AGENDA

The meeting will be held in person at 7:00 p.m. in the Stevens Creek Office Center, Suite 100, 20863 Stevens Creek Boulevard, Cupertino, California and via virtual teleconference.

Anyone interested may attend in person, by phone [call 1 (866) 899 - 4679 Conference Access Code: 251566821], or virtually <u>https://global.gotomeeting.com/join/251566821</u>.

1. ROLL CALL

2. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda. Speakers are limited to three (3) minutes.

All statements requiring a response will be referred to staff for further action. In most cases, state law will prohibit the board from making any decisions with respect to a matter not listed on the agenda.

3. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

4. MINUTES & BILLS

- A. APPROVAL OF THE MINUTES OF OCTOBER 4, 2023
- B. APPROVED MINUTES OF SEPTEMBER 20, 2023
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENTS
- D. DIRECTOR'S MONTHLY TIMESHEETS

5. CORRESPONDENCE

A. THE FORUM SUMMARY LETTER

6. MEETINGS

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD ON MONDAY, NOVEMBER 6, 2023
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD ON THURSDAY, NOVEMBER 9, 2023

7. REPORTS

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD ON MONDAY, OCTOBER 9, 2023
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD ON THURSDAY, OCTOBER 12, 2023

8. UNFINISHED BUSINESS

NONE

9. NEW BUSINESS

- A. APN 503-56-012 SEWER CONNECTION INQUIRY
- B. APN 503-46-005 WILL SERVE LETTER
- C. APN 362-18-046 REQUEST FOR REIMBURSEMENT

10. STAFF REPORT

- A. HOMESTEAD 1 DIESEL GENERATOR REPLACEMENT
- B. SEWER ASSET DATA MIGRATION TO ARCGIS
- C. FUTURE DEVELOPMENT PROJECTS
- D. MONTHLY MAINTENANCE SUMMARY REPORT

11. CALENDAR ITEMS

A. NEXT REGULAR DISTRICT BOARD MEETING IS TO BE HELD ON WEDNESDAY, NOVEMBER 1, 2023

12. ADJOURNMENT

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, David A. Doyle, and William A. Bosworth. Absent: None

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Valerie Armento.

Public Present: Nancy Kao-The Forum, Jonni Streeter-The Forum, Don Toy-Public, Diane & Peter Hart-Residents, to discuss Item 8.A. – Forum Station Odor Mitigation. Jane Bessin-Public arrived at 7:03pm.

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was no closed session.

On motion by Director Chen, seconded by President Kwok, by a vote of 5-0-0, item 8.A, Forum Pump Station Odor Mitigation was moved up on the agenda.

8.A. – Forum Pump Station Odor Mitigation

Director Porter reported that staff is moving forward with the odor investigation and implementation of mitigation measures, as instructed by the Board at the last meeting. President Kwok then opened the meeting for public comments at 7:02 p.m. The Board heard statements from Diane Hart, Forum resident, Nancy Kao, Executive Director at The Forum, Jane Bessin, daughter of a Forum resident, Don Toy, son of a Forum resident, and Jonni Streeter, Director of Plant Operations at The Forum. President Kwok closed the public comments portion at 7:20 p.m. and the Board continued discussion of possible causes of odor and solutions. Jonnie invited the Board to visit the site. Some Board members plan to drive by on their own.

Guests left the Board meeting at 7:35 p.m.

4. MINUTES & BILLS:

A. Approval of the Minutes of September 20, 2023

On a motion by Director Chen, seconded by President Kwok, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, September 20, 2023, were approved as written.

B. Approved Minutes of August 16, 2023

By consensus, the Minutes of Wednesday, August 16, 2023 are to be Noted & Filed.

5. CORRESPONDENCE:

There was none.

6. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, October 9, 2023.
- B. President Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TPAC) to be held on Thursday, October 12, 2023.

7. REPORTS:

A. Cupertino Fall/Fun Festival held September 9, 2023 at Memorial Park, Cupertino, CA

Directors Kwok, Sadaati, and Bosworth attended the festival, along with staff. The festival was a lot smaller than previous years, attendance was low, and booth traffic was very low.

B. Santa Clara County Special Districts Association Meeting Held on Monday, September 11, 2023

Director Bosworth reported Marc Landgraf of Santa Clara Open Space Authority was a special guest speaker, in celebration of its 30th anniversary.

C. Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) Held on Monday, September 11, 2023

Manager Porter reported.

D. Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) Held on Thursday, September 14, 2023

President Kwok reported.

E. California Association for Sewer System Excellence (CASSE) General Meeting Held on September 14, 2023 in Sacramento, CA

Deputy Manager Woodhouse attended. Manager Porter reported.

8. UNFINISHED BUSINESS:

- A. Forum Pump Station Odor Mitigation was moved up on the agenda, after Closed Session.
- B. Inflow/Infiltration Reduction

Director Porter conducted a PowerPoint presentation to follow up on Director Doyle's request to provide justification for continuing with I/I mitigation.

C. Final Annual Report

The Board reviewed the Final Annual Report. Staff is to make one minor edit. By consensus, the Board approved the final annual report for print.

D. Empower Retirement Plan/CalSaver

Director Porter reported to the Board that the District has a retirement plan open with Empower. Since the District is a Special District, we are not required by law to offer a retirement plan to Board members. Currently, the District retirement plan has only one person enrolled, who is no longer an active Board member. By consensus, the Board agreed to terminate the retirement plan and allow the enrolled participant six months to roll over their funds.

9. NEW BUSINESS:

A. Via Regina Force Main

Manager Porter reported to the Board about the condition of the road and the risk to the District's sewer main if the road fails. After discussion by the Board, on motion by Director Saadati, seconded by President Kwok, by a vote of 5-0-0, the Board directed Staff to send a letter to property owners.

B. Akel Agreement – Amendment No. 3

The Board reviewed the Board memo and amendment number three. On motion by Director Chen, seconded by Director Doyle, by a vote of 5-0-0, the Board approved Amendment No. 3.

10. STAFF REPORTS:

A. Future Development Projects

Manager Porter reported.

B. Pumpkin Fiesta Storm Drain Project

Manager Porter reported.

11. CALENDAR ITEMS:

A. The next regular District Board meeting is scheduled to be held on Wednesday, October 18, 2023.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:24 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

Approved

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, SEPTEMBER 20, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, David A. Doyle, and William A. Bosworth. Absent: None

Staff present: District Manager Benjamin Porter, Deputy District Manager Bob Woodhouse, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public:

Bill LeClerc and Bill Hirschman with Lexor, to hear Item 9.A. – Request to Amend Resolution No. 1314

Meg and John Monroe, to discuss Item 9.B. – Forum Odor Control Plan

2. PUBLIC COMMENTS:

There were none.

On motion by Director Chen, seconded by Director Doyle, by a vote of 5-0-0, items 9.A, 9.B, and 10.A. were moved up on the agenda.

9.A. - Request to Amend Resolution No. 1314

The Board discussed Resolution No. 1314, Approving Annexation to the District of Land Identified as APN 503-46-006 and 503-46-007 and Conditionally Allowing Connection of Said Property Pending Completion of Annexation Proceedings. When first approved, APN 503-46-005 was left out of the Resolution by oversight. The property owners requested that the District amend the Resolution to add APN 503-46-005. After discussion by the Board and comments from members of the public, LeClerc and Hirschman, on motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved amendment to Resolution No. 1314, adding APN 503-46-005, as originally noted on the annexation application to LAFCO.

Guests Bill LeClerc and Bill Hirschman left the Board meeting at 7:12 p.m.

9.B. - Forum Odor Control Plan

Manager Porter reported on District Staff's actions to investigate and attempts to mitigate the ongoing problem of sewer odor at Forum 1 & 2 pump stations. After discussion and comments by members of the public, Meg and John Monroe, on motion by Director Saadati, seconded by Director Chen, by a vote of 5-0-0, the Board approved Staff's recommendation to pilot test odor control technology at Cristo Rey pump station, not to exceed a cost of \$50,000, and instructed Staff to include investigation of pump noise reduction at Forum, and continue further structural investigations at Forum.

Guests Meg and John Monroe left the Board meeting at 7:38 p.m.

10.A. - Peak Flow Model

Deputy Manager Woodhouse reported on the hydraulic model used to estimate peak flow. Flow monitoring was done during Covid lockdown. Modeling scenarios were developed for dry weather and wet weather flow. Additional scenarios will be developed to consider full occupancy of non-residential users and future buildout. The model was reviewed, revised, and calibrated by a third party consultant. Three basins showed significantly high I/I and deserve additional investigation. Director Doyle asked staff to provide a summary of the future actions for the peak flow reduction project. There was no Board action.

Deputy Manager Woodhouse left the Board meeting at 8:00 p.m.

3. CLOSED SESSION:

There was no closed session.

4. MINUTES & BILLS:

A. Approval of the Minutes of August 16, 2023

On a motion by Director Chen, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, August 16, 2023, were approved with revision.

B. Approved Minutes of August 2, 2023

By consensus, the Minutes of Wednesday, August 2, 2023 are to be Noted & Filed.

C. Payment of Bills and Approval of Financial Statements

The Board reviewed August payable warrants and financial statements. Directors Doyle and Saadati asked for clarification on some invoices and were satisfied with Staff's response. On a motion by Director Doyle, seconded by Director Saadati, by a vote of 5-0-0, the financial statements and payment of bills for August were approved as written.

D. Director's Monthly Timesheet

The Board members submitted their September timesheets to Manager Porter.

5. CORRESPONDENCE:

A. The Forum HOA

The Board reviewed the correspondence, which relates to Item 9.B. – Forum Odor Control Plan.

6. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, October 9, 2023.
- B. President Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TPAC) to be held on Thursday, October 12, 2023.

7. REPORTS:

A. Cupertino Fall/Fun Festival held September 9, 2023 at Memorial Park, Cupertino, CA

Directors Kwok, Sadaati, and Bosworth attended the festival, along with staff. The festival was a lot smaller than previous years, attendance was low, and booth traffic was very low.

B. Santa Clara County Special Districts Association Meeting Held on Monday, September 11, 2023

Director Bosworth reported Marc Landgraf of Santa Clara Open Space Authority was a special guest speaker, in celebration of its 30th anniversary.

C. Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) Held on Monday, September 11, 2023

Manager Porter reported.

D. Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) Held on Thursday, September 14, 2023

President Kwok reported.

E. California Association for Sewer System Excellence (CASSE) General Meeting Held on September 14, 2023 in Sacramento, CA

Deputy Manager Woodhouse attended. Manager Porter reported.

8. UNFINISHED BUSINESS:

A. Loan Payoff

Manager Porter reported to the Board that there is no penalty for early loan payoff.

B. Draft Annual Report

The Board reviewed the Draft Annual Report. Staff is to finalize graphics and bring back to the Board for approval.

9. NEW BUSINESS:

- A. Request to Amend Resolution No. 1314 Moved to top of the agenda, after Public Comments.
- B. Forum Odor Control Plan Moved to top of the agenda, after Public Comments.
- C. Request to Attend the California Special Districts Association 2023 Board Secretary/Clerk Conference to be held November 6-8, 2023 in Monterey, CA

Staff member Frankie Martinez requested to attend the Board Secretary/Clerk Conference in Monterey, CA. On a motion by Director Bosworth, seconded by Director Chen, by a vote of 5-0-0, the Board approved attendance.

10. STAFF REPORTS:

- A. Peak Flow Model This item was moved up to the top of the agenda, under Public Comments.
- B. Pumpkin Fiesta Storm Drain Project Manager Porter reported.
- C. Future Development Projects Manager Porter reported.
- D. Monthly Maintenance Summary Report Manager Porter reported.

11. CALENDAR ITEMS:

A. The next regular District Board meeting is scheduled to be held on Wednesday, October 4, 2023. Counsel Hynes will be absent, his partner will be attending in his place.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:56 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

Item 4.C.

CUPERTINO SANITARY DISTRICT WARRANTS PAYABLE - October 18, 2023

<u>WARRANT</u> NUMBER	<u>FUND</u>		AMOUNT	PAYEE	DESCRIPTION	
N/A	M&O	\$	1,892.78		Directors' Salary	
19787	M&O	\$,	Dooley Insurance Services	Insurance - Group Life & Dental	
N/A	M&O	\$		CalBank Credit Card Processing Fees	Operating Exp Credit Card Processing Fees	
1011		Ψ	512.00	Calibrant Croan Calibration Processing Pools	operating Exp. Creat card i rocessing i ees	
19788	M&O	\$	575,944.59	Mark Thomas	Memberships	413.00
					Office Rent	400.00
					Management Services	48,392.39
					SSMP Cert Update and Implementation	562.58
					Engineering Services	136,185.27
					Peak Flow Reduction	12,043.98
					Plan Checking & Inspection	16,563.65
					Repairs	5,446.56
					Repairs (Pump Station)	1,099.76
					Maintenance	138,949.84
					Maintenance (Pump Station)	36,071.66
					Travel & Meetings - Staff	1,310.00
					Utilities (Pump Station)	1,052.70
					Emergency Funds	4,219.80
					District Sewer Capital & Support	74,161.17
					District Sewer Capital & Support - VTA	99,072.23
19789	M&O	\$	2,887,659.50	City of San Jose	T.P. Operations & Maintenance	1,810,383.50
					T.P. Capital	1,077,276.00
19790	M&O	\$	1,809.00	Armento & Hynes	Legal - District Counsel	
19791	M&O	\$	163.87	Alameda Eletrical Distributors, Inc.	Maintenance	
19792	M&O	\$	214.00	Dept. of Environmental Health	Maintenance	
19793	M&O	\$	2,232.00	Norfield	Maintenance	
19794	M&O	\$	1,773.92	Grainger	Maintenance (Pump Station)	1,257.01
					Maintenance	516.91
19795	M&O	\$	8,282.92	St. Francis Electric	Maintenance (Pump Station)	
19796	M&O	\$	26,299.35	RotoRooter	Maintenance	
19797	M&O	\$	65,558.00	AB/JDD Plumbing Heating & AC	Maintenance	65,003.00
					Emergency	555.00
19798	M&O	\$	41,990.85	Able Underground Construction	Maintenance	
19799	M&O	\$		David Doyle	Travel & Meetings - BOD	
19800	M&O	\$	5,122.96		Utilities (Pump Station)	
19801	M&O	\$	74.79	City of Santa Clara Utilities	Utilities (Pump Station)	
1015	M&O	\$	10,000.00	Con-Quest Contractors, Inc.	District Sewer Capital & Support (Pump Station)	
19802	M&O	\$	7,692.30	Imperium First Consulting	District Sewer Capital & Support - VTA	
19803	M&O	\$	13,436.91	Inspection Services Inc.	District Sewer Capital & Support - VTA	
19804	M&O	\$	16,532.57	Bennett Trenchless	District Sewer Capital & Support - VTA	
19805	M&O	\$	749,899.22	Cratus, Inc.	District Sewer Capital & Support - VTA	
				-		

TOTAL WARRANTS \$ 4,419,349.38

Pk Flow Red. Total:	\$ 12,043.98	District Staff
Maintenance Total:	\$ 294,682.06	District Staff, Alameda, Environmental Health, St. Francis, Grainger, Norfield, RotoRooter, ABLE, AB/JDD
Utilities Total:	\$ 6,250.45	PG&E, San Jose Water Co., Internet, Wireless
Emergency Total:	\$ 4,774.80	District Staff; AB/JDD
Pump Station Portion:	\$ 62,961.80	District Staff, Grainger, St. Francis, Con-Quest, Utilities (all Pump Stations)
VTA Portion:	\$ 886,633.23	District Staff, Inspetion Services, Imperium, Bennett, Cratus

EMERGENCY DETAILS:

Able - No emergencies this month Able - No emergencies this month AB/JDD Plumbing - One emergency this month

CUPERTINO SANITARY DISTRICT MONTHLY FINANCIAL REPORT THROUGH SEPTEMBER 2023 3rd Month of Operations (25% into FY Operations)

FISCAL YEAR: July 1, 2023 to June 30, 2024

EXPENSE SUMMARY REPORT

Account Name	Account	BUDGET	Prior Expenses	Amount Payable	Total To Date	Remaining Balance	% Exponded	Commonte
Account Name	Number	BUDGET	Prior Expenses		Expenses	Remaining Balance	% Expended To Date	Comments
·				SEPT SERVICES				
OPERATING EXPENSES								
Loan Payments	41000	\$1,200,063	\$0.00	\$0.00	\$0.00			None to date
Directors Fees	41030	\$38,000	\$6,048.16	\$1,892.78	\$7,940.94	\$30,059.06	20.9%	
Gasoline, Oil & Fuel	41060	\$4,000	\$0.00	\$0.00	\$0.00	\$4,000.00		None to date
Insurance	41060	\$170,000	\$13,073.36	\$1,185.19	\$14,258.55	\$155,741.45		Dooley Insurance
Memberships	41080	\$57,000	\$17,138.08	\$413.00	\$17,551.08	\$39,448.92		CWEA
Office Rent	41090	\$4,800	\$800.00	\$400.00	\$1,200.00	\$3,600.00	25.0%	
Operating Expenses	41100	\$3,000	\$1,503.32	\$0.00	\$1,503.32	\$1,496.68	50.1%	None this month
Operating Expenses - Credit Card Transaction Fees	41100-1	\$6,000	\$731.37	\$312.38	\$1,043.75	\$4,956.25	17.4%	Credit Card Processing Fees - September
Contractual Services:								
Outfall Maintenance	41113	\$180,000	\$0.00	\$0.00	\$0.00	\$180,000.00		None to date
T.P. Oper. & Maint.	41114	\$7,241,534	\$1,810,383.50	\$1,810,383.50	\$3,620,767.00	\$3,620,767.00	50.0%	Q2 FY2023-2024
Professional Services:		· ·				+ ·		
Management Services	41121	\$575,000	\$69,746.93	\$48,392.39	\$118,139.32	\$456,860.68		On Target
SSMP Certification and Implementation	41121	\$50,000	\$13,206.50	\$562.58	\$13,769.08	\$36,230.92	27.5%	
Engineering Services	41122	\$1,400,000	\$256,221.89	\$136,185.27	\$392,407.16	\$1,007,592.84	28.0%	
Peak Flow Reduction	41122-1	\$200,000	\$50,753.36	\$12,043.98	\$62,797.34	\$137,202.66	31.4%	
Plan Ckg. & Insp.	41123	\$300,000	\$23,963.53	\$16,563.65	\$40,527.18	\$259,472.82		On Target
Legal - Consultant Services Legal - District Counsel	41124 41124	\$18,000 \$60,000	\$4,800.00 \$5.604.00	\$0.00 \$1,809.00	\$4,800.00 \$7,413.00	\$13,200.00 \$52,587.00	26.7%	
Legal - Common Interest Group (CuSD	41124	\$60,000	\$5,604.00	\$1,009.00	\$7,413.00	\$52,567.00	12.4%	District Couriser - Legal Services for August-September 2023
Advance Pay)	41124	\$1,404,000	\$375,357.75	\$0.00	\$375,357.75	\$1,028,642.25	26.7%	None this month
Legal - Common Interest Group (CuSD	41124	\$1,404,000	ψ 313,331.13	ψ0.00	ψ313,331.13	ψ1,020,042.23	20.770	None and monar
Share)	41124	\$396,000	\$105,870.13	\$0.00	\$105,870.13	\$290.129.87	26.7%	None this month
Audit	41125	\$13,800	\$0.00	\$0.00	\$0.00	\$13,800.00		None this month
Printing & Publications	41130	\$32,000	\$0.00	\$0.00	\$0.00	\$32,000.00		None this month
Repair and Maintenance		\$4,185,000	70.00		,	+ , -· ····	,.	
Repairs	41150	\$200,000	\$83,030.96	\$6,546.32	\$89,577.28	\$110,422.72	44.8%	On target
Maintenance	41151	\$3,985,000	\$650,520.54	\$320,981.41	\$971,501.95	\$3,013,498.05		On target
Travel & Meetings Staff	41170	\$15,000	\$3,850.71	\$1,310.00	\$5,160.71	\$9,839.29		CSDA 2023 Board Secretary/Clerk Conference
Travel & Meetings BOD	41170	\$18,000	\$5,607.54	\$1,272.28	\$6,879.82	\$11,120.18		CASA Travel Expense Reimbursements - David Doyle
Utilities	41170	\$70,000	\$14,463.66	\$6,250.45	\$20,714.11	\$49,285.89		On target; electricity and water at pump stations
Refunds & Reimbursements:	41130	\$70,000	ψ1+,+03.00	ψ0,200.40	φ20,714.11	ψ 1 3,203.03	23.078	On larger, electricity and water at pump stations
Miscellaneous	41201	\$50,000	\$0.00	\$0.00	\$0.00	\$50,000.00		None to date
Connection Fees	41202	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0%	
Checking & Inspection	41203	\$3,000	\$0.00	\$0.00	\$0.00	\$3,000.00	0.0%	
Emergency Funds	48000	\$250,000	\$8,129.74	\$4,774.80	\$12,904.54	\$237,095.46	5.2%	
Consolidated Election	48001	\$0	\$0.00	\$0.00	\$0.00	\$0.00		None this fiscal year
TOTAL OPERATING EXPENSES		\$17,946,197	\$3,520,805.03	\$2,371,278.98	\$5,892,084.01	\$12,054,112.49	32.8%	
CAPITAL EXPENSES		.						
District Sewer Capital & Support	46041	\$1,250,000	\$55,726.94	\$84,161.17	\$139,888.11	1,110,111.89	11.2%	
District Sewer Capital & Support - VTA	46041	\$4,200,000	\$2,831,439.43	\$886,633.23	\$3,718,072.66	481,927.34	88.5%	
Treatment Plant Capital	46042	\$3,379,003	\$783,256.00	\$1,077,276.00	\$1,860,532.00	1,518,471.00		Q2 FY2023-2024
Outfall Capital	46042 46043	\$200,000	\$0.00	\$0.00 \$0.00	\$0.00	200,000.00		None to date
District Equipment Replacement Fund	46043	\$150,000 \$300,000	\$0.00 \$0.00	\$0.00	\$0.00 \$0.00	150,000.00 300,000.00	0.0%	ווטוום נט עמום
	40044					•		
TOTAL CAPITAL EXPENSES		\$9,479,003	\$3,670,422.37	\$2,048,070.40	\$5,718,492.77	\$3,760,510.23	60.3%	
		A07 (05 000	AT 404 00T	A 4 4 A A A A A	A A	A		
TOTAL EXPENSES		\$27,425,200	\$7,191,227.40		\$11,610,576.78	\$15,814,622.72	42.3%	

CUPERTINO SANITARY DISTRICT MONTHLY FINANCIAL REPORT THROUGH SEPTEMBER 2023 3rd Month of Operations (25% into FY Operations) FISCAL YEAR: July 1, 2023 to June 30, 2024

REVENUE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts	Total Amount Received	Remaining Balance to	% Earned To Date	Comments
				Sept Receipts		Collect		
OPERATING REVENUES								
Service Charges								
Handbilling	31010	\$480,160.00	\$0.00	\$0.00	\$0.00	\$480,160.00	0.0%	None to date
Tax Roll	31010	\$19,632,750.00	\$0.00	\$0.00	\$0.00	\$19,632,750.00	0.0%	None to date
Permit Fees	31020	\$100,000.00	\$22,466.31	\$7,622.17	\$30,088.48	\$69,911.52	30.1%	Twenty-two payments received this month; Fifty-six payments received to date
Connection Fees	31031	\$600,000.00	\$0.00	\$0.00	\$0.00	\$600,000.00	0.0%	None to date
Capacity Fees	31032	\$450,000.00	\$2,712.00	\$0.00	\$2,712.00	\$447,288.00	0.6%	No payment received this month; One payment received to date
Pump Zone Fees	31033	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.0%	None to date
Checking & Inspection Fees	31040	\$300,000.00	\$15,600.00	\$9,400.00	\$25,000.00	\$275,000.00	8.3%	Twenty-six payments received this month; Sixty-four payments received to date
Annexation	32010	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to date
Interest	32050	\$200,000.00	\$114,066.84	\$0.00	\$114,066.84	\$85,933.16	57.0%	None this month
City of San Jose Credit(s)	32091	\$500,000.00	\$0.00	\$0.00	\$0.00	\$500,000.00	0.0%	None to date
Legal - Common Interest Group								
(Tributaries)	32092.1	\$1,404,000.00	\$2,814,015.04	\$0.00	\$2,814,015.04	(\$1,410,015.04)	200.4%	None this month
Legal - Common Interest Group (2%								
Admin Fees)	32902.2	\$28,000.00	\$56,662.86	\$0.00	\$56,662.86	(\$28,662.86)	202.4%	None this month
Refunds/Reimbursements - Misc.	32091	\$10,000.00	\$284.10	\$142.05	\$426.15	\$9,573.85	4.3%	Payment for District Lateral Loan Program - 850 East Estates Dr, Cupertino
Refunds/Reimbursements - VTA	46041	\$4,200,000.00	\$1,466,097.31	\$986,074.63	\$2,452,171.94	\$1,747,828.06	58.4%	Payment from VTA for August billing (Inv. 23-107)
Lateral Construction	32093	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
TOTAL OPERATING REVENUE		\$27,942,410.00	\$4,491,904.46	\$1,003,238.85	\$5,495,143.31	\$22,447,266.69	19.67%	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
TOTAL OPERATING REVENUE		\$27,942,410.00	\$4,491,904.46	\$1,003,238.85	\$5,495,143.31	\$22,447,266.69	19.67%	

CASH ACCOUNT SUMMARY

		Replacement	Comingled	Cal Bank	Loan Balance	
Date	Operating Fund	Fund	Fund	Trust Acct	with interest *	Net Cash
July 31, 2023	\$14,509,668.38	\$3,900,000.00	\$ 10,609,668.38	\$691,180.19	\$810,984.12	\$16,011,832.68
August 31, 2023	\$14,864,331.97	\$3,900,000.00	\$ 10,964,331.97	\$703,447.48	\$812,362.81	\$16,380,142.26
September 30, 2023	\$13,321,040.33	\$3,900,000.00	\$ 9,421,040.33	\$718,176.53	\$813,654.68	\$14,852,871.54

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

Sheet 2 of 2

Total Interve of Refund Interve of Refund Protected of Protected of Bulkers Protected of Database District Strong Checkbag Protected of Bulkers Checkbag Protected of Bulkers District Strong Checkbag Protected of Bulkers Checkbag Protected of Bulkers District Strong Checkbag Protected of Bulkers District Strong Checkbag Protected of Bulkers District Strong Checkbag Protected Strong District Strong Checkbag Protected Strong C	С	ALIFO	RNIA BAN	IK AND T	RUST A	CCOUNT		RY AS (DF 09/30/2	23	
Earned or Call Bank Activities Ferture Received from Cost Bank Prome to Soving				Total Interest	Interest or		Interest or Refund			Checking	
Return Cal Bank Activities Return Cal Bank Calify Control of CAJ Dense Calify Control of CAJ Bannes Storings Datameter Control of CAJ No. Data See 10/1151 St. 10/101 St. 10/101 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>District</td><td></td><td>-</td><td></td></td<>								District		-	
Call Bank Activities CSJ Balance Winterest Balance											
Inc. Date Cinex Amount St 10.000.0000 St 10.000.0000 St 10.000.0000 St 7.001 St 7.00				Received from	Loan	Loan Balance	District	Savings	Total Savings	Payments	TOTAL AT CAL
1001 Sam. Jose 101/15 Sam. Jose 57.419.091.00 57.419.091.00 57.419.091.00 57.419.091.00 57.419.091.00 57.419.091.00 57.419.091.00 57.419.091.00 57.419.091.00 57.419.091.00 57.772.408.56 5	Cal Bank /	Activities	5	CSJ	Balance	w/Interest	Savings	Balance	balance	Received)	BANK
1002 Stan.Jose 10/16/19 St23/51.44 S7.700.175.66 S7.772.485.66 S7.700.175.66 S7.700.175.66 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>\$10,000,000.00</td></t<>											\$10,000,000.00
1000 Singe 11/20/19 S17.702.465.86 S7.722.465.86 S7.722.465.85 S7.72 S7.465.85.78 S7.46 S7.72 S7.465.85.78 S7.46 S7.77 S7.7											\$7,819,691.00 \$7,790,175.56
1004 Strupe 17/20/19 Strubs.H1/26 57.663.65.77 S7.663.65.78 S7.663.65.78 S7.663.65.78 S7.643.65.78 S7.643.65.78 S7.643.65.78 S7.440.075.65 S7.472.45 S7.440.075.65 S7.472.45 S7.472.45 S7.440.075.65 S7.472.45 S7.472.45 S7.472.45 S7.472.45 S7.472.45 S7.472.45 S7.472.45 S7.472.45 S7.472.45											\$7,772,468.56
1000 Con Quest 12/18/19 338,25/42.56 33,083.35 33,083.35 37,140076.55 57,141077778.56											\$7,663,653.78
1007 Stall.obe 0.116/20 Stall.obe Stal	1005 Tesco	12/18/19	\$169,018.00			\$7,494,635.78			\$7,494,635.78		\$7,494,635.78
Interest through 331/20 Sea23.65 \$180.544.91 Sti0.544.91 Sti0.544.91 Sti0.54.91 Sti0.55.91				\$30,683.35	\$30,683.35						\$7,140,076.55
Deposit Outpoint Stino.54.401 Stino.54.401 Stino.64.401 Stino.65.40.401 Stino.67.401.401 Stino.75.401.401 Stino.75.401.401 Stino.75.401.401.401 Stino.75.401.401.401 Stino.75.401.401.401 Stino.75.401.401.401.401.401.401.401.401.401.401		01/15/20	\$6,966,355.00	* ~ ~~~ ~~	* ~ ~~ ~						\$173,721.55
Balance as of SC0/2020 \$179.37 \$41.50 \$160.586.41 \$177.37 \$201.07.267 \$780.724.21 \$57.44.81 \$77.72.72 \$35.74.81 \$77.72.75 \$300.752 \$771.114.10 \$37.73.75 \$30 Balance as of 730/2020 \$151.541 \$54.633 \$316.74.81 \$17.97 \$300.475.2 \$771.114.10 \$37.73.275 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$31.63.75 \$30 \$30 \$30 \$31.71.24.21 \$30.60.75 \$371.147.16 \$31.63.75 \$30 \$30 \$30 \$30 \$30 \$30 \$30 \$30 \$30 \$30.71.147.15 \$371.477.15 \$371.4	5	04/16/20		\$6,823.36	\$6,823.36			\$600.000.00		\$2,996,28	\$180,544.91 \$783,541.19
Balance as of 630/2020 \$197.96 \$45.00 \$197.96 \$45.00 \$190.632.21 \$151.47 \$500.22.26 \$319.83.77 \$8 Balance as of 637/2020 \$151.44 \$44.37 \$500.67.63 \$171.74 \$800.75.67 \$771.266.63 \$44.20.00.5 \$84.20.00 \$82.52 \$5.83 \$180.771.23 \$171.47 \$800.750.07 \$771.146.63 \$44.20.00.5 \$771.146.74 \$800.950.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.146.74 \$80.055.00 \$771.446.74 \$80.055.00 \$771.470.45 \$80.072.71 \$771.471.77 \$771.471.771.77 \$771.471.771.771.777 \$771.446.74 \$771.472.777 \$771.446.74 \$771.472.777 \$771.446.747 \$771.446.747 \$771.446.747		0 11 10/20		\$179.37	\$41.50						
Balance as of 43/12/2020 \$154.53 \$35.74 \$160,712.33 \$117.87 \$600,550.30 \$791,280.30 \$422,200.5 \$85 Balance as of 103/12/200 \$25.62 \$5.53 \$180,778.42 \$810,78 \$800,756.42 \$800,756.42 \$800,756.42 \$800,780.56 \$771,136.70 \$80,971.98 \$800,856.91 \$771,137.91 \$80,983.91 \$800,773.91 \$80,971.98 \$800,973.91 \$781,137.27 \$80,983.91 \$800,773.91 \$80,973.91 \$781,372.71.34 \$80,973.91 \$80,973.91 \$781,372.71.34 \$80,973.91 \$781,372.71.34 \$80,945.44 \$80,972.14 \$80,973.14 \$80,973.14 \$80,973.14 \$80,973.14 \$80,973.14											
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Balance as of 1031/2020 \$25.62 \$5.63 \$180.724.16 \$5.60 \$600.686.69 \$778.131.87 \$67.713.45 \$8 Balance as of 1231/2020 \$26.47 \$6.12 \$180.736.42 \$20.35 \$500.616.40 \$778.137.241 \$88 Balance as of 1231/2020 \$26.47 \$6.12 \$180.736.42 \$20.35 \$500.675.47 \$781.372.41 \$89 \$80.774.45 \$8 \$781.372.41 \$80.466.48 \$80.774.45 \$810.744.17 \$190.90 \$500.675.47 \$781.446.48 \$120.727.145 \$80 \$781.372.41 \$80 \$100.666.63 \$781.441.88 \$100.750.46 \$100.750.77 \$180.752.771 \$80 \$781.472.16 \$100.750.78 \$100.750.78 \$100.951.000,873.08 \$2.197.117.161.48 \$166.561.21 \$2.130.717.161.48 \$166.561.21 \$2.130.717.161.48 \$166.561.21 \$2.130.717.161.48 \$100.750.78 \$2.197.117.60 \$100.180.870.35 \$2.197.117.60 \$100.780.80.473.35 \$2.197.117.61 \$166.8561.21 \$2.107.870.81 \$2.107.118.41 \$100.780.42 \$2.107.118.41 \$100.780.42 \$2.110.717.181 \$100.780.42 \$											
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Deposit CSJ Refund 06/02/21 \$1,475,647.00 \$262,899.61 \$1,107,667.20 \$488,757.36 \$1,098,493.44 \$2,197,131,14 \$23.4 Balance as of R3/12021 \$361.22 \$1,02 \$1,07,662.24 \$1,07,662.24 \$10.99,493.44 \$2,197,137.14 \$10.89,459.44 \$2,197,137.14 \$10.89,459.44 \$2,197,137.14 \$10.89,459.44 \$2,197,137.14 \$10.99,459.44 \$2,197,137.14 \$10.99,459.44 \$2,197,137.14 \$23.21 \$10.99,459.44 \$2,197,137.14 \$23.00,114.34.3 \$2.21 \$23.21 \$10.99,459.44 \$2,197,252.61 \$24.00,143.43 \$2.197,252.61 \$24.00,143.43 \$2.197,252.61 \$24.00,143.43 \$2.197,252.61 \$24.00,143.43 \$2.197,252.61 \$24.00,143.43 \$2.197,252.61 \$24.00,143.43 \$2.197,252.61 \$24.77 \$10.99,567.35 \$1,680,270.61 \$1,680,270.61 \$1,680,270.61 \$1,680,270.61 \$1,680,270.61 \$1,680,470.01 \$21.04.83.00 \$1,680,410.01 \$1,71 \$1,080,577.35 \$1,680,430.61 \$1,680,430.61 \$1,680,430.61 \$1,680,430.61 \$1,680,430.61 \$1,680,430.61 \$1,680,430.61 \$1,680,430.61											÷
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Balance as of 9/30/2021 \$36.12 \$18.21 \$1,07,717.88 \$1,791 \$1,089,544.37 \$2,197,262.25 \$215,27.91 \$2,20,453.000 1009 C-Mingled Fund 10/20/21 \$49,030.00 \$1,056,8788 \$609,544.37 \$1,668,232.25 \$4,804.91 \$1,68 Balance as of 10/20/201 \$31,44 \$19.95 \$1,056,776.43 \$1,068,576.44 \$1,668,232.25 \$4,804.91 \$1,668,232.25 \$4,804.91 \$1,68 Balance as of 11/30/2021 \$28.24 \$1,79 \$1,056,776.43 \$1,068,250.86 \$51,668,272.85 \$51,668,272.85 \$51,668,272.85 \$51,668,272.85 \$51,668,272.85 \$51,668,772.85 \$1,668,272.85 \$51,668,772.85 \$1,668,272.85 \$51,668,772.85 \$1,668,272.85 \$51,668,772.85 \$1,668,403.92 \$51,668,772.85 \$1,668,403.92 \$51,668,772.85 \$1,668,403.92 \$51,668,773.45 \$1,668,403.92 \$10,858,759.85 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,403.92 \$1,668,40				\$36.12	\$18.21	\$1,107,680.25	\$17.91	\$1,089,507.35	\$2,197,187.60	\$190,143.43	\$2,387,331.03
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				\$2,848.55		\$810,984.12	\$1,226.77	\$613,456.20	\$1,424,440.31		
IBalance as of 9/30/2023 \$											\$1,515,810.29
	Balance as of 9/30/2023			\$2,269.08	\$1,291.87	\$813,654.68	\$977.21	\$615,476.30	\$1,429,130.98	\$102,700.23	\$1,531,831.21
TOTAL OR BALANCE AMOUNT \$10,830,368.99 \$1,469,111.92 \$973,635.62 \$813,654.68 \$15,476.30 \$615,476.30 \$1,429,130.98 \$102,700.23 \$1,5	TOTAL OR BALANCE AMOU	NT	\$10,830,368.99	\$1,469,111.92	\$973,635.62	\$813,654.68	\$15,476.30	\$615,476.30	\$1,429,130.98	\$102,700.23	\$1,531,831.21



Cupertino Sanitary District

Memo

Item 9C

To:	Board of Directors
From:	Benjamin T. Porter, District Manager-Engineer
Date:	October 18, 2023
Re:	Request for Reimbursement of Sewer Lateral Repairs 7777 Orion Place, Cupertino (APN: 362-18-046)

Summary:

The District received a claim from the property owner of 7777 Orion Place, Cupertino, requesting reimbursement for the cost of repairs to the sewer lower lateral.

As part of a permit request for a home remodel, the District performed a pre-inspection. The inspector found the existing property line cleanout was corroded cast iron and did not have a backflow preventer, which is suggested for this property. The District conditioned the owner to install a new property line cleanout and backflow preventer. The owner hired an independent contractor (AB/JDD) to perform the work. AB/JDD initially quoted the owner \$7,400.

Once AB/JDD began work, they discovered that in order to connect to good District clay they would need to encroach into the public-right-of way and break the concrete sidewalk to replace five feet of lower lateral pipe. AB/JDD then increased their job quote by an additional \$5,600.

AB/JDD obtained the proper permits and moved forward with the work. It was completed and passed all inspections.

The property owner is requesting the District reimburse him the additional cost of \$5,600 for encroachment fees that included removing a portion of the sidewalk to connect the private lateral to a section of good quality District clay pipe.

Recommendation:

Reimburse the property owner in the amount of \$2,500 for the cost of connection to the District's lower lateral, (\$500 per foot x 5 ft, per District Ordinance No. 130).

Attachment:

- 1. Claim Request Form
- 2. Invoices from Contractor
- 3. Proof of Payment

Attachment 1.



CUPERTINO SANITARY DISTRICT

CLAIM FORM

B: THE MAILING ADDRESS TO WHICH THE PERSON A. THE NAME AND ADDRESS OF CLAIMANT: PRESENTING THE CLAIM DESIRES NOTICES TO BE Ynen Manlead SENT: PL Orion 1777 Orion PL Ca 95014 A PEATING upertino Ca 95014 DAYTIME PHONE NUMBER: 406-8812 EVENING PHONE NUMBER: @ qmail.com EMAIL ADDRESS: LON C. THE DATE, PLACE, TIME, AND OTHER CIRCUMSTANCES OF THE OCCURRENCE OR TRANSACTION WHICH GAVE RISE TO THE CLAIM ASSERTED: 9/25/2023 DATE OF OCCURRENCE: TIME OF OCCURRENCE: PLACE OF OCCURRENCE: 7777 Union PL Cupertin Ca 95014 a cust because claypipe in street to be extended CIRCUMSTANCES: D. A GENERAL DESCRIPTION OF THE INDEBTEDNESS, OBLIGATION, INJURY, DAMAGE OR LOSS INCURRED SO FAR AS IT MAY BE KNOWN AT THE TIME OF PRESENTATION OF THE CLAIM: connection is outside property Line is not Tt NLCO, I have upplate requirement Ju following your the extra cost that outside yay for roblem, we should M.U E. NAME OF THE AGENCY, ENTITY OR PERSON(S) CAUSING THE INJURY, DAMAGE, OR LOSS, IF KNOWN: 5600 F. AMOUNT OF CLAIM: (IF LESS THAN \$10,000.00) □ MUNICIPAL COURT □ SUPERIOR COURT (CLAIMS OVER \$25,000) JURISDICTION OF CLAIM: BASIS OF COMPUTATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT. DATE: 9/28/2023 SIGNATURE OF CLAIMANT OR REPRESENTATIVE:

20262 STEVENS CREEK RI VN #100 CIPERTINO CA 05014

Attachment 2.

Estimate E1570

AB/JDD Plumbing

390 S. White Road San Jose, CA 95127 408-251-1820 dsouza@abjddplumbing.com www.abjddplumbing.com

ADDRESS	SHIP TO			
David Souza AB/JDD Plumbing Heating & Air Conditioning Inc 7777 Orion Pl	David Souza AB/JDD Plumbing Heating & Air Conditioning Inc 7777 Orion Pl	DATE 06/27/2023	TOTAL \$7,400.00	
Cupertino Ca 95014, CA 95014	Cupertino Ca 95014, CA 95014			
United States	United States			

SALES REP

RM

JOB LOCATION

7777 Orion Pl Cupertino

ACTIVITY	DESCRIPTION		QTY	RATE	AMOUNT
PKG - DESCRIPTION	Below is an estimate for a PROPERTY L 7777 Orion PI cupertino Ca 95014, which includes the following:	INE CLEANOUT at	1	0.00	0.00
PKG - PACKAGE	 INSTALL PROPERTY LINE CLEAN-OU cut area near property line / concrete Excavate by digging 5-6 feet deep to elateral sewer line (more than 7' require Install a new up to code 4 inch one-war clean-out install backflow /check valve Pass inspection Install Christy box over opening. Pack 3/4 crushed rock at base of clear with existing dirt and then compact Concrete replaced in section removed Restore area to reasonable state(AB/J responsible for unforeseen lawn and p Clean up work-site and dispose of all openational content of the section of the secti	and replace with new expose is additional charges) by property line hout and backfill IDD not lant damage)	1	7,400.00	7,400.00
Permit Fee			1	300.00	
 PKG - NOTES Notes: All labor and materials are included Deposit of (\$2,000.00) required prior to scheduled date and balance due upon completion of work Sales tax included 				0.00	0.00
completed in a prof practices. Any alter	anteed to be as specified. All work to be essional manner according to standard ation or deviation from above	SUBTOTAL TAX			7,400.00 0.00
	ving extra costs will be executed only , and will become an extra charge over	TOTAL		\$7	,400.00

and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Home owner to carry homeowners insurance. Our workers are fully covered by Worker's Compensation Insurance.

PLEASE NOTE: This estimate may be withdrawn by AB/JDD Plumbing, Heating, & Air Conditioning if not accepted within 30 days and work is not completed within 60 days.

AB/JDD Plumbing, Heating, & Air Conditioning

Accepted By

Manlead Yven

THANK YOU.

Accepted Date

7/11/2023

AB/JDD Plumbing 390 S. White Road San Jose, CA 95127 408-251-1820 dsouza@abjddplumbing.com www.abjddplumbing.com

Invoice 8409

BILL TO David Souza AB/JDD Plumbing Heating & Air Conditioning Inc 7777 Orion Pl		Air Conditioning Inc 7777 Orion Pl	DATE 07/11/2023	PLEASE PAY \$11,000.00		JE DATE /01/2023
Cupertino Ca 95014 95014	, CA	Cupertino Ca 95014, CA 95014				
United States		United States				
SALES REP RM			OB LOCATION 777 Orion PI Cuperti	ino		
ACTIVITY	DESCRIP	TION		QTY	RATE	AMOUNT
PKG - DESCRIPTION	7777 Or	s an estimate for a PROPERTY L rion Pl cupertino Ca 95014, includes the following:	1	0.00	0.00	
PKG - PACKAGE	 cut ar Excav lateral Install clean- install Pass i Install Pack 3 with e: concresion Restoriespoin Clean extending break 6 	L PROPERTY LINE CLEAN-OU rea near property line / concrete a vate by digging 5-6 feet deep to e I sewer line (more than 7' require a new up to code 4 inch one-wa out backflow /check valve inspection Christy box over opening. 3/4 crushed rock at base of clear xisting dirt and then compact ete replaced in section removed re area to reasonable state(AB/J nsible for unforeseen lawn and pl up work-site and dispose of all of pipe of city to property line clear city sidewalk and dig expose pipe achment permit	and replace with new xpose s additional charges) y property line nout and backfill DD not lant damage) lebris			13,000.00
Permit Fee				1	300.00	
PKG - NOTES	- Depos balanc	oor and materials are included sit of (\$2,000.00) required prior to ce due upon completion of work tax included	scheduled date and	1	0.00	0.00

When submitting a credit card payment, a non-refundable service fee of 3% will be collected to cover transaction processing fees.

This fee is applicable for both online & call in credit card transactions.

To avoid this fee, please pay using cash, check, or bank transfer.

Total for Cash/Check/Bank Transfer Payment = \$000.00

Thank you for your business and have a great day!

SUBTOTAL TAX TOTAL PAYMENT 13,000.00 0.00 13,000.00 2,000.00

TOTAL DUE

\$11,000.00

THANK YOU.

Attachment 3.



tommy - 8044 : Account Activity

Turneration	detetle
Transaction	details

Posting date	Sep 18, 2023
Description	Check
Туре	Check
Status	Cleared
Check #	3099
Amount	-\$5,500.00
Description	Check
Merchant name	Check
Transaction category	Cash, Checks & Misc: Checks

THE NATURE CONSERVANCY RED.FYED THE FROM. The Nature Conservancy 3099 MANLEAD YUEN YUEN MING LEE 11-35/1210 CA 7777 ORION PL 89841 CUPERTINO, CA 95014-5078 in PAY TO THE \$ ORDER OF (1)**Bank of America** ACH R T 121000358 For #121000358# 000972108044#3099

For Deposit Only - JPMC

PAY TO THE ORDER OF JPMORGAN CHASE BANK, NA FOR DEPOSIT ONLY AB/JDD Plumbing Heating & Air Conditioning Inc 678361127

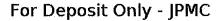


tommy - 8044 : Account Activity

Transaction details

Posting date	Sep 27, 2023
Description	Check
Туре	Check
Status	Cleared
Check #	3401
Amount	-\$5,500.00
Description	Check
Merchant name	Check
Transaction category	Uncategorized: Pending

S ALL Season & a TANK: IPIG 1.25 MANLEAD YUEN ĥ 3401 YUEN MING LEE 11-35/1210 CA 89841 7777 ORION PL CUPERTINO, CA 95014-5078 ×. × 1 Date 070 Pay to the Order of ... \$\] Ű ollars $(\mathbf{0})$ Dep , BANK OF AMERICA ACH R/T 121000358 1219) (g. L. Гог -21000358: 00097 2108044# 3401 61 Harland Glarke ISLAND BREEZES!



A PAY TO THE ORDER OF JPMORGAN CHASE BANK, NA FOR DEPOSIT ONLY AB/JDD Plumbing Heating & Air Conditioning Inc 678361127

;

THE COMPANY OF FRAMEWARD AND A DEPARTMENT OF

HE ABOVE



PROJECT INFORMATION

Project Title:	Homestead 1 Diesel Generator Remove and Replacement
Owner/Local Agency:	Cupertino Sanitary District
Resident Engineer/Construction Management	Frank Quach
Description of Project:	 Remove and replace the old Diesel Generator (work includes disconnect electrical wire). Demo existing concrete piers (total 6) to sidewalk grade and install new concrete pad 6'-0" x 12'-0" x 6" thick with #4 rebars @ 12" o.c and install two (2) sleeve for bollard. Install new splice box at the new concrete pad, pull new wire to existing transfer switch, provide hardwire termination between District's genset and new splice box, install 120-volt outlet for genset charger. Install two (2) new removable bollards to secure the generator.
MTCo Staff & Services Provided:	Construction Administration and Inspection for the Project

PROJECT COST INFORMATION

Original Contract Bid Amount:	\$10,000.00 + \$7,405.00 + \$1,257.01 = \$18,662.01
Construction Contract Amount	\$18,662.01 (Cost include electrical work and purchase two (2) new bollards.
Construction Contract Amendment #1 Amount	
Total Construction Contract + Amendment #1 Amount	\$
Final Construction Cost:	\$18,662.01
Funding Sources/Programs:	Diesel Generator Replacement
Total # of Contract Change Orders	
Total \$: CCO's	\$
Total \$: Item Overruns/Underruns	\$
Total Payment already made	\$
Total Retention	\$
Total Amount Remain in the Construction Contract	\$
Total # and \$: Potential Claims	
Nature of Potential Claims/Claims	

CONTRACT CHRONOLOGY:

Date Bids Opened:	08-16-2023
Date Contract Approved by Local Agency (NTP issued):	08-23-2023
First Chargeable Working Day:	08-23-2023
Contract Time (Working Days/Calendar Days):	14 working days
Unworkable Days -weather:	

File Name: Project Report of Completion

Time Extensions – CCO's:	
Time Extensions – Other:	
Number of Working Days Suspended:	
Extended Date of Completion:	
Date Work Accepted by Resident Engineer:	
Liquidated Damage Days Charged (Calendar Days):	
Date Accepted by Owner/Local Agency:	10-04-2023
Explanation of Time Overruns (if any):	Bollards were not available until the first week of October 2023. In addition to this, electrical materials were also not available in late September.

Signed/Approved: _____ Franke Quach _____ Date: _____10/08/2023

cc: ED, RW, BP, FQ, FM

	Daily Photo Form	10/12/2023
Ref	Description	Remark
¹ I set up the	e install w/ ConQuest & Rob oversaw the installation of the bollards.	
	ollards were too big. They needed to be swapped out at Grainger. This ie installation until 10/05/2023	
³ The correc	ct bollards were picked up and installed.	
	were welded to the bollards and set in the concrete for added	
	was completed. This generator will be swapped out for another that is when it arrives.	

Bollards & Generator

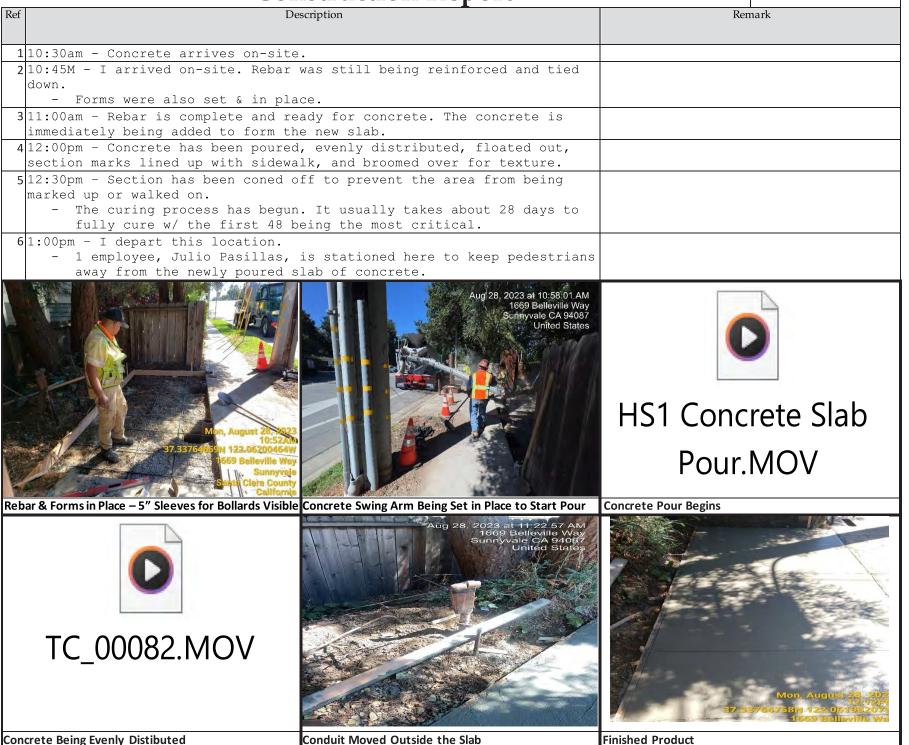
HS1 W/ Bollards

3N 122.0 1669 Bel Santa Cla

Different angle

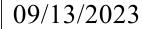


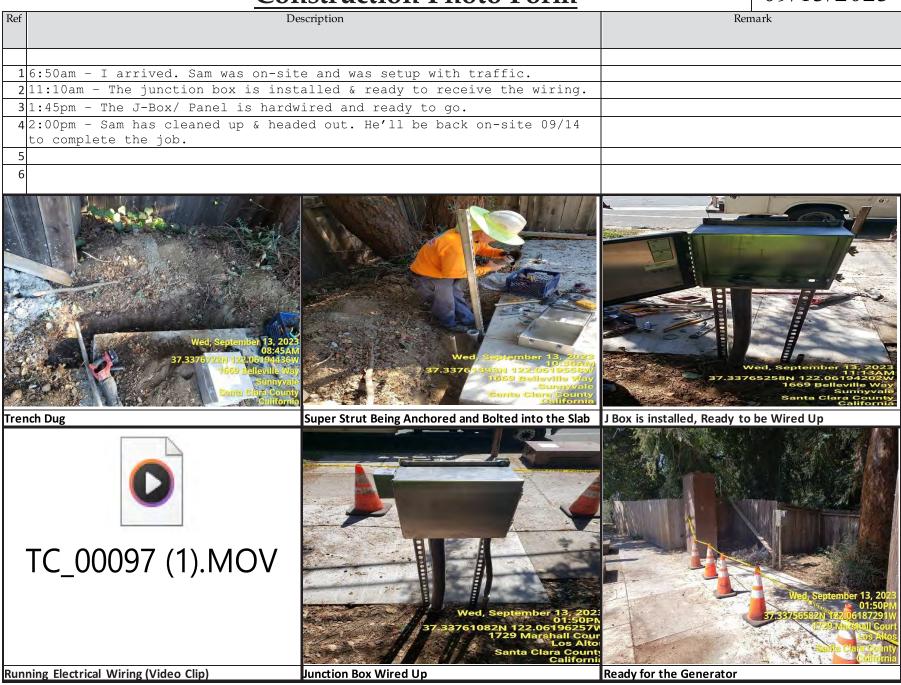
Construction Report



			Sheet No.
Cor	nstruction photo Form		
	escription	Ren	nark
¹ 7:37am - Conquest arrived on-site to begin v	vork		
² 7:55am - Generator was being disconnected	and ready for removal		
³ 8:32am - Generator was pulled and placed o			
⁴ 9:30am - Backhoe began pulling out debris a cutting to make room for the concrete pour.	nd larger chunks of concrete. Followed up by saw		
⁵ 11:45am - Area was coned off, cleaned, and	job site was made safe.		
⁶ 12:00pm - ConQuest has left for the day.			
Aug 23, 203 1604 Sum Derited	Agg.23, 222, ch 6(07:30 AM 22144 W Alomestae I R I Curstrio C Asboth United States		2023 at 8:32:09 AM 1669 Bellevile Way Sunnvale CA 94087 United States
Generator Disconnect	Generator Removal Safety Meeting	Generator Pull/ Removal	
Aug 23, 2023 at 8:35:00 AM 1669 Belleville Way Sunnyvale CA 94087 United States	Aug 28 22023 at 11:41:05 AM 1669 Belleville Way Stantwale CA 94087 United States	C	
		TC_0002	25.MOV
Generator Tie Down	Generator Removed – Ready for Slab Pour	Generator Removal Video	

Construction Photo Form







Cupertino Sanitary District



Item 10**B**

То:	Board of Directors
From:	Benjamin Porter, District Manager-Engineer
Date:	Oct 18, 2023
Re:	Sewer Asset Data Migration to ArcGIS Progress Report

Background: ArcGIS Implementation Efforts

This memo seeks to provide an overview of the background and context for Cupertino Sanitary District's ongoing ArcGIS implementation efforts in this progress report. A summary of the major tasks accomplished by staff from 2019 to 2022 was provided on March 31, 2023, with the focus being the migration of the district's asset data into an ArcGIS platform. Ongoing activities in 2023 encompass two primary tasks: The geolocation of PLCOs with a GPS device and Lateral Corrections. Both tasks are expected to be completed by the end of 2024. Diligent efforts have been consistently applied by District staff, resulting in substantial progress.

Progress: Geolocation and Lateral Corrections

Currenlty, the primary focus continues with geolocating PLCOs using a GPS device and inputting site-verified data into ArcGIS for subsequent Lateral Corrections. Initially, it was projected that approximately 560 lateral adjustments could be made to the PLCO locations on ArcGIS each month. With the diligent effort of District Staff, approximately 700 lateral corrections can be performed each month. This achievement shows remarkable progress since March this year; not only catching up the progress but also providing a more consistent rate and speeding up the completion time, resulting acceleration in the overall progress.

Date:	Geolocate PLCO with GPS device	% of Completion	Laterals Corrections (16,342)	% of Completion
3/31/2023	4,108	26%	7,248	45%
6/8/2023	6,225	39%	8,868	55%
10/10/2023	7,273	45%	11,113	68%

The progress updates are presented in the table below:

As of March 31, 2023, a total of 7,248 laterals corrections had been completed, equivalent to 45% of the total. By Oct 10, 2023, this number has increased to 11,113 completed laterals

corrections, equivalent to 68% of the total laterals. Based on this progress, it is anticipated that these tasks can be completed by the third quarter of 2024.

Other Ongoing Tasks: Enhancing Data Management and Efficiency

There are other ongoing tasks that Staff have been actively engaged in to improve data management and operational efficiency:

- 1. Map Correction according to new developments or site verifications
- 2. Update Assessor (Parcel) information according to new developments
- 3. Update ADU information for residential improvement projects
- 4. Convert of hard copy data into electronic version

These tasks play a vital role in ensuring that the data is accurate, up-to-date, and efficiently managed, contributing to the overall success of District's operations.

Item 10.C.

Future Development Projects:							10/12/2023
Items	Descriptions:	Address:	Phase	IA	Re-Development Fees	Estimated Construction	Remarks
1	Atria Cupertino (Westport) - Senior Living	21255 Stevens Creek Boulevard	Building	Sent	1.9 Mil.	2023	Met with the developer to discuss the IA, Bonds and payment deadline, offered flexibility.
2	Canyon Crossing Redevelopment	10625 S Foothill Boulevard	Building	Sent	312 К	on-hold	
3	Hamptons Apartments - (942 residential units)	19500 Pruneridge Avenue	On-hold/Building	Drafted	*	on-hold	
4	Leon Townhomes - 7 Townhomes	10046 BIANCHI WAY	Planning - Approved	IA to be updated During Building Phase	97 К	Q4 2023, 2024	2nd submittal review completed May 19, 2023.
5	Vallco - Redevelopment (RISE) - Mixed Use (709 residential units and 37,000 SF of commercial space)	10123 North Wolfe Road	Planning - Phase 1	Drafted, to be updated	1.67 Mil.	*	
6	Marina Plaza (DeAnza Ventures)	10415 N De Anza Boulevard	Planning S3	Drafted	*	*	Project on hold - until a more favorable interest rate becomes available
7	McClellan Lot Split - subdivide the parcel into 6 lots (SF)	20860 McClellan Road	Building	Updated Draft; Final review pending	92K	*	The third submittal review was concluded around the end of August 2023.
8	1655 S. DeAnza Redevelopment - 2 Parcels into 34 residential units	1655 S. DeAnza	Planning	*	*	*	Preparing to apply for Building Permit
9	10619 S De Anza Blvd - Mixed Use (2090 SF Commercial & 11 Residential Units)	10619 S De Anza Blvd	Planning	*	*	*	There have been no updates since Submittal #1 from the applicant 12/23/2022.
10	134 Housing on 2 Existing Commercial Parcels	20015 Stevens Creek Boulevard	Planning	*	*	*	Added on 5/15/2023
11	Four Lot subdivision (SF)	20638 Cleo Avenue	Planning	*	*	*	2nd submittal - Demo Permit on 4/28/2023
12	Pumpkin-Fiesta: Storm Drain Project	Appx: 7854 Festival Dr (By Pass Area)	Construction	-	-	-	Construction is underway, involving the reinforcement of 6 laterals and 1 mainline with PVC and concrete casement. Expected completion Date: Nov 30, 2023.
13	Idlewild Cupertino	10065 E. Estates Drive	Planning	*	*	*	- Plan check completed back in 2022 - Received additional request for As Builts
14	Alan Row - 9 Townhouses	22690 Stevens Creek Blvd.	Construction	Fully Executed	132 K	2024	Construction process: - City put the project on hold due to compaction violation. - Failed to follow CUSD contruction procedures and laterals remain uncapped despite site work started.

* Not enough information from developer to determine.

Cupertino Sanitary District - Monthly Maintenance Summary - September 2023

Item 10.D.

<u>Spills</u>														
<u>Start Date</u> <u>Location</u> None				<u>Cause of SSO</u>		<u>Cat</u>	<u>Main/Lat</u>		<u>Spill Vo</u>	lume (Gal)	<u>Spill Reco</u>	vered (Gal)		ash Water Used Gal)
PLSDs (Private Lateral Sewa	ge Discharge													
<u>Start Date</u> <u>Location</u> None				Cause of PSLI	<u>)</u>		<u>Main/Lat</u>		<u>Spill Vo</u>	lume (Gal)	<u>Spill Reco</u>	vered (Gal)		ash Water Used Gal)
Emergency Calls - Causes														
Call Rec'd Business Hours	# of Calls			Call Rec'd Aft	er Hours	# of Calls			Call Rec'd	Weekend	# of Calls			
Root Intrusion	1			Root Intrusio	n	0			Root Intrus	sion	0			
Onsite	2			Onsite		0			Onsite		1			
Grease	0			Grease		0			Offset		0			
Offset	0			Offset		0			Debris		0			
Broken Pipe	1			Others		0			Others		2			
Pump station	0			Pump Station	ı	0	_		Pump Stat	ion	3	_		
Total:	4			Total:		0			Total:		6			
Repairs_														
Address		Main/Lat		Description o	f Work									
Homestead 1 PS		PS		Old diesel gei	nerator remova	I								
Homestead 1 PS		PS		Electric work	for new genera	itor								
Mainline Maintenance														
Size of Pipe	4"	6"	8"	10"	12"	14"	15"	16"	18"	> 20"	Total	FY2023-24 YTD	FY2023-24 Annual Schedule	% Complete (YTD/Annual Schedule)
Mainline Cleaning (ft)	0	47,740	67,385	6,823	630	0	439	0	1,151	0	124,168	461,778	1,673,032	28%
Easement Cleaning (ft)	0	913	7,723	345	0	0	439	0	1,151	0	10,571	61,671	217,684	28%
CCTV (ft)	0	7,213	22,252	1,340	0	0	0	0	0	0	30,805	76,257	207,880	37%

Lateral Maintenance

		FY2023-	FY2023-24	% Complete
		24	Annual	(YTD/Annual
Activity	# of Laterals	YTD	schedule	schedule)
Cleaning	558	1,757	6,436	27%
ССТV	8	42		
Inspection	22	81		

FOG Inspection - Limited due to Restaurant closures (COVID -19)

	# of Inspections	YTD FY2023-24	FY2023-24 Annual Schedule	% Complete (YTD/Annual schedule)
Performed	23	78		
Completed	22	68	265	26%
Follow up Needed	1			

CUPERTINO SANITARY DISTRICT MEETING/EVENT SCHEDULE

	OCTOBER 2023								
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
<u>OCTOBER 2023</u>	1.	2	3	4 1 st Regular Meeting	5	6	7		
10/04: 1 st Regular Meeting	8	9	10	11	12	13	14		
10/09: TAC	_	TAC			TPAC				
10/12: TPAC	15	16	17	18	19	20	21		
10/18: 2 nd Regular Meeting	15	10	14	2 nd Regular Meeting		20	21		
	22	23	24	25	26	27	28		
	29	30	31						
			NO	VEMBER 20					
NOVEMBER 2023	Sunday	Monday	Tuesday	Wednesday	JZJ Thursday	Friday	Saturday		
		,		1	2	3	4		

11/01: 1st Regular Meeting				1st Regular Meeting			
11/01. Ist Regular Meeting							<u> </u>
11/06: TAC	5	6	7	8	9	10	
11/09: TPAC		TAC			TPAC		
11/15: 2nd Regular Meeting	12	13	14	15 2 nd	16	17	
11/23-24: Holiday-Office Closed				Regular Meeting			
	19	20	21	22	23	24	
					HOLIDAY	- CLOSED	
	26	27	28	29	30		

11

18

25

	DECEMBER 2023								
DECEMBER 2023	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
		1				r	2		
12/04: SCCSDA									
12/06: 1st Regular Meeting	3	4	5	6 1st Regular	7	8	9		
12/11: TAC		SCCSDA		Meeting					
12/14: TPAC	10	-11	12	13	14	15	16		
2/20: 2nd Regular Meeting		TAC			TPAC	_			
12/25: Holiday-Office Closed	17	18	19	20 Regular Meeting	21	22	23		
	24	25 HOLIDAY - CLOSED	26	27	28	29	30		