance program adjustments based on NFPA requirements
- Cleaning Practices for Large Diameter Pipe – Presentation and roundtable discussion
- General Survey Update

Registration

Contact Amber Schalansky, provide your agency name and contact information of staff attending by **February 20, 2018**

- **E-mail:** schalanskya@sacsewer.com

- Phone: 916-876-6096

Travel Information

Transportation to and from the Oakland will be provided. ***Please provide arrival and departure information when registering.***

EMAIL DISCLAIMER:

This email and any attachments thereto may contain private, confidential, and privileged material for the sole use of the intended recipient. Any review, copying, or distribution of this email (or any attachments thereto) by other than the intended recipient is strictly prohibited.

If you are not the intended recipient, please contact the sender immediately and permanently delete the original and any copies of this email and any attachments thereto.



Event
Parking Area



Memo

Item 8A

To: Board of Directors
From: Richard Tanaka, District Manager-Engineer
Date: February 07, 2018
Re: Draft Master Plan 10 Year CIP Report

Status Update:

Draft Master Plan has been prepared. This is a workshop meeting to review the draft master plan.

Recommendations:

Review, incorporate comments and bring back to the Board for adoption/approval of the District Master Plan

Attachments:

- 1) Draft Master Plan Report



Memo

Item 8B

To: Board of Directors
From: Richard Tanaka, District Manager-Engineer
Date: February 07, 2018
Re: Annual Renewal For Smartcover Systems

Background:

Cupertino Sanitary District has utilized SmartCover Systems (SCS) and its software to monitor and maintain the cleaning of the District's sewer system since 2008???. SmartCover systems is a web-based smart technology that provides real-time remote sewer overflow monitoring via a reliable satellite communications system. Smart Covers are installed in manholes that are located near creeks or other sensitive areas where a sewer spill would be detrimental to the public health or the environment.

Annual maintenance budget includes this annual service contract with SCS. This maintenance includes on site testing of our software program, satellite connectivity, online maintenance, PowerPack warranty, and extended part warranty. There are thirty-three (33) SmartCover units installed throughout the Cupertino Sanitary District. Last year, our annual maintenance total cost for the thirty-eight (38) SmartCover units we had at the time was \$37,544.00. This year the annual maintenance cost renewal is reduced since we only have thirty-three (33) units. The reduction of 5 units are no longer warranted since we have either repaired PACP 5 rated sections and have increased maintenance frequency from CCTV investigations.

Below are the benefits of utilizing SmartCover Systems (SCS) throughout the District:

- Reduction of cleaning frequency and District expenses
- SSO monitoring and prevention
- Optimized cleaning and operational savings
- Real-time CSO (Combined Sewer Overflow) monitoring and reporting
- I & I detection

The total annual maintenance cost for SmartCover Systems (SCS) is \$31,760.00. Staff recommends that the District renew this annual maintenance service.

Board Consideration/Action:

Cupertino Sanitary District Board of Directors authorize and approve the renewal annual maintenance service with SCS in the amount of \$31,760.00.

Attachment:

- Quote No. 2106

SmartCover Systems, Inc.
 2067 Wineridge Pl Suite E
 Escondido, CA 92029
 Phone: 760-291-1980
 Fax: 760-291-1982



Hadronex, Inc. dba SmartCover® Systems™

Remit PO to orders@smartcoversystems.com or
 return this quote signed with PO number.

Annual Renewal Quotation

Bill To:
Cupertino Sanitary District Stevens Creek Office Center 20863 Stevens Creek Blvd Suite 100 Cupertino, CA 95014

Date	P.O. No.	Quote Number
12/19/2017		2106

Item	Description	Qty	Rate	Total
ASM-SC1R	Period Covered: 3/31/2018 -3/31/2019 Renewal: SmartLevel™ – ONE Year service. REQUIRED for system to function. Timing options: 5 min measurement, 5 or 10 min recording and 1 hour transmission.	33	364.00	12,012.00
PW-5C1R	Renewal: Power Warranty: Annual payment. 12 month protection.	33	199.00	6,567.00
EW-SC1R	Renewal: SmartLevel® System™ Warranty- ONE Year. Covers all systems parts except PowerPack™- PARTS ONLY.	33	399.00	13,167.00
	949 SIN# 949 SC 304731			
	948 ID 006 St Joseph School Pkg Lot			
	947 ID 078 Salem Pump Station			
	946 ID 093 Back of Somerset Prk near Esmt 81			
	945 ID 083 Forum 2 Pump Station			
	944 ID 049 backyard of 10594 Creston Dr			
	943 ID 084 Forum 1 Pump Station			
	942 ID 087 Country Club Pump Station			
	941 ID 003 Prospect Rd at Parker Ranch Ct			
	940 ID 082 Homestead Rd bet Pump Stations			
	938 ID 056 N Stelling at Greenleaf			
	937 ID 060 Festival Dr at Regnard Creek			
	936 ID 017 Byrne Ave and Almaden Ave			
	935 ID 090 Saratoga Sunnyvale Rd in sidewalk			

We appreciate your business!

Sales Tax (9.0%)

Total

Signature for Approval

SmartCover Systems, Inc.
 2067 Wineridge Pl Suite E
 Escondido, CA 92029
 Phone: 760-291-1980
 Fax: 760-291-1982



Hadronex, Inc. dba SmartCover® Systems™

Remit PO to orders@smartcoversystems.com or
 return this quote signed with PO number.

Annual Renewal Quotation

Bill To:
Cupertino Sanitary District Stevens Creek Office Center 20863 Stevens Creek Blvd Suite 100 Cupertino, CA 95014

Date	P.O. No.	Quote Number
12/19/2017		2106

Item	Description	Qty	Rate	Total
934	ID 075 Scenic Blvd near Stockmeir Ct			
933	ID 020 East Estates Dr near Clifford Dr			
932	ID 011 Ritanna Crt to Esmt 12			
930	ID 010 Homestead Rd and Lucky Oak St			
929	ID 061 Fallenleaf Ln from DeAnza Blvd			
928	ID 350 Bubbs Rd bet Regnart and Terrace			
926	ID 071 NE corner of house 22241 McClellan			
925	SIN# 925 SC 303440			
924	ID 062 Rollingdell Dr from DeAnza Blvd			
923	ID 089 N Foothill Blvd near Cupertino Rd			
922	ID 005 Bollinger Rd near Westlynn Way			
920	ID 019 Greenleaf Drive			
919	ID 080 Oakcrest Pump Station			
918	ID 074 Shadygrove Dr and Ferngrove Dr			
917	ID 088 Chiquita Ct Pump Station			
916	ID 014 Esmt 57 13000 Paramount beh house			
915	ID 050 BlackberryFarm golf maint yard			
914	ID 077 Serra St Pump Station			
912	ID 007 Merritt Dr and N Portal Ave			

We appreciate your business!

Signature for Approval _____

Sales Tax (9.0%)	
Total	\$31,746.00



Memo

Item 8C

To: Board of Directors

From: Richard Tanaka, District Manager-Engineer

Date: February 07, 2018

Re: Purchase of two pumps for Forum 1 and Florence Pump Stations

Summary:

There are 17 pump stations throughout the Cupertino Sanitary District that are observed and inspected on a weekly basis. Once a year, SHAPE Incorporated performs a thorough inspection of all seventeen pump stations and all their respective appurtenances ranging from the hatches of the wetwell to the electrical cables of the pumps.

SHAPE found defects that required attention for pumps at Forum #1 and Florence pump stations. The pumps were taken offsite by SHAPE and inspected at their facilities. The defects are listed in the respective quotes which are part of the attached work orders. SHAPE provided costs for repairing the defects as well as the cost for new replacement pumps. The quoted price for the pump repairs for Forum #1 is \$9,008.00 while the new replacement pump is \$10,875.00. Similarly, the quoted price for the repairs for the pump at Florence is \$9,788.00 while the new replacement pump is quoted at \$10,125.00. These quoted prices do not include sales tax.

Recommendations:

Staff recommends purchasing both replacement pumps rather than opting for the pump repairs for Forum #1 and Florence pump stations. In addition, a spare pump (5 HP) is recommended to be purchased as redundancy and to provide reliable backup pumps. The total price is \$27,890.

Attachments:

- 1) Work Order #18-000133 for Form Pump Station #1
- 2) Work Order #18-000134 for Florence Pump Station

W/O # 18-000133
 # Equipment



QUOTATION

PLEASANTON

5115-A Johnson Drive
 Pleasanton, CA 94588
 Phone (925) 485-9720
 Fax (925) 485-6085

STOCKTON

119-2 Val Dervin Parkway
 Stockton, CA 95206
 Phone (209) 234-5909
 Fax (209) 234-5913

TO: Cupertino SD
 Forum #1 PS, Pump #1

BID DATE: 11/28/17
QUOTE #: 097472
JOB: 3127 Rebuild/Replacement
LOCATION: Cupertino, CA

ATTN: Tony Soares

PHONE: (408) 761-5875
FAX:

Email: TSoares@markthomas.com

**WE ARE PLEASED TO QUOTE
 SUBJECT TO CONDITIONS PRINTED ON THE BACK HEREOF,
 THESE CONDITIONS MAY BE CHANGED ONLY BY A WRITTEN
 STATEMENT SIGNED BY AN OFFICER OF SHAPE, INCORPORATED.**

F.O.B. DESTINATION
 F.F.A.

QTY	ITEM	UNIT PRICE	TOTAL
1	Rebuild NP3127.090-2764 489-4, 10/230/3 NO FLS SN: 0970154 Inspection found power cable is swollen. Impeller and volute are worn. Oil found in motor housing behind termination cover due to upper seal failure. Lead through swollen from oil in motor housing.		
1	Parts needed: repair kit (includes seals, bearing and o-rings), grommet, 50ft sub cab cable, square washers, impeller kit, and volute.		
1	Estimated Labor 7 hours @ \$100.00/hr		
	Parts Total:		\$9,011.00
	Labor, Haz Mat and Prep:		\$777.00
	Rebuild Total:		\$9,788.00
			Plus Tax
1	Replacement Pump Option: NP3127.070 489-4, 10HP-230-3-60 FM Motor, 4" discharge, Hard Iron adaptive impeller with insert, 50' power cable. <i>Lead time: 10 weeks.</i>		\$10,125.00
			Plus Tax ✓
	NOTES:		
	1 Price includes freight.		
	2. Price does not include taxes.		
	3. Price does not include: installation, equipment unloading, guide bars, pipe, valves, conduit, anchor bolts, or any other items not listed.		
	4. Estimated delivery of equipment: Rebuild 3 weeks.		
	5. See 2nd page for SHAPE, Inc. Terms and Conditions of Sale.		
	Accepted As Purchase Order		
	Authorized Signature/Printed Name		Date

SHAPE INC.

 Company Name PO/Job#
 Jessica Tabch jtabch@shapecal.com

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATURE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDING OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

NOTE: ITEMS NOT SPECIFIED ON THIS QUOTATION ARE NOT INCLUDED IN OUR PRICE AND ARE TO BE SUPPLIED BY OTHERS. PRICES ARE FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE.
 Rev. 08/03
SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.



QUOTATION
Page 1 of 2

SHAPE, INC. - CONDITIONS OF SALE – Page 2 of 2

Interest of 1% per month will be charged on all past due accounts.

No retention will be allowed.

Terms: Net 30 days on approval of credit.

Prices: Firm for a period of 30 days from quote date.

This quotation is based on the quantity and description on the material shown in the quotation. We do not guarantee quantities, types, or arrangements of equipment listed – the correct takeoff is the responsibility of the contractor or customer.

We do not guarantee acceptance or approval of the equipment listed in this quotation since the selection and sizing of this equipment is, to the best of our knowledge, the equipment specified of as nearly equal as possible with the equipment listed.

The price stated in this proposal is for immediate acceptance.

Any sales or other tax not specifically mentioned in this proposal, applicable to the sale of any equipment or material listed herein which may become effective before the date of the final shipment, is to be added to the price quote herein.

All equipment shall remain the personal property of SHAPE, INC. until all payments have been made in cash, and the giving and accepting of drafts, notes, and/or trade acceptances to evidence the payments due shall not constitute or be construed as payment so as to pass title until said drafts, notes and/or trade acceptances are paid in full in cash.

If shipment is postponed at the request of the purchaser after manufacturer has been commenced, payment will be due on notice from us that the equipment is ready for shipment. Pro rata payments shall be made for partial shipments.

We make every effort to ship on dates promised, and to maintain production schedules consistent therewith, but we are not liable for claims of damage or any other expense due to failure to meet the scheduled shipping date.

We guarantee that the equipment herein described will, when properly erected and operated in accordance with our instructions, perform the work for which it is sold.

We will assume no responsibility or expense for repairs made on the apparatus when done outside our factory without our written authority.

We do not guarantee prime movers, starting equipment, electrical apparatus, or materials not manufactured by us, same being covered by guarantees of their respective manufacturers.

We guarantee this equipment for one year from date of shipment against defects of workmanship or material, and will furnish F.O.B. our factory ant parts proven defective. We assume no liability for corrosion or fouling of the equipment by any foreign material that may be deposited.

It is expressly understood we are not responsible for and will not be held liable for damage and/or injury caused to buildings, contents, products, or persons by reason of the installation of any of our products.

SHAPE INC.

Jessica Tabch jtabch@shapecal.com

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATURE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDDING OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

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Rev. 08/03

SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.



QUOTATION

If attorney's fees and costs must be incurred to enforce the condition of sale (whether or not legal action is instituted), the prevailing party shall be entitled to recover reasonable attorney's fees and costs.

SHAPE INC.

Jessica Tabch jtabch@shapecal.com

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Rev. 08/03

SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.

W/O # 18-000134
Equipment.



QUOTATION

PLEASANTON

5115-A Johnson Drive
Pleasanton, CA 94588
Phone (925) 485-9720
Fax (925) 485-6085

STOCKTON

119-2 Val Dervin Parkway
Stockton, CA 95206
Phone (209) 234-5909
Fax (209) 234-5913

TO: Cupertino SD
Florence Dry Pit #2 Pump

BID DATE: 11/10/17
QUOTE #: 097466Rev1
JOB: 3127 Rebuild/Replacement
LOCATION: Cupertino, CA

ATTN: Tony Soares

PHONE: (408) 761-5875
FAX:

Email: TSoares@markthomas.com

WE ARE PLEASED TO QUOTE
SUBJECT TO CONDITIONS PRINTED ON THE BACK HEREOF,
THESE CONDITIONS MAY BE CHANGED ONLY BY A WRITTEN
STATEMENT SIGNED BY AN OFFICER OF SHAPE, INCORPORATED.

- F.O.B. DESTINATION
- F.F.A.

QTY	ITEM	UNIT PRICE	TOTAL
1	Rebuild NT3127.090-1911 489-4, 7.4/230/3 No FLS SN: 0420146 Inspection found power cable cracked all the way through at cable entry. Lower seal failed allowing water to mix in with the oil. Seal failed due to normal wear/age. Need to change generation-one volute in order to install a new wear plate.		
1	Parts needed: repair kit (includes seals, bearing and o-rings), grommets, 10ft sub cab cable, volute, square washers and impeller kit.		
1	Estimated Labor 9 hours @ \$100.00/hr		
	Parts Total:		\$8,031.00
	Labor, Haz Mat and Prep:		\$977.00
	Rebuild Total:		\$9,008.00
			Plus Tax
1	Replacement Pump Option: NT3127.070 487-4, 10HP-230V-3PH-60 FM Motor, Hard Iron Adaptive Impeller & Insert, 50' power cable. <i>Lead Time: 10 weeks.</i>		\$10,875.00
			Plus Tax
	NOTES: 1 Price includes freight. 2. Price does not include taxes. 3. Price does not include: installation, equipment unloading, guide bars, pipe, valves, conduit, anchor bolts, or any other items not listed. 4. Estimated delivery of equipment: 3 weeks. 5. See 2nd page for SHAPE, Inc. Terms and Conditions of Sale.	Accepted As Purchase Order Authorized Signature/Printed Name	Date

SHAPE INC.

Jessica Tabch jtabch@shapecal.com **Company Name**

PO/Job#

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATURE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDING OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

NOTE: ITEMS NOT SPECIFIED ON THIS QUOTATION ARE NOT INCLUDED IN OUR PRICE AND ARE TO BE SUPPLIED BY OTHERS. PRICES ARE FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE.
Rev. 08/03
SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.



QUOTATION

Page 1 of 2

SHAPE, INC. - CONDITIONS OF SALE – Page 2 of 2

Interest of 1% per month will be charged on all past due accounts.

No retention will be allowed.

Terms: Net 30 days on approval of credit.

Prices: Firm for a period of 30 days from quote date.

This quotation is based on the quantity and description on the material shown in the quotation. We do not guarantee quantities, types, or arrangements of equipment listed – the correct takeoff is the responsibility of the contractor or customer.

We do not guarantee acceptance or approval of the equipment listed in this quotation since the selection and sizing of this equipment is, to the best of our knowledge, the equipment specified of as nearly equal as possible with the equipment listed.

The price stated in this proposal is for immediate acceptance.

Any sales or other tax not specifically mentioned in this proposal, applicable to the sale of any equipment or material listed herein which may become effective before the date of the final shipment, is to be added to the price quote herein.

All equipment shall remain the personal property of SHAPE, INC. until all payments have been made in cash, and the giving and accepting of drafts, notes, and/or trade acceptances to evidence the payments due shall not constitute or be construed as payment so as to pass title until said drafts, notes and/or trade acceptances are paid in full in cash.

If shipment is postponed at the request of the purchaser after manufacturer has been commenced, payment will be due on notice from us that the equipment is ready for shipment. Pro rata payments shall be made for partial shipments.

We make every effort to ship on dates promised, and to maintain production schedules consistent therewith, but we are not liable for claims of damage or any other expense due to failure to meet the scheduled shipping date.

We guarantee that the equipment herein described will, when properly erected and operated in accordance with our instructions, perform the work for which it is sold.

We will assume no responsibility or expense for repairs made on the apparatus when done outside our factory without our written authority.

We do not guarantee prime movers, starting equipment, electrical apparatus, or materials not manufactured by us, same being covered by guarantees of their respective manufacturers.

We guarantee this equipment for one year from date of shipment against defects of workmanship or material, and will furnish F.O.B. our factory ant parts proven defective. We assume no liability for corrosion or fouling of the equipment by any foreign material that may be deposited.

It is expressly understood we are not responsible for and will not be held liable for damage and/or injury caused to buildings, contents, products, or persons by reason of the installation of any of our products.

SHAPE INC.

Jessica Tabch jtabch@shapecal.com

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Rev. 08/03

SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.



QUOTATION

If attorney's fees and costs must be incurred to enforce the condition of sale (whether or not legal action is instituted), the prevailing party shall be entitled to recover reasonable attorney's fees and costs.

SHAPE INC.

Jessica Tabch jtabch@shapecal.com

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Rev. 08/03

SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.



Memo

Item 8D

To: Board of Directors
From: Richard Tanaka, District Manager-Engineer
Date: February 07, 2018
Re: Sewer Lateral Repair Claim – 11177 Palos Verdes Drive

Background:

Jonghee Han, the property owner of 11177 Palos Verdes Drive, submitted a claim for reimbursement in the amount of \$5,763.70, which includes the cost of a new property line cleanout, concrete sidewalk repair, and 4 feet of District owned sewer lateral. The amount of reimbursement claim (\$5,763.70) is the difference between the \$10,763.70 actual invoice from Able Underground and the \$5,000 that our inspector mentioned was average cost for property line cleanouts. The homeowner was made aware that costs for property line cleanout repairs are based on the existing conditions and that they all vary in price.

This repair was a result of a lateral spill that occurred on January 3, 2018. This property is a rental property with property owner being out of town. Rental property manager agreed to have the District repair the lateral including a new cleanout.

District, under emergency category, authorized Able Underground to perform this repair. Because this repair was completed during night hours and due to physical constraints of property cleanout location, the total cost of repair by Able Underground came out to be \$10,763.70.

Recommendations:

Ordinance 117 states in section 4101 that the property line cleanout must be installed onto good pipe. Four feet of our sewer lateral was defective and had to be replaced. This defective pipe was located under the sidewalk which required extra work that the contractor had not foreseen. Ordinance 117 also states that the District will reimburse the owner sixty (60) dollars per foot of District owned sewer lateral that is replaced as part of property line cleanout installation. However, staff recognizes that the District's aging infrastructure

downstream of the cleanout and the repair of the lower sewer lateral led to homeowner to incur additional costs. These costs were increased because the lower lateral was underneath a sidewalk and required an encroachment permit.

Staff recommends a credit of \$2,726 to offset the total cost of \$10,763.70. The detail cost breakdown for \$2,726 is as follows:

Item	Unit Cost	Quantity	Item Cost
City Encroach Permit	\$700 each	1	\$700
Backfill Material	NA	1	\$118
Concrete for Sidewalk	NA	1	\$420
SDR Pipe	\$48 per foot	4 feet	\$192
Labor-hour	\$108 per hour	12 labor-hours	\$1,296
		Total	\$2,726

Property owner is agreeable to paying \$8,037.70 to Cupertino Sanitary District.


Attachments:

- 1) Claim form
- 2) Able Underground Invoice #TM-18-009



CUPERTINO SANITARY DISTRICT

CLAIM FORM

<p>A. THE NAME AND POST OFFICE ADDRESS OF CLAIMANT: Jonghee Han 1177 Palos Verdes Dr, Cupertino, CA 95014</p> <p>DAYTIME PHONE NUMBER: (408) 605-8120</p> <p>EVENING PHONE NUMBER: (408) 605-8120</p>	<p>B: THE POST OFFICE ADDRESS TO WHICH THE PERSON PRESENTING THE CLAIM DESIRES NOTICES TO BE SENT: KUN KIM (Kelly Kim) 888 Saratoga Ave #202 San Jose, CA 95129</p> <p>PHONE NUMBER: 408-605-8120</p>
<p>C. THE DATE, PLACE, AND OTHER CIRCUMSTANCES OF THE OCCURRENCE OR TRANSACTION WHICH GAVE RISE TO THE CLAIM ASSERTED:</p> <p>DATE OF OCCURRENCE: Jan 3, 2018 TIME OF OCCURRENCE: around 10am.</p> <p>PLACE OF OCCURRENCE: 1177 Palos Verdes Dr, Cupertino, CA 95014.</p> <p>CIRCUMSTANCES: <u>Address of Property</u> <u>1177 Palos Verdes Dr. Cupertino CA 95014</u> The Property had a broken Clean-Out on Jan 3 of 2018, which had to do repaired immediately in urgency. The cost had been estimated to be around \$5,000 before fix, but billed as \$10,763.70. Higher bill amount was said to be because of over-time work and additional work related with side-walk concrete. Even though this was considered, \$10,763.70 seems to be too high, and expected over-charge was not informed properly to home owner. Therefore, I'm claiming the difference of \$10,763.70 and \$5,000.00.</p>	
<p>D. A GENERAL DESCRIPTION OF THE INDEBTEDNESS, OBLIGATION, INJURY, DAMAGE OR LOSS INCURRED SO FAR AS IT MAY BE KNOWN AT THE TIME OF PRESENTATION OF THE CLAIM:</p>	
<p>E. NAME OF THE AGENCY, ENTITY OR PUBLIC EMPLOYEE(S) CAUSING THE INJURY, DAMAGE, OR LOSS, IF KNOWN:</p>	
<p>F. AMOUNT OF CLAIM: (IF LESS THAN \$10,000.00) \$ 5,763.70.</p> <p>JURISDICTION OF CLAIM: <input type="checkbox"/> SUPERIOR COURT (CLAIMS OVER \$25,000)</p> <p>BASIS OF COMPUTATION:</p>	
<p>I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT</p> <p>SIGNATURE OF CLAIMANT OR REPRESENTATIVE:  DATE: 1/23/18.</p>	

20863 STEVENS CREEK BLVD. #100, CUPERTINO, CA 95014
PH. (408) 253-7071 FAX (408) 253-5173



1020 Ruff Drive
 San Jose, California 95110
 Office (408) 377-9990
 Fax (408) 492-1008
 24 Hour Emergency Service
 (408) 398-4990

Invoice

CUSTOMER NAME
CUPERTINO SANITARY DISTRICT 20863 STEVENS CREEK BLVD. SUITE #100 CUPERTINO, CA 95014

DATE	INVOICE #
1/31/2018	TM-18-009

QUANTITY	DESCRIPTION	P.O. #	TERMS	RATE	AMOUNT
	SITE LOCATION: 1177 PALOS VERDES DR., CUPERTINO		NET 30		
	SCOPE OF WORK: EMERGENCY REPAIR				
	1/4/18				
	CUT SIDEWALK AND DIG TO REPLACE 4' OF LATERAL AND				
	INSTALL NEW CLEAN OUT, CONNECT SEWER. CLEAN AREA				
	AND DEPART			225.00	225.00
1	VIDEO			147.00	330.75
2.25	SUPERINTENDENT - (1) ONE MAN @ \$147.00 PER HOUR / PER				
	MAN			220.50	441.00
2	SUPERINTENDENT - TIME AND A HALF - (1) ONE MAN @				
	220.50 PER HOUR / PER MAN			108.00	972.00
9	LABORER - (4) FOUR MEN @ \$108.00 PER HOUR / PER MAN			162.00	1,296.00
8	LABORER - TIME AND A HALF - (4) FOUR MEN @ \$162.00 PER				
	HOUR / PER MAN			125.00	406.25
3.25	EXCAVATOR - 4 HOUR MINIMUM - \$125.00 PER HOUR			150.00	150.00
1	TRUCK - DAILY			384.33	384.33
1	MATERIALS			165.00	412.50
2.5	TRUCKING			247.50	495.00
2	TRUCKING - TIME AND A HALF			161.20	161.20
1	MATERIALS			500.00	500.00
1	DISPOSAL				
	1/5/18				
	REMOVE PLYWOOD FROM SIDEWALK, SAW CUT EXTRA				
	CONCRETE, BACKFILL LATERAL AND POUR SIDEWALK				
	BACK.				
THANK YOU FOR CHOOSING ABLE UNDERGROUND CONSTRUCTION!		TOTAL			
		PAYMENT / CREDITS			
		BALANCE DUE			

Underground Construction: Septic • Sewer • Storm • Water • Excavated & Installed **Septic Systems:** Designed • Installed • Repaired
 Pumped • Inspected **Flushing Sewer & Drain:** Line Cleaning • Rodding • Repaired • Replaced • Residential & Commercial
 Vacuum: Septic • Sewer Storm • Grease Traps/Interceptors **Hydro Flushing:** Sewer • Storm • Maintenance • Public Works • Overflow & Spill Response
 Main Line Stoppages **Pipeline Video Inspection:** Pipeline Inspection • Line Locating • Detailed Reports **Complete 24 Hr. Emergency Service**
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www.abiesewer.com • www.abledockandfence.com • www.valleyconcrete.com



1020 Ruff Drive
 San Jose, California 95110
 Office (408) 377-9990
 Fax (408) 492-1008
 24 Hour Emergency Service
 (408) 398-4990

Invoice

CUSTOMER NAME
CUPERTINO SANITARY DISTRICT 20863 STEVENS CREEK BLVD. SUITE #100 CUPERTINO, CA 95014

DATE	INVOICE #
1/31/2018	TM-18-009

P.O. #	TERMS
	NET 30

QUANTITY	DESCRIPTION	RATE	AMOUNT
6.25	SUPERINTENDENT - (1) ONE MAN @ \$147.00 PER HOUR / PER MAN	147.00	918.75
20.75	LABORER - (3) THREE MEN @ \$108.00 PER HOUR / PER MAN	108.00	2,241.00
1	SAW CUTTER - DAILY	85.00	85.00
2	TRUCK - DAILY	150.00	300.00
1	MATERIALS - SHORT LOAD	420.00	420.00
5.5	TRUCKING	165.00	907.50
1	MATERIALS	117.42	117.42
THANK YOU! INVOICED BY KIMBERLY			
THANK YOU FOR CHOOSING ABLE UNDERGROUND CONSTRUCTION!		TOTAL	\$10,763.70
		PAYMENT / CREDITS	\$0.00
		BALANCE DUE	\$10,763.70

*Underground Construction: Septic • Sewer • Storm • Water • Excavated & Installed Septic Systems: Designed • Installed • Repaired
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