

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, OCTOBER 18, 2023**

AGENDA

The meeting will be held in person at 7:00 p.m. in the Stevens Creek Office Center, Suite 100, 20863 Stevens Creek Boulevard, Cupertino, California and via virtual teleconference.

Anyone interested may attend in person, by phone [call 1 (866) 899 - 4679 Conference Access Code: 251566821], or virtually <https://global.gotomeeting.com/join/251566821>.

1. ROLL CALL

2. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda. Speakers are limited to three (3) minutes.

All statements requiring a response will be referred to staff for further action. In most cases, state law will prohibit the board from making any decisions with respect to a matter not listed on the agenda.

3. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

4. MINUTES & BILLS

- A. APPROVAL OF THE MINUTES OF OCTOBER 4, 2023
- B. APPROVED MINUTES OF SEPTEMBER 20, 2023
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENTS
- D. DIRECTOR'S MONTHLY TIMESHEETS

5. CORRESPONDENCE

- A. THE FORUM SUMMARY LETTER

6. MEETINGS

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD ON MONDAY, NOVEMBER 6, 2023
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD ON THURSDAY, NOVEMBER 9, 2023

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7. REPORTS

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD ON MONDAY, OCTOBER 9, 2023
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD ON THURSDAY, OCTOBER 12, 2023

8. UNFINISHED BUSINESS

NONE

9. NEW BUSINESS

- A. APN 503-56-012 SEWER CONNECTION INQUIRY
- B. APN 503-46-005 WILL SERVE LETTER
- C. APN 362-18-046 REQUEST FOR REIMBURSEMENT

10. STAFF REPORT

- A. HOMESTEAD 1 DIESEL GENERATOR REPLACEMENT
- B. SEWER ASSET DATA MIGRATION TO ARCGIS
- C. FUTURE DEVELOPMENT PROJECTS
- D. MONTHLY MAINTENANCE SUMMARY REPORT

11. CALENDAR ITEMS

- A. NEXT REGULAR DISTRICT BOARD MEETING IS TO BE HELD ON WEDNESDAY, NOVEMBER 1, 2023

12. ADJOURNMENT

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, OCTOBER 4, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, David A. Doyle, and William A. Bosworth.

Absent: None

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Valerie Armento.

Public Present: Nancy Kao-The Forum, Jonni Streeter-The Forum, Don Toy-Public, Diane & Peter Hart-Residents, to discuss Item 8.A. – Forum Station Odor Mitigation. Jane Bessin-Public arrived at 7:03pm.

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was no closed session.

On motion by Director Chen, seconded by President Kwok, by a vote of 5-0-0, item 8.A, Forum Pump Station Odor Mitigation was moved up on the agenda.

8.A. – Forum Pump Station Odor Mitigation

Director Porter reported that staff is moving forward with the odor investigation and implementation of mitigation measures, as instructed by the Board at the last meeting. President Kwok then opened the meeting for public comments at 7:02 p.m. The Board heard statements from Diane Hart, Forum resident, Nancy Kao, Executive Director at The Forum, Jane Bessin, daughter of a Forum resident, Don Toy, son of a Forum resident, and Jonni Streeter, Director of Plant Operations at The Forum. President Kwok closed the public comments portion at 7:20 p.m. and the Board continued discussion of possible causes of odor and solutions. Jonnie invited the Board to visit the site. Some Board members plan to drive by on their own.

Guests left the Board meeting at 7:35 p.m.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, OCTOBER 4, 2023

4. MINUTES & BILLS:

A. Approval of the Minutes of September 20, 2023

On a motion by Director Chen, seconded by President Kwok, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, September 20, 2023, were approved as written.

B. Approved Minutes of August 16, 2023

By consensus, the Minutes of Wednesday, August 16, 2023 are to be Noted & Filed.

5. CORRESPONDENCE:

There was none.

6. MEETINGS:

A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, October 9, 2023.

B. President Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TPAC) to be held on Thursday, October 12, 2023.

7. REPORTS:

A. Cupertino Fall/Fun Festival held September 9, 2023 at Memorial Park, Cupertino, CA

Directors Kwok, Sadaati, and Bosworth attended the festival, along with staff. The festival was a lot smaller than previous years, attendance was low, and booth traffic was very low.

B. Santa Clara County Special Districts Association Meeting Held on Monday, September 11, 2023

Director Bosworth reported Marc Landgraf of Santa Clara Open Space Authority was a special guest speaker, in celebration of its 30th anniversary.

C. Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) Held on Monday, September 11, 2023

Manager Porter reported.

D. Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) Held on Thursday, September 14, 2023

President Kwok reported.

E. California Association for Sewer System Excellence (CASSE) General Meeting Held on September 14, 2023 in Sacramento, CA

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Deputy Manager Woodhouse attended. Manager Porter reported.

8. UNFINISHED BUSINESS:

A. Forum Pump Station Odor Mitigation was moved up on the agenda, after Closed Session.

B. Inflow/Infiltration Reduction

Director Porter conducted a PowerPoint presentation to follow up on Director Doyle's request to provide justification for continuing with I/I mitigation.

C. Final Annual Report

The Board reviewed the Final Annual Report. Staff is to make one minor edit. By consensus, the Board approved the final annual report for print.

D. Empower Retirement Plan/CalSaver

Director Porter reported to the Board that the District has a retirement plan open with Empower. Since the District is a Special District, we are not required by law to offer a retirement plan to Board members. Currently, the District retirement plan has only one person enrolled, who is no longer an active Board member. By consensus, the Board agreed to terminate the retirement plan and allow the enrolled participant six months to roll over their funds.

9. NEW BUSINESS:

A. Via Regina Force Main

Manager Porter reported to the Board about the condition of the road and the risk to the District's sewer main if the road fails. After discussion by the Board, on motion by Director Saadati, seconded by President Kwok, by a vote of 5-0-0, the Board directed Staff to send a letter to property owners.

B. Akel Agreement – Amendment No. 3

The Board reviewed the Board memo and amendment number three. On motion by Director Chen, seconded by Director Doyle, by a vote of 5-0-0, the Board approved Amendment No. 3.

10. STAFF REPORTS:

A. Future Development Projects

Manager Porter reported.

B. Pumpkin Fiesta Storm Drain Project

Manager Porter reported.

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11. CALENDAR ITEMS:

A. The next regular District Board meeting is scheduled to be held on Wednesday, October 18, 2023.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:24 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, SEPTEMBER 20, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, David A. Doyle, and William A. Bosworth.

Absent: None

Staff present: District Manager Benjamin Porter, Deputy District Manager Bob Woodhouse, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public:

Bill LeClerc and Bill Hirschman with Ledor, to hear Item 9.A. – Request to Amend Resolution No. 1314

Meg and John Monroe, to discuss Item 9.B. – Forum Odor Control Plan

2. PUBLIC COMMENTS:

There were none.

On motion by Director Chen, seconded by Director Doyle, by a vote of 5-0-0, items 9.A, 9.B, and 10.A. were moved up on the agenda.

9.A. – Request to Amend Resolution No. 1314

The Board discussed Resolution No. 1314, Approving Annexation to the District of Land Identified as APN 503-46-006 and 503-46-007 and Conditionally Allowing Connection of Said Property Pending Completion of Annexation Proceedings. When first approved, APN 503-46-005 was left out of the Resolution by oversight. The property owners requested that the District amend the Resolution to add APN 503-46-005. After discussion by the Board and comments from members of the public, LeClerc and Hirschman, on motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved amendment to Resolution No. 1314, adding APN 503-46-005, as originally noted on the annexation application to LAFCO.

Guests Bill LeClerc and Bill Hirschman left the Board meeting at 7:12 p.m.

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9.B. – Forum Odor Control Plan

Manager Porter reported on District Staff’s actions to investigate and attempts to mitigate the ongoing problem of sewer odor at Forum 1 & 2 pump stations. After discussion and comments by members of the public, Meg and John Monroe, on motion by Director Saadati, seconded by Director Chen, by a vote of 5-0-0, the Board approved Staff’s recommendation to pilot test odor control technology at Cristo Rey pump station, not to exceed a cost of \$50,000, and instructed Staff to include investigation of pump noise reduction at Forum, and continue further structural investigations at Forum.

Guests Meg and John Monroe left the Board meeting at 7:38 p.m.

10.A. – Peak Flow Model

Deputy Manager Woodhouse reported on the hydraulic model used to estimate peak flow. Flow monitoring was done during Covid lockdown. Modeling scenarios were developed for dry weather and wet weather flow. Additional scenarios will be developed to consider full occupancy of non-residential users and future buildout. The model was reviewed, revised, and calibrated by a third party consultant. Three basins showed significantly high I/I and deserve additional investigation. Director Doyle asked staff to provide a summary of the future actions for the peak flow reduction project. There was no Board action.

Deputy Manager Woodhouse left the Board meeting at 8:00 p.m.

3. CLOSED SESSION:

There was no closed session.

4. MINUTES & BILLS:

A. Approval of the Minutes of August 16, 2023

On a motion by Director Chen, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, August 16, 2023, were approved with revision.

B. Approved Minutes of August 2, 2023

By consensus, the Minutes of Wednesday, August 2, 2023 are to be Noted & Filed.

C. Payment of Bills and Approval of Financial Statements

The Board reviewed August payable warrants and financial statements. Directors Doyle and Saadati asked for clarification on some invoices and were satisfied with Staff’s response. On a motion by Director Doyle, seconded by Director Saadati, by a vote of 5-0-0, the financial statements and payment of bills for August were approved as written.

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D. Director's Monthly Timesheet

The Board members submitted their September timesheets to Manager Porter.

5. CORRESPONDENCE:

A. The Forum HOA

The Board reviewed the correspondence, which relates to Item 9.B. – Forum Odor Control Plan.

6. MEETINGS:

A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, October 9, 2023.

B. President Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TPAC) to be held on Thursday, October 12, 2023.

7. REPORTS:

A. Cupertino Fall/Fun Festival held September 9, 2023 at Memorial Park, Cupertino, CA

Directors Kwok, Sadaati, and Bosworth attended the festival, along with staff. The festival was a lot smaller than previous years, attendance was low, and booth traffic was very low.

B. Santa Clara County Special Districts Association Meeting Held on Monday, September 11, 2023

Director Bosworth reported Marc Landgraf of Santa Clara Open Space Authority was a special guest speaker, in celebration of its 30th anniversary.

C. Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) Held on Monday, September 11, 2023

Manager Porter reported.

D. Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) Held on Thursday, September 14, 2023

President Kwok reported.

E. California Association for Sewer System Excellence (CASSE) General Meeting Held on September 14, 2023 in Sacramento, CA

Deputy Manager Woodhouse attended. Manager Porter reported.

CUPERTINO SANITARY DISTRICT BOARD MEETING
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8. UNFINISHED BUSINESS:

A. Loan Payoff

Manager Porter reported to the Board that there is no penalty for early loan payoff.

B. Draft Annual Report

The Board reviewed the Draft Annual Report. Staff is to finalize graphics and bring back to the Board for approval.

9. NEW BUSINESS:

A. Request to Amend Resolution No. 1314 - Moved to top of the agenda, after Public Comments.

B. Forum Odor Control Plan - Moved to top of the agenda, after Public Comments.

C. Request to Attend the California Special Districts Association 2023 Board Secretary/Clerk Conference to be held November 6-8, 2023 in Monterey, CA

Staff member Frankie Martinez requested to attend the Board Secretary/Clerk Conference in Monterey, CA. On a motion by Director Bosworth, seconded by Director Chen, by a vote of 5-0-0, the Board approved attendance.

10. STAFF REPORTS:

A. Peak Flow Model – This item was moved up to the top of the agenda, under Public Comments.

B. Pumpkin Fiesta Storm Drain Project – Manager Porter reported.

C. Future Development Projects – Manager Porter reported.

D. Monthly Maintenance Summary Report – Manager Porter reported.

11. CALENDAR ITEMS:

A. The next regular District Board meeting is scheduled to be held on Wednesday, October 4, 2023. Counsel Hynes will be absent, his partner will be attending in his place.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:56 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

Item 4.C.

CUPERTINO SANITARY DISTRICT WARRANTS PAYABLE - October 18, 2023

| <u>WARRANT NUMBER</u> | <u>FUND</u> | <u>AMOUNT</u> | <u>PAYEE</u> | <u>DESCRIPTION</u> | |
|-----------------------|-------------|------------------------|--------------------------------------|---|--------------|
| N/A | M&O | \$ 1,892.78 | ADP | Directors' Salary | |
| 19787 | M&O | \$ 1,185.19 | Dooley Insurance Services | Insurance - Group Life & Dental | |
| N/A | M&O | \$ 312.38 | CalBank Credit Card Processing Fees | Operating Exp. - Credit Card Processing Fees | |
| 19788 | M&O | \$ 575,944.59 | Mark Thomas | Memberships | 413.00 |
| | | | | Office Rent | 400.00 |
| | | | | Management Services | 48,392.39 |
| | | | | SSMP Cert Update and Implementation | 562.58 |
| | | | | Engineering Services | 136,185.27 |
| | | | | Peak Flow Reduction | 12,043.98 |
| | | | | Plan Checking & Inspection | 16,563.65 |
| | | | | Repairs | 5,446.56 |
| | | | | Repairs (Pump Station) | 1,099.76 |
| | | | | Maintenance | 138,949.84 |
| | | | | Maintenance (Pump Station) | 36,071.66 |
| | | | | Travel & Meetings - Staff | 1,310.00 |
| | | | | Utilities (Pump Station) | 1,052.70 |
| | | | | Emergency Funds | 4,219.80 |
| | | | | District Sewer Capital & Support | 74,161.17 |
| | | | | District Sewer Capital & Support - VTA | 99,072.23 |
| 19789 | M&O | \$ 2,887,659.50 | City of San Jose | T.P. Operations & Maintenance | 1,810,383.50 |
| | | | | T.P. Capital | 1,077,276.00 |
| 19790 | M&O | \$ 1,809.00 | Armento & Hynes | Legal - District Counsel | |
| 19791 | M&O | \$ 163.87 | Alameda Eletrical Distributors, Inc. | Maintenance | |
| 19792 | M&O | \$ 214.00 | Dept. of Environmental Health | Maintenance | |
| 19793 | M&O | \$ 2,232.00 | Norfield | Maintenance | |
| 19794 | M&O | \$ 1,773.92 | Grainger | Maintenance (Pump Station) | 1,257.01 |
| | | | | Maintenance | 516.91 |
| 19795 | M&O | \$ 8,282.92 | St. Francis Electric | Maintenance (Pump Station) | |
| 19796 | M&O | \$ 26,299.35 | RotoRooter | Maintenance | |
| 19797 | M&O | \$ 65,558.00 | AB/JDD Plumbing Heating & AC | Maintenance | 65,003.00 |
| | | | | Emergency | 555.00 |
| 19798 | M&O | \$ 41,990.85 | Able Underground Construction | Maintenance | |
| 19799 | M&O | \$ 1,272.28 | David Doyle | Travel & Meetings - BOD | |
| 19800 | M&O | \$ 5,122.96 | PG&E | Utilities (Pump Station) | |
| 19801 | M&O | \$ 74.79 | City of Santa Clara Utilities | Utilities (Pump Station) | |
| 1015 | M&O | \$ 10,000.00 | Con-Quest Contractors, Inc. | District Sewer Capital & Support (Pump Station) | |
| 19802 | M&O | \$ 7,692.30 | Imperium First Consulting | District Sewer Capital & Support - VTA | |
| 19803 | M&O | \$ 13,436.91 | Inspection Services Inc. | District Sewer Capital & Support - VTA | |
| 19804 | M&O | \$ 16,532.57 | Bennett Trenchless | District Sewer Capital & Support - VTA | |
| 19805 | M&O | \$ 749,899.22 | Cratus, Inc. | District Sewer Capital & Support - VTA | |
| TOTAL WARRANTS | | \$ 4,419,349.38 | | | |

| | | |
|------------------------------|---------------|--|
| Pk Flow Red. Total: | \$ 12,043.98 | District Staff |
| Maintenance Total: | \$ 294,682.06 | District Staff, Alameda, Environmental Health, St. Francis, Grainger, Norfield, RotoRooter, ABLE, AB/JDD |
| Utilities Total: | \$ 6,250.45 | PG&E, San Jose Water Co., Internet, Wireless |
| Emergency Total: | \$ 4,774.80 | District Staff; AB/JDD |
| Pump Station Portion: | \$ 62,961.80 | District Staff, Grainger, St. Francis, Con-Quest, Utilities (all Pump Stations) |
| VTA Portion: | \$ 886,633.23 | District Staff, Inspection Services, Imperium, Bennett, Cratus |

EMERGENCY DETAILS:
Roto-Rooter - No emergencies this month
Able - No emergencies this month
AB/JDD Plumbing - One emergency this month

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH SEPTEMBER 2023
3rd Month of Operations (25% into FY Operations)
FISCAL YEAR: July 1, 2023 to June 30, 2024

EXPENSE SUMMARY REPORT

| Account Name | Account Number | BUDGET | Prior Expenses | Amount Payable | Total To Date Expenses | Remaining Balance | % Expended To Date | Comments |
|---|----------------|---------------------|-----------------------|-----------------------|------------------------|------------------------|--------------------|---|
| SEPT SERVICES | | | | | | | | |
| OPERATING EXPENSES | | | | | | | | |
| Loan Payments | 41000 | \$1,200,063 | \$0.00 | \$0.00 | \$0.00 | \$1,200,062.50 | 0.0% | None to date |
| Directors Fees | 41030 | \$38,000 | \$6,048.16 | \$1,892.78 | \$7,940.94 | \$30,059.06 | 20.9% | On Target |
| Gasoline, Oil & Fuel | 41060 | \$4,000 | \$0.00 | \$0.00 | \$0.00 | \$4,000.00 | 0.0% | None to date |
| Insurance | 41060 | \$170,000 | \$13,073.36 | \$1,185.19 | \$14,258.55 | \$155,741.45 | 8.4% | Dooley Insurance |
| Memberships | 41080 | \$57,000 | \$17,138.08 | \$413.00 | \$17,551.08 | \$39,448.92 | 30.8% | CWEA |
| Office Rent | 41090 | \$4,800 | \$800.00 | \$400.00 | \$1,200.00 | \$3,600.00 | 25.0% | On Target |
| Operating Expenses | 41100 | \$3,000 | \$1,503.32 | \$0.00 | \$1,503.32 | \$1,496.68 | 50.1% | None this month |
| Operating Expenses - Credit Card Transaction Fees | 41100-1 | \$6,000 | \$731.37 | \$312.38 | \$1,043.75 | \$4,956.25 | 17.4% | Credit Card Processing Fees - September |
| Contractual Services: | | | | | | | | |
| Outfall Maintenance | 41113 | \$180,000 | \$0.00 | \$0.00 | \$0.00 | \$180,000.00 | 0.0% | None to date |
| T.P. Oper. & Maint. | 41114 | \$7,241,534 | \$1,810,383.50 | \$1,810,383.50 | \$3,620,767.00 | \$3,620,767.00 | 50.0% | Q2 FY2023-2024 |
| Professional Services: | | | | | | | | |
| Management Services | 41121 | \$575,000 | \$69,746.93 | \$48,392.39 | \$118,139.32 | \$456,860.68 | 20.5% | On Target |
| SSMP Certification and Implementation | 41121 | \$50,000 | \$13,206.50 | \$562.58 | \$13,769.08 | \$36,230.92 | 27.5% | New Waste Discharge Requirements (WDR) Implementation |
| Engineering Services | 41122 | \$1,400,000 | \$256,221.89 | \$136,185.27 | \$392,407.16 | \$1,007,592.84 | 28.0% | On Target |
| Peak Flow Reduction | 41122-1 | \$200,000 | \$50,753.36 | \$12,043.98 | \$62,797.34 | \$137,202.66 | 31.4% | Flow model calibration |
| Plan Ckg. & Insp. | 41123 | \$300,000 | \$23,963.53 | \$16,563.65 | \$40,527.18 | \$259,472.82 | 13.5% | On Target |
| Legal - Consultant Services | 41124 | \$18,000 | \$4,800.00 | \$0.00 | \$4,800.00 | \$13,200.00 | 26.7% | None this month |
| Legal - District Counsel | 41124 | \$60,000 | \$5,604.00 | \$1,809.00 | \$7,413.00 | \$52,587.00 | 12.4% | District Counsel - Legal Services for August-September 2023 |
| Legal - Common Interest Group (CuSD Advance Pay) | 41124 | \$1,404,000 | \$375,357.75 | \$0.00 | \$375,357.75 | \$1,028,642.25 | 26.7% | None this month |
| Legal - Common Interest Group (CuSD Share) | 41124 | \$396,000 | \$105,870.13 | \$0.00 | \$105,870.13 | \$290,129.87 | 26.7% | None this month |
| Audit | 41125 | \$13,800 | \$0.00 | \$0.00 | \$0.00 | \$13,800.00 | 0.0% | None this month |
| Printing & Publications | 41130 | \$32,000 | \$0.00 | \$0.00 | \$0.00 | \$32,000.00 | 0.0% | None this month |
| Repair and Maintenance | | | | | | | | |
| Repairs | 41150 | \$200,000 | \$83,030.96 | \$6,546.32 | \$89,577.28 | \$110,422.72 | 44.8% | On target |
| Maintenance | 41151 | \$3,985,000 | \$650,520.54 | \$320,981.41 | \$971,501.95 | \$3,013,498.05 | 24.4% | On target |
| Travel & Meetings Staff | 41170 | \$15,000 | \$3,850.71 | \$1,310.00 | \$5,160.71 | \$9,839.29 | 34.4% | CSDA 2023 Board Secretary/Clerk Conference |
| Travel & Meetings BOD | 41170 | \$18,000 | \$5,607.54 | \$1,272.28 | \$6,879.82 | \$11,120.18 | 38.2% | CASA Travel Expense Reimbursements - David Doyle |
| Utilities | 41190 | \$70,000 | \$14,463.66 | \$6,250.45 | \$20,714.11 | \$49,285.89 | 29.6% | On target; electricity and water at pump stations |
| Refunds & Reimbursements: | | | | | | | | |
| Miscellaneous | 41201 | \$50,000 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 | 0.0% | None to date |
| Connection Fees | 41202 | \$2,000 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | 0.0% | None to date |
| Checking & Inspection | 41203 | \$3,000 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0.0% | None to date |
| Emergency Funds | 48000 | \$250,000 | \$8,129.74 | \$4,774.80 | \$12,904.54 | \$237,095.46 | 5.2% | District Staff - Stoppage Response; AB/JDD (11002 Northseal Square) |
| Consolidated Election | 48001 | \$0 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.0% | None this fiscal year |
| TOTAL OPERATING EXPENSES | | \$17,946,197 | \$3,520,805.03 | \$2,371,278.98 | \$5,892,084.01 | \$12,054,112.49 | 32.8% | |
| CAPITAL EXPENSES | | | | | | | | |
| District Sewer Capital & Support | 46041 | \$1,250,000 | \$55,726.94 | \$84,161.17 | \$139,888.11 | 1,110,111.89 | 11.2% | Significant Defect Repair Project; Pump Station Assessment Project |
| District Sewer Capital & Support - VTA | 46041 | \$4,200,000 | \$2,831,439.43 | \$886,633.23 | \$3,718,072.66 | 481,927.34 | 88.5% | \$99K from District Staff; \$787.5K from outside vendors |
| Treatment Plant Capital | 46042 | \$3,379,003 | \$783,256.00 | \$1,077,276.00 | \$1,860,532.00 | 1,518,471.00 | 55.1% | Q2 FY2023-2024 |
| Outfall Capital | 46042 | \$200,000 | \$0.00 | \$0.00 | \$0.00 | 200,000.00 | 0.0% | None to date |
| District Equipment | 46043 | \$150,000 | \$0.00 | \$0.00 | \$0.00 | 150,000.00 | 0.0% | None to date |
| Replacement Fund | 46044 | \$300,000 | \$0.00 | \$0.00 | \$0.00 | 300,000.00 | 0.0% | |
| TOTAL CAPITAL EXPENSES | | \$9,479,003 | \$3,670,422.37 | \$2,048,070.40 | \$5,718,492.77 | \$3,760,510.23 | 60.3% | |
| TOTAL EXPENSES | | \$27,425,200 | \$7,191,227.40 | \$4,419,349.38 | \$11,610,576.78 | \$15,814,622.72 | 42.3% | |

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH SEPTEMBER 2023
3rd Month of Operations (25% into FY Operations)
 FISCAL YEAR: July 1, 2023 to June 30, 2024
REVENUE SUMMARY REPORT

| Account Name | Account Number | BUDGET | Prior Receipts | Current Month Receipts Sept Receipts | Total Amount Received | Remaining Balance to Collect | % Earned To Date | Comments |
|---|----------------|------------------------|-----------------------|---|-----------------------|------------------------------|------------------|---|
| OPERATING REVENUES | | | | | | | | |
| Service Charges | | | | | | | | |
| Handbilling | 31010 | \$480,160.00 | \$0.00 | \$0.00 | \$0.00 | \$480,160.00 | 0.0% | None to date |
| Tax Roll | 31010 | \$19,632,750.00 | \$0.00 | \$0.00 | \$0.00 | \$19,632,750.00 | 0.0% | None to date |
| Permit Fees | 31020 | \$100,000.00 | \$22,466.31 | \$7,622.17 | \$30,088.48 | \$69,911.52 | 30.1% | Twenty-two payments received this month; Fifty-six payments received to date |
| Connection Fees | 31031 | \$600,000.00 | \$0.00 | \$0.00 | \$0.00 | \$600,000.00 | 0.0% | None to date |
| Capacity Fees | 31032 | \$450,000.00 | \$2,712.00 | \$0.00 | \$2,712.00 | \$447,288.00 | 0.6% | No payment received this month; One payment received to date |
| Pump Zone Fees | 31033 | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | 0.0% | None to date |
| Checking & Inspection Fees | 31040 | \$300,000.00 | \$15,600.00 | \$9,400.00 | \$25,000.00 | \$275,000.00 | 8.3% | Twenty-six payments received this month; Sixty-four payments received to date |
| Annexation | 32010 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 0.0% | None to date |
| Interest | 32050 | \$200,000.00 | \$114,066.84 | \$0.00 | \$114,066.84 | \$85,933.16 | 57.0% | None this month |
| City of San Jose Credit(s) | 32091 | \$500,000.00 | \$0.00 | \$0.00 | \$0.00 | \$500,000.00 | 0.0% | None to date |
| Legal - Common Interest Group (Tributaries) | | | | | | | | |
| | 32092.1 | \$1,404,000.00 | \$2,814,015.04 | \$0.00 | \$2,814,015.04 | (\$1,410,015.04) | 200.4% | None this month |
| Legal - Common Interest Group (2% Admin Fees) | | | | | | | | |
| | 32902.2 | \$28,000.00 | \$56,662.86 | \$0.00 | \$56,662.86 | (\$28,662.86) | 202.4% | None this month |
| Refunds/Reimbursements - Misc. | 32091 | \$10,000.00 | \$284.10 | \$142.05 | \$426.15 | \$9,573.85 | 4.3% | Payment for District Lateral Loan Program - 850 East Estates Dr, Cupertino |
| Refunds/Reimbursements - VTA | 46041 | \$4,200,000.00 | \$1,466,097.31 | \$986,074.63 | \$2,452,171.94 | \$1,747,828.06 | 58.4% | Payment from VTA for August billing (Inv. 23-107) |
| Lateral Construction | 32093 | \$15,000.00 | \$0.00 | \$0.00 | \$0.00 | \$15,000.00 | 0.0% | None to date |
| TOTAL OPERATING REVENUE | | \$27,942,410.00 | \$4,491,904.46 | \$1,003,238.85 | \$5,495,143.31 | \$22,447,266.69 | 19.67% | |
| | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | Reserve Account |
| TOTAL OPERATING REVENUE | | \$27,942,410.00 | \$4,491,904.46 | \$1,003,238.85 | \$5,495,143.31 | \$22,447,266.69 | 19.67% | |

CASH ACCOUNT SUMMARY

| Date | Operating Fund | Replacement Fund | Comingled Fund | Cal Bank Trust Acct | Loan Balance with interest * | Net Cash |
|--------------------|-----------------|------------------|------------------|---------------------|------------------------------|-----------------|
| July 31, 2023 | \$14,509,668.38 | \$3,900,000.00 | \$ 10,609,668.38 | \$691,180.19 | \$810,984.12 | \$16,011,832.68 |
| August 31, 2023 | \$14,864,331.97 | \$3,900,000.00 | \$ 10,964,331.97 | \$703,447.48 | \$812,362.81 | \$16,380,142.26 |
| September 30, 2023 | \$13,321,040.33 | \$3,900,000.00 | \$ 9,421,040.33 | \$718,176.53 | \$813,654.68 | \$14,852,871.54 |

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

CALIFORNIA BANK AND TRUST ACCOUNT SUMMARY AS OF 09/30/23

| Cal Bank Activities | | | Total Interest Earned or Refund Received from CSJ | Interest or Refund Prorated to Loan Balance | Loan Balance w/Interest | Interest or Refund Prorated to \$600K District Savings | District Portion of Savings Balance | Total Savings balance | Checking Acct Balance (Credit Card Payments Received) | TOTAL AT CAL BANK | |
|---|-----------|----------|---|---|-------------------------|--|-------------------------------------|-----------------------|---|---------------------|-----------------------|
| No. | Payee | Date | Check Amount | | \$10,000,000.00 | | | \$10,000,000.00 | | \$10,000,000.00 | |
| 1001 | San Jose | 10/16/19 | \$2,180,309.00 | | \$7,819,691.00 | | | \$7,819,691.00 | | \$7,819,691.00 | |
| 1002 | San Jose | 10/16/19 | \$29,515.44 | | \$7,790,175.56 | | | \$7,790,175.56 | | \$7,790,175.56 | |
| 1003 | Tesco | 11/20/19 | \$17,707.00 | | \$7,772,468.56 | | | \$7,772,468.56 | | \$7,772,468.56 | |
| 1004 | Shape | 11/20/19 | \$108,814.78 | | \$7,663,653.78 | | | \$7,663,653.78 | | \$7,663,653.78 | |
| 1005 | Tesco | 12/18/19 | \$169,018.00 | | \$7,494,635.78 | | | \$7,494,635.78 | | \$7,494,635.78 | |
| 1006 | Con Quest | 12/18/19 | \$385,242.58 | \$30,683.35 | \$7,140,076.55 | | | \$7,140,076.55 | | \$7,140,076.55 | |
| 1007 | San Jose | 01/15/20 | \$6,966,355.00 | | \$173,721.55 | | | \$173,721.55 | | \$173,721.55 | |
| Interest through 3/31/20 | | | | \$6,823.36 | \$180,544.91 | | | \$180,544.91 | | \$180,544.91 | |
| Deposit | | | 04/16/20 | | \$180,544.91 | | \$600,000.00 | \$780,544.91 | \$2,996.28 | \$783,541.19 | |
| Balance as of 5/30/2020 | | | | \$179.37 | \$180,586.41 | \$137.87 | \$600,137.87 | \$780,724.28 | \$5,744.81 | \$786,469.09 | |
| Balance as of 6/30/2020 | | | | \$197.98 | \$180,632.21 | \$152.18 | \$600,290.05 | \$780,922.26 | \$31,953.57 | \$812,875.83 | |
| Balance as of 7/31/2020 | | | | \$191.84 | \$180,676.58 | \$147.47 | \$600,437.52 | \$781,114.10 | \$37,732.75 | \$818,848.85 | |
| Balance as of 8/31/2020 | | | | \$154.53 | \$180,712.33 | \$118.79 | \$600,556.30 | \$781,268.63 | \$48,220.05 | \$829,488.68 | |
| Balance as of 9/30/2020 | | | | \$25.62 | \$180,718.25 | \$19.69 | \$600,576.00 | \$781,294.25 | \$56,059.22 | \$837,353.47 | |
| Balance as of 10/31/2020 | | | | \$25.62 | \$180,724.18 | \$19.69 | \$600,595.69 | \$781,319.87 | \$67,713.45 | \$849,033.32 | |
| Balance as of 11/30/2020 | | | | \$26.47 | \$180,730.30 | \$20.35 | \$600,616.04 | \$781,346.34 | \$80,097.89 | \$861,444.23 | |
| Balance as of 12/31/2020 | | | | \$26.47 | \$180,736.42 | \$20.35 | \$600,636.39 | \$781,372.81 | \$89,436.48 | \$870,809.29 | |
| Balance as of 1/31/2021 | | | | \$24.83 | \$180,742.17 | \$19.09 | \$600,655.47 | \$781,397.64 | \$99,672.14 | \$881,069.78 | |
| Balance as of 2/28/2021 | | | | \$23.98 | \$180,747.71 | \$18.43 | \$600,673.91 | \$781,421.62 | \$108,211.86 | \$889,633.48 | |
| Balance as of 3/31/2021 | | | | \$28.26 | \$180,754.25 | \$21.72 | \$600,695.63 | \$781,449.88 | \$121,953.35 | \$903,403.23 | |
| Balance as of 4/30/2021 | | | | \$22.27 | \$180,759.40 | \$17.12 | \$600,712.75 | \$781,472.15 | \$135,672.77 | \$917,144.92 | |
| Balance as of 5/31/2021 | | | | \$11.99 | \$180,762.18 | \$9.22 | \$600,721.96 | \$781,484.14 | \$153,926.10 | \$935,410.24 | |
| Deposit - CSJ Refund | | | 06/22/21 | \$1,415,647.00 | \$926,889.61 | \$1,107,651.79 | \$488,757.39 | \$1,089,479.35 | \$2,197,131.14 | | |
| Balance as of 6/30/2021 | | | | \$20.34 | \$1,107,662.04 | \$10.09 | \$1,089,489.44 | \$2,197,151.48 | \$168,561.21 | \$2,365,712.69 | |
| 1008 Voided - CSJ | | | 07/15/21 | | | | | | | | |
| Balance as of 7/31/2021 | | | | \$36.12 | \$1,107,680.25 | \$17.91 | \$1,089,507.35 | \$2,197,187.60 | \$190,143.43 | \$2,387,331.03 | |
| Balance as of 8/31/2021 | | | | \$38.53 | \$1,107,699.67 | \$19.11 | \$1,089,526.46 | \$2,197,226.13 | \$200,919.93 | \$2,398,146.06 | |
| Balance as of 9/30/2021 | | | | \$36.12 | \$1,107,717.88 | \$17.91 | \$1,089,544.37 | \$2,197,262.25 | \$215,257.91 | \$2,412,520.16 | |
| 1009 Co-Mingled Fund | | | 10/20/21 | \$690,453.00 | | | | | | | |
| 1010 C2R Engineering | | | 10/20/21 | \$49,030.00 | (\$49,030.00) | | (\$480,000.00) | (\$480,000.00) | (\$210,453.00) | | |
| Balance as of 10/20/2021 | | | | | \$1,058,687.88 | | \$609,544.37 | \$1,668,232.25 | \$4,804.91 | \$1,673,037.16 | |
| Balance as of 10/31/2021 | | | | \$31.44 | \$1,058,707.83 | \$11.49 | \$609,555.86 | \$1,668,263.69 | \$25,242.07 | \$1,693,505.76 | |
| Balance as of 11/30/2021 | | | | \$29.25 | \$1,058,726.40 | \$10.69 | \$609,566.54 | \$1,668,292.94 | \$38,319.76 | \$1,706,612.70 | |
| Balance as of 12/31/2021 | | | | \$28.34 | \$1,058,744.38 | \$10.35 | \$609,576.90 | \$1,668,321.28 | \$55,958.38 | \$1,724,279.66 | |
| Balance as of 1/31/2022 | | | | \$28.34 | \$1,058,762.37 | \$10.35 | \$609,587.25 | \$1,668,349.62 | \$65,691.28 | \$1,734,040.90 | |
| Balance as of 2/28/2022 | | | | \$25.60 | \$1,058,778.61 | \$9.35 | \$609,596.61 | \$1,668,375.22 | \$85,965.01 | \$1,754,340.23 | |
| Balance as of 3/31/2022 | | | | \$28.34 | \$1,058,796.60 | \$10.35 | \$609,606.96 | \$1,668,403.56 | \$106,346.21 | \$1,774,749.77 | |
| Balance as of 4/30/2022 | | | | \$26.51 | \$1,058,813.42 | \$9.69 | \$609,616.65 | \$1,668,430.07 | \$119,004.80 | \$1,787,434.87 | |
| Balance as of 5/31/2022 | | | | \$29.25 | \$1,058,831.98 | \$10.69 | \$609,627.34 | \$1,668,459.32 | \$132,240.88 | \$1,800,700.20 | |
| Balance as of 6/30/2022 | | | | \$43.43 | \$1,058,859.55 | \$15.87 | \$609,643.20 | \$1,668,502.75 | \$152,439.62 | \$1,820,942.37 | |
| Balance as of 7/31/2022 | | | | \$100.11 | \$1,058,923.08 | \$36.58 | \$609,679.78 | \$1,668,602.86 | \$160,603.56 | \$1,829,206.42 | |
| Balance as of 8/31/2022 | | | | \$226.30 | \$1,059,066.69 | \$82.69 | \$609,762.47 | \$1,668,829.16 | \$177,243.27 | \$1,846,072.43 | |
| Balance as of 9/30/2022 | | | | \$205.76 | \$1,059,197.27 | \$75.18 | \$609,837.65 | \$1,669,034.92 | \$191,995.18 | \$1,861,030.10 | |
| Balance as of 10/31/2022 | | | | \$212.64 | \$1,059,332.22 | \$77.70 | \$609,915.34 | \$1,669,247.56 | \$206,913.12 | \$1,876,160.68 | |
| 1011 C2R Engineering, Inc. | | | 11/16/22 | \$54,058.43 | | | | | (\$54,058.43) | | |
| Balance as of 11/30/2022 | | | | \$205.81 | \$1,059,462.83 | \$75.20 | \$609,990.54 | \$1,669,453.37 | \$161,065.57 | \$1,830,518.94 | |
| Balance as of 12/31/2022 | | | | \$205.84 | \$1,059,593.46 | \$75.21 | \$610,065.75 | \$1,669,659.21 | \$174,390.82 | \$1,844,050.03 | |
| 1012 C2R Engineering, Inc. | | | 01/30/23 | \$42,585.13 | | | | | \$42,585.13 | | |
| Balance as of 1/31/2023 | | | | \$188.72 | \$1,059,724.08 | \$68.96 | \$610,134.71 | \$1,669,858.79 | \$143,543.68 | \$1,813,402.47 | |
| Balance as of 2/28/2023 | | | | \$192.16 | \$1,059,846.03 | \$70.21 | \$610,204.92 | \$1,670,050.95 | \$154,920.07 | \$1,824,971.02 | |
| Balance as of 3/31/2023 | | | | \$265.40 | \$1,060,014.46 | \$96.97 | \$610,301.89 | \$1,670,316.35 | \$170,416.91 | \$1,840,733.26 | |
| 1013 C2R Engineering, Inc. | | | 04/25/23 | \$137,280.63 | | | | | \$137,280.63 | | |
| Balance as of 4/30/2023 | | | | \$530.92 | \$1,060,351.39 | \$193.99 | \$610,495.88 | \$1,670,847.27 | \$41,204.88 | \$1,712,052.15 | |
| Balance as of 5/31/2023 | | | | \$1,992.43 | \$1,264.43 | \$1,061,615.83 | \$728.00 | \$611,223.88 | \$1,672,839.70 | \$53,061.30 | |
| Balance as of 6/30/2023 | | | | \$2,752.06 | \$1,746.51 | \$1,063,362.34 | \$1,005.55 | \$612,229.43 | \$1,675,591.76 | \$70,597.45 | |
| Transfer for 11/16/2022 C2R Engineering | | | | | (\$54,058.43) | | | | \$54,058.43 | | |
| Transfer for 1/30/2023 C2R Engineering | | | | | (\$42,585.13) | | | | \$42,585.13 | | |
| Transfer for 4/5/2023 C2R Engineering | | | | | (\$137,280.63) | | | | \$137,280.63 | | |
| Total \$254K transferred from Loan bal. to checking | | | | | (\$20,075.81) | | | | \$20,075.81 | | |
| 1014 Check to CuSD Commingled Account | | | | | | | | | (\$254,000.00) | | |
| Balance as of 7/31/2023 | | | | \$2,848.55 | \$1,621.78 | \$810,984.12 | \$1,226.77 | \$613,456.20 | \$1,424,440.31 | \$77,723.99 | |
| Balance as of 8/31/2023 | | | | \$2,421.59 | \$1,378.70 | \$812,362.81 | \$1,042.89 | \$614,499.09 | \$1,426,861.90 | \$88,948.39 | |
| Balance as of 9/30/2023 | | | | \$2,269.08 | \$1,291.87 | \$813,654.68 | \$977.21 | \$615,476.30 | \$1,429,130.98 | \$102,700.23 | |
| TOTAL OR BALANCE AMOUNT | | | \$10,830,368.99 | \$1,469,111.92 | \$973,635.62 | \$813,654.68 | \$15,476.30 | \$615,476.30 | \$1,429,130.98 | \$102,700.23 | \$1,531,831.21 |



Memo

Item 9C

To: Board of Directors
From: Benjamin T. Porter, District Manager-Engineer
Date: October 18, 2023
Re: Request for Reimbursement of Sewer Lateral Repairs
7777 Orion Place, Cupertino (APN: 362-18-046)

Summary:

The District received a claim from the property owner of 7777 Orion Place, Cupertino, requesting reimbursement for the cost of repairs to the sewer lower lateral.

As part of a permit request for a home remodel, the District performed a pre-inspection. The inspector found the existing property line cleanout was corroded cast iron and did not have a backflow preventer, which is suggested for this property. The District conditioned the owner to install a new property line cleanout and backflow preventer. The owner hired an independent contractor (AB/JDD) to perform the work. AB/JDD initially quoted the owner \$7,400.

Once AB/JDD began work, they discovered that in order to connect to good District clay they would need to encroach into the public-right-of way and break the concrete sidewalk to replace five feet of lower lateral pipe. AB/JDD then increased their job quote by an additional \$5,600.

AB/JDD obtained the proper permits and moved forward with the work. It was completed and passed all inspections.

The property owner is requesting the District reimburse him the additional cost of \$5,600 for encroachment fees that included removing a portion of the sidewalk to connect the private lateral to a section of good quality District clay pipe.

Recommendation:

Reimburse the property owner in the amount of \$2,500 for the cost of connection to the District's lower lateral, (\$500 per foot x 5 ft, per District Ordinance No. 130).

Attachment:

1. Claim Request Form
2. Invoices from Contractor
3. Proof of Payment



CUPERTINO SANITARY DISTRICT

CLAIM FORM

| | |
|--|--|
| <p>A. THE NAME AND ADDRESS OF CLAIMANT:</p> <p>Manlead Yuen 7777 Union PL Cupertino Ca 95014</p> <p>DAYTIME PHONE NUMBER: 408-406-8812</p> <p>EVENING PHONE NUMBER: 408-406-8812</p> <p>EMAIL ADDRESS: Nelson168y@gmail.com</p> | <p>B: THE MAILING ADDRESS TO WHICH THE PERSON PRESENTING THE CLAIM DESIRES NOTICES TO BE SENT:</p> <p>7777 Union PL Cupertino Ca 95014</p> |
| <p>C. THE DATE, PLACE, TIME, AND OTHER CIRCUMSTANCES OF THE OCCURRENCE OR TRANSACTION WHICH GAVE RISE TO THE CLAIM ASSERTED:</p> <p>DATE OF OCCURRENCE: 9/25/2023 TIME OF OCCURRENCE:</p> <p>PLACE OF OCCURRENCE: 7777 Union PL Cupertino Ca 95014</p> <p>CIRCUMSTANCES: Extra cost because claypipe in street to be extended</p> | |
| <p>D. A GENERAL DESCRIPTION OF THE INDEBTEDNESS, OBLIGATION, INJURY, DAMAGE OR LOSS INCURRED SO FAR AS IT MAY BE KNOWN AT THE TIME OF PRESENTATION OF THE CLAIM:</p> <p>It is not my fault that connection is outside my property line. I am following your requirement to update PLCU, I have no sewer problem, we should pay for the extra cost that outside my property line.</p> | |
| <p>E. NAME OF THE AGENCY, ENTITY OR PERSON(S) CAUSING THE INJURY, DAMAGE, OR LOSS, IF KNOWN:</p> | |
| <p>F. AMOUNT OF CLAIM: \$ 5600⁰⁰/_{xx}</p> <p>(IF LESS THAN \$10,000.00)</p> <p>JURISDICTION OF CLAIM: <input type="checkbox"/> MUNICIPAL COURT <input type="checkbox"/> SUPERIOR COURT (CLAIMS OVER \$25,000)</p> <p>BASIS OF COMPUTATION:</p> | |
| <p>I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.</p> <p>SIGNATURE OF CLAIMANT OR REPRESENTATIVE: <i>Manlead Yuen</i> DATE: 9/28/2023</p> | |

Attachment 2.

Estimate E1570

Signed

AB/JDD Plumbing
 390 S. White Road
 San Jose, CA 95127
 408-251-1820
 dsouza@abjddplumbing.com
 www.abjddplumbing.com



| ADDRESS | SHIP TO | DATE | TOTAL |
|--|--|------------|------------|
| David Souza AB/JDD Plumbing Heating & Air Conditioning Inc 7777 Orion Pl Cupertino Ca 95014, CA 95014 United States | David Souza AB/JDD Plumbing Heating & Air Conditioning Inc 7777 Orion Pl Cupertino Ca 95014, CA 95014 United States | 06/27/2023 | \$7,400.00 |

SALES REP
RM

JOB LOCATION
7777 Orion Pl Cupertino

| ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|--------------------------|--|-----|----------|----------|
| PKG - DESCRIPTION | Below is an estimate for a PROPERTY LINE CLEANOUT at 7777 Orion Pl cupertino Ca 95014, which includes the following: | 1 | 0.00 | 0.00 |
| PKG - PACKAGE | INSTALL PROPERTY LINE CLEAN-OUT - cut area near property line / concrete and replace with new - Excavate by digging 5-6 feet deep to expose lateral sewer line (more than 7' requires additional charges) - Install a new up to code 4 inch one-way property line clean-out - install backflow /check valve - Pass inspection - Install Christy box over opening. - Pack 3/4 crushed rock at base of cleanout and backfill with existing dirt and then compact - <u>concrete replaced in section removed</u> - Restore area to reasonable state(AB/JDD not responsible for unforeseen lawn and plant damage) - Clean up work-site and dispose of all debris | 1 | 7,400.00 | 7,400.00 |
| Permit Fee | | 1 | 300.00 | |
| PKG - NOTES | Notes: - All labor and materials are included - Deposit of (\$2,000.00) required prior to scheduled date and balance due upon completion of work - Sales tax included | 1 | 0.00 | 0.00 |

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over

| | |
|--------------|-------------------|
| SUBTOTAL | 7,400.00 |
| TAX | 0.00 |
| TOTAL | \$7,400.00 |

and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Home owner to carry homeowners insurance. Our workers are fully covered by Worker's Compensation Insurance.

THANK YOU.

PLEASE NOTE: This estimate may be withdrawn by AB/JDD Plumbing, Heating, & Air Conditioning if not accepted within 30 days and work is not completed within 60 days.

AB/JDD Plumbing, Heating, & Air Conditioning

Accepted By



Mantead Yuen

Accepted Date

7/11/2022

AB/JDD Plumbing
 390 S. White Road
 San Jose, CA 95127
 408-251-1820
 dsouza@abjddplumbing.com
 www.abjddplumbing.com



Invoice 8409

| | |
|--|--|
| BILL TO | SHIP TO |
| David Souza | David Souza |
| AB/JDD Plumbing Heating & Air Conditioning Inc | AB/JDD Plumbing Heating & Air Conditioning Inc |
| 7777 Orion Pl | 7777 Orion Pl |
| Cupertino Ca 95014, CA | Cupertino Ca 95014, CA |
| 95014 | 95014 |
| United States | United States |

| | | |
|---------------------------|---|-------------------------------|
| DATE 07/11/2023 | PLEASE PAY \$11,000.00 | DUE DATE 08/01/2023 |
|---------------------------|---|-------------------------------|

| | |
|------------------------|--|
| SALES REP RM | JOB LOCATION 7777 Orion Pl Cupertino |
|------------------------|--|

| ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|-------------------|--|-----------|----------|-----------|
| PKG - DESCRIPTION | Below is an estimate for a PROPERTY LINE CLEANOUT at 7777 Orion Pl cupertino Ca 95014, which includes the following: | 1 | 0.00 | 0.00 |
| PKG - PACKAGE | INSTALL PROPERTY LINE CLEAN-OUT - cut area near property line / concrete and replace with new - Excavate by digging 5-6 feet deep to expose lateral sewer line (more than 7' requires additional charges) - Install a new up to code 4 inch one-way property line clean-out - install backflow /check valve - Pass inspection - Install Christy box over opening. - Pack 3/4 crushed rock at base of cleanout and backfill with existing dirt and then compact - concrete replaced in section removed - Restore area to reasonable state(AB/JDD not responsible for unforeseen lawn and plant damage) - Clean up work-site and dispose of all debris - extend pipe of city to property line clean out - break city sidewalk and dig expose pipe - encroachment permit | 1.7567568 | 7,400.00 | 13,000.00 |
| Permit Fee | | 1 | 300.00 | |
| PKG - NOTES | Notes: - All labor and materials are included - Deposit of (\$2,000.00) required prior to scheduled date and balance due upon completion of work - Sales tax included | 1 | 0.00 | 0.00 |

extra cost Reasons



When submitting a credit card payment, a non-refundable service fee of 3% will be collected to cover transaction processing fees.

This fee is applicable for both online & call in credit card transactions.

To avoid this fee, please pay using cash, check, or bank transfer.

Total for Cash/Check/Bank Transfer Payment = \$000.00

Thank you for your business and have a great day!

| | |
|----------|-----------|
| SUBTOTAL | 13,000.00 |
| TAX | 0.00 |
| TOTAL | 13,000.00 |
| PAYMENT | 2,000.00 |

| | |
|-----------|--------------------|
| TOTAL DUE | \$11,000.00 |
|-----------|--------------------|

THANK YOU.

tommy - 8044 : Account Activity

Transaction details

| | |
|----------------------|-----------------------------|
| Posting date | Sep 18, 2023 |
| Description | Check |
| Type | Check |
| Status | Cleared |
| Check # | 3099 |
| Amount | -\$5,500.00 |
| Description | Check |
| Merchant name | Check |
| Transaction category | Cash, Checks & Misc: Checks |

MANLEAD YUEN
YUEN MING LEE
7777 ORION PL
CUPERTINO, CA 95014-5078

9/18/2023

PAY TO THE
ORDER OF

AB / JDD

\$ 5,500 ⁰⁰/₁₀₀

Five thousand & five hundred only

Bank of America

partial pym

ACH RT 121000358

FOR

7777 Orion Pl.

[Signature]

⑆ 21000358⑆ 000972108044⑆ 3099

For Deposit Only - JPMC

PAY TO THE ORDER OF
JPMORGAN CHASE BANK, NA
FOR DEPOSIT ONLY
AB/JDD Plumbing Heating & Air Conditioning Inc
678361127

tommy - 8044 : Account Activity

Transaction details

| | |
|----------------------|------------------------|
| Posting date | Sep 27, 2023 |
| Description | Check |
| Type | Check |
| Status | Cleared |
| Check # | 3401 |
| Amount | -\$5,500.00 |
| Description | Check |
| Merchant name | Check |
| Transaction category | Uncategorized: Pending |

MANLEAD YUEN
YUEN MING LEE
7777 ORION PL
CUPERTINO, CA 95014-5078

3401

11-35/1210 CA
89841

9/26/2023
Date

Pay to the
Order of

AB / JDD

\$5,500⁰⁰

Five thousand & five hundred only dollars



BANK OF AMERICA

ACH R/T 121000358

For

2/2 pym
7777 Orion Pl cup. H D

⑆ 21000358⑆ 000972108044⑆ 3401

Harland Clarke

ISLAND BREEZES

For Deposit Only - JPMC

PAY TO THE ORDER OF
JPMORGAN CHASE BANK, NA
FOR DEPOSIT ONLY
AB/JDD Plumbing Heating & Air Conditioning Inc
678361127

11-35/1210 CA 89841



Item 10.A.

PROJECT INFORMATION

| | |
|---|---|
| Project Title: | Homestead 1 Diesel Generator Remove and Replacement |
| Owner/Local Agency: | Cupertino Sanitary District |
| Resident Engineer/Construction Management | Frank Quach |
| Description of Project: | <ol style="list-style-type: none"> 1. Remove and replace the old Diesel Generator (work includes disconnect electrical wire). 2. Demo existing concrete piers (total 6) to sidewalk grade and install new concrete pad 6'-0" x 12'-0" x 6" thick with #4 rebars @ 12" o.c and install two (2) sleeve for bollard. 3. Install new splice box at the new concrete pad, pull new wire to existing transfer switch, provide hardwire termination between District's genset and new splice box, install 120-volt outlet for genset charger. 4. Install two (2) new removable bollards to secure the generator. |
| MTCO Staff & Services Provided: | Construction Administration and Inspection for the Project |

PROJECT COST INFORMATION

| | |
|---|--|
| Original Contract Bid Amount: | \$10,000.00 + \$7,405.00 + \$1,257.01 = \$18,662.01 |
| Construction Contract Amount | \$18,662.01 (Cost include electrical work and purchase two (2) new bollards. |
| Construction Contract Amendment #1 Amount | |
| Total Construction Contract + Amendment #1 Amount | \$ |
| Final Construction Cost: | \$18,662.01 |
| Funding Sources/Programs: | Diesel Generator Replacement |
| Total # of Contract Change Orders | |
| Total \$: CCO's | \$ |
| Total \$: Item Overruns/Underruns | \$ |
| Total Payment already made | \$ |
| Total Retention | \$ |
| Total Amount Remain in the Construction Contract | \$ |
| Total # and \$: Potential Claims | |
| Nature of Potential Claims/Claims | |

CONTRACT CHRONOLOGY:

| | |
|--|-----------------|
| Date Bids Opened: | 08-16-2023 |
| Date Contract Approved by Local Agency (NTP issued): | 08-23-2023 |
| First Chargeable Working Day: | 08-23-2023 |
| Contract Time (Working Days/Calendar Days): | 14 working days |
| Unworkable Days –weather: | |

| | |
|---|--|
| Time Extensions – CCO's: | |
| Time Extensions – Other: | |
| Number of Working Days Suspended: | |
| Extended Date of Completion: | |
| Date Work Accepted by Resident Engineer: | |
| Liquidated Damage Days Charged (Calendar Days): | |
| Date Accepted by Owner/Local Agency: | 10-04-2023 |
| Explanation of Time Overruns (if any): | Bollards were not available until the first week of October 2023. In addition to this, electrical materials were also not available in late September. |

Signed/Approved: Frank Quach Date: 10/08/2023

cc: ED, RW, BP, FQ, FM

Daily Photo Form

10/12/2023

| Ref | Description | Remark |
|-----|--|--------|
| | | |
| 1 | I set up the install w/ ConQuest & Rob oversaw the installation of the bollards. | |
| 2 | Original Bollards were too big. They needed to be swapped out at Grainger. This pushed the installation until 10/05/2023 | |
| 3 | The correct bollards were picked up and installed. | |
| 4 | Eye hooks were welded to the bollards and set in the concrete for added protection. | |
| 5 | The work was completed. This generator will be swapped out for another that is identical when it arrives. | |
| | | |
| | | |
| | | |
| | | |



Thu, October 12, 2023
 04:29PM
 37.33759531N 122.06200201W
 1669 Belleville Way
 Sunnyvale
 Santa Clara County
 California

HS1 W/ Bollards



Thu, October 12, 2023
 04:30PM
 37.33760248N 122.06193037W
 1669 Belleville Way
 Sunnyvale
 Santa Clara County
 California

Bollards & Generator



Thu, October 12, 2023
 04:31PM
 37.33761378N 122.0619453W
 1669 Belleville Way
 Sunnyvale
 Santa Clara County
 California

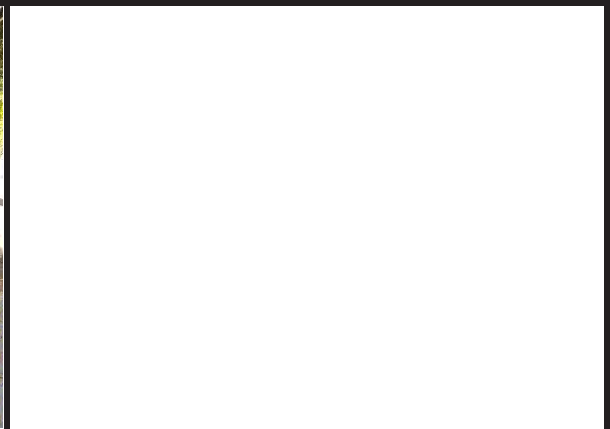
Different angle



Thu, October 12, 2023
04:29PM
37.33763195N 122.06194059W
1669 Belleville Way
Sunnyvale
Santa Clara County
California



Thu, October 12, 2023
04:30PM
37.33761252N 122.06194731W
1669 Belleville Way
Sunnyvale
Santa Clara County
California



Eye hooks installed to hold bollards in place

Additional Angle

Construction Report

Sheet No.

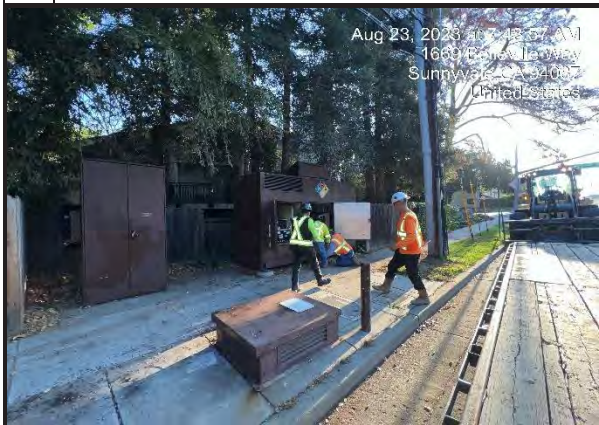
| Ref | Description | Remark |
|-----|--|--------|
| 1 | 10:30am - Concrete arrives on-site. | |
| 2 | 10:45M - I arrived on-site. Rebar was still being reinforced and tied down. - Forms were also set & in place. | |
| 3 | 11:00am - Rebar is complete and ready for concrete. The concrete is immediately being added to form the new slab. | |
| 4 | 12:00pm - Concrete has been poured, evenly distributed, floated out, section marks lined up with sidewalk, and broomed over for texture. | |
| 5 | 12:30pm - Section has been coned off to prevent the area from being marked up or walked on. - The curing process has begun. It usually takes about 28 days to fully cure w/ the first 48 being the most critical. | |
| 6 | 1:00pm - I depart this location. - 1 employee, Julio Pasillas, is stationed here to keep pedestrians away from the newly poured slab of concrete. | |

| | | |
|---|---|---|
|  <p>Mon, August 28, 2023 10:52AM 37.33764669N 122.06200464W 1669 Belleville Way Sunnyvale Santa Clara County California</p> |  <p>Aug 28, 2023 at 10:58:01 AM 1669 Belleville Way Sunnyvale CA 94087 United States</p> |  <p>HS1 Concrete Slab Pour.MOV</p> |
|---|---|---|

| | | |
|---|--|--|
|  <p>TC_00082.MOV</p> |  <p>Aug 28, 2023 at 11:22:57 AM 1669 Belleville Way Sunnyvale CA 94087 United States</p> |  <p>Mon, August 28, 2023 12:12PM 37.33764758N 122.06196207W 1669 Belleville Way</p> |
| <p>Concrete Being Evenly Distibuted</p> | <p>Conduit Moved Outside the Slab</p> | <p>Finished Product</p> |

Construction photo Form

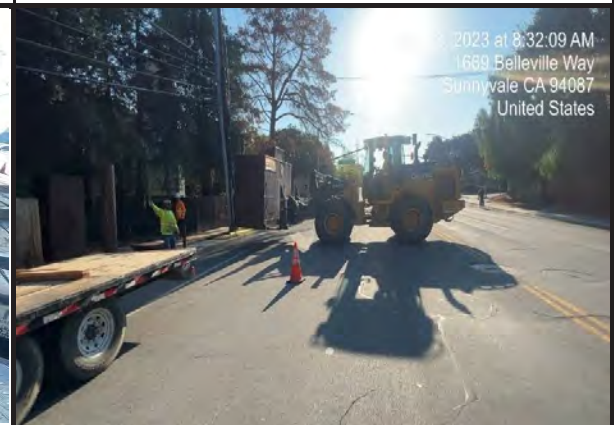
| Ref | Description | Remark |
|-----|---|--------|
| 1 | 7:37am - Conquest arrived on-site to begin work | |
| 2 | 7:55am - Generator was being disconnected and ready for removal | |
| 3 | 8:32am - Generator was pulled and placed on the trailer | |
| 4 | 9:30am - Backhoe began pulling out debris and larger chunks of concrete. Followed up by saw cutting to make room for the concrete pour. | |
| 5 | 11:45am - Area was coned off, cleaned, and job site was made safe. | |
| 6 | 12:00pm - ConQuest has left for the day. | |



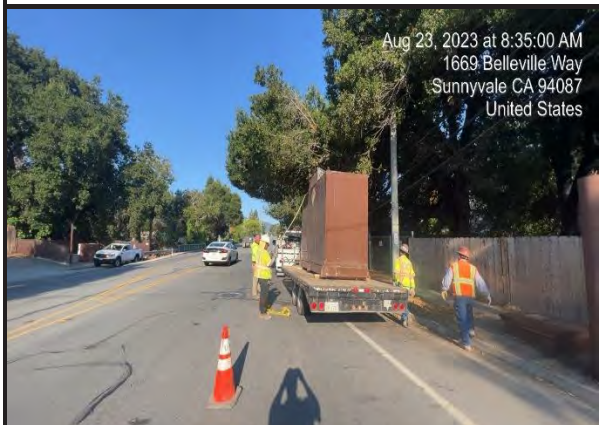
Generator Disconnect



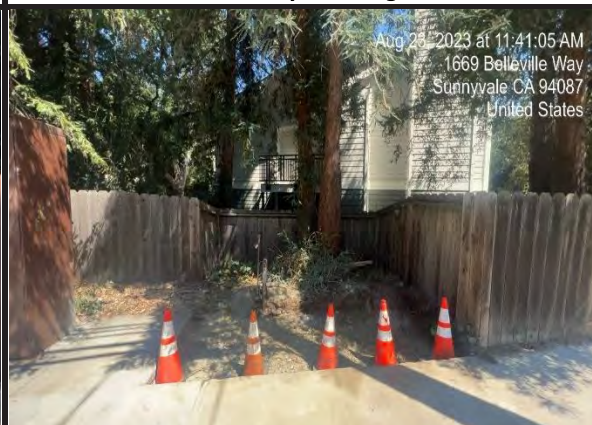
Generator Removal Safety Meeting



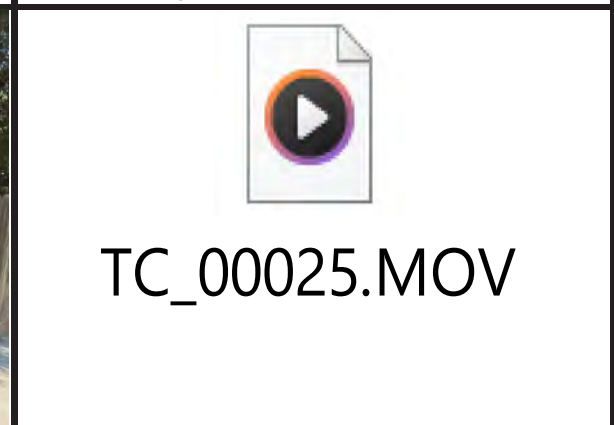
Generator Pull/ Removal



Generator Tie Down



Generator Removed – Ready for Slab Pour



Generator Removal Video

TC_00025.MOV

Construction Photo Form

09/13/2023

| Ref | Description | Remark |
|-----|--|--------|
| 1 | 6:50am - I arrived. Sam was on-site and was setup with traffic. | |
| 2 | 11:10am - The junction box is installed & ready to receive the wiring. | |
| 3 | 1:45pm - The J-Box/ Panel is hardwired and ready to go. | |
| 4 | 2:00pm - Sam has cleaned up & headed out. He'll be back on-site 09/14 to complete the job. | |
| 5 | | |
| 6 | | |



Wed, September 13, 2023
08:45AM
37.3376722N 122.06194436W
1669 Belleville Way
Sunnyvale
Santa Clara County
California

Trench Dug



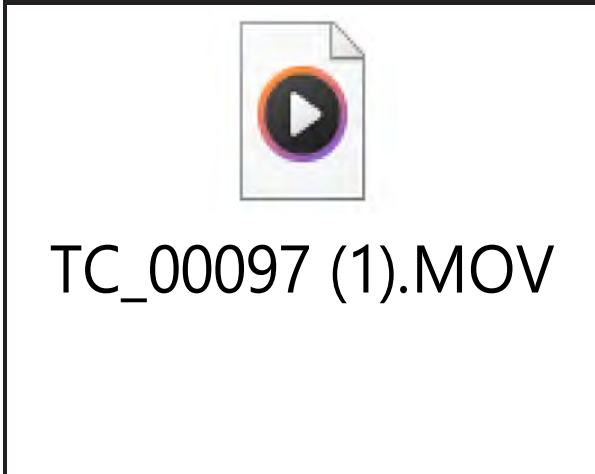
Wed, September 13, 2023
10:35AM
37.33761593N 122.0519333W
1669 Belleville Way
Sunnyvale
Santa Clara County
California

Super Strut Being Anchored and Bolted into the Slab



Wed, September 13, 2023
11:13AM
37.33765258N 122.06194202W
1669 Belleville Way
Sunnyvale
Santa Clara County
California

J Box is installed, Ready to be Wired Up



TC_00097 (1).MOV

Running Electrical Wiring (Video Clip)



Wed, September 13, 2023
01:50PM
37.33761082N 122.06196257W
1729 Marshall Cour
Los Alto
Santa Clara County
California

Junction Box Wired Up



Wed, September 13, 2023
01:50PM
37.33756582N 122.06187291W
1729 Marshall Cour
Los Alto
Santa Clara County
California

Ready for the Generator



Memo

Item 10B

To: Board of Directors

From: Benjamin Porter, District Manager-Engineer

Date: Oct 18, 2023

Re: Sewer Asset Data Migration to ArcGIS Progress Report

Background: ArcGIS Implementation Efforts

This memo seeks to provide an overview of the background and context for Cupertino Sanitary District's ongoing ArcGIS implementation efforts in this progress report. A summary of the major tasks accomplished by staff from 2019 to 2022 was provided on March 31, 2023, with the focus being the migration of the district's asset data into an ArcGIS platform. Ongoing activities in 2023 encompass two primary tasks: The geolocation of PLCOs with a GPS device and Lateral Corrections. Both tasks are expected to be completed by the end of 2024. Diligent efforts have been consistently applied by District staff, resulting in substantial progress.

Progress: Geolocation and Lateral Corrections

Currently, the primary focus continues with geolocating PLCOs using a GPS device and inputting site-verified data into ArcGIS for subsequent Lateral Corrections. Initially, it was projected that approximately 560 lateral adjustments could be made to the PLCO locations on ArcGIS each month. With the diligent effort of District Staff, approximately 700 lateral corrections can be performed each month. This achievement shows remarkable progress since March this year; not only catching up the progress but also providing a more consistent rate and speeding up the completion time, resulting acceleration in the overall progress.

The progress updates are presented in the table below:

| Date: | Geolocate PLCO with GPS device | % of Completion | Laterals Corrections (16,342) | % of Completion |
|-------------------|---------------------------------------|------------------------|--------------------------------------|------------------------|
| 3/31/2023 | 4,108 | 26% | 7,248 | 45% |
| 6/8/2023 | 6,225 | 39% | 8,868 | 55% |
| 10/10/2023 | 7,273 | 45% | 11,113 | 68% |

As of March 31, 2023, a total of 7,248 laterals corrections had been completed, equivalent to 45% of the total. By Oct 10, 2023, this number has increased to 11,113 completed laterals

corrections, equivalent to 68% of the total laterals. Based on this progress, it is anticipated that these tasks can be completed by the third quarter of 2024.

Other Ongoing Tasks: Enhancing Data Management and Efficiency

There are other ongoing tasks that Staff have been actively engaged in to improve data management and operational efficiency:

1. Map Correction according to new developments or site verifications
2. Update Assessor (Parcel) information according to new developments
3. Update ADU information for residential improvement projects
4. Convert of hard copy data into electronic version

These tasks play a vital role in ensuring that the data is accurate, up-to-date, and efficiently managed, contributing to the overall success of District's operations.

Item 10.C.

Future Development Projects:

Prep. Date:

10/12/2023

| Items | Descriptions: | Address: | Phase | IA | Re-Development Fees | Estimated Construction | Remarks |
|-------|---|---------------------------------------|---------------------|--|---------------------|------------------------|---|
| 1 | Atria Cupertino (Westport) - Senior Living | 21255 Stevens Creek Boulevard | Building | Sent | 1.9 Mil. | 2023 | Met with the developer to discuss the IA, Bonds and payment deadline, offered flexibility. |
| 2 | Canyon Crossing Redevelopment | 10625 S Foothill Boulevard | Building | Sent | 312 K | on-hold | |
| 3 | Hamptons Apartments - (942 residential units) | 19500 Pruneridge Avenue | On-hold/Building | Drafted | * | on-hold | |
| 4 | Leon Townhomes - 7 Townhomes | 10046 BIANCHI WAY | Planning - Approved | IA to be updated During Building Phase | 97 K | Q4 2023, 2024 | 2nd submittal review completed May 19, 2023. |
| 5 | Vallco - Redevelopment (RISE) - Mixed Use (709 residential units and 37,000 SF of commercial space) | 10123 North Wolfe Road | Planning - Phase 1 | Drafted, to be updated | 1.67 Mil. | * | |
| 6 | Marina Plaza (DeAnza Ventures) | 10415 N De Anza Boulevard | Planning S3 | Drafted | * | * | Project on hold - until a more favorable interest rate becomes available |
| 7 | McClellan Lot Split - subdivide the parcel into 6 lots (SF) | 20860 McClellan Road | Building | Updated Draft; Final review pending | 92K | * | The third submittal review was concluded around the end of August 2023. |
| 8 | 1655 S. DeAnza Redevelopment - 2 Parcels into 34 residential units | 1655 S. DeAnza | Planning | * | * | * | Preparing to apply for Building Permit |
| 9 | 10619 S De Anza Blvd - Mixed Use (2090 SF Commercial & 11 Residential Units) | 10619 S De Anza Blvd | Planning | * | * | * | There have been no updates since Submittal #1 from the applicant 12/23/2022. |
| 10 | 134 Housing on 2 Existing Commercial Parcels | 20015 Stevens Creek Boulevard | Planning | * | * | * | Added on 5/15/2023 |
| 11 | Four Lot subdivision (SF) | 20638 Cleo Avenue | Planning | * | * | * | 2nd submittal - Demo Permit on 4/28/2023 |
| 12 | Pumpkin-Fiesta: Storm Drain Project | Appx: 7854 Festival Dr (By Pass Area) | Construction | - | - | - | Construction is underway, involving the reinforcement of 6 laterals and 1 mainline with PVC and concrete casement. Expected completion Date: Nov 30, 2023. |
| 13 | Idlewild Cupertino | 10065 E. Estates Drive | Planning | * | * | * | - Plan check completed back in 2022 - Received additional request for As Builts |
| 14 | Alan Row - 9 Townhouses | 22690 Stevens Creek Blvd. | Construction | Fully Executed | 132 K | 2024 | Construction process: - City put the project on hold due to compaction violation. - Failed to follow CUSD construction procedures and laterals remain uncapped despite site work started. |

* Not enough information from developer to determine.

Spills

| Start Date | Location | Cause of SSO | Cat | Main/Lat | Spill Volume (Gal) | Spill Recovered (Gal) | Volume of Wash Water Used (Gal) |
|------------|----------|--------------|-----|----------|--------------------|-----------------------|---------------------------------|
| None | | | | | | | |

PLSDs (Private Lateral Sewage Discharge)

| Start Date | Location | Cause of PLSD | Main/Lat | Spill Volume (Gal) | Spill Recovered (Gal) | Volume of Wash Water Used (Gal) |
|------------|----------|---------------|----------|--------------------|-----------------------|---------------------------------|
| None | | | | | | |

Emergency Calls - Causes

| Call Rec'd Business Hours | # of Calls | Call Rec'd After Hours | # of Calls | Call Rec'd Weekend | # of Calls |
|---------------------------|------------|------------------------|------------|--------------------|------------|
| Root Intrusion | 1 | Root Intrusion | 0 | Root Intrusion | 0 |
| Onsite | 2 | Onsite | 0 | Onsite | 1 |
| Grease | 0 | Grease | 0 | Offset | 0 |
| Offset | 0 | Offset | 0 | Debris | 0 |
| Broken Pipe | 1 | Others | 0 | Others | 2 |
| Pump station | 0 | Pump Station | 0 | Pump Station | 3 |
| Total: | 4 | Total: | 0 | Total: | 6 |

Repairs

| Address | Main/Lat | Description of Work |
|----------------|----------|---------------------------------|
| Homestead 1 PS | PS | Old diesel generator removal |
| Homestead 1 PS | PS | Electric work for new generator |

Mainline Maintenance

| | 4" | 6" | 8" | 10" | 12" | 14" | 15" | 16" | 18" | > 20" | Total | FY2023-24 YTD | FY2023-24 Annual Schedule | % Complete (YTD/Annual Schedule) |
|------------------------|----|--------|--------|-------|-----|-----|-----|-----|-------|-------|---------|---------------|---------------------------|----------------------------------|
| Mainline Cleaning (ft) | 0 | 47,740 | 67,385 | 6,823 | 630 | 0 | 439 | 0 | 1,151 | 0 | 124,168 | 461,778 | 1,673,032 | 28% |
| Easement Cleaning (ft) | 0 | 913 | 7,723 | 345 | 0 | 0 | 439 | 0 | 1,151 | 0 | 10,571 | 61,671 | 217,684 | 28% |
| CCTV (ft) | 0 | 7,213 | 22,252 | 1,340 | 0 | 0 | 0 | 0 | 0 | 0 | 30,805 | 76,257 | 207,880 | 37% |

Lateral Maintenance

| Activity | # of Laterals | FY2023-24 YTD | FY2023-24 Annual schedule | % Complete (YTD/Annual schedule) |
|------------|---------------|---------------|---------------------------|----------------------------------|
| Cleaning | 558 | 1,757 | 6,436 | 27% |
| CCTV | 8 | 42 | | |
| Inspection | 22 | 81 | | |

FOG Inspection - Limited due to Restaurant closures (COVID -19)

| | # of Inspections | YTD FY2023-24 | FY2023-24 Annual Schedule | % Complete (YTD/Annual schedule) |
|------------------|------------------|---------------|---------------------------|----------------------------------|
| Performed | 23 | 78 | | |
| Completed | 22 | 68 | 265 | 26% |
| Follow up Needed | 1 | | | |

CUPERTINO SANITARY DISTRICT MEETING/EVENT SCHEDULE

OCTOBER 2023

10/04: 1st Regular Meeting
 10/09: TAC
 10/12: TPAC
 10/18: 2nd Regular Meeting

| OCTOBER 2023 | | | | | | |
|--------------|----------|---------|---------------------------------------|------------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 1 | 2 | 3 | 4 1 st Regular Meeting | 5 | 6 | 7 |
| 8 | 9 TAC | 10 | 11 | 12 TPAC | 13 | 14 |
| 15 | 16 | 17 | 18 2 nd Regular Meeting | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

NOVEMBER 2023

11/01: 1st Regular Meeting
 11/06: TAC
 11/09: TPAC
 11/15: 2nd Regular Meeting
 11/23-24: Holiday-Office Closed

| NOVEMBER 2023 | | | | | | |
|---------------|----------|---------|---------------------------------------|---------------------------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | 1 1 st Regular Meeting | 2 | 3 | 4 |
| 5 | 6 TAC | 7 | 8 | 9 TPAC | 10 | 11 |
| 12 | 13 | 14 | 15 2 nd Regular Meeting | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23-24 HOLIDAY - CLOSED | | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

DECEMBER 2023

12/04: SCCSDA
 12/06: 1st Regular Meeting
 12/11: TAC
 12/14: TPAC
 12/20: 2nd Regular Meeting
 12/25: Holiday-Office Closed

| DECEMBER 2023 | | | | | | |
|---------------|------------------------|---------|---------------------------------------|------------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | | 1 | 2 |
| 3 | 4 SCCSDA | 5 | 6 1 st Regular Meeting | 7 | 8 | 9 |
| 10 | 11 TAC | 12 | 13 | 14 TPAC | 15 | 16 |
| 17 | 18 | 19 | 20 2 nd Regular Meeting | 21 | 22 | 23 |
| 24 | 25 HOLIDAY - CLOSED | 26 | 27 | 28 | 29 | 30 |
| | | | | | | 31 |