

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, OCTOBER 17, 2018**

A_G_E_N_D_A

Meeting to be held at 7:00 p.m. in the **Stevens Creek Office Center,
Suite 100, 20863 Stevens Creek Boulevard**, Cupertino, California.

1. ROLL CALL:

2. MINUTES & BILLS:

- A. APPROVAL OF THE MINUTES OF OCTOBER 3, 2018
- B. APPROVED MINUTES OF SEPTEMBER 19, 2018
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENT
- D. DIRECTOR'S MONTHLY TIMESHEETS

3. PERSONAL PRESENTATIONS:

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA. SPEAKERS ARE LIMITED TO THREE (3) MINUTES.

ALL STATEMENTS REQUIRING A RESPONSE WILL BE REFERRED TO STAFF FOR FURTHER ACTION. IN MOST CASES, STATE LAW WILL PROHIBIT THE BOARD FROM MAKING ANY DECISIONS WITH RESPECT TO A MATTER NOT LISTED ON THE AGENDA.

4. CORRESPONDENCE:

NONE

5. MEETINGS:

NONE

6. REPORTS:

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD OCTOBER 9, 2018
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD OCTOBER 11, 2018 – DEFER TO NEXT MEETING DUE TO ABSENCE OF DIRECTOR KWOK

7. UNFINISHED BUSINESS:

- A. ETHICS TRAINING UPDATE
- B. GRANITE SOFTWARE UPDATE

8. NEW BUSINESS:

- A. ANNUAL REPORT
- B. CALENDAR – CONSIDERATION OF CONSOLIDATED MEETINGS FOR NOVEMBER AND DECEMBER

9. STAFF REPORT:

- A. SMOKE TESTING UPDATE
- B. MONTHLY MAINTENANCE REPORT

10. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

11. ADJOURNMENT:

**CUPERTINO SANITARY DISTRICT
MEETING/EVENT SCHEDULE**

OCTOBER 2018

10/03: 1st Regular Meeting (*Director Chen on excused absence.*)

10/09: TAC

10/11: TPAC

10/17: 2nd Regular Meeting,
(*President Bosworth and Director Kwok on excused absence.*)

OCTOBER 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 1 st Regular Meeting	4	5	6
7	8	9 TAC	10	11 TPAC	12	13
14	15	16	17 2 nd Regular Meeting	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2018

11/06: Election Day

11/07: 1st Regular Meeting (*Director Chen on excused absence.*)

11/13: TAC

11/15: TPAC

11/21: 2nd Regular Meeting

11/22-23: Thanksgiving – Office Closed

NOVEMBER 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Election Day	7 1 st Regular Meeting	8	9	10
11	12 Veterans Day	13 TAC	14	15 TPAC	16	17
18	19	20	21 2 nd Regular Meeting	22 Thanksgiving Holiday	23	24
25	26	27	28	29	30	

DECEMBER 2018

12/03: SCCSDA Meeting

12/05: 1st Regular Meeting,

12/11: TAC

12/13: TPAC

12/19: 2nd Regular Meeting

12/25: Christmas Day – Office Closed

DECEMBER 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 SCCSDA	4	5 1 st Regular Meeting	6	7	8
9	10	11 TAC	12	13 TPAC	14	15
16	17	18	19 2 nd Regular Meeting	20	21	22
23	24	25 Christmas Day	26	27	28	29
30	31					

SANITARY BOARD MEETING
WEDNESDAY, OCTOBER 03, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Patrick S. Kwok, William A. Bosworth, Taghi S. Saadati, and John M. Gatto. Angela S. Chen was on excused absence.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, Staff Members Abigail Guzman and Julie Rodriguez, and Counsel Marc Hynes.

MINUTES & BILLS:

On a motion by Director Saadati, seconded by Director Gatto, by a vote of 4-0-0, the Minutes of Wednesday, September 19, 2018 were approved.

By consensus, the Approved Minutes of September 5, 2018 were Noted & to be Filed.

PERSONAL PRESENTATIONS:

There were none.

CORRESPONDENCE:

There was none.

MEETINGS:

- A. District Manager Tanaka and Deputy District Manager Porter both plan to attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held October 9, 2018.
- B. Director Kwok plans to attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held October 11, 2018.

REPORTS:

There were none.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

STAFF REPORTS:

A. Updates on ARC/GIS and Lucity

Staff Member Guzman provided a live demonstration on ARC/GIS features which have been completed to date with other features and information which are yet to be implemented and provided a PowerPoint presentation of how ARC/GIS has been utilized in district's ongoing engineering efforts. Staff Member Rodriguez provided a live demonstration on Lucity features and updates. Board members inquired about features and benefits and discussed alternatives to make it even more streamlined and paperless.

CLOSED SESSION:

There was none.

ADJOURNMENT:

Director Kwok and President Bosworth will be absent from the regular meeting of October 17, 2018.

On a motion properly made and seconded, at 7:52 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

SANITARY BOARD MEETING
WEDNESDAY, SEPTEMBER 19, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

1. ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: William A. Bosworth, John M. Gatto, Patrick S. Kwok, Angela S. Chen, and Taghi S. Saadati.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

2. MINUTES & BILLS:

- A. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, the Minutes of Wednesday, September 5, 2018 were approved.
- B. The Board reviewed the financials. On a motion by Director Saadati, seconded by Director Chen, by a vote of 5-0-0, the payment of Bills for the month of August were approved as written.
- C. The Directors submitted their September 2018 timesheets to Staff.

3. PERSONAL PRESENTATIONS:

There were none.

4. CORRESPONDENCE:

- A. The Board reviewed communication from USA 811 re: Fees. It was to be Noted & Filed.

5. MEETINGS:

There were none.

6. REPORTS:

- A. President Bosworth reported on the Santa Clara County Special Districts Association Meeting held September 10, 2018. Topics of interest were LAFCO billing and the potential for a political arm for SCCSDA.
- B. Manager Tanaka reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held September 11, 2018. Discussion included carbon emissions credits.

- C. Director Kwok reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held September 13, 2018. He mentioned that the meeting was brief, and the Mayor did not attend. Topics discussed included credits and other contracts.
- D. Director Chen and Deputy District Manager Porter reported on the Silicon Valley Fall Festival held September 15, 2018.
- E. Deputy District Manager Porter reported on the Lucity Conference held September 10-13, 2018. Two staff members attended different tracks: Lucity only and GIS/Lucity.

7. UNFINISHED BUSINESS:

There was none.

8. NEW BUSINESS:

- A. All Directors are to renew Ethics AB1234 Compliance Training. Staff is to setup on-demand webinar and provide Directors with link.

9. STAFF REPORTS:

- A. Deputy District Manager Porter reported on the Monthly Maintenance Report.
- B. Manager Tanaka reported on smoke testing. An agreement has been negotiated; Manager Tanaka discussed the workplan.

10. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 7:52 p.m. in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

President Bosworth adjourned the closed session and the regular meeting was called to order at 8:01 p.m.

There was no reportable action.

11. ADJOURNMENT:

On a motion properly made and seconded, at 8:01 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

**CUPERTINO SANITARY DISTRICT
WARRANTS PAYABLE - OCTOBER 17, 2018**

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$ 2,886.68	ADP	Directors' Salary	
18469	M&O	\$ 278,957.20	Mark Thomas & Company, Inc.	Office Rent	400.00
				Travel & Meetings (Staff)	974.07
				Utilities	776.35
				Plan Checking & Insp.	8,014.62
				Management Svcs	34,037.76
				Engineering Svcs	75,113.46
				Repairs	10,281.16
				Maintenance	143,107.08
				Emergency	1,310.00
				District Sewer Capital & Support	4,592.70
				Operating Expense	350.00
18470	M&O	\$ 2,973,725.67	City of San Jose	T.P. Operations & Maintenance	1,403,609.00
				T.P. Capital	1,476,345.00
				Outfall Maintenance	46,535.89
				Outfall Capital	47,235.78
18471	M&O	\$ 1,077.74	Dooley Insurance Services	Insurance - Group Life & Dental	
18472	M&O	\$ 3,542.83	DB Inc.	District Sewer Capital & Support (Smoke Test)	
18473	M&O	\$ 64.15	City of Santa Clara	Utilities	
18474	M&O	\$ 4,228.91	PG&E	Utilities	
18475	M&O	\$ 831.25	Atkinson Farasyn, LLP	Legal - District Counsel	
18476	M&O	\$ 88.69	Home Depot Credit Services	Maintenance	
18477	M&O	\$ 204.00	County of Santa Clara	Maintenance (HazMat - Diesel Storage)	
18478	M&O	\$ 865.00	Telstar	Maintenance	
18479	M&O	\$ 48,893.63	Able Underground Construction	Maintenance	
18480	M&O	\$ 28,697.13	Roto-Rooter	Maintenance	28,410.03
				Emergency	287.10
18481	M&O	\$ 135.00	Jose Silva Gardening	Maintenance	
TOTAL		\$ 3,344,197.88			

EMERGENCY DETAILS:

Able - no emergencies for the month of September

Roto-Rooter - two emergencies for the month of September

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH SEPTEMBER 2018
(3rd Month of Operations - 25% into FY Operations)
FISCAL YEAR: July 1, 2018 to June 30, 2019

EXPENSE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Expenses	Amount Payable	Total To Date Expenses	Remaining Balance	% Expended To Date	Comments
OPERATING EXPENSES								
Directors Fees	41030	\$35,000	\$4,759.28	\$2,886.68	\$7,645.96	\$27,354.04	21.8%	September Payroll
Gasoline, Oil & Fuel	41060	\$3,000	\$0.00	\$0.00	\$0.00	\$3,000.00	0.0%	None to date
Insurance	41070	\$125,000	\$7,046.22	\$1,077.74	\$8,123.96	\$116,876.04	6.5%	BOD Group Life & Dental
Memberships	41080	\$30,000	\$15,453.07	\$0.00	\$15,453.07	\$14,546.93	51.5%	None this month
Office Rent	41090	\$6,000	\$800.00	\$400.00	\$1,200.00	\$4,800.00	20.0%	On Target
Operating Expenses	41100	\$3,000	\$101.15	\$350.00	\$451.15	\$2,548.85	15.0%	Booth Rental for Annual Fall Festival
Contractual Services:								
Outfall Maintenance	41113	\$70,000	\$0.00	\$46,535.89	\$46,535.89	\$23,464.11	66.5%	O&M Cost Sharing FY17-18 (City of SJ)
T.P. Oper. & Maint.	41114	\$5,821,361	\$1,403,609.00	\$1,403,609.00	\$2,807,218.00	\$3,014,143.00	48.2%	FY18-19 2nd Quarter Billing
Professional Services:								
Management Services	41121	\$500,000	\$71,803.03	\$34,037.76	\$105,840.79	\$394,159.21	21.2%	On target
Engineering Services	41122	\$800,000	\$194,669.31	\$75,113.46	\$269,782.77	\$530,217.23	33.7%	Slightly over budget due to FOG Inspection
Plan Ckg. & Insp.	41123	\$140,000	\$18,262.08	\$8,014.62	\$26,276.70	\$113,723.30	18.8%	On target
Legal - District Counsel	41124	\$60,000	\$3,281.25	\$831.25	\$4,112.50	\$55,887.50	6.9%	Atkinson Farasyn LLP (services through 9/24/18)
Legal - Common Interest Group (CuSD Advance Pay)								
Legal - Common Interest Group (CuSD Share)	41124	\$1,179,360	\$15,328.17	\$0.00	\$15,328.17	\$1,164,031.83	1.3%	None this month
Audit	41124	\$332,640	\$4,323.33	\$0.00	\$4,323.33	\$328,316.67	1.3%	None this month
Printing & Publications	41130	\$15,000	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
Repairs	41150	\$800,000	\$108,701.36	\$10,281.16	\$118,982.52	\$681,017.49	14.9%	On Target
Maintenance	41151	\$2,400,000	\$489,326.65	\$221,703.43	\$710,030.08	\$1,689,969.92	29.6%	On Target (includes \$7.6K Lucyly annual support and maintenance)
Travel & Meetings - Staff	41170	\$15,000	\$3,846.20	\$974.07	\$4,820.27	\$10,179.73	32.1%	Lucyly Conference (airfare/lodging/transport)
Travel & Meetings - BOD	41170	\$15,000	\$7,245.85	\$0.00	\$7,245.85	\$7,794.15	48.3%	None this month
Utilities	41190	\$60,000	\$10,342.92	\$5,069.41	\$15,412.33	\$44,587.67	25.7%	On target
Refunds & Reimbursements:								
Miscellaneous	41201	\$15,000	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
Connection Fees	41202	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0%	None to date
Checking & Inspection	41203	\$3,000	\$0.00	\$0.00	\$0.00	\$3,000.00	0.0%	None to date
Emergency Funds	48000	\$250,000	\$10,000.43	\$1,597.10	\$11,597.53	\$238,402.47	4.6%	Two emergencies this month
Consolidated Election	48001	\$20,000	\$0.00	\$0.00	\$0.00	\$20,000.00	0.0%	None this month
TOTAL OPERATING EXPENSES		\$12,711,361	\$2,367,899.30	\$1,812,481.57	\$4,180,380.87	\$8,530,980.13	32.9%	
CAPITAL EXPENSES								
District Sewer Capital & Support	46041	\$2,000,000	\$68,827.50	\$8,135.53	\$76,963.03	\$1,923,036.97	3.8%	Smoke Testing
Treatment Plant Capital	46042	\$3,971,546	\$615,874.00	\$1,476,345.00	\$2,092,219.00	\$1,879,327.00	52.7%	FY18-19 2nd Quarter Billing; SRF 1st Installment for FY18-19
Outfall Capital	46042	\$60,000	\$0.00	\$47,235.78	\$47,235.78	\$12,764.22	78.7%	Capital Cost Sharing FY17-18 (City of SJ)
District Equipment	46043	\$150,000	\$27,415.74	\$0.00	\$27,415.74	\$122,584.26	18.3%	On Target
Replacement Fund	46044	\$300,000	\$0.00	\$0.00	\$0.00	\$300,000.00	0.0%	
TOTAL CAPITAL EXPENSES		\$6,481,546	\$712,117.24	\$1,531,716.31	\$2,243,833.55	\$4,237,712.45	34.6%	
TOTAL EXPENSES		\$19,192,907	\$3,080,016.54	\$3,344,197.88	\$6,424,214.42	\$12,768,692.58	33.5%	

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH SEPTEMBER 2018
(3rd Month of Operations - 25% into FY Operations)
 FISCAL YEAR: July 1, 2018 to June 30, 2019
REVENUE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts	Total Amount Received	Remaining Balance to Collect	% Earned To Date	Comments
OPERATING								
Service Charges	31010							
Handbilling		\$466,366.00	\$672.15	\$3,035.57	\$3,707.72	\$462,658.28	0.8%	One pmt rvd from USPS Cupertino-Inv.#275 (Prior Fiscal Year Services)
Tax Roll		\$15,328,805.00	\$0.00	\$0.00	\$0.00	\$15,328,805.00	0.0%	First payment expected in January 2019 from County Tax Office
Permit Fees	31020	\$40,000.00	\$19,450.00	\$4,998.93	\$24,448.93	\$15,551.07	61.1%	Eleven payments this month; Fifty-three payments received to date
Acresage	31031	\$25,000.00	\$17,339.92	\$0.00	\$17,339.92	\$7,660.08	69.4%	None this month
Front Footage	31032	\$30,000.00	\$25,953.00	\$0.00	\$25,953.00	\$4,047.00	86.5%	None this month
Additional Dwelling	31033	\$80,000.00	\$300.00	\$0.00	\$300.00	\$79,700.00	0.4%	None this month
Additional Density	31034	\$200,000.00	\$161,005.90	\$13,334.00	\$174,339.90	\$25,660.10	87.2%	One payment received this month
Checking & Inspection Fees	31040	\$160,000.00	\$54,331.40	\$3,000.00	\$57,331.40	\$102,668.60	35.8%	Nine payments this month; Thirty-eight payments received to date
Annexation	32010	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to date
Interest	32050	\$160,000.00	\$29,259.47	\$32,414.31	\$61,673.78	\$98,326.22	38.5%	Final FY18 Q4 received this month
City of San Jose Credit(s)	32091	\$500,000.00	\$0.00	\$0.00	\$0.00	\$500,000.00	0.0%	None to date
Legal - Common Interest Group (Tributaries)	32092.1	\$1,179,360.00	\$32,739.84	\$18,845.39	\$51,585.23	\$1,127,774.77	4.4%	Received \$19,229.99 for FY17-18 Q4 (CSD 2-3=\$2,863.55 and Milpitas=\$16,366.44). Pmts. From BSD and WVSD received last month.
Legal - Common Interest Group (2% Admin Fees)	32092.2	\$23,587.20	\$668.16	\$384.60	\$1,052.76	\$22,534.44	4.5%	
Refunds/Reimbursements - Misc.	32091	\$10,000.00	\$72.50	\$3,427.00	\$3,499.50	\$6,500.50	35.0%	2% of \$19,229.99 pmt received for FY17-18 Q4 from CSD 2-3 and Milpitas
Lateral Construction	32093	\$15,000.00	\$3,000.00	\$0.00	\$3,000.00	\$12,000.00	20.0%	Sewer spill cost recovery from Kimco Realty-Cupertino Village
TOTAL OPERATING REVENUE		\$18,220,618.20	\$344,792.34	\$79,439.80	\$424,232.14	\$17,796,386.06	2.33%	
Revenue Transfer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
TOTAL OPERATING REVENUE		\$18,220,618.20	\$344,792.34	\$79,439.80	\$424,232.14	\$17,796,386.06	2.33%	

CASH ACCOUNT SUMMARY

Date	Description	Balance	Replacement Fund	Net Cash
June 30, 2018	Ending Balance	\$ 18,406,345.03	\$ 2,400,000.00	\$ 16,006,345.03
July 31, 2018	Ending Balance	\$ 16,147,971.50	\$ 2,700,000.00	\$ 13,447,971.50
August 31, 2018	Ending Balance	\$ 15,711,321.00	\$ 2,700,000.00	\$ 13,011,321.00
September 30, 2018	Ending Balance	\$ 15,238,750.76	\$ 2,700,000.00	\$ 12,538,750.76

Our Mission:

- To protect the public health and environment.
- To provide for safe and cost-efficient collection of sewage waste.
- To provide for effective conveyance to the Treatment Plant.

We are pleased to present this Annual Report of the Cupertino Sanitary District (CuSD) recognizing 62 years of service to over 23,000 customers within the communities of Cupertino, portions of Saratoga, Sunnyvale, Los Altos and unincorporated areas within Santa Clara County.

CuSD covers approximately 15 square miles, serving a population of over 50,000 with more than 23,000 residential and business units. The District owns and manages over one million lineal feet of sewer mains, half a million lineal feet of sewer laterals, 17 pump stations, 4,000 manholes and flushing inlets, and one equipment storage facility. CuSD conveys nearly 5-million gallons of wastewater daily from our customers for treatment at the San Jose/Santa Clara Regional Wastewater Facility.

CuSD's collection system, much of which is more than 50 years old, has been maintained proactively with regular cleaning and development of a Capital Improvement Program (CIP) aimed at improving efficiency as well as extending its useful service life.

Board of Directors

John M. Gatt · William A. Bosworth · Angela S. Chen
Patrick S. Kwok · Taghi S. Saadati

District Staff

Richard K. Tanaka - District Manager-Engineer
Benjamin Porter - Deputy District Manager
{Mark Thomas & Company, Inc.}

Marc Hynes - District Counsel
{Atkinson-Farasy, LLP}

2018 ANNUAL REPORT



24 HOUR SEWER
EMERGENCY RESPONSE
SERVICE

**CALL US FIRST
(408) 253-7071**

PRESORTED
FIRST-CLASS MAIL
US POSTAGE PAID
PIN PRESORT

POSTAL CUSTOMER

20863 Stevens Creek Boulevard
Suite 100
Cupertino, CA 95014

Phone: 408-253-7071
Fax: 408-253-5173
www.CupertinoSanitaryDistrict.org



FLUSH RESPONSIBLY

Customers are flushing too many non-flushable items that are clogging our sewer lines and causing sewer backups.

Baby and disposable wipes are proving to be an increasing problem. They do not break down in the sewer system as well as toilet paper and get caught up on roots in the line and in our pump stations. This causes sewer backups and interfere with proper operation of our pumps.

The toilet is not a trash can. The only thing you should be flushing is human waste and toilet paper. Disposable does not mean it's flushable.

IT'S A TOILET!



Inflow & Infiltration and Smoke Testing

Inflow and Infiltration (I & I) is something the District will be placing a greater emphasis on as our infrastructure ages and we experience increased development. Inflow refers to illicit connections in the sanitary sewer system by storm water drainage facilities. Infiltration results when storm water flows into the sanitary sewer system through cracks in pipes or into manholes. Both place a burden on the District's collection system during heavy rain events. During or after an especially intense rainfall, the District's sewer mainlines and pump stations could be overwhelmed by the I & I into the system when combined with the normal sanitary sewage. The District is taking steps, as part of the 10-Year Capital Improvement Project Master Plan, to investigate and reduce I & I. This Fall we will initiate Smoke Testing in selected areas throughout the District to locate possible sources of I & I where rainwater can enter the sanitary sewer collection system. This effort is just one of the ways to accomplish our mission:

- To protect the public health and environment.
- To provide for safe and cost-efficient collection of sewage waste.
- To provide for effective conveyance to the Treatment Plant.

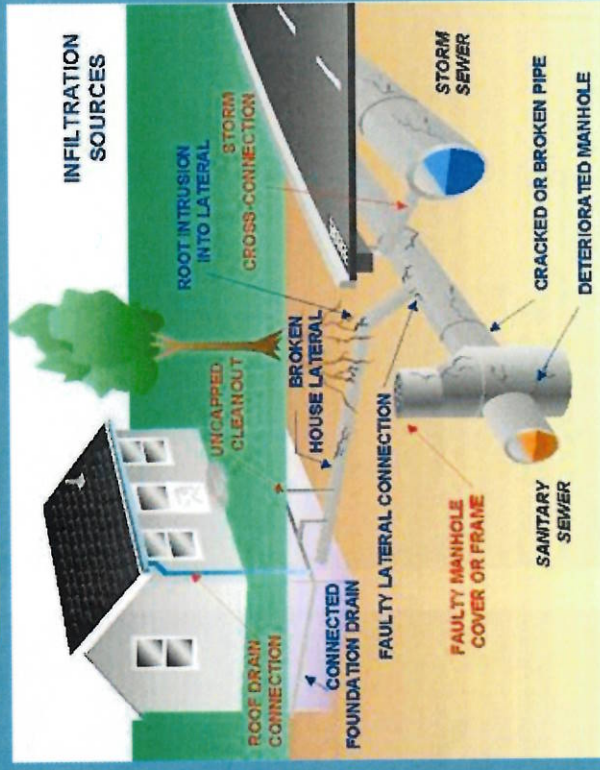
FACTS & FIGURES

OPERATING BUDGET FOR FY 2018-19



NOTABLE ACCOMPLISHMENTS for FY 2017-18

- Completed construction on the Calabazas Creek CIP project to upsize the sewer main to accommodate a new, large development.
- Completed 50 sewer mainline repairs and performed CCTV inspections of 160,000 feet of all mainlines.
- Adopted a 10-Year Capital Improvement Project Master Plan to guide future improvement projects in the District.



Cupertino Sanitary District
Monthly Maintenance Summary - September 2018

Item 9B

SSOs						
<u>Start Date</u>	<u>Location</u>	<u>Cause of SSO</u>	<u>Cat</u>	<u>Main/Lat</u>	<u>SSO Volume (Gal)</u>	<u>SSO Recovered (Gal)</u>
None						

Emergency Calls- Causes					
<u>Call Recd Business Hours</u>	<u># of Calls</u>	<u>Call Recd After Hours</u>	<u># of Calls</u>	<u>Call Recd Weekend</u>	<u># of Calls</u>
Debris	1	Pump Station	2	On-Site	1
Root Intrusion	3	Total:	2	Total:	1
On-Site	2				
Total:	6				

Repairs		
<u>Address</u>	<u>Main/Lat</u>	<u>Description of Work</u>
None		

Mainline Maintenance											
<u>Size of Pipe</u>	<u>4"</u>	<u>6"</u>	<u>8"</u>	<u>10"</u>	<u>12"</u>	<u>14"</u>	<u>15"</u>	<u>16"</u>	<u>18"</u>	<u>>20"</u>	<u>Total</u>
Mainline Cleaning (ft)	0	21,017	69,656	3,798	12,980	0	826	0	0	0	108,277
Easement Cleaning (ft)	0	1,169	11,105	285	0	0	0	0	0	0	12,559
CCTV (ft)	0	10,665	17,983	0	405	0	0	0	0	0	29,053

Lateral Maintenance	
<u></u>	<u># of Laterals</u>
Cleaning	230
CCTV	8
Inspection	15

FOG Inspection

Number Performed - 16

Completed - 15

Follow Up Needed - 1

Out of Business - 1