

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, AUGUST 16, 2023**

AGENDA

The meeting will be held in person at 7:00 p.m. in the Stevens Creek Office Center, Suite 100, 20863 Stevens Creek Boulevard, Cupertino, California and via virtual teleconference.

Anyone interested may attend in person, by phone [call 1 (866) 899 - 4679 Conference Access Code: 251566821], or virtually <https://global.gotomeeting.com/join/251566821>.

1. ROLL CALL

2. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda. Speakers are limited to three (3) minutes.

All statements requiring a response will be referred to staff for further action. In most cases, state law will prohibit the board from making any decisions with respect to a matter not listed on the agenda.

3. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

4. MINUTES & BILLS

- A. APPROVAL OF THE MINUTES OF AUGUST 6, 2023
- B. APPROVED MINUTES OF JULY 19, 2023
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENTS
- D. DIRECTOR'S MONTHLY TIMESHEETS

5. CORRESPONDENCE

NONE

6. MEETINGS

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD MONDAY, SEPTEMBER 11, 2023
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD THURSDAY, SEPTEMBER 14, 2023

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, AUGUST 16, 2023**

7. REPORTS

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD MONDAY, AUGUST 7, 2023 WAS CANCELED
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD THURSDAY, AUGUST 10, 2023 WAS CANCELED
- C. CSRMA TRAINING HELD AUGUST 9, 2023 IN SAN DIEGO, CA
- D. CASA 68th ANNUAL CONFERENCE AND CSRMA TRAINING, HELD AUGUST 9-11, 2023 IN SAN DIEGO, CA
 - 1. CSRMA Board of Directors meeting
 - 2. Attorneys Committee meeting
 - 3. Other conference sessions

8. UNFINISHED BUSINESS

- A. LOCAL AGENCY FORMATION COMMISSION (LAFCO) COST SHARE WARRANT

9. NEW BUSINESS

- A. FIFTH AMENDMENT TO HUNTON ANDREWS LEGAL SERVICES AGREEMENT
- B. DRAFT ANNUAL REPORT

10. STAFF REPORT

- A. FUTURE DEVELOPMENT PROJECTS
- B. MONTHLY MAINTENANCE SUMMARY REPORT

11. CALENDAR ITEMS

- A. NEXT REGULAR DISTRICT BOARD MEETING IS TO BE HELD ON WEDNESDAY, SEPTEMBER 6, 2023

12. ADJOURNMENT

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 2, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, David A. Doyle, and William A. Bosworth.

Staff present: District Manager Benjamin Porter, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

President Kwok adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter was excused from the closed session.

Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Kwok adjourned the closed session at 7:13 p.m. and the regular meeting was called to order. District Manager Porter rejoined the regular meeting.

4. MINUTES:

A. On a motion by Director Chen, seconded by Director Doyle, by a vote of 4-0-1, the minutes of the regular meeting held on Wednesday, July 19, 2023, were approved as written. Director Bosworth abstained as he was on excused absence from the meeting.

B. By consensus, the Minutes of Wednesday, June 21, 2023, are to be Noted & Filed.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 2, 2023

5. CORRESPONDENCE:

- A. The Board reviewed an email from Empower regarding Secure Invoice and Change of Contacts. It is to be Noted & Filed.

6. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, August 7, 2023.
- B. President Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TPAC) to be held on Thursday, August 10, 2023.
- C. Board members and Staff plan to attend the CASA 68th Annual Conference and CSRMA training to be held August 9-11, 2023 in San Diego, CA.

7. REPORTS:

There were none.

8. UNFINISHED BUSINESS:

- A. The Board discussed the Local Agency Formation Commission (LAFCO) warrant pertaining to share of costs. Staff is to investigate the necessity of membership.

9. NEW BUSINESS:

There was none.

10. STAFF REPORTS:

- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Wolf Road/280 Sewer Relocation project.

11. CALENDAR ITEMS:

- A. The next regular District Board meeting is scheduled to be held on Wednesday, August 16, 2023.

12. ADJOURNMENT:

On a motion properly made and seconded, at 7:59 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, JULY 19, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, David A. Doyle, and Patrick S. Kwok. Director William A. Bosworth was on excused absence.

Staff present: District Manager Benjamin Porter, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

President Kwok adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter was excused from the closed session.

Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Kwok adjourned the closed session at 7:20 p.m. and the regular meeting was called to order. District Manager Porter rejoined the regular meeting.

4. MINUTES & BILLS:

- A. On a motion by Director Saadati, seconded by Director Chen, by a vote of 4-0-0, the minutes of the regular meeting held on Wednesday, June 21, 2023, were approved as written.
- B. By consensus, the Minutes of Wednesday, June 7, 2023, are to be Noted & Filed.
- C. The Board reviewed June payable warrants and financial statements. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-0, the financial statements and payment of bills for June were approved as written.
- D. The Board members will submit their July timesheets to Manager Porter.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, JULY 19, 2023

5. CORRESPONDENCE:

The Board reviewed the Adopted FY2024 LAFCO Budget. After questions by the Board, it is to be Noted & Filed.

6. MEETINGS:

There were none.

7. REPORTS:

- A. Director Chen reported on the CSRMA Board Directors meeting held on June 22, 2023.
- B. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled for Monday, July 10, 2023 was canceled.
- C. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TPAC) to be held on Thursday, July 13, 2023 was canceled.

8. UNFINISHED BUSINESS:

- A. The Board discussed the CALBank policy.
- B. The Board discussed itinerary for CASA 68th Annual Conference and CSRMA Training, to be held August 9-11, 2023.
- C. The Board reviewed Maintenance Rate Schedules from current District vendors.

9. NEW BUSINESS:

- A. Manager Porter notified the Board that the Florence Pump station is charged a water service fee that is the same as other similar users.
- B. The Board discussed Insurance for Board Members. The Board will keep the life insurance benefit unchanged.

10. STAFF REPORTS:

- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Maintenance Summary Report.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, JULY 19, 2023

11. CALENDAR ITEMS:

A. The next regular District Board meeting is scheduled to be held on Wednesday, August 2, 2023.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:46 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH JULY 2023
1st Month of Operations (8% into FY Operations)
FISCAL YEAR: July 1, 2023 to June 30, 2024

EXPENSE SUMMARY REPORT

| Account Name | Account Number | BUDGET | Prior Expenses | Amount Payable | Total To Date Expenses | Remaining Balance | % Expended To Date | Comments |
|---|----------------|---------------------|----------------|-----------------------|------------------------|------------------------|--------------------|---|
| JULY | | | | | | | | |
| OPERATING EXPENSES | | | | | | | | |
| Loan Payments | 41000 | \$1,200,063 | \$0.00 | \$0.00 | \$0.00 | \$1,200,062.50 | 0.0% | None this month |
| Directors Fees | 41030 | \$38,000 | \$0.00 | \$1,132.99 | \$1,132.99 | \$36,867.01 | 3.0% | On Target |
| Gasoline, Oil & Fuel | 41060 | \$4,000 | \$0.00 | \$0.00 | \$0.00 | \$4,000.00 | 0.0% | None this month |
| Insurance | 41060 | \$170,000 | \$0.00 | \$11,888.17 | \$11,888.17 | \$158,111.83 | 7.0% | Dooley Insurance; FY23-24 Annual Premium (Alliant ACIP; Alliant AMVP; CSRMA APIP) |
| Memberships | 41080 | \$57,000 | \$0.00 | \$16,228.08 | \$16,228.08 | \$40,771.92 | 28.5% | CWEA; Annual Renewal (LAFCO; Underground Service alert) |
| Office Rent | 41090 | \$4,800 | \$0.00 | \$400.00 | \$400.00 | \$4,400.00 | 8.3% | On Target |
| Operating Expenses | 41100 | \$3,000 | \$0.00 | \$400.00 | \$400.00 | \$2,600.00 | 13.3% | Public Outreach - Booth Rental for Fall Festival |
| Operating Expenses - Credit Card Transaction Fees | 41100-1 | \$6,000 | \$0.00 | \$473.46 | \$473.46 | \$5,526.54 | 7.9% | Credit Card Processing Fees - July |
| Contractual Services: | | | | | | | | |
| Outfall Maintenance | 41113 | \$180,000 | \$0.00 | \$0.00 | \$0.00 | \$180,000.00 | 0.0% | None this month |
| T.P. Oper. & Maint. | 41114 | \$7,241,534 | \$0.00 | \$1,810,383.50 | \$1,810,383.50 | \$5,431,150.50 | 25.0% | FY2023-2024 Q1 |
| Professional Services: | | | | | | | | |
| Management Services | 41121 | \$575,000 | \$0.00 | \$29,303.50 | \$29,303.50 | \$545,696.50 | 5.1% | On Target |
| SSMP Certification and Implementation | 41121 | \$50,000 | \$0.00 | \$8,440.92 | \$8,440.92 | \$41,559.08 | 16.9% | New Waste Discharge Requirements (WDR) Implementation |
| Engineering Services | 41122 | \$1,400,000 | \$0.00 | \$119,051.06 | \$119,051.06 | \$1,280,948.94 | 8.5% | On Target |
| Peak Flow Reduction | 41122-1 | \$200,000 | \$0.00 | \$30,130.69 | \$30,130.69 | \$169,869.31 | 15.1% | Flow model calibration; Akel Engineering |
| Plan Ckg. & Insp. | 41123 | \$300,000 | \$0.00 | \$12,772.75 | \$12,772.75 | \$287,227.25 | 4.3% | On Target |
| Legal - Consultant Services | 41124 | \$18,000 | \$0.00 | \$2,500.00 | \$2,500.00 | \$15,500.00 | 13.9% | Richard Tanaka - Consulting Services for July 2023 |
| Legal - District Counsel | 41124 | \$60,000 | \$0.00 | \$4,470.00 | \$4,470.00 | \$55,530.00 | 7.5% | District Counsel - Legal Services for June-July 2023 |
| Legal - Common Interest Group (CuSD Advance Pay) | 41124 | \$1,404,000 | \$0.00 | \$375,357.75 | \$375,357.75 | \$1,028,642.25 | 26.7% | Hunton Billing for June Services |
| Legal - Common Interest Group (CuSD Share) | 41124 | \$396,000 | \$0.00 | \$105,870.13 | \$105,870.13 | \$290,129.87 | 26.7% | Hunton Billing for June Services |
| Audit | 41125 | \$13,800 | \$0.00 | \$0.00 | \$0.00 | \$13,800.00 | 0.0% | None this month |
| Printing & Publications | 41130 | \$32,000 | \$0.00 | \$0.00 | \$0.00 | \$32,000.00 | 0.0% | None this month |
| Repair and Maintenance | | | | | | | | |
| Repairs | 41150 | \$200,000 | \$0.00 | \$10,100.22 | \$10,100.22 | \$189,899.78 | 5.1% | On target |
| Maintenance | 41151 | \$3,985,000 | \$0.00 | \$314,430.73 | \$314,430.73 | \$3,670,569.27 | 7.9% | On target |
| Travel & Meetings Staff | 41170 | \$15,000 | \$0.00 | \$300.00 | \$300.00 | \$14,700.00 | 2.0% | CASA Registration Fees - M. Hynes |
| Travel & Meetings BOD | 41170 | \$18,000 | \$0.00 | \$2,700.00 | \$2,700.00 | \$15,300.00 | 15.0% | CASA Registration Fees |
| Utilities | 41190 | \$70,000 | \$0.00 | \$6,951.38 | \$6,951.38 | \$63,048.62 | 9.9% | On target; electricity and water at pump stations |
| Refunds & Reimbursements: | | | | | | | | |
| Miscellaneous | 41201 | \$50,000 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 | 0.0% | None this month |
| Connection Fees | 41202 | \$2,000 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | 0.0% | None to date |
| Checking & Inspection | 41203 | \$3,000 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0.0% | None to date |
| Emergency Funds | 48000 | \$250,000 | \$0.00 | \$3,317.15 | \$3,317.15 | \$246,682.85 | 1.3% | District Staff - Stoppage Response; AB/JDD - 20958 Saraview Ct, Saratoga |
| Consolidated Election | 48001 | \$0 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% | None this fiscal year |
| TOTAL OPERATING EXPENSES | | \$17,946,197 | \$0.00 | \$2,866,602.48 | \$2,866,602.48 | \$15,079,594.02 | 16.0% | |
| CAPITAL EXPENSES | | | | | | | | |
| District Sewer Capital & Support | 46041 | \$1,250,000 | \$0.00 | \$22,828.02 | \$22,828.02 | 1,227,171.98 | 1.8% | Significant Defect Repair Project |
| District Sewer Capital & Support - VTA | 46041 | \$4,200,000 | \$0.00 | \$986,074.63 | \$986,074.63 | 3,213,925.37 | 23.5% | \$74.6K from District Staff; \$911.4K from outside vendors |
| Treatment Plant Capital | 46042 | \$3,379,003 | \$0.00 | \$783,256.00 | \$783,256.00 | 2,595,747.00 | 23.2% | FY2023-2024 Q1 |
| Outfall Capital | 46042 | \$200,000 | \$0.00 | \$0.00 | \$0.00 | 200,000.00 | 0.0% | None this month |
| District Equipment | 46043 | \$150,000 | \$0.00 | \$0.00 | \$0.00 | 150,000.00 | 0.0% | None this month |
| Replacement Fund | 46044 | \$300,000 | \$0.00 | \$0.00 | \$0.00 | 300,000.00 | 0.0% | |
| TOTAL CAPITAL EXPENSES | | \$9,479,003 | \$0.00 | \$1,792,158.65 | \$1,792,158.65 | \$7,686,844.35 | 18.9% | |
| TOTAL EXPENSES | | \$27,425,200 | \$0.00 | \$4,658,761.13 | \$4,658,761.13 | \$22,766,438.37 | 17.0% | |

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH JULY 2023
1st Month of Operations (8% into FY Operations)
 FISCAL YEAR: July 1, 2023 to June 30, 2024
REVENUE SUMMARY REPORT

| Account Name | Account Number | BUDGET | Prior Receipts | Current Month Receipts JULY | Total Amount Received | Remaining Balance to Collect | % Earned To Date | Comments |
|---|----------------|------------------------|----------------|--------------------------------|-----------------------|------------------------------|------------------|---|
| OPERATING REVENUES | | | | | | | | |
| Service Charges | | | | | | | | |
| Handbilling | 31010 | \$480,160.00 | \$0.00 | \$0.00 | \$0.00 | \$480,160.00 | 0.0% | None to date |
| Tax Roll | 31010 | \$19,632,750.00 | \$0.00 | \$0.00 | \$0.00 | \$19,632,750.00 | 0.0% | None to date |
| Permit Fees | 31020 | \$100,000.00 | \$0.00 | \$16,384.00 | \$16,384.00 | \$83,616.00 | 16.4% | Seventeen payments received this month; Seventeen payments received to date |
| Connection Fees | 31031 | \$600,000.00 | \$0.00 | \$0.00 | \$0.00 | \$600,000.00 | 0.0% | None to date |
| Capacity Fees | 31032 | \$450,000.00 | \$0.00 | \$2,712.00 | \$2,712.00 | \$447,288.00 | 0.6% | One payment received this month; One payment received to date |
| Pump Zone Fees | 31033 | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | 0.0% | None to date |
| Checking & Inspection Fees | 31040 | \$300,000.00 | \$0.00 | \$7,700.00 | \$7,700.00 | \$292,300.00 | 2.6% | Eighteen payments received this month; Eighteen payments received to date |
| Annexation | 32010 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 0.0% | None to date |
| Interest | 32050 | \$200,000.00 | \$0.00 | \$0.00 | \$0.00 | \$200,000.00 | 0.0% | None to date |
| City of San Jose Credit(s) | 32091 | \$500,000.00 | \$0.00 | \$0.00 | \$0.00 | \$500,000.00 | 0.0% | None to date |
| Legal - Common Interest Group (Tributaries) | 32092.1 | \$1,404,000.00 | \$0.00 | \$937,253.41 | \$937,253.41 | \$466,746.59 | 66.8% | Payments from BSD and City of Milpitas for May billing |
| Legal - Common Interest Group (2% Admin Fees) | 32902.2 | \$28,000.00 | \$0.00 | \$19,127.62 | \$19,127.62 | \$8,872.38 | 68.3% | Payments from BSD and City of Milpitas for May billing |
| Refunds/Reimbursements - Misc. | 32091 | \$10,000.00 | \$0.00 | \$142.05 | \$142.05 | \$9,857.95 | 1.4% | Payment for District Lateral Loan Program - 850 East Estates Dr, Cupertino |
| Refunds/Reimbursements - VTA | 46041 | \$4,200,000.00 | \$0.00 | \$1,005,865.43 | \$1,005,865.43 | \$3,194,134.57 | 23.9% | Payment from VTA for June billing |
| Lateral Construction | 32093 | \$15,000.00 | \$0.00 | \$0.00 | \$0.00 | \$15,000.00 | 0.0% | None to date |
| TOTAL OPERATING REVENUE | | \$27,942,410.00 | \$0.00 | \$1,989,184.51 | \$1,989,184.51 | \$25,953,225.49 | 7.12% | |
| | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | Reserve Account |
| TOTAL OPERATING REVENUE | | \$27,942,410.00 | \$0.00 | \$1,989,184.51 | \$1,989,184.51 | \$25,953,225.49 | 7.12% | |

CASH ACCOUNT SUMMARY

| Date | Operating Fund | Replacement Fund | Comingled Fund | Cal Bank Trust Acct | Loan Balance with interest * | Net Cash |
|-----------------------|-----------------|------------------|-----------------|---------------------|------------------------------|-----------------|
| June 30, 2023 | \$18,191,799.51 | \$3,600,000.00 | \$14,591,799.51 | \$682,826.88 | \$1,063,362.34 | \$19,937,988.72 |
| FY 2022-23 GL Balance | \$18,191,799.51 | | | | | |
| July 31, 2023 | \$14,509,668.38 | \$3,900,000.00 | \$10,609,668.38 | \$671,087.30 | \$831,077.01 | \$16,011,832.68 |

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

CALIFORNIA BANK AND TRUST ACCOUNT SUMMARY AS OF 07/31/23

| Cal Bank Activities | | | Total Interest Earned or Refund Received from CSJ | Interest or Refund Prorated to Loan Balance | Loan Balance w/Interest | Interest or Refund Prorated to \$600K District Savings | District Portion of Savings Balance | Total Savings balance | Checking Acct Balance (Credit Card Payments Received) | TOTAL AT CAL BANK | |
|---|-----------|----------|---|---|-------------------------|--|-------------------------------------|-----------------------|---|--------------------|-----------------------|
| No. | Payee | Date | Check Amount | | \$10,000,000.00 | | | \$10,000,000.00 | | \$10,000,000.00 | |
| 1001 | San Jose | 10/16/19 | \$2,180,309.00 | | \$7,819,691.00 | | | \$7,819,691.00 | | \$7,819,691.00 | |
| 1002 | San Jose | 10/16/19 | \$29,515.44 | | \$7,790,175.56 | | | \$7,790,175.56 | | \$7,790,175.56 | |
| 1003 | Tesco | 11/20/19 | \$17,707.00 | | \$7,772,468.56 | | | \$7,772,468.56 | | \$7,772,468.56 | |
| 1004 | Shape | 11/20/19 | \$108,814.78 | | \$7,663,653.78 | | | \$7,663,653.78 | | \$7,663,653.78 | |
| 1005 | Tesco | 12/18/19 | \$169,018.00 | | \$7,494,635.78 | | | \$7,494,635.78 | | \$7,494,635.78 | |
| 1006 | Con Quest | 12/18/19 | \$385,242.58 | \$30,683.35 | \$7,140,076.55 | | | \$7,140,076.55 | | \$7,140,076.55 | |
| 1007 | San Jose | 01/15/20 | \$6,966,355.00 | | \$173,721.55 | | | \$173,721.55 | | \$173,721.55 | |
| Interest through 3/31/20 | | | | \$6,823.36 | \$180,544.91 | | | \$180,544.91 | | \$180,544.91 | |
| Deposit | | | 04/16/20 | | \$180,544.91 | | \$600,000.00 | \$780,544.91 | \$2,996.28 | \$783,541.19 | |
| Balance as of 5/30/2020 | | | | \$179.37 | \$180,586.41 | \$137.87 | \$600,137.87 | \$780,724.28 | \$5,744.81 | \$786,469.09 | |
| Balance as of 6/30/2020 | | | | \$197.98 | \$180,632.21 | \$152.18 | \$600,290.05 | \$780,922.26 | \$3,953.57 | \$812,875.83 | |
| Balance as of 7/31/2020 | | | | \$191.84 | \$180,676.58 | \$147.47 | \$600,437.52 | \$781,114.10 | \$3,732.75 | \$818,846.85 | |
| Balance as of 8/31/2020 | | | | \$154.53 | \$180,712.33 | \$118.79 | \$600,556.30 | \$781,268.63 | \$4,820.05 | \$829,488.68 | |
| Balance as of 9/30/2020 | | | | \$25.62 | \$180,718.25 | \$19.69 | \$600,576.00 | \$781,294.25 | \$5,059.22 | \$837,353.47 | |
| Balance as of 10/31/2020 | | | | \$25.62 | \$180,724.18 | \$19.69 | \$600,595.69 | \$781,319.87 | \$6,713.45 | \$849,033.32 | |
| Balance as of 11/30/2020 | | | | \$26.47 | \$180,730.30 | \$20.35 | \$600,616.04 | \$781,346.34 | \$8,097.89 | \$861,444.23 | |
| Balance as of 12/31/2020 | | | | \$26.47 | \$180,736.42 | \$20.35 | \$600,636.39 | \$781,372.81 | \$8,436.48 | \$870,809.29 | |
| Balance as of 1/31/2021 | | | | \$24.83 | \$180,742.17 | \$19.09 | \$600,655.47 | \$781,397.64 | \$9,672.14 | \$881,069.78 | |
| Balance as of 2/28/2021 | | | | \$23.98 | \$180,747.71 | \$18.43 | \$600,673.91 | \$781,421.62 | \$10,821.86 | \$889,633.48 | |
| Balance as of 3/31/2021 | | | | \$28.26 | \$180,754.25 | \$21.72 | \$600,695.63 | \$781,449.88 | \$12,953.35 | \$903,403.23 | |
| Balance as of 4/30/2021 | | | | \$22.27 | \$180,759.40 | \$17.12 | \$600,712.75 | \$781,472.15 | \$13,672.77 | \$917,144.92 | |
| Balance as of 5/31/2021 | | | | \$11.99 | \$180,762.18 | \$9.22 | \$600,721.96 | \$781,484.14 | \$15,926.10 | \$935,410.24 | |
| Deposit - CSJ Refund | | | 06/22/21 | \$1,415,647.00 | \$1,107,651.79 | \$488,757.39 | ##### | \$2,197,131.14 | | | |
| Balance as of 6/30/2021 | | | | \$20.34 | \$1,107,662.04 | \$10.09 | ##### | \$2,197,151.48 | \$168,561.21 | \$2,365,712.69 | |
| 1008 Voided - CSJ | | | 07/15/21 | | | | | | | | |
| Balance as of 7/31/2021 | | | | \$36.12 | \$1,107,680.25 | \$17.91 | ##### | \$2,197,187.60 | \$190,143.43 | \$2,387,331.03 | |
| Balance as of 8/31/2021 | | | | \$38.53 | \$1,107,699.67 | \$19.11 | ##### | \$2,197,226.13 | \$200,919.93 | \$2,398,146.06 | |
| Balance as of 9/30/2021 | | | | \$36.12 | \$1,107,717.88 | \$17.91 | ##### | \$2,197,262.25 | \$215,257.91 | \$2,412,520.16 | |
| 1009 Co-Mingled Fund | | | 10/20/21 | \$690,453.00 | | (\$480,000.00) | (\$480,000.00) | | (\$210,453.00) | | |
| 1010 C2R Engineering | | | 10/20/21 | \$49,030.00 | (\$49,030.00) | | | | | | |
| Balance as of 10/20/2021 | | | | | \$1,058,687.88 | | \$609,544.37 | \$1,668,232.25 | \$4,804.91 | \$1,673,037.16 | |
| Balance as of 10/31/2021 | | | | \$31.44 | \$1,058,707.83 | \$11.49 | \$609,555.86 | \$1,668,263.69 | \$25,242.07 | \$1,693,505.76 | |
| Balance as of 11/30/2021 | | | | \$29.25 | \$1,058,726.40 | \$10.69 | \$609,566.54 | \$1,668,292.94 | \$38,319.76 | \$1,706,612.70 | |
| Balance as of 12/31/2021 | | | | \$28.34 | \$1,058,744.38 | \$10.35 | \$609,576.90 | \$1,668,321.28 | \$55,958.38 | \$1,724,279.66 | |
| Balance as of 1/31/2022 | | | | \$28.34 | \$1,058,762.37 | \$10.35 | \$609,587.25 | \$1,668,349.62 | \$65,691.28 | \$1,734,040.90 | |
| Balance as of 2/28/2022 | | | | \$25.60 | \$1,058,778.61 | \$9.35 | \$609,596.61 | \$1,668,375.22 | \$85,965.01 | \$1,754,340.23 | |
| Balance as of 3/31/2022 | | | | \$28.34 | \$1,058,796.60 | \$10.35 | \$609,606.96 | \$1,668,403.56 | \$106,346.21 | \$1,774,749.77 | |
| Balance as of 4/30/2022 | | | | \$26.51 | \$1,058,813.42 | \$9.69 | \$609,616.65 | \$1,668,430.07 | \$119,004.80 | \$1,787,434.87 | |
| Balance as of 5/31/2022 | | | | \$29.25 | \$1,058,831.98 | \$10.69 | \$609,627.34 | \$1,668,459.32 | \$132,240.88 | \$1,800,700.20 | |
| Balance as of 6/30/2022 | | | | \$43.43 | \$1,058,859.55 | \$15.87 | \$609,643.20 | \$1,668,502.75 | \$152,439.62 | \$1,820,942.37 | |
| Balance as of 7/31/2022 | | | | \$100.11 | \$1,058,923.08 | \$36.58 | \$609,679.78 | \$1,668,602.86 | \$160,603.56 | \$1,829,206.42 | |
| Balance as of 8/31/2022 | | | | \$226.30 | \$1,059,066.69 | \$82.69 | \$609,762.47 | \$1,668,829.16 | \$177,243.27 | \$1,846,072.43 | |
| Balance as of 9/30/2022 | | | | \$205.76 | \$1,059,197.27 | \$75.18 | \$609,837.65 | \$1,669,034.92 | \$191,995.18 | \$1,861,030.10 | |
| Balance as of 10/31/2022 | | | | \$212.64 | \$1,059,332.22 | \$77.70 | \$609,915.34 | \$1,669,247.56 | \$206,913.12 | \$1,876,160.68 | |
| 1011 C2R Engineering, Inc. | | | 11/16/22 | \$54,058.43 | | | | | (\$54,058.43) | | |
| Balance as of 11/30/2022 | | | | \$205.81 | \$1,059,462.83 | \$75.20 | \$609,990.54 | \$1,669,453.37 | \$161,065.57 | \$1,830,518.94 | |
| Balance as of 12/31/2022 | | | | \$205.84 | \$1,059,593.46 | \$75.21 | \$610,065.75 | \$1,669,659.21 | \$174,390.82 | \$1,844,050.03 | |
| 1012 C2R Engineering, Inc. | | | 01/30/23 | \$42,585.13 | | | | | \$42,585.13 | | |
| Balance as of 1/31/2023 | | | | \$188.72 | \$1,059,724.08 | \$68.96 | \$610,134.71 | \$1,669,858.79 | \$143,543.68 | \$1,813,402.47 | |
| Balance as of 2/28/2023 | | | | \$192.16 | \$1,059,846.03 | \$70.21 | \$610,204.92 | \$1,670,050.95 | \$154,920.07 | \$1,824,971.02 | |
| Balance as of 3/31/2023 | | | | \$265.40 | \$1,060,014.46 | \$96.97 | \$610,301.89 | \$1,670,316.35 | \$170,416.91 | \$1,840,733.26 | |
| 1013 C2R Engineering, Inc. | | | 04/25/23 | \$137,280.63 | | | | | \$137,280.63 | | |
| Balance as of 4/30/2023 | | | | \$530.92 | \$1,060,351.39 | \$193.99 | \$610,495.88 | \$1,670,847.27 | \$41,204.88 | \$1,712,052.15 | |
| Balance as of 5/31/2023 | | | | \$1,992.43 | \$1,061,615.83 | \$728.00 | \$611,223.88 | \$1,672,839.70 | \$53,061.30 | \$1,725,901.00 | |
| Balance as of 6/30/2023 | | | | \$2,752.06 | \$1,063,362.34 | \$1,005.55 | \$612,229.43 | \$1,675,591.76 | \$70,597.45 | \$1,746,189.21 | |
| Transfer for 11/16/2022 C2R Engineering | | | | | (\$54,058.43) | | | | \$54,058.43 | | |
| Transfer for 1/30/2023 C2R Engineering | | | | | (\$42,585.13) | | | | \$42,585.13 | | |
| Transfer for 4/5/2023 C2R Engineering | | | | | (\$137,280.63) | | | | \$137,280.63 | | |
| 1014 Check to CuSD Commingled Account | | | | | | | | | (\$254,000.00) | | |
| Balance as of 7/31/2023 | | | | \$2,848.55 | \$831,077.01 | \$1,209.69 | \$613,439.12 | \$1,444,516.12 | \$7,126.54 | \$1,502,164.30 | |
| TOTAL OR BALANCE AMOUNT | | | \$10,830,368.99 | \$1,464,421.25 | \$970,982.13 | \$831,077.01 | \$13,439.12 | \$613,439.12 | \$1,444,516.12 | \$57,648.18 | \$1,502,164.30 |

**CUPERTINO SANITARY DISTRICT
WARRANTS PAYABLE - August 16, 2023**

| <u>WARRANT NUMBER</u> | <u>FUND</u> | <u>AMOUNT</u> | <u>PAYEE</u> | <u>DESCRIPTION</u> | |
|-----------------------|-------------|------------------------|-------------------------------------|--|------------|
| N/A | M&O | \$ 1,132.99 | ADP | Directors' Salary | |
| 19743 | M&O | \$ 1,185.19 | Dooley Insurance Services | Insurance - Group Life & Dental | |
| 19744 | M&O | \$ 114.00 | Alliant Insurance Services | Insurance - AMVP FY22-23 4th Qtr Endorsement | |
| 19745 | M&O | \$ 98.00 | CWEA | Membership Dues | |
| 19742 | M&O | \$ 7,863.31 | LAFCO | Membership Dues | |
| 19746 | M&O | \$ 10,775.45 | Underground Service Alert | Membership Dues | 8,064.77 |
| | | | | Maintenance | 2,710.68 |
| N/A | M&O | \$ 473.46 | CalBank Credit Card Processing Fees | Operating Exp. - Credit Card Processing Fees | |
| 19747 | M&O | \$ 433,405.29 | Mark Thomas | Memberships | 202.00 |
| | | | | Office Rent | 400.00 |
| | | | | Operating Expense - General | 400.00 |
| | | | | Management Services | 29,303.50 |
| | | | | SSMP Cert Update and Implementation | 8,440.92 |
| | | | | Engineering Services | 119,051.06 |
| | | | | Peak Flow Reduction | 1,200.44 |
| | | | | Plan Checking & Inspection | 12,772.75 |
| | | | | Repairs (Non-Pump Station) | 2,695.50 |
| | | | | Repairs (Pump Station) | 546.00 |
| | | | | Maintenance (Non-Pump Stations) | 130,470.18 |
| | | | | Maintenance (Pump Stations) | 26,634.92 |
| | | | | Utilities (Pump Stations) | 1,052.70 |
| | | | | Emergency Funds | 2,762.15 |
| | | | | District Sewer Capital & Support | 22,828.02 |
| | | | | District Sewer Capital & Support - VTA | 74,645.15 |
| 19748 | M&O | \$ 2,500.00 | Richard K. Tanaka | Legal - Consultant Services | |
| 19749 | M&O | \$ 4,470.00 | Armento & Hynes | Legal - District Counsel | |
| 19750 | M&O | \$ 481,227.88 | Hunton Andrews Kurth LLP | Legal - Common Interest Group (CuSD Advance Pay) | 375,357.75 |
| | | | | Legal - Common Interest Group (CuSD Share) | 105,870.13 |
| 19751 | M&O | \$ 274.29 | Grainger | Maintenance (Non-Pump Stations) | |
| 19752 | M&O | \$ 322.67 | Home Depot | Maintenance (Non-Pump Stations) | |
| 19753 | M&O | \$ 5,675.31 | St. Francis Electric | Maintenance - Pump Stations | |
| 19754 | M&O | \$ 25,047.00 | Rotorooter | Maintenance (Non-Pump Stations) | |
| 19755 | M&O | \$ 80,852.50 | AB/JDD Plumbing Heating & AC | Maintenance (Non-Pump Stations) | 80,297.50 |
| | | | | Emergency (Non-Pump Stations) | 555.00 |
| 19756 | M&O | \$ 49,856.90 | Able Underground Construction | Maintenance (Non-Pump Stations) | 42,998.18 |
| | | | | Repairs (Non-Pump Stations) | 6,858.72 |
| 19757 | M&O | \$ 3,000.00 | CASA | Travel & Meetings - BOD | 2,700.00 |
| | | | | Travel & Meetings - Staff | 300.00 |
| 19758 | M&O | \$ 83.89 | City of Santa Clara Utilities | Utilities (Pump Stations) | |
| 19759 | M&O | \$ 5,814.79 | PG&E | Utilities (Pump Stations) | |
| 19760 | M&O | \$ 28,930.25 | Akel Engineering | Peak Flow Reduction | |
| 19761 | M&O | \$ 704.88 | Inspection Services Inc. | District Sewer Capital & Support - VTA | |
| 19762 | M&O | \$ 2,910.60 | Imperium First Consulting | District Sewer Capital & Support - VTA | |
| 19763 | M&O | \$ 24,314.00 | Bennett Trenchless | District Sewer Capital & Support - VTA | |
| 19764 | M&O | \$ 883,500.00 | Cratus, Inc. | District Sewer Capital & Support - VTA | |
| TOTAL WARRANTS | | \$ 2,054,532.65 | | | |

| | | |
|------------------------------|---------------|---|
| PK Flow Red. Total: | \$ 30,130.69 | Akel Engineering; District Staff |
| Maintenance Total: | \$ 314,430.73 | District Staff, Grainger, HomeDepot, Rotorooter, ABLE, AB/JDD, St. Francis, Underground Service Alert |
| Utilities Total: | \$ 6,951.38 | PG&E, Santa Clara Utilities, Internet, Wireless |
| Emergency Total: | \$ 3,317.15 | District Staff, ABJDD |
| Pump Station Portion: | \$ 39,807.61 | District Staff; St. Francis Electric; Utilities (all Pump Stations) |
| VTA Portion: | \$ 986,074.63 | District Staff, Imperium, Bennett, Cratus, ISI |

EMERGENCY DETAILS:

Roto-Rooter - No emergencies this month
Able - No emergencies this month
AB/JDD Plumbing - One emergency this month



Memo

Item 9A

To: Board of Directors

From: Marc Hynes, District Counsel

Date: August 16, 2023

Re: FIFTH AMENDMENT TO HUNTON ANDREWS LEGAL SERVICES AGREEMENT

Summary:

This is the fifth amendment to the legal services agreement between Hunton Andrews Kurth, LLP and the Cupertino Sanitary District as administrating agency for the common interest group.

The common interest group includes County Sanitation District 2-3, the Burbank Sanitary District, West Valley Sanitation District, Cupertino Sanitary District and the City of Milpitas.

Recommendation:

It is recommended that the Board approve this amendment and authorize the President of the Board to sign on behalf of the District.

Attachment:

1. Fifth Amendment to Legal Services Agreement 8-2-2023
2. Exhibit A - Hunton Cost Summary 7-29-2023

OUR MISSION

- To protect the public health and environment.
- To provide for safe and cost-efficient collection of sewage waste.
- To provide for effective conveyance to the Treatment Plant.



20863 Stevens Creek Boulevard
Suite 100
Cupertino, CA 95014

MAINTAINING A HEALTHY SEWER SYSTEM

We have continued to see an excessive amount of paper towels, rags, and disposable wipes in the collection system. Toilet paper readily breaks down in the system and does not cause issues. However, other paper products do not break down as easily and can create blockages in your private lateral and the public sewer.

Help us keep our sewers healthy. Remember to never flush wipes, paper towels or tissues because they clog our pump stations and our pipes! The District has 16 pump stations and it has become a major maintenance issue, resulting in additional costs to maintain the sewer system.

For more information, go to www.cupertinosanitarydistrict.org where you will find additional information and links to recent media coverage, or contact us at (408) 253-7071.

KEEP YOUR SEWER PIPES FLOWING!

Do NOT flush anything but toilet paper.

Yes...



No...



CUPERTINO SANITARY DISTRICT 2023 ANNUAL REPORT

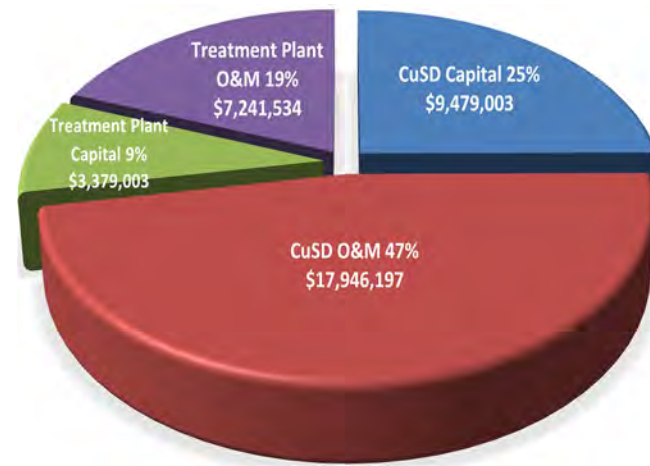


FOG... Fats, Oil, Grease
Stop the Clog! DON'T flush FOG
down your toilet or sink.

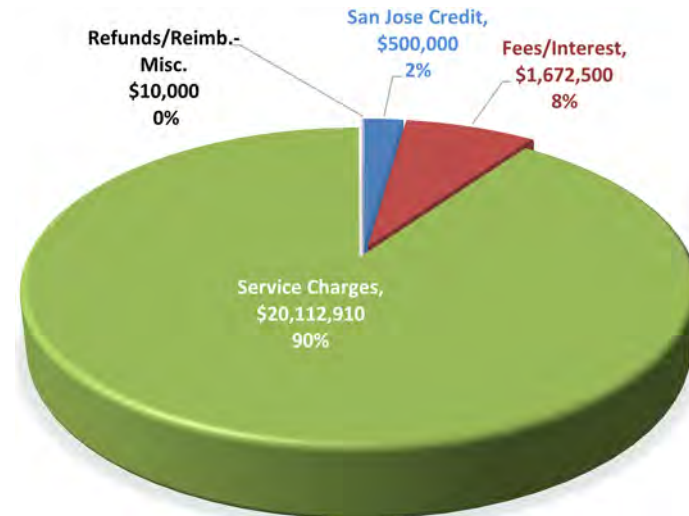
Wipe it, can it, cool it, toss it.

FACTS & FIGURES

EXPENSES FY 2023-24



REVENUE FY 2023-24



NOTABLE ACCOMPLISHMENTS

- The District has continued its operations and maintenance of sewer mains and laterals. Please do your share to help us keep our sewer system running smoothly.
- Completed repairs for all pipes with significant structural defects within close proximity to creeks
- Installed one additional permanent emergency generator for one of the District's pump stations

WHAT'S NEW?

Wolfe Road Sewer Relocation Project

March 2023—December 2023

The Santa Clara Valley Transportation Authority (VTA), in cooperation with the City of Cupertino and the California Department of Transportation (Caltrans), propose to modify the Wolfe Road Interchange on Interstate 280 (I-280) in the City of Cupertino. The VTA project will replace the existing freeway overcrossing at North Wolfe Road in Cupertino and the new overcrossing structures will be located in the current location of an existing Cupertino Sanitary District sewer mainline.



Cupertino Sanitary District is required to relocate its existing 15-inch sanitary sewer within the Caltrans right of way at Wolfe Road in Cupertino due to the planned I-280 interchange project.

For more information on this project, visit our website, www.cupertinosanitarydistrict.org.

WHAT DOES CUPERTINO SANITARY DISTRICT DO FOR YOU?

Cupertino Sanitary District services over 23,000 customers within the communities of Cupertino, portions of Saratoga, Sunnyvale, Los Altos and unincorporated areas within Santa Clara County.

CuSD covers approximately 15 square miles, serving a population of over 50,000 people with more than 23,000 residential and business units. The District owns and manages over one million lineal feet of sewer mains, half million lineal feet of sewer laterals, 16 pump stations, 4000 manholes and flushing inlets, and one equipment storage facility. CuSD conveys nearly 5 million gallons of wastewater daily from our customers for treatment at the San Jose/Santa Clara Regional Wastewater Facility.

Customers within the District receive:

- 24/7 Sewer Emergency Response
- Annual Sewer Maintenance of all Sewer Mains
- Continuous Sewer System Repairs and Improvements to Maintain a Healthy Sewer System
- Customer Support and Transparency

WHO'S RESPONSIBLE FOR WHAT?

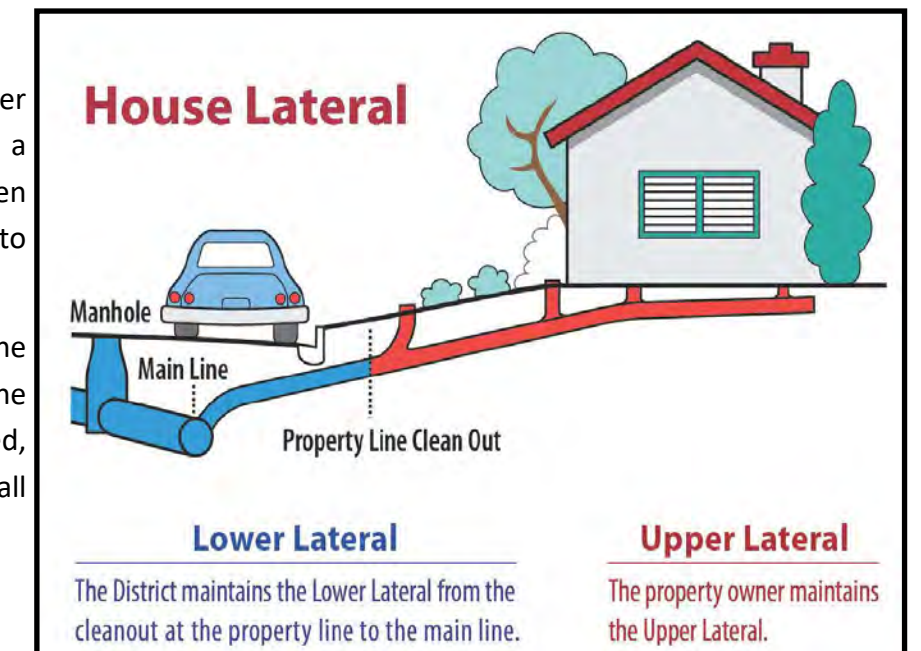
HOMEOWNER'S RESPONSIBILITY:

The owner is responsible for the "Upper Lateral" portion of the House Lateral. If a blockage occurs within the property line, then the homeowner must take responsibility to hire a plumber to remove the blockage.

A Property Line Clean Out is required by the District to service Lower Laterals. It is the owner's responsibility to have one installed, properly maintained, and accessible at all times.

DISTRICT'S RESPONSIBILITY:

The District is responsible for the maintenance and service of the lower portion of the lateral and the main sewer line. If a property line cleanout does not exist, the District will not be able to access our portion of the lateral. It is the responsibility of the homeowner to have a cleanout installed at the property line.



Item 10.A.

Future Development Projects:

Prep. Date: 8/7/2023

| Items | Descriptions: | Address: | Phase | IA | Re-Development Fees | Estimated Construction | Remarks |
|-------|---|---------------------------------------|---------------------|------------------------------------|---------------------|------------------------|--|
| 1 | Atria Cupertino (Westport) - Senior Living | 21255 Stevens Creek Boulevard | Building | Sent | 1.9 Mil. | 2023 | |
| 2 | Canyon Crossing Redevelopment | 10625 S Foothill Boulevard | Building | Sent | 312 K | on-hold | |
| 3 | Hamptons Apartments - (942 residential units) | 19500 Pruneridge Avenue | On-hold/Building | Drafted | * | on-hold | |
| 4 | Leon Townhomes - 7 Townhomes | 10046 BIANCHI WAY | Planning - Approved | IA to be updated in Building Phase | 97 K | Q4 2023, 2024 | 2nd submittal review completed May 19, 2023. |
| 5 | Vallco - Redevelopment (RISE) - Mixed Use (709 residential units and 37,000 SF of commercial space) | 10123 North Wolfe Road | Planning - Phase 1 | Drafted, to be updated | 1.67 Mil. | * | |
| 6 | Marina Plaza (DeAnza Ventures) | 10415 N De Anza Boulevard | Planning S3 | Drafted | * | * | |
| 7 | McClellan Lot Split - subdivide the parcel into 6 lots (SF) | 20860 McClellan Road | Building | Updated Draft; final review | 92K | * | New Submittal received for review 8/7/2023 |
| 8 | 1655 S. DeAnza Redevelopment - 2 Parcels into 34 residential units | 1655 S. DeAnza | Planning | * | * | * | |
| 9 | 10619 S De Anza Blvd - Mixed Use (2090 SF Commercial & 11 Residential Units) | 10619 S De Anza Blvd | Planning | * | * | * | |
| 10 | 134 Housing on 2 Existing Commercial Parcels | 20015 Stevens Creek Boulevard | Planning | * | * | * | Added 5/15/2023 |
| 11 | Four Lot subdivision (SF) | 20638 Cleo Avenue | Planning | * | * | * | Demo Permit only |
| 12 | Pumpkin-Fiesta: Storm Drain Project | Appx: 7854 Festival Dr (By Pass Area) | Construction | - | - | - | City Project # 2022-01 |

* Not enough information from developer to determine.

Spills

| <u>Start Date</u> | <u>Location</u> | <u>Cause of SSO</u> | <u>Cat</u> | <u>Main/Lat</u> | <u>Spill Volume (Gal)</u> | <u>Spill Recovered (Gal)</u> | <u>Volume of Wash Water Used (Gal)</u> |
|-------------------|-----------------|---------------------|------------|-----------------|---------------------------|------------------------------|--|
| None | | | | | | | |

PLSDs (Private Lateral Sewage Discharge)

| <u>Start Date</u> | <u>Location</u> | <u>Cause of PS�D</u> | <u>Main/Lat</u> | <u>Spill Volume (Gal)</u> | <u>Spill Recovered (Gal)</u> | <u>Volume of Wash Water Used (Gal)</u> |
|-------------------|-----------------|----------------------|-----------------|---------------------------|------------------------------|--|
| None | | | | | | |

Emergency Calls - Causes

| <u>Call Rec'd Business Hours</u> | <u># of Calls</u> | <u>Call Rec'd After Hours</u> | <u># of Calls</u> | <u>Call Rec'd Weekend</u> | <u># of Calls</u> |
|----------------------------------|-------------------|-------------------------------|-------------------|---------------------------|-------------------|
| Root Intrusion | 0 | Root Intrusion | 0 | Root Intrusion | 0 |
| Onsite | 3 | Onsite | 0 | Onsite | 1 |
| Grease | 0 | Grease | 0 | Offset | 1 |
| Offset | 0 | Offset | 0 | Debris | 1 |
| Others | 0 | Others | 0 | Others | 0 |
| Pump station | 0 | Pump Station | 0 | Pump Station | 2 |
| Total: | 3 | Total: | 0 | Total: | 5 |

Repairs

| <u>Address</u> | <u>Main/Lat</u> | <u>Description of Work</u> |
|----------------|-----------------|----------------------------|
| None | | |

Mainline Maintenance

| | 4" | 6" | 8" | 10" | 12" | 14" | 15" | 16" | 18" | > 20" | Total | FY2023-24 YTD | FY2023-24 Annual Schedule | % Complete (YTD/Annual Schedule) |
|------------------------|----|--------|--------|-------|-------|-----|-------|-----|-----|-------|---------|---------------|---------------------------|----------------------------------|
| Mainline Cleaning (ft) | 0 | 53,422 | 86,122 | 3,235 | 1,259 | 0 | 1,890 | 0 | 0 | 0 | 145,928 | 145,928 | 1,673,032 | 9% |
| Easement Cleaning (ft) | 0 | 2,857 | 13,197 | 1,435 | 0 | 0 | 0 | 0 | 0 | 0 | 17,489 | 17,489 | 217,684 | 8% |
| CCTV (ft) | 0 | 3,583 | 16,790 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,373 | 20,373 | 207,880 | 10% |

Lateral Maintenance

| <u>Activity</u> | <u># of Laterals</u> | <u>FY2023-24 YTD</u> | <u>FY2023-24 Annual schedule</u> | <u>% Complete (YTD/Annual schedule)</u> |
|-----------------|----------------------|----------------------|----------------------------------|---|
| Cleaning | 567 | 567 | 6,436 | 9% |
| CCTV | 16 | 16 | | |
| Inspection | 33 | 33 | | |

FOG Inspection - Limited due to Restaurant closures (COVID -19)

| | <u># of Inspections</u> | <u>YTD FY2023-24</u> | <u>FY2023-24 Annual Schedule</u> | <u>% Complete (YTD/Annual schedule)</u> |
|------------------|-------------------------|----------------------|----------------------------------|---|
| Performed | 28 | 28 | | |
| Completed | 22 | 22 | 265 | 8% |
| Follow up Needed | 2 | | | |

**CUPERTINO SANITARY DISTRICT
MEETING/EVENT SCHEDULE**

AUGUST 2023

08/02: 1st Regular Meeting
 08/07: TAC-Canceled
 08/10: TPAC-Canceled
 08/09-11: CASA Conference
 08/16: 2nd Regular Meeting

| AUGUST 2023 | | | | | | |
|-------------|----------|---------|---------------------------------------|------------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | 1 | 2 1 st Regular Meeting | 3 | 4 | 5 |
| 6 | 7 TAC | 8 | 9 | 10 TPAC | 11 | 12 |
| 13 | 14 | 15 | 16 2 nd Regular Meeting | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

SEPTEMBER 2023

09/04: TAC
 09/06: 1st Regular Meeting
 09/07: TPAC
 09/09: Fall Festival
 09/11: SCCSDA
 09/20: 2nd Regular Meeting

| SEPTEMBER 2023 | | | | | | |
|----------------|--------------|---------|---------------------------------------|-----------|--------|--------------------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | | 1 | 2 |
| 3 | 4 TAC | 5 | 6 1 st Regular Meeting | 7 TPAC | 8 | 9 Fall Festival |
| 10 | 11 SCCSDA | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 2 nd Regular Meeting | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

OCTOBER 2023

10/04: 1st Regular Meeting
 10/09: TAC
 10/12: TPAC
 10/18: 2nd Regular Meeting

| OCTOBER 2023 | | | | | | |
|--------------|----------|---------|---------------------------------------|------------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 1 | 2 | 3 | 4 1 st Regular Meeting | 5 | 6 | 7 |
| 8 | 9 TAC | 10 | 11 | 12 TPAC | 13 | 14 |
| 15 | 16 | 17 | 18 2 nd Regular Meeting | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |