

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, APRIL 18, 2018**

A_G_E_N_D_A

Meeting to be held at 7:00 p.m. in the **Stevens Creek Office Center,
Suite 100, 20863 Stevens Creek Boulevard, Cupertino, California.**

1. ROLL CALL:

2. MINUTES & BILLS:

- A. APPROVAL OF THE MINUTES OF APRIL 4, 2018
- B. AMENDED MINUTES OF MARCH 21, 2018
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENT
- D. DIRECTORS MONTHLY TIMESHEET

3. PERSONAL PRESENTATIONS:

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA. SPEAKERS ARE LIMITED TO THREE (3) MINUTES.

ALL STATEMENTS REQUIRING A RESPONSE WILL BE REFERRED TO STAFF FOR FURTHER ACTION. IN MOST CASES, STATE LAW WILL PROHIBIT THE BOARD FROM MAKING ANY DECISIONS WITH RESPECT TO A MATTER NOT LISTED ON THE AGENDA.

4. CORRESPONDENCE:

- A. INDEPENDENT SPECIAL DISTRICT MEETING

5. MEETINGS:

NONE

6. REPORTS:

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD APRIL 9, 2018
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD APRIL 12, 2018

7. UNFINISHED BUSINESS:

A. REPORT – CITY OF CUPERTINO RE: VALLCO DEVELOPMENT

8. NEW BUSINESS:

A. PURCHASE OF A LATERAL CCTV UNIT

9. STAFF REPORT:

A. MONTHLY MAINTENANCE REPORT

10. CLOSED SESSION:

A. CONFERENCE WITH LEGAL CONSEL – EXISTING LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section
54956.9: One Case

11. ADJOURNMENT:

**CUPERTINO SANITARY DISTRICT
MEETING/EVENT SCHEDULE**

APRIL 2018

- 04/04: 1st Regular Meeting
- 04/09: TAC Meeting
- 04/12: TPAC Meeting
- 04/18: 2nd Regular Meeting

APRIL 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 1 st Regular Meeting	5	6	7
8	9 TAC	10	11	12 TPAC	13	14
15	16	17	18 2 nd Regular Meeting	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2018

- 05/02: 1st Regular Meeting
- 05/07: TAC Meeting
- 05/10: TPAC Meeting
- 05/16: 2nd Regular Meeting
- 05/28: Memorial Day Holiday

MAY 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 1 st Regular Meeting	3	4	5
6	7 TAC	8	9	10 TPAC	11	12
13	14	15	16 2 nd Regular Meeting	17	18	19
20	21	22	23	24	25	26
27	28 HOLIDAY	29	30	31		

JUNE 2018

- 06/04: SCCSDA Meeting
- 06/06: 1st Regular Meeting
- 06/11: TAC Meeting
- 06/14: TPAC Meeting
- 06/20: 2nd Regular Meeting

JUNE 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 SCCSDA	5	6 1 st Regular Meeting	7	8	9
10	11 TAC	12	13	14 TPAC	15	16
17	18	19	20 2 nd Regular Meeting	21	22	23
24	25	26	27	28	29	30

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

1. ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Patrick S. Kwok, William A. Bosworth, Angela S. Chen, Taghi S. Saadati, and John M. Gatto.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

2. MINUTES:

A. On a motion by Director Gatto, seconded by Saadati, by a vote of 5-0-0, the Minutes of Wednesday, March 21, 2018 were approved.

B. By consensus, the Approved Minutes of March 07, 2018 were Noted & to be Filed.

3. PERSONAL PRESENTATIONS:

There were none.

4. PUBLIC HEARING:

President Bosworth opened the public hearing on the proposed sanitary sewer service charge increase for FY 18-19 at 7:01pm. There were no guest comments. On a motion by Director Gatto, seconded by Director Kwok, the public hearing was closed at 7:02pm.

On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Ordinance No. 122, Amending Article VII, Sections 7001 through 7003, of the Cupertino Sanitary District Operations Code was approved.

On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, Resolution No. 1304, Setting Time and Place of Public Hearing on Collection of Rates and Charges was approved. The Public Hearing is set to take place on June 20, 2018 at 7:00pm.

5. CORRESPONDENCE:

There was none.

6. MEETINGS:

A. Manager Tanaka and Deputy Manager Porter both plan to attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held April 9, 2018.

B. Director Gatto plans to attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held April 12, 2018.

7. REPORTS:

A. Manager Tanaka reported on the No-Dig conference held March 24-29, 2018.

8. UNFINISHED BUSINESS:

There was none.

9. NEW BUSINESS:

A. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, the request to renew Innovyze Infocare and reimburse Mark Thomas 50% (\$3,160) for XPSWMM was approved.

B. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, the request to renew ArcGIS was approved.

C. Regional Board – Adoption of Updated SSS-WDR.

The Board and staff discussed the potential upcoming adoption of the updated SSS WDR.

10. STAFF REPORTS:

A. Deputy Manger Porter reported on New Development Proposals

B. Deputy Manger Porter reported on updating Arc/GIS and Lucity data.

11. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 8:01 p.m. in accordance with government code section 54956.9(d)4 to discuss pending litigation. President Bosworth adjourned the closed session and the regular meeting was called to order at 8:25 p.m.

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:

(Subdivision (a) of Section 54956.9)

Name of case: County Sanitation District 2-3, West Valley Sanitation District, Burbank Sanitary District, Cupertino Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive

Notifications of action taken during closed session on existing litigation as provided in Government Code section 54957.1 only encompasses situations where a decision is made to intervene in existing litigation, file an amicus brief, or announce a settlement.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:26 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

SANITARY BOARD MEETING
WEDNESDAY, MARCH 21, 2018
AMENDED

The Sanitary Board of the Cupertino Sanitary District convened this date at 6:58 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Patrick S. Kwok, William A. Bosworth, Angela S. Chen, Taghi S. Saadati and John M. Gatto.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

MINUTES & BILLS:

- A. The Board reviewed the Minutes of March 7, 2018. On a motion by Director Gatto seconded by Director Saadati, by a vote of 4-0-1, the Minutes of Wednesday, March 07, 2018 were approved. Director Kwok abstained.
- B. By consensus, the Approved Minutes of February 21, 2018 were Noted & to be Filed.
- C. The Board reviewed the financials. On a motion by Director Chen, seconded by Director Saadati, by a vote of 5-0-0, the payment of Bills for the month of February were approved as written.
- D. The Directors submitted their March 2018 timesheets to Staff.

PERSONAL PRESENTATIONS:

There were none.

CORRESPONDENCE:

There was none.

MEETINGS:

There were none.

REPORTS:

- A. Director Gatto reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held March 08, 2018.

UNFINISHED BUSINESS:

- A. Staff confirmed filing of Form 700. All Board members have completed filing.
- B. The Board reviewed request for partial payment of CCTV software annual subscription. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, the Board approved a reimbursement amount of \$4,277 (50%) to Mark Thomas.

NEW BUSINESS:

- A. All Board members submitted Form 470 for filing.
- B. The Board reviewed Staff's request to attend the CWEA Annual Conference to be held April 17-20, 2018 in Sacramento, Ca. Director Kwok expressed his interest in attending as well. On a motion by Director Gatto, seconded by President Bosworth, by a vote of 5-0-0, the Board approved a budget of \$1,500 for Staff and Director Kwok to attend the conference.

STAFF REPORTS:

- A. Deputy District Manager Porter reported on the Monthly Maintenance Report.

CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 7:20 p.m. in accordance with government code section 54956.9(d)4 to discuss anticipated litigation. President Bosworth adjourned the closed session and the regular meeting was called to order at 7:43 p.m.

By unanimous vote, the Board approved initiation of litigation against the City of San Jose and the City of Santa Clara regarding the Master Agreement for the San-Jose-Santa Clara wastewater treatment plant.

ADJOURNMENT:

On a motion properly made and seconded, at 7:46 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

**CUPERTINO SANITARY DISTRICT
WARRANTS PAYABLE - APRIL 18, 2018**

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$ 2,882.03	ADP	Directors' Salary	
18369	M&O	\$ 258,422.69	Mark Thomas & Company, Inc.	Capital Outlay-Sewer Const.	774.60
				Plan Checking & Insp.	8,438.71
				Management Svcs	38,994.00
				Engineering Svcs	74,949.24
				Emergency	2,149.49
				Repairs & Maintenance	131,927.96
				Utilities	776.35
				Office Expense	400.00
				Operating Supplies	12.34
18370	M&O	\$ 1,042.78	Dooley Insurance Services	Insurance - Group Life & Dental	
18371	M&O	\$ 151.80	Bay Area News Group	Printing & Publication (Public Hearing 4/4/18)	
18372	M&O	\$ 11,036.25	Shape Inc.	Capital Outlay - Equipment	
18373	M&O	\$ 73.36	City of Santa Clara - Utilities	Utilities	
18374	M&O	\$ 3,344.84	PG&E	Utilities	
18375	M&O	\$ 3,877,781.00	City of San Jose	T.P. Capital Outlay	113,405.00
				T.P. Capital Outlay	2,371,598.00
				T.P. O&M	1,392,778.00
18376	M&O	\$ 180.00	CWEA	Repairs & Maintenance	
18377	M&O	\$ 230.00	Signa Mechanical	Repairs & Maintenance	
18378	M&O	\$ 135.00	Jose Silva Gardening Service	Repairs & Maintenance	
18379	M&O	\$ 157.93	Home Depot Credit Services	Repairs & Maintenance	
18380	M&O	\$ 1,565.89	Teledyne Instruments	Repairs & Maintenance	
18381	M&O	\$ 52,712.55	Able Underground Construction	Repairs & Maintenance	52,712.55
18382	M&O	\$ 31,549.32	Roto-Rooter	Repairs & Maintenance	30,885.28
				Emergency	664.04
18383	M&O	\$ 3,823.75	Atkinson Farasyn, LP	Legal (District Counsel)	
TOTAL		\$ 4,245,089.19			

EMERGENCY DETAILS:

Able - No emergencies for the month of March

Roto-Rooter - Four emergencies for the month of March

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH MARCH 2018
(9th Month of Operations - 75% into FY Operations)
 FISCAL YEAR: July 1, 2017 to June 30, 2018

EXPENSE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Expenses	Amount Payable	Total To Date Expenses	Remaining Balance	% Expended To Date	Comments
OPERATING EXPENSES								
Directors Fees	41030	\$40,000	\$20,593.21	\$2,882.03	\$23,475.24	\$16,524.76	58.7%	Under budget
Gasoline, Oil & Fuel	41060	\$3,000	\$1,387.09	\$0.00	\$1,387.09	\$1,612.91	46.2%	None this month; Prior expenses were fuel at flow monitoring station
Insurance	41070	\$125,000	\$121,515.98	\$1,042.78	\$122,558.76	\$2,441.24	98.0%	Directors' Insurance. Will be over budget.
Memberships	41080	\$28,000	\$20,918.11	\$0.00	\$20,918.11	\$7,081.89	74.7%	None this month
Office Expense	41090	\$6,000	\$5,009.19	\$400.00	\$5,409.19	\$990.81	90.2%	Board Room Rent. Other Offices incurred. Will be over budget.
Operating Supplies	41100	\$3,000	\$185.60	\$12.34	\$197.94	\$2,802.06	6.6%	Employee ID/Badge
Contractual Services:								
Outfall Maintenance	41113	\$190,000	\$301,019.89	\$0.00	\$301,019.89	(\$111,019.89)	158.4%	Paid to Santa Clara \$254,484 (last 5 FY) and \$46,536 to SJ
Treatment Plant O&M	41114	\$5,571,000	\$4,178,334.00	\$1,392,778.00	\$5,571,112.00	(\$112.00)	100.0%	FY17-18 4th Qtr Billing
Professional Services:								
Management Services	41121	\$500,000	\$289,032.13	\$38,994.00	\$328,026.13	\$171,973.87	65.6%	On Target
Engineering Services	41122	\$600,000	\$732,982.73	\$74,949.24	\$807,931.97	(\$207,931.97)	134.7%	Increased effort for FOG and for enhancements to GIS and Lucity. Budget reduced this FY to match last FY.
Plan Ckg. & Insp.	41123	\$140,000	\$60,214.67	\$6,438.71	\$66,653.38	\$71,346.62	49.0%	Under Budget
Legal District Counsel	41124	\$60,000	\$17,223.99	\$3,823.75	\$21,047.74	\$38,952.26	35.1%	Billing through April 12, 2018
Legal (Outside Counsel)	41124	\$200,000	\$31,368.75	\$0.00	\$31,368.75	\$168,631.25	15.7%	None this month
Audit	41125	\$11,000	\$10,775.00	\$0.00	\$10,775.00	\$225.00	98.0%	Final: Patel & Associates, LLP
Printing & Publications	41130	\$30,000	\$7,909.86	\$151.80	\$8,061.66	\$21,938.34	26.9%	Public Hearing
Repairs & Maintenance	41150	\$3,200,000	\$1,828,678.73	\$217,794.61	\$2,046,473.34	\$1,153,526.66	64.0%	On Target
Travel & Meetings	41170	\$25,000	\$23,080.56	\$0.00	\$23,080.56	\$1,919.44	92.3%	None this month
Utilities	41190	\$60,000	\$38,373.99	\$4,194.55	\$42,568.54	\$17,431.46	70.9%	On Target
Refunds & Reimbursements:								
Miscellaneous	41201	\$10,000	\$8,876.00	\$0.00	\$8,876.00	\$1,124.00	88.8%	None this month
Connection Fees	41202	\$7,000	\$250.00	\$0.00	\$250.00	\$6,750.00	3.6%	None this month
Checking & Inspection	41203	\$5,000	\$0.00	\$0.00	\$0.00	\$5,000.00	0.0%	None to Date
Emergency Funds	48000	\$250,000	\$89,607.72	\$2,813.53	\$91,415.25	\$158,584.75	36.6%	Four emergencies this month
Consolidated Election	48001	\$5,000	0.00	\$0.00	\$0.00	\$5,000.00	0.0%	None to Date
TOTAL OPERATING EXPENSES		\$11,069,000	\$7,786,531.20	\$1,748,275.34	\$9,534,806.54	\$1,529,193.46	86.1%	
CAPITAL EXPENSES								
Sewer Construction	46041	\$1,600,000	\$1,761,814.53	\$774.60	\$1,762,589.13	(\$162,589.13)	110.2%	Calabazas Construction CIP Project
T.P. & Outfall Capital Improvements	46042	\$7,220,000	\$5,525,196.82	\$2,485,003.00	\$8,010,199.82	(\$790,199.82)	110.9%	FY17-18 4th Qtr Billing and paid \$511,343 to Santa Clara (last 5 FY) for Outfall Capital
Equipment	46043	\$150,000	\$28,055.51	\$11,036.25	\$39,091.76	\$110,908.24	26.1%	Pump replacement for Florence Dry Pit, #2 Pump
Replacement Fund	46044	\$300,000	\$0.00	\$0.00	\$0.00	\$300,000.00		Replacement Fund to be recorded in June 2018-Current Balance \$2,400,000
TOTAL CAPITAL EXPENSES		\$9,270,000	\$7,315,066.86	\$2,496,813.85	\$9,811,880.71	(\$541,880.71)	105.8%	
TOTAL EXPENSES		\$20,339,000	\$15,101,598.06	\$4,245,089.19	\$19,346,687.25	\$992,312.75	95.1%	Over budget due to payment to Santa Clara and increased engineering as noted.

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH MARCH 2018
 (9th Month of Operations - 75% into FY Operations)

FISCAL YEAR: July 1, 2017 to June 30, 2018

REVENUE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts	Total Amount Received	%		Comments
						Remaining Balance to Collect	Earned To Date	
OPERATING								
Service Charges	31010							
Handbilling		\$391,562.00	\$364,864.36	\$17,961.13	\$382,825.49	\$8,736.51	97.8%	One payment received this month
Tax Roll		\$13,831,326.00	\$8,058,573.44	\$0.00	\$8,058,573.44	\$5,772,752.56	58.3%	None this month; First payment received last month
Permit Fees	31020	\$30,000.00	\$16,969.05	\$10,949.54	\$27,918.59	\$2,081.41	93.1%	23 payments received this month; 72 payments received to date
Acresage	31031	\$15,000.00	\$2,856.00	\$0.00	\$2,856.00	\$12,144.00	19.0%	None this month; One Payment to date
Front Footage	31032	\$20,000.00	\$8,896.40	\$2,393.00	\$11,289.40	\$8,710.60	56.4%	One payment received this month; Two payments received to date
Additional Dwelling	31033	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0.0%	None to Date
Additional Density	31034	\$200,000.00	\$858.24	\$0.00	\$858.24	\$199,141.76	0.4%	None this month; One payment to date
Checking & Inspection Fees	31040	\$160,000.00	\$62,321.11	\$6,300.00	\$68,621.11	\$91,378.89	42.9%	23 Pmts. received this month; 158 total payments received to date
Annexation	32010	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to Date
Interest	32050	\$160,000.00	\$121,670.50	\$12,981.97	\$134,652.47	\$25,347.53	84.2%	This month for FY18 Q2 final
City of San Jose Credit(s)	32091	\$990,000.00	\$2,088,766.00	\$0.00	\$2,088,766.00	(\$1,098,766.00)	211.0%	None this month
Refunds/Reimbursements - Misc.	32091	\$10,000.00	\$21,475.80	\$8,037.70	\$29,513.50	(\$19,513.50)	295.1%	Reimbursement for Repair Cost - 11177 Palos Verdes Dr.
Lateral Construction	32093	\$15,000.00	\$3,200.00	\$0.00	\$3,200.00	\$11,800.00	21.3%	None this month; One Payment to date
Mann Drive	32094	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Completed; Close out next fiscal year
TOTAL OPERATING REVENUE		\$15,905,388.00	\$10,750,450.90	\$58,623.34	\$10,809,074.24	\$5,096,313.76	67.96%	
Revenue Transfer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
TOTAL REVENUE		\$15,905,388.00	\$10,750,450.90	\$58,623.34	\$10,809,074.24	\$5,096,313.76	67.96%	

CASH ACCOUNT SUMMARY

Date	Description	Balance	Replacement Fund	Net Cash
June 30, 2017	Ending Balance	\$ 22,464,574.90	\$ 2,100,000.00	\$ 20,364,574.90
July 31, 2017	Ending Balance	\$ 19,612,816.78	\$ 2,400,000.00	\$ 17,212,816.78
August 31, 2017	Ending Balance	\$ 18,915,222.26	\$ 2,400,000.00	\$ 16,515,222.26
September 30, 2017	Ending Balance	\$ 17,659,566.60	\$ 2,400,000.00	\$ 15,259,566.60
October 31, 2017	Ending Balance	\$ 11,730,749.16	\$ 2,400,000.00	\$ 9,330,749.16
November 30, 2017	Ending Balance	\$ 11,376,774.29	\$ 2,400,000.00	\$ 8,976,774.29
December 31, 2017	Ending Balance	\$ 10,931,524.80	\$ 2,400,000.00	\$ 8,531,524.80
January 31, 2018	Ending Balance	\$ 16,733,499.04	\$ 2,400,000.00	\$ 14,333,499.04
February 28, 2018	Ending Balance	\$ 18,466,964.45	\$ 2,400,000.00	\$ 16,066,964.45



April 10, 2018

TO: INDEPENDENT SPECIAL DISTRICT BOARD MEMBERS, MANAGERS / CLERKS
For Distribution to All Members of the District Board

FROM: NEELIMA PALACHERLA, LAFCO EXECUTIVE OFFICER

RE: NOTICE OF INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE MEETING
Countywide Redevelopment Agency (RDA) Oversight Board Representatives Selection

The Executive Officer of the Local Agency Formation Commission of Santa Clara County (LAFCO) will convene a meeting of the Independent Special District Selection Committee (ISDSC).

ISDSC Meeting Date: Thursday, May 10, 2018

Time: 10:00 AM

Location: Santa Clara Valley Water District Boardroom
5700 Almaden Expressway
San Jose

The purpose of the ISDSC meeting is to select two representatives – one primary, and one alternate, to serve on the Countywide Redevelopment Agency Oversight Board.

This memorandum provides formal notice of the ISDSC meeting and provides information on the process for selecting the special district representatives.

COUNTYWIDE RDA OVERSIGHT BOARD

As part of the dissolution of redevelopment agencies (RDAs), oversight boards were established for each of the redevelopment successor agencies charged with winding down the affairs of the former RDAs. In September 2015, Governor Brown signed SB 107, a bill which required the consolidation of RDA oversight boards for each former RDA, which have been operational since early 2016. SB 107 mandated the consolidation of these boards by July 1, 2018, with a single new countywide board in each county. In Santa Clara County, the existing oversight boards will be consolidated into a Countywide Oversight Board. The law further directs that LAFCO convene the ISDSC in each county to appoint special district representatives to the new board. Alternates will also be appointed. **Should the ISDSC fail to appoint special district representatives by July 15, 2018, the Governor is empowered to make the appointments.**

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COMMISSIONERS: Sequoia Hall, Sergio Jimenez, Rob Rennie, John L. Varela, Mike Wasserman, Susan Vicklund Wilson, Ken Yeager
 ALTERNATE COMMISSIONERS: Sylvia Arenas, Cindy Chavez, Yoriko Kishimoto, Russ Melton, Terry Trumbull
 EXECUTIVE OFFICER: Neelima Palacherla

The California Association of Local Agency Formation Commissions (CALAFCO) and the California Special Districts Association (CSDA) jointly issued a report titled "Countywide RDA Oversight Board Special District Appointments," dated September 27, 2016, and an addendum of FAQ dated February 12, 2018, to provide additional guidance on the appointment process. These documents are available on the LAFCO website at this [link](#).

ISDSC MEMBERSHIP AND MEETING

The ISDSC membership is comprised of presiding officers of the following 17 independent special districts in Santa Clara County:

1. Aldercroft Heights County Water District
2. Burbank Sanitary District
3. Cupertino Sanitary District
4. El Camino Healthcare District
5. Guadalupe Coyote Resource Conservation District
6. Lake Canyon Community Services District
7. Lion's Gate Community Services District
8. Loma Prieta Resource Conservation District
9. Midpeninsula Regional Open Space District
10. Purissima Hills Water District
11. Rancho Rinconada Recreation and Park District
12. San Martin County Water District
13. Santa Clara Valley Open Space Authority
14. Santa Clara Valley Water District
15. Saratoga Cemetery District
16. Saratoga Fire Protection District
17. South Santa Clara Valley Memorial District

If the presiding officer of an independent special district is unable to attend the ISDSC meeting, the legislative body of the district may appoint one of its members to attend and vote in the presiding officer's place. District managers or other district staff members may not vote.

ISDSC members representing a majority of the independent special districts (i.e., nine districts) shall constitute a quorum. The ISDSC shall not conduct its business without a quorum of its membership.

Specifically, the ISDSC will select a primary representative and an alternate representative, in the event the primary representative is unable to attend a meeting of the Countywide RDA Oversight Board.

The agenda for the ISDSC meeting is attached.

PROCESS FOR SELECTION OF SPECIAL DISTRICT REPRESENTATIVES TO SERVE ON THE COUNTYWIDE RDA OVERSIGHT BOARD

At the May 10, 2018 ISDSC meeting, any member of an independent special district governing board may submit nominations for the two positions. The nominees need not be special district board members. Each nominee will be given an opportunity to make a brief statement. A ballot will be provided to the members of the ISDSC (i.e., to each presiding officer or voting delegate of independent special districts) present at the meeting. Each member of the ISDSC is entitled to one vote.

If only one nomination is received for a position, that nominee is selected. If more than one nomination is received, the nominee who receives the majority of the votes cast is selected. If no nominee receives a majority of the votes cast, a run-off election between the two nominees who receive the greatest number of votes is held. After votes are tallied, the results will be announced.

Each of the appointees shall serve at the pleasure of the ISDSC, there is no statutory provision for a length of term.

Attached for your information, are distribution rates and amounts that each special district receives in Santa Clara County.

FOR MORE INFORMATION

If you have any questions about this process please contact me as soon as possible at neelima.palacherla@ceo.sccgov.org or at (408) 993-4713.

ATTACHMENTS

Agenda for the May 10, 2018 ISDSC meeting

Distribution Rates and Amounts for Special Districts in Santa Clara County

**INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC) MEETING
Countywide RDA Oversight Board Representative Selection**

**Thursday, May 10, 2018
10:00 AM**

**Santa Clara Valley Water District Boardroom
5700 Almaden Expressway, San Jose**

AGENDA

1. Roll Call and Establish Quorum
2. Overview of Role of Countywide RDA Oversight Board Members
3. Overview of Selection Process for Representatives on Countywide RDA Oversight Board
4. Selection of One Primary Representative
 - a. Call for nominations
 - b. Candidate statements (5 minutes max.)
 - c. Vote for primary representative
 - d. Count ballots
 - e. Announce results
5. Selection of One Alternate Representative
 - a. Call for nominations
 - b. Candidate statements (5 minutes max.)
 - c. Vote for alternate representative
 - d. Count ballots
 - e. Announce results
6. Next Steps
7. Adjourn

FY 2017-18 Distribution Rates

FY17-18 Special District Residual Factors							
	Campbell SA	Los Gatos SA	Milpitas SA	Morgan Hill SA	San Jose SA	Santa Clara SA	Sunnyvale SA
Santa Clara County Library			2.56%	2.63%			
Bay Area Air Quality Management District	0.25%	0.34%	0.18%	0.19%	0.25%	0.31%	0.21%
Central Fire Protection District		23.97%					
Midpeninsula Regional Open Space District		1.35%					1.74%
Guadalupe Coyote Resource Conservation District		0.00%			0.00%		
Loma Prieta Resource Conservation District				0.04%			
El Camino Hospital						0.00%	1.98%
Santa Clara Parking District No.122						0.03%	
Santa Clara Bridge District No.01						0.02%	
Santa Clara Valley Water District	1.98%	3.51%	2.47%	3.28%	2.75%	2.80%	1.89%

Amounts Received in FY 2016-17

FY16-17 Special District Residual								
	Campbell SA	Los Gatos	Milpitas SA	Morgan Hill SA	San Jose SA	Santa Clara	Sunnyvale SA	Total
Santa Clara County Library	-	-	883,986	364,806	-	-	-	1,248,791
Bay Area Air Quality Management District	8,345	12,642	63,742	26,305	-	139,955	23,214	274,203
Central Fire Protection District	-	918,552	-	-	-	-	-	918,552
Midpeninsula Regional Open Space District	-	55,814	-	-	-	-	195,393	251,207
Guadalupe Coyote Resource Conservation	-	5	-	-	-	-	-	5
Loma Prieta Resource Conservation District	-	-	-	4,837	-	-	-	4,837
El Camino Hospital	-	-	-	-	-	1,840	221,764	223,604
Santa Clara Parking District No.122	-	-	-	-	-	17,380	-	17,380
Santa Clara Bridge District No.01	-	-	-	-	-	10,529	-	10,529
Santa Clara Valley Water District	73,384	128,730	854,119	455,732	-	1,277,320	211,582	3,000,867

Provided by Santa Clara County



Memo

Item 8A

To: Board of Directors
From: Richard Tanaka, District Manager-Engineer
Date: April 18, 2018
Re: PURCHASE OF A LATERAL CCTV UNIT

Summary:

District personnel has been using the Rigid Lateral CCTV unit since purchased on September 21, 2011. This has been a useful tool, allowing staff to:

1. Perform lateral pipe assessment.
2. Verify the lateral clearing operations.
3. Perform video follow up after a lateral stoppage event.
4. Perform video follow up after lateral maintenance service by our contractor.
5. Perform video follow up of 6"- 8" mains after a mainline SSO event.
6. Perform location of existing lateral wye locations that cannot be located with non-rigid cameras.

The information obtained from the CCTV inspections has proven valuable in determining maintenance frequency, prioritization of repairs/replacements, and has increased efficiency in location of existing laterals.

The rigid camera has performed well but has required consistent maintenance resulting from continued use that causes it to be out of service for a week or more. Staff feels that the purchase of another lateral CCTV unit will help to improve the operations and maintenance of District laterals by serving as a second/backup camera so that staff are appropriately equipped at all times. We have obtained two quotes, one from VIVAX Metrotech, and the other from Envirosight (see attachment) for a similar CCTV unit setup.

Recommendation:

Staff is recommending the purchase of the vCam-5 Standard System from VIVAX Metrotech based on the quote of \$10,409.50, plus the addition of a light kit, guide skid and rotate and tilt table for \$2,244.31. The total quote is \$12,653.81.

Action:

Authorize Staff to purchase new lateral CCTV unit with additions from VIVAX Metrotech totaling \$12,653.81.

Attachment:

- V-cam brochure and quotes from VIVAX Metrotech
- Envirosight quote

vCam-5 Standard System

The versatile vCam-5 inspection system is a feature rich lateral and small mainline camera at an affordable price. Available in three pushrod lengths and two user changeable camera sizes it can handle most of the day-to-day inspection jobs. Some of the standard features include five hour life, traceable pushrod, locatable sonde, daylight viewable display, full QWERTY keyboard and internal microphone. The system comes ready to use with LACP observation software.



Ordering information

Order Code	Description
VC5-C200A-D34	200 foot CP Reel, D34 1.3"/34mm Self-leveling Camera and Control Module
VC5-C400A-D34	400 foot CP Reel, D34 1.3"/34mm Self-leveling Camera and Control Module
VC5-C200A-D46	200 foot CP Reel, D46 1.8"/46mm Self-leveling Camera and Control Module
VC5-C400A-D46	400 foot CP Reel, D46 1.8"/46mm Self-leveling Camera and Control Module



**vLocCam2 and
VM-540 Sonde and
camera locators**

Popular Accessories:



Mini Reel and Cameras



Rotate and Tilt Mounting Table



Sun Shade



Camera Skids

Local vCam Dealer:

A large empty rectangular box intended for a local vCam dealer's name and contact information.

Vivax-Metrotech Corporation
 3251 Olcott Street, Santa Clara, CA 95054, USA
T/Free: 800-446-3392
Tel: 408-734-1400
 www.vivax-metrotech.com



A. Typical Applications

Component	Specification
Purpose	To inspect and provide a digital recording and images of the interior of metallic and non-metallic, pipes, drains, conduits and ducts. The most typical application is the inspection of sewer laterals, sewer mainlines and plumbing. Digital video and jpeg picture images are viewed on the control module LCD and recorded onto the internal hard drive, USB thumb drives or SD (secure digital) card.
System Components	<ul style="list-style-type: none"> • Viewing & Recording Device: vCam-5 Control Module (comes with an accessory kit, quick guide and manual) • Reels: (reels purchased with pushrod come with a insertion sleeve) Type-CP Standard Reel with pushrod options of: <ul style="list-style-type: none"> - 200ft/60m - 400ft/120m • Camera Head Options: <ul style="list-style-type: none"> ○ Type-CP Standard Reel Cameras (Type-CP reel cameras are interchangeable) <ul style="list-style-type: none"> - D34-C 1.3"/34mm Self-leveling color camera - D46-CP 1.8"/46mm Self-leveling color camera <p><i>The vCam-5 control module and Type-CP standard reel are backward compatible with previous vCamDigital and vCamModular modules.</i></p>



B. vCam-5 Control Module

Component	Specification
Dimensions	14.2"(L) x 5.91"(W) x 12.6"(H) (360mm(L) x 150mm (W) x 320mm(H))
Weight	12.1lb (5.4kg)
Power Supply	<ul style="list-style-type: none"> AC Power: 100V / 240V, AC power powers unit and charges internal batteries DC Power: 12V DC external power supply powers unit and charges internal batteries
Fuse	<ul style="list-style-type: none"> 10 Amp – 250 Volt, glass, quick blow
Internal Storage	320GB / 7200 RPM Hard Drive
External Storage	<ul style="list-style-type: none"> USB Port – Support up to 128 GB Removable USB 2.0 Drives SD Card Slot – Supports up to 32GB Removable Class 10 SD Cards
File Format	<ul style="list-style-type: none"> AVI Video JPEG Still Image Capture (704 x 480, 96 dpi)
Video Format	Automatically senses PAL or NTSC and changes format
Display	8" (20cm) Daylight Readable TFT LCD (800x600) (diagonal measurement)
Distance Counter	Approximate distance is shown (forward and backwards) in feet or meters on the LCD screen with the option to appear in still images or recorded video.*
Environmental	<ul style="list-style-type: none"> Water resistant to IP54 (IEC 60529-Light shower) (lid closed) Shock resistant (IEC 60068-2-31) (lid closed)
Temperature Range	<ul style="list-style-type: none"> Storage: -4°F to 158°F (-20°C to +70°C) Operating: 14°F to 122°F (-10°C to +50°C)
Internal Batteries	<ul style="list-style-type: none"> Internal Lithium-ion rechargeable batteries and charger (12V). 4 hour runtime when Sonde on, 6 hour when Sonde off
Mounting	Mounts directly atop Type-CP reel. Mount kit is available for previous Type-C reel.

Operator Controls

Controls	Functions
Camera LED Dimmer	Variable control on front panel to adjust brightness of camera LED
Distance Counter	Push button control on front panel to zero out distance out*
Sonde Operation	<ul style="list-style-type: none"> Push button control on front panel turns Sonde on and off. Push button glows green and Sonde icon appears on status bar on LCD when active
Microphone Operation	<ul style="list-style-type: none"> Push button control on front panel turns both internal and external microphone on and off. Push button glows red and microphone icon appears on status bar on LCD when active
Unit On/Off	<ul style="list-style-type: none"> Push button control on front panel turns unit on and off. Push button glows green and battery icon appears on status bar on LCD showing battery status and if powered by AC/DC power or internal battery power
Recording Control	<ul style="list-style-type: none"> Push button control on top panel, push to record, push second time to stop recording. Push button glows red when recording and flashing icon appears on status bar on LCD when recording
Image Capture	Push button control on top, press once and image is captured to the default storage device selected during setup. JPEG icon flashes on LCD status bar with image file name.
Video Playback control	Push button control strip on top panel for video pause, step reverse, play, step forward and stop. Icons appear on status bar to advise which function is being used.
Digital Zoom	Push button on top panel, pressing repeatedly toggles through 4 X zoom then off. When button is pressed a movable window appears on the LCD, use the left/right/up/down keys to move window and zoom in on a desired area.
On Screen Display (OSD)	Pressing keyboard F2 brings up OSD showing time, date and distance counter on bottom of screen, press to move to top of screen, pressing again turns off the OSD

Keyboard	Custom QWERTY splash proof keyboard specifically labeled function keys F1 through F12
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Sockets and Jacks	Functions
Audio and Video	Color coded industry standard RCA female sockets on left panel for video in, video and audio out
Microphone	3.5mm female industry standard socket on front panel
Media Sockets	USB 2.0 and SD (secure digital) sockets on left side panel. Supports up to 128GB USB 2.0 USB Drives and 32 GB Class 10 SD Cards
Ethernet	Industry standard RJ45 Ethernet socket on left panel for direct PC interface
AC Power	100V-240V Grounded power socket on left panel
RS232	9 Pin female D Socket on right panel for RS232 interface for CCTV survey software
Camera Test Port	4 Pin female keyed socket on right panel to test camera head picture and LED's
DC Power	12V 1 Pin male circular sock for DC power cable assembly
Reel Interconnect	9 Pin female keyed locking socket for reel interconnect cable assembly
Battery Indicators	<ul style="list-style-type: none"> Battery icon on front panel glows red while charging and turns green when fully charged. Battery icon also shows on status bar indicating if running on AC/DC power or internal batteries.

Other Options	Description
Accessories	<ul style="list-style-type: none"> Sun Shield – A device that mounts on the face of the control module to keep direct sunlight on the screen. Rotate and Tilt Table (RATT Table) – Mounts between the control module and Type-CP reel allowing to be able to tilt and rotate the control module to a comfortable viewing position. Extended length (26ft/8m) interconnect cable between the control module and reel.

Software	Functions
Video Converting and DVD Burning	Free vCam Media Central software available from download at our website. Software will convert video formats, play videos, take snapshots from playing video and burn DVD's.
Observation Mapping	Useable with various LPACP compliant software via the RS232 Port and Video In/Out.
Video Streaming	Video Streaming via Wi-fi or RJ45 socket through Internet Explorer Web Browser.
Smartphone/Tablet App	App for video streaming, image capturing and texting or emailing still images.
Operating System	The vCam-5 Control Module firmware is updateable via update files available from the local dealer or factory.

C. Type-CP Reel Assemblies

Pushrod

Component	Specification
Pushrod	Fiberglass rod surrounded by multi conductors and coax wrapped in a Kevlar braid with a high density Polyethylene jacket
Pushrod length Options	200ft (60m), 400ft (120m)
Pushrod Diameter	0.47" (12mm)
Minimum Break Strength	4000lbs (1800kg)
Bend Radius	Approximately 40 x the rods OD
Sonde Frequencies	512Hz and 640Hz. Selectable and set as default in the control module setup menu
Sonde Output/Range	5 Watt output power provided by the control module. Average maximum locatable depth approximately 12ft (4m) in cast iron pipes. Possibly more in non-metallic pipes.
Termination	<ul style="list-style-type: none"> Termination Base - Custom stainless steel hardware with white POM (a plastic) housing a Sonde coil. Filled with two part epoxy securing Kevlar braids and waterproofing.

	<ul style="list-style-type: none"> Termination Spring Assembly - Tempered steel spring, steel lanyards and detachable coiled cord.
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Type-CP Reel Assemblies

Component	Specification
Distance Counter	The encoder driver accurate to 0.33ft (0.1m) resolution*
Dimensions	28"(L) x 19.7"(W) x 35.8"(H) (710(L) x 500(W) x 910(H) mm) (without pushrod)
Weight	<ul style="list-style-type: none"> without pushrod: 31lbs (14kg) with 200ft/60M of 12mm pushrod: 53lbs (24kg) with 400ft/120M of 12mm pushrod: 75lbs (34kg)
Environmental	Water resistant to IP54
Construction	All stainless steel tubular frame with stainless hardware
Braking/Locking	Hand tightening friction brake to slow pushrod cage, Push/pull brake lever to lock cage in place
Other Options	<ul style="list-style-type: none"> Interconnect Cable - Standard 12ft (4m) long version comes with all reels, 25ft (8m) long version is available an accessory purchase. Insertion Sleeve - Used to protect pushrod from rubbing on edges at entry point. Drip Bag -An accessory attaches around the reel to catch water.

D. Camera Heads

D34-C, 1.3inch/34mm Self-Leveling Color Camera

Component	Specification
Application	Used with Type-CP Reel attached to spring, in pipe diameters from 3 to 6 inches
Horizontal Resolution	600 TVL
Active Pixels	NTSC: 768 x 492/ PAL: 752 x 582
Focus Point	12" (300mm)
Aperture / FOV	F2.0/90°
Light Sensitivity	0.5 LUX
Lighting	10,000 mcd illumination LED x 9 pcs (MilliCandela or thousandths of a candela)
Auto Upright	Cantilever self-leveling design
CCD Type	Color CCD camera assembly available in NTSC or PAL format
Camera Housing	Stainless steel
Camera Lens	Scratch resistant Sapphire
Environmental	Water resistance up to 11 BAR pressure
Temperature Range	Storage: -4°F to 158°F (-20°C to +70°C), Operating: 14°F to 122°F (-10°C to +50°C)
Dimension Installed	1.3"(Dia) x 2.2"(L) / 34mm (Dia) x 56mm (L) without skid
Total Dimensions	1.3"(Dia) x 2.9"(L) / 34mm (Dia) x 73mm (L) without skid
Weight	0.45lbs (0.205kg)
Shipping Weight	0.75lbs (0.34kg)
Warranty	1 Year
Options	Various skids and aftermarket skids

D46-CP, 1.8inch/46mm Self-Leveling Color Camera

Component	Specification
Application	Used on Type-CP Reel attached to spring, in pipe diameters from 4 to 8 inches
Horizontal Resolution	700TVL
Active Pixels	NTSC: 976x 494/ PAL: 976 x 582
Focus Point	12" (300mm)
Aperture / FOV	F2.0/90°
Light Sensitivity	0.5 LUX
Lighting	10,000mcd illumination LED x 18 pcs (MilliCandela or thousandths of a candela)
Auto Upright	Cantilever self-leveling design
CCD Type	Color CCD camera assembly available in NTSC or PAL format

Camera Housing	Stainless steel
Camera Lens	Scratch resistant Sapphire
Environmental	Water resistance up to 11 BAR pressure
Temperature Range	Storage: -4°F to 158°F (-20°C to +70°C), Operating: 14°F to 122°F (-10°C to +50°C)
Dimension Installed	1.8" (Dia) x 1.9"(L) / 46mm (Dia) x 50.5mm(L) without skid
Total Dimensions	1.8" (Dia) x 2.6"(L) / 46mm (Dia) x 68.4mm(L) without skid
Weight	0.82lbs (0.37kg)
Shipping Weight	0.93lbs (0.42kg)
Warranty	1 Year
Options	Various skids and aftermarket skids

E. Shipping Weights

Model	Dimensions and Weights
vCam-5 Control Module (with tool kit)	Dimension: 15.8"(L) x 8.7"(W) x 17.3"(H) (400(L) x 220(W) x 440(H) mm) Weight: 14.3lbs (6.5kg)
Reels without Pushrod	Dimension: 31.1"(L) x 21.3"(W) x 38.6"(H) (790(L) x 540(W) x 980(H) mm) Weight: 44.7lbs (20.3kg)
Reels with Pushrod (Reels with pushrod, camera head, insert sleeve and interconnect cable)	<ul style="list-style-type: none"> • 200ft/60m <ul style="list-style-type: none"> ○ Dimension: 31.1"(L) x 21.3"(W) x 38.6"(H) (790(L) x 540(W) x 980(H) mm) ○ Weight: 66.7lbs (30.3kg) • 400ft/120m <ul style="list-style-type: none"> ○ Dimension: 31.1"(L) x 21.3"(W) x 38.6"(H) (790(L) x 540(W) x 980(H) mm) ○ Weight: 88.7lbs (40.3kg)
Pushrod (Coiled pushrod sections with base termination (no coiled cord, lanyard or spring))	<ul style="list-style-type: none"> • 200ft/60m <ul style="list-style-type: none"> ○ Dimension: 25" (L) x 25" (W) x 6" (H) (635(L) x 635(W) x 152(H) mm) ○ Weight: 26lbs (11.8kg) • 400ft/120m <ul style="list-style-type: none"> ○ Dimension: 25" (L) x 25" (W) x 6" (H) (635(L) x 635(W) x 152(H) mm) ○ Weight: 54lbs (24.5kg)


F. Service Items

Item	Details
Camera Removal Tool	Used to remove the camera head.
Terminations	<ul style="list-style-type: none"> • Base Kit (12mm) - parts supplied to attach termination spring base and Sonde coil to push rod. • Spring Kits (12mm) - consist of coiled cord assembly, lanyard set and spring.
Service Exchange Camera Program	A limited number of 'service exchange' cameras are generally available at reduced cost provided the non-working camera is returned.
Control Module Tool Kit	A carry pouch is included with the control module to carry: <ul style="list-style-type: none"> • SD Card • USB thumb drive • Camera removal tool • AC power cord • DC power cord • 2mm and 3mm hex wrenches • Ethernet cable • Spare fuse • CD with manual and video codec
Camera Head Skids	Various plastic guide skids and range of aftermarket skids are available.
Pipe Insertion Sleeve	A plastic flexible sleeve used to protect pushrod from rubbing against sharp pipe edges.

G. Warranty

Item	Parameter
Standard Limited Warranty	Camera Heads: 1 year Reels & Pushrod: 1 year Control Module: 1 year Type-B Skide: 1 year Plastic Guide Skids: 6 months

H. Warnings

	<p>Dimensions and weight conversions are approximate (metric data is the most accurate). HDD recorder and LCD display used in this product are consumer products and models may change – Vivax-Metrotech Corporation attempts to ensure that the minimum features listed here are present in every recorder – some additional features may change from model to model. Vivax-Metrotech Corporation continues to update and improved its products – information on this data sheet may have changed or been superseded – check with your local sales representative or Vivax-Metrotech Corporation for updates.</p>
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*Contact your local distributor or service center for more detail and ordering information on aftermarket skids.

* Distance counter show on LCD should be used for an estimate. Care should always be used by actual locating the camera head with a Sonde of pipe and cable locator.

*This information is applicable to units manufactured after 1 April 2014 with a serial number greater than 10901100003.

Disclaimer: Product and accessory specification and availability information is subject to change without prior notice.

Vivax-Metrotech Corp. (Headquarter)
3251 Olcott Street, Santa Clara, CA 95054, USA

T/Free: +1-800-446-3392
 Tel: +1-408-734-1400
 Fax: +1-408-734-1415
 Email: sales@vxmt.com
 Website: www.vivax-metrotech.com

Please visit www.vxmt.com for other locations.

Instrument Technology Corporation

P.O. Box 1944
 Sebastopol, CA 95473-1944
 800-519-1998 707-793-0673

Sales Quotation

Date	Quote No.
3/12/2018	103712

1-800-519-1998 Fax 1-707-793-0675

Bill To
Cupertino Sanitary District Jason Atherton

Ship To

This quotation is valid for 30 days.

Customer Phone	Customer Fax	cell phone	Rep	P.O. No.
(408) 726-5392			Grant	

Item	Description	Ordered	U/M	Rate	Amount
vivm-VC5-C200A-D46N	vCam 5 control module 200' reel D46-C camera 1.8" diameter color self-leveling for target lines 4" - 8", 4x digital zoom, WIFI interface for digital transfer to PC, with file transfer to PC, with file access & recording controls, RS232 interface use with 3rd party observation reporting software - 8" TFT LCD display USB, SD & RJ45 ports. One touch recording. JPEG still image capture 300GB internal hard drive, built-in rechargeable batteries.	1	ea	8,750.00	8,750.00T
Freight Chg	Freight Charge			0.00	0.00
Training	Training included with purchase at your facility - No Charge			0.00	0.00

Subtotal				\$8,750.00	
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Quotation valid for 30 days from issue date.

Payment Terms:
 Cash Or Credit cards are accepted.
 Returned items are subject to a 15% restocking fee.

Sales Tax (9.0%)		\$787.50
Total		\$9,537.50

Instrument Technology Corporation

P.O. Box 1944
 Sebastopol, CA 95473-1944
 800-519-1998 707-793-0673

Sales Quotation

Date	Quote No.
3/12/2018	103713

1-800-519-1998 Fax 1-707-793-0675

Bill To
Cupertino Sanitary District Jason Atherton

Ship To

This quotation is valid for 30 days.

Customer Phone	Customer Fax	cell phone	Rep	P.O. No.
(408) 726-5392			Grant	

Item	Description	Ordered	U/M	Rate	Amount
vivm-VC5-C300A-RED-D4...	Vivax Vcam5 pipe inspection system. Vivax Metrotech vCam5 inspection system. Control Module, (CP) 300' reel (red push cable) & D46 Camera 1.8" diameter color self-leveling for target lines 2"-6", 4x digital zoom, WIFI interface for digital transfer to PC with file access and recording controls, RS232 interface use with 3rd party observation reporting software – 8" TFT LCD display, USB, SD & RJ45 ports. One touch recording, JPEG still image capture 300GB internal hard drive, built-in rechargeable batteries Includes: All stainless steel frame construction - friction & locking brakes, 4x digital zoom, WIFI interface, dc power, 5 hour battery use time between charges	1	ea	9,550.00	9,550.00T
Freight Chg	Freight Charge			0.00	0.00
Training	Training included with purchase at your facility - No Charge			0.00	0.00

Subtotal \$9,550.00

Sales Tax (9.0%) \$859.50

Total **\$10,409.50**

Quotation valid for 30 days from issue date.

Payment Terms:
 Cash Or Credit cards are accepted.
 Returned items are subject to a 15% restocking fee.

Instrument Technology Corporation

P.O. Box 1944
 Sebastopol, CA 95473-1944
 800-519-1998 707-793-0673

Sales Quotation

Date	Quote No.
3/12/2018	103714

1-800-519-1998 Fax 1-707-793-0675

Bill To
Cupertino Sanitary District Jason Atherton

Ship To

This quotation is valid for 30 days.

Customer Phone	Customer Fax	cell phone	Rep	P.O. No.
(408) 726-5392			Grant	

Item	Description	Ordered	U/M	Rate	Amount
vivm-VC5-C400A-D46N	vCam 5 control module 400' reel D46-C camera 1.8" diameter color self-leveling for target lines 4" - 8", 4x digital zoom, WIFI interface for digital transfer to PC, with file transfer to PC, with file access & recording controls, RS232 interface use with 3rd party observation reporting software - 8" TFT LCD display USB, SD & RJ45 ports. One touch recording. JPEG still image capture 300GB internal hard drive, built-in rechargeable batteries.	1	ea	9,780.00	9,780.00T
Freight Chg	Freight Charge			0.00	0.00
Training	Training included with purchase at your facility - No Charge			0.00	0.00

	Subtotal	\$9,780.00
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Quotation valid for 30 days from issue date.	Sales Tax (9.0%)	\$880.20
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Payment Terms: Cash Or Credit cards are accepted. Returned items are subject to a 15% restocking fee.	Total	\$10,660.20
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Instrument Technology Corporation

P.O. Box 1944
 Sebastopol, CA 95473-1944
 800-519-1998 707-793-0673

Sales Quotation

Date	Quote No.
3/12/2018	103715

1-800-519-1998 Fax 1-707-793-0675

Bill To
Cupertino Sanitary District Jason Atherton

Ship To

This quotation is valid for 30 days.

Customer Phone	Customer Fax	cell phone	Rep	P.O. No.
(408) 726-5392			Grant	

Item	Description	Ordered	U/M	Rate	Amount
vivm-1.104.20.00001	Type B Rolling Skid with Light Kit	1	ea	618.00	618.00T
vivm-1.109.08.00001	Rotate and Tilt Table, (Fits Type-CP Reel) RATT tray (For Monitor)	1	1	264.00	264.00T
vivm-2.109.02.00013	Skid, D34-M and D34-C Plastic 2-1/4" Plastic Skid	1	ea	45.00	45.00T
vivm-2.109.02.00015	D34-C Guide Skid, 4 inch	1	ea	117.00	117.00T
vivm-2.109.10.00006	D46-CP Guide Skid, 3 inch	1	ea	60.00	60.00T
vivm-2.109.10.00004	D46-CP Guide Skid, 5 inch	1	ea	110.00	110.00T
vivm-1.215.05.00001	VM-540 Sonde Locator Receiver with carry bag.	1	ea	845.00	845.00T
Freight Chg	VM-540 Receiver locates the vCam series cameras, sondes, push rod and crawler camera systems. The receiver comes with 60Hz power mode and three sonde frequencies of 512Hz, 640Hz, and 33kHz Freight Charge			0.00	0.00

Subtotal \$2,059.00

Sales Tax (9.0%) \$185.31

Total \$2,244.31

Quotation valid for 30 days from issue date.

Payment Terms:
 Cash Or Credit cards are accepted.
 Returned items are subject to a 15% restocking fee.

Recipient:

Jason Atherton
Cupertino Sanitary District
Cupertino, CA
408-726-5392
jatherton@markthomas.com



Pete Carlson, Northern California D ...
ENVIROSIGHT
Walnut Creek, CA 94596
UNITED STATES
(925) 407-6021
pcarlson@envirosight.com

Quote: 0000026445

Date: Mar 22, 2018

Submitted by: Envirosight

Part No.	Unit	Qty.	Extended
E-V-SYS-360-129	US \$27,200.00	1	US \$27,200.00

VeriSight Pro 330' Pan/Tilt Push Camera with Digital Viewer/Recorder and Swappable Axial Camera Head
Standard Package with 330' cable, pan/tilt camera, axial camera, tri-frequency sonde, battery powered control unit with viewing, control, text generation, recording and digital output, accessories case with USB memory stick, 2 skids, and tooling.

SPCL	US \$425.00	1	US \$425.00
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Delivery

SPCL	US \$2,448.00	1	US \$2,448.00
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California Sales Tax 9%

Total: US \$30,073.00

Recipient:

Jason Atherton
Cupertino Sanitary District
Cupertino, CA
408-726-5392
jatherton@markthomas.com



Pete Carlson, Northern California D ...
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Quote: 0000026445

Date: Mar 22, 2018

Submitted by: Envirosight

Part No.	Unit	Qty.	Extended
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Notes: This proposal may be withdrawn if not accepted within the period shown below. All equipment remains the property of the seller until sum stated above is paid in full. We propose to furnish labor and material, complete in accordance with above specifications, and subject to the conditions found on this agreement, for the sum stated above in accordance with the terms as specified.

Expiration Period: 30 days

Terms: Cash

FOB: Randolph, NJ

Currency: US \$

Respectfully Submitted,

Envirosight

The above, prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized for the work specified. Payment will be made as specified.

Accepted by _____

_____ Date

**Cupertino Sanitary District
Monthly Maintenance Summary - March 2018**

SSOs

<u>Start Date</u>	<u>Location</u>	<u>Cause of SSO</u>	<u>Cat</u>	<u>Main/Lat</u>	<u>SSO Volume (Gal)</u>	<u>SSO Recovered (Gal)</u>
3/20/2018	10915 LINDA VISTA DR	Root Intrusion	3	Sewer Lateral	2	2

Emergency Calls- Causes

<u>Call Recd Business Hours</u>	<u># of Calls</u>	<u>Call Recd After Hours</u>	<u># of Calls</u>	<u>Call Recd Weekend</u>
Root Intrusion	2	Root Intrusion	2	None
Others	1	Others	1	
On-Site	3	Total:	3	
Total:	6			

Repairs

<u>Address</u>	<u>Main/Lat</u>	<u>Description of Work</u>
Forum 1 PS	Pump Station	Pump Replacement for Forum #1
Florence PS	Pump Station	Pump Replacement for Florence Dry Pit#2 Pump

Mainline Maintenance

<u>Size of Pipe</u>	<u>4"</u>	<u>6"</u>	<u>8"</u>	<u>10"</u>	<u>12"</u>	<u>14"</u>	<u>15"</u>	<u>16"</u>	<u>18"</u>	<u>>20"</u>	<u>Total</u>
Mainline Cleaning (ft)	0	35,855	44,762	645	1,232	136	306	0	0	0	82,936
Easement Cleaning (ft)	0	1,888	4,054	0	0	0	0	0	0	0	5,942
CCTV (ft)	0	12,028	7,595	411	1,232	0	306	0	0	0	21,572

Lateral Maintenance

	<u># of Laterals</u>
Cleaning	191
CCTV	21
Inspection	26

FOG Inspection

Number Performed - 13

Completed - 6

Followed Up Needed - 7