

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, NOVEMBER 20, 2024**

AGENDA

The meeting will be held in person at 7:00 p.m. in the Stevens Creek Office Center, Suite 100, 20863 Stevens Creek Boulevard, Cupertino, California and via virtual teleconference.

Anyone interested may attend in person, by phone [call 1 (866) 899 - 4679 Conference Access Code: 251566821], or virtually <https://global.gotomeeting.com/join/251566821>.

President Chen plans to call in to the meeting from No. 285, Section 3, Nanjing East Road, Songshan District, Taipei City, Taiwan 105. The agenda will be posted at this location.

1. ROLL CALL

2. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda. Speakers are limited to three (3) minutes.

All statements requiring a response will be referred to staff for further action. In most cases, state law will prohibit the board from making any decisions with respect to a matter not listed on the agenda.

3. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

4. MINUTES & BILLS

- A. APPROVAL OF THE MINUTES OF NOVEMBER 6, 2024
- B. REVISED MEETING MINUTES OF OCTOBER 23, 2024
- C. APPROVAL OF FINANCIAL REPORT AND PAYMENT OF BILLS
- D. TIMESHEETS

5. CORRESPONDENCE

NONE

6. MEETINGS

- A. SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION MEETING TO BE HELD ON MONDAY, DECEMBER 2, 2024

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, NOVEMBER 20, 2024**

7. REPORTS

- A. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD ON TUESDAY, NOVEMBER 12, 2024
- B. CALIFORNIA ALLIANCE FOR SEWER SYSTEM EXCELLENCE (CASSE) TELECONFERENCE TO BE HELD ON WEDNESDAY NOVEMBER 13, 2024 WAS CANCELED
- C. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD ON THURSDAY, NOVEMBER 14, 2024

8. UNFINISHED BUSINESS

- A. CRISTO REY PUMP STATION CONTROL PANEL

9. NEW BUSINESS

- A. QUITCLAIM – 10581 MADERA DRIVE

10. STAFF REPORT

- A. FUTURE DEVELOPMENT PROJECTS
- B. MONTHLY MAINTENANCE SUMMARY

11. CALENDAR ITEMS

- A. NEXT REGULAR DISTRICT BOARD MEETING IS TO BE HELD ON WEDNESDAY, DECEMBER 4, 2024

12. ADJOURNMENT

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, NOVEMBER 6, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

Acting President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Patrick Kwok, David Doyle, Taghi Saadati, and Bill Bosworth. Angela Chen attended virtually from No. 127, Section 7, Zhongshan North Road, Shilin District, Taipei City, Taiwan 111.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

Acting President Saadati adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Administrative Clerk Martinez were excused from closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

Acting President Saadati adjourned the closed session at 7:06 p.m. and the regular meeting was called to order. Manager Porter and Administrative Clerk Martinez returned to the regular meeting.

4. MINUTES:

- A. Approval of the Regular Meeting Minutes of October 23, 2024

On a motion by Director Bosworth, seconded by Director Kwok by a roll call vote of 4-0-1, the minutes of the Regular Meeting held on Wednesday, October 23, 2024, were approved with revision. President Chen abstained.

- B. The minutes of October 2, 2024, are to be Noted & Filed.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, NOVEMBER 6, 2024

5. CORRESPONDENCE:

- A. City of San Jose Revised FY2023-24 Operations & Maintenance Cost Sharing. It is to be Noted & Filed.
- B. LAFCO Policies Comprehensive Review and Update: Notice of Availability and Public Hearing. It is to be Noted & Filed.
- C. The California Department of Tax and Fee Administration Request for Records. Staff will comply.

6. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on Monday, November 12, 2024.
- B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) teleconference to be held on Wednesday, November 13, 2024.
- C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, November 14, 2024.

7. REPORTS:

- A. Manager Porter reported on the Via Regina Force Main project.

8. UNFINISHED BUSINESS:

- A. Cristo Rey Pump Station Control Panel

Manager Porter gave an update to the Board on the Cristo Rey Pump Station Control Panel. The Board asked staff to report back at the next regular meeting with answers to the following: Clarify “structural design,” what is the project schedule, and how many site visits there will be.

9. NEW BUSINESS:

- A. Reimbursement of Sewer Service Charges for APN 342-29-011

On a motion by Director Kwok, seconded by Director Doyle by a roll call vote of 4-0-1, the Board approved reimbursement in the amount of \$626.82. President Chen abstained.

CUPERTINO SANITARY DISTRICT BOARD MEETING
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10. STAFF REPORT

There were none.

11. CALENDAR ITEMS

- A. The next regular District Board Meeting is scheduled to be held on Wednesday, November 20, 2024. President Chen plans to attend this meeting remotely.

12. ADJOURNMENT:

The meeting was adjourned at 7:41 pm.

Secretary Pro-Tem of the Sanitary Board

Acting President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, OCTOBER 23, 2024
REVISED

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Chen called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela Chen, Patrick Kwok, Taghi Saadati, and Bill Bosworth. David Doyle attended virtually from 1032 S Kihei Rd, B316, Kihei, HI 96753.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:00 p.m. Manager Porter and Administrative Clerk Martinez were excused.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

President Chen adjourned the closed session at 7:06 p.m. and the regular meeting was called to order. Manager Porter and Administrative Clerk Martinez.

Board action: There was no reportable action.

4. MINUTES & BILLS:

- A. Approval of the Regular Meeting Minutes of October 2, 2024

On a motion by Director Kwok, seconded by Director Bosworth, by a roll call vote of 4-0-1, the minutes of the Regular Meeting held on Wednesday, October 2, 2024, were approved as written. Director Doyle abstained.

- B. Approved Minutes of September 18, 2024, are to be Noted & Filed.

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REVISED

C. Approval of Financial Report and Payment of Bills

On a motion by Director Bosworth, seconded by Director Saadati, by a roll call vote of 4-0-1, the financial statements and warrants were approved. Director Doyle abstained.

D. Timesheets

The Board submitted their October timesheets to District Manager Porter.

5. CORRESPONDENCE:

There were none.

6. MEETINGS:

- A. Manager Porter plans on attending the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on Monday, November 12, 2024.
- B. Manager Porter and Staff plan to attend the California Alliance for Sewer System Excellence (CASSE) teleconference to be held on Wednesday, November 13, 2024.
- C. Director Kwok plans on attending the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, November 14, 2024.

7. REPORTS:

- A. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, October 9, 2024.

8. UNFINISHED BUSINESS:

A. Cristo Rey Lift Station – Electrical Modifications

Manager Porter gave an update on the Cristo Rey Lift Station electrical modifications. The Board requested review of the scope of work and contract documents to authorize the District Manager to give the engineering firm approval to proceed with the design work.

9. NEW BUSINESS:

A. Reimbursement Request-Partial Sewer Permit Fees (APN 342-14-095)

On a motion by Director Saadati, seconded by Director Kwok by a roll call vote of 4-0-1, the Board approved reimbursement in the amount of \$400. Director Doyle abstained from voting.

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REVISED

B. Installer’s Agreement Closeout – Alan Row

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 4-0-1, the Board approved Resolution No. 1352, Accepting the Sanitary Sewer Improvements Installed In Conjunction With Parcel Map 342 Page 14, Parcels 066, 104, & 105, “22690 Stevens Creek Boulevard,” Cupertino, California. Director Doyle abstained from voting.

10. STAFF REPORT

- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Monthly Maintenance Summary.

11. CALENDAR ITEMS

- A. The next regular District Board Meeting is scheduled to be held on Wednesday, November 6, 2024. President Chen plans to attend both the November 6, 2024, and November 20, 2024 Board meetings virtually.

12. ADJOURNMENT:

The meeting was adjourned at 8:19 pm.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH OCTOBER 2024
4th Month of Operations (33% into FY Operations)
FISCAL YEAR: July 1, 2024 to June 30, 2025

EXPENSE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Expenses	Amount Payable	Total To Date Expenses	Remaining Balance	% Expended To Date	Comments
				OCT SERVICES				
OPERATING EXPENSES								
Loan Payments	41000	\$1,200,063	\$0.00	\$0.00	\$0.00	\$1,200,062.50	0.0%	None to date
Directors Fees	41030	\$38,000	\$10,227.27	\$2,656.19	\$12,883.46	\$25,116.54	33.9%	On Target
Gasoline, Oil & Fuel	41060	\$4,000	\$0.00	\$0.00	\$0.00	\$4,000.00	0.0%	None to date
Insurance	41060	\$195,500	\$15,097.29	\$1,181.20	\$16,278.49	\$179,221.51	8.3%	Dooley Insurance (December Coverage)
Memberships	41080	\$57,000	\$14,304.71	\$239.00	\$14,543.71	\$42,456.29	25.5%	CWEA
Office Rent	41090	\$4,800	\$1,200.00	\$400.00	\$1,600.00	\$3,200.00	33.3%	On Target
Operating Expenses	41100	\$3,000	\$1,055.64	\$0.00	\$1,055.64	\$1,944.36	35.2%	None this month
Operating Expenses - Credit Card Transaction Fees	41100-1	\$6,000	\$920.62	\$546.75	\$1,467.37	\$4,532.63	24.5%	Credit Card Processing Fees - October
Contractual Services:								
Outfall Maintenance	41113	\$150,000	\$132,885.32	\$0.00	\$132,885.32	\$17,114.68	88.6%	None this month
T.P. Oper. & Maint.	41114	\$8,291,700	\$4,092,910.00	\$0.00	\$4,092,910.00	\$4,198,790.00	49.4%	None this month
Professional Services:								
Management Services	41121	\$575,000	\$135,694.11	\$36,155.98	\$171,850.09	\$403,149.91	29.9%	On Target
SSMP Certification and Implementation	41121	\$230,000	\$34,044.88	\$20,924.61	\$54,969.49	\$175,030.51	23.9%	New Waste Discharge Requirements (WDR) Implementation - head start on 2024/2025 activities
Engineering Services	41122	\$1,450,000	\$392,199.14	\$146,160.84	\$538,359.98	\$911,640.02	37.1%	On Target
Peak Flow Reduction	41122-1	\$40,000	\$2,747.64	\$2,075.57	\$4,823.21	\$35,176.79	12.1%	Flow model calibration - Akel Engineering
Plan Ckg. & Insp.	41123	\$200,000	\$63,263.13	\$18,641.15	\$81,904.28	\$118,095.72	41.0%	On Target
Legal - Consultant Services	41124	\$4,500	\$2,000.00	\$0.00	\$2,000.00	\$2,500.00	44.4%	None this month
Legal - District Counsel	41124	\$50,000	\$10,053.00	\$3,740.00	\$13,793.00	\$36,207.00	27.6%	District Counsel - Legal Services through November 4, 2024
Legal - Common Interest Group (CuSD Advance Pay)	41124	\$390,000	\$110,313.57	\$0.00	\$110,313.57	\$279,686.43	28.3%	None this month
Legal - Common Interest Group (CuSD Share)	41124	\$110,000	\$63,865.74	\$0.00	\$63,865.74	\$46,134.26	58.1%	None this month
Audit	41125	\$14,000	\$0.00	\$0.00	\$0.00	\$14,000.00	0.0%	None to date
Printing & Publications	41130	\$32,000	\$0.00	\$0.00	\$0.00	\$32,000.00	0.0%	None to date
Repair and Maintenance		\$4,144,000						
Repairs	41150	\$200,000	\$52,216.62	\$6,679.51	\$58,896.13	\$141,103.87	29.4%	On target
Maintenance	41151	\$3,944,000	\$1,144,174.97	\$272,157.21	\$1,416,332.18	\$2,527,667.82	35.9%	On target
Travel & Meetings Staff	41170	\$15,000	\$1,461.17	\$0.00	\$1,461.17	\$13,538.83	9.7%	None this month
Travel & Meetings BOD	41170	\$18,000	\$4,820.38	\$0.00	\$4,820.38	\$13,179.62	26.8%	None this month
Utilities	41190	\$90,000	\$21,356.76	\$6,493.20	\$27,849.96	\$62,150.04	30.9%	Electricity and water at pump stations
Refunds & Reimbursements:								
Miscellaneous	41201	\$50,000	\$500.00	\$626.82	\$1,126.82	\$48,873.18	2.3%	Service Charge Partial Refund
Connection Fees	41202	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0%	None to date
Checking & Inspection	41203	\$3,000	\$0.00	\$21,300.67	\$21,300.67	-\$18,300.67	710.0%	Alan Row IA Refund 22-00279
Emergency Funds	48000	\$250,000	\$39,054.83	\$9,031.73	\$48,086.56	\$201,913.44	19.2%	District Staff - Stoppage Response; One emergency from Able and four from AB/JDD
Consolidated Election	48001	\$120,000	\$0.00	\$0.00	\$0.00	\$120,000.00	0.0%	None to date
TOTAL OPERATING EXPENSES		\$17,737,563	\$6,346,366.79	\$549,010.43	\$6,895,377.22	\$10,842,185.28	38.9%	
CAPITAL EXPENSES								
District Sewer Capital & Support	46041	\$3,250,000	\$142,001.02	\$497,191.75	\$639,192.77	2,610,807.23	19.7%	Significant Defect Repair; Pump Station Assessment; Wolfe Rd. Sewer Relocation
District Sewer Capital & Support - VTA	46041	\$100,000	\$0.00	\$0.00	\$0.00	100,000.00	0.0%	None to date
Treatment Plant Capital	46042	\$2,293,401	\$1,020,229.00	\$0.00	\$1,020,229.00	1,273,172.00	44.5%	None this month
Outfall Capital	46042	\$200,000	\$1,360,187.66	\$0.00	\$1,360,187.66	(1,160,187.66)	680.1%	None this month
District Equipment	46043	\$150,000	\$30,875.13	\$0.00	\$30,875.13	119,124.87	20.6%	None this month
Replacement Fund	46044	\$300,000	\$0.00	\$0.00	\$0.00	300,000.00	0.0%	
TOTAL CAPITAL EXPENSES		\$6,293,401	\$2,553,292.81	\$497,191.75	\$3,050,484.56	\$3,242,916.44	48.5%	
TOTAL EXPENSES		\$24,030,964	\$8,899,659.60	\$1,046,202.18	\$9,945,861.78	\$14,085,101.72	41.4%	

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH OCTOBER 2024
4th Month of Operations (33% into FY Operations)
 FISCAL YEAR: July 1, 2024 to June 30, 2025

REVENUE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts Oct Receipts	Total Amount Received	Remaining Balance to Collect	% Earned To Date	Comments
OPERATING REVENUES								
Service Charges								
Handbilling	31010	\$554,750	\$0.00	\$0.00	\$0.00	\$554,750.00	0.0%	None to date
Tax Roll	31010	\$20,189,170	\$0.00	\$0.00	\$0.00	\$20,189,169.99	0.0%	None to date
Permit Fees	31020	\$100,000	\$41,920.36	\$8,192.24	\$50,112.60	\$49,887.40	50.1%	Twenty-six payments received this month; One hundred one payments received to date
Connection Fees	31031	\$1,200,000	\$11,304.00	\$71,403.44	\$82,707.44	\$1,117,292.56	6.9%	Two payments received including McLellan IA; Three payments received to date
Capacity Fees	31032	\$850,000	\$7,924.00	\$25,195.25	\$33,119.25	\$816,880.75	3.9%	Three payments received including McLellan IA; Five payments received to date
Pump Zone Fees	31033	\$20,000	\$0.00	\$0.00	\$0.00	\$20,000.00	0.0%	None to date
Checking & Inspection Fees	31040	\$300,000	\$33,450.00	\$64,285.00	\$97,735.00	\$202,265.00	32.6%	Thirty-one payments received includes McLellan IA; One hundred twelve payments received to date
Annexation	32010	\$2,500	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to date
Interest	32050	\$350,000	\$165,703.78	\$0.00	\$165,703.78	\$184,296.22	47.3%	None this month
City of San Jose Credit(s)	32091	\$1,100,000	\$0.00	\$0.00	\$0.00	\$1,100,000.00	0.0%	None to date
Legal - Common Interest Group (Tributaries)	32092.1	\$390,000	\$104,463.41	\$0.00	\$104,463.41	\$285,536.59	26.8%	None this month
Legal - Common Interest Group (2% Admin Fees)	32902.2	\$7,800	\$10,446.35	\$0.00	\$10,446.35	(\$2,646.35)	133.9%	None this month
Refunds/Reimbursements - Misc.	32091	\$10,000	\$142.05	\$129.58	\$271.63	\$9,728.37	2.7%	Lateral Loan Program - final payment received
Refunds/Reimbursements - VTA	46041	\$100,000	\$0.00	\$0.00	\$0.00	\$100,000.00	0.0%	None to date
Lateral Construction	32093	\$15,000	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
TOTAL OPERATING REVENUE		\$25,189,220	\$375,353.95	\$169,205.51	\$544,559.46	\$24,644,660.53	2.16%	
		\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
TOTAL OPERATING REVENUE		\$25,189,220	\$375,353.95	\$169,205.51	\$544,559.46	\$24,644,660.53	2.16%	

CASH ACCOUNT SUMMARY

Date	Operating Fund	Replacement Fund	Comingled Fund	Cal Bank Trust Acct	Loan Balance with interest *	Net Cash
June 30, 2024	\$22,496,728.48	\$3,900,000.00	\$18,596,728.48	\$853,250.89	\$721,265.92	\$24,071,245.29
July 31, 2024	\$18,904,321.82	\$4,200,000.00	\$14,704,321.82	\$866,219.23	\$721,852.87	\$20,492,393.91
August 31, 2024	\$15,357,516.91	\$4,200,000.00	\$11,157,516.91	\$883,910.02	\$722,889.82	\$16,964,316.75
September 30, 2024	\$14,829,219.87	\$4,200,000.00	\$10,629,219.87	\$904,453.01	\$723,854.04	\$16,457,526.92
October 31, 2024	\$10,461,645.57	\$4,200,000.00	\$6,261,645.57	\$917,185.74	\$724,621.39	\$12,103,452.70

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

CALIFORNIA BANK AND TRUST ACCOUNT SUMMARY AS OF 10/31/24

Cal Bank Activities			Total Interest Earned or Refund Received from CSJ	Interest or Refund Prorated to Loan Balance	Loan Balance w/Interest	Interest or Refund Prorated to \$600K District Savings	District Portion of Savings Balance	Total Savings balance	Checking Acct Balance (Credit Card Payments Received)	TOTAL AT CAL BANK	
No.	Payee	Date	Check Amount		\$10,000,000.00			\$10,000,000.00		\$10,000,000.00	
1001	San Jose	10/16/19	\$2,180,309.00		\$7,819,691.00			\$7,819,691.00		\$7,819,691.00	
1002	San Jose	10/16/19	\$29,515.44		\$7,790,175.56			\$7,790,175.56		\$7,790,175.56	
1003	Tesco	11/20/19	\$17,707.00		\$7,772,468.56			\$7,772,468.56		\$7,772,468.56	
1004	Shape	11/20/19	\$108,814.78		\$7,663,653.78			\$7,663,653.78		\$7,663,653.78	
1005	Tesco	12/18/19	\$169,018.00		\$7,494,635.78			\$7,494,635.78		\$7,494,635.78	
1006	Con Quest	12/18/19	\$385,242.58	\$30,683.35	\$7,140,076.55			\$7,140,076.55		\$7,140,076.55	
1007	San Jose	01/15/20	\$6,966,355.00		\$173,721.55			\$173,721.55		\$173,721.55	
	Interest through 3/31/20			\$6,823.36	\$180,544.91			\$180,544.91		\$180,544.91	
	Deposit	04/16/20			\$180,544.91		\$600,000.00	\$780,544.91	\$2,996.28	\$783,541.19	
	Balance as of 5/30/2020			\$179.37	\$180,586.41	\$137.87	\$600,137.87	\$780,724.28	\$5,744.81	\$786,469.09	
	Balance as of 6/30/2020			\$197.98	\$180,632.21	\$152.18	\$600,290.05	\$780,922.26	\$31,953.57	\$812,875.83	
	Balance as of 7/31/2020			\$191.84	\$180,676.58	\$147.47	\$600,437.52	\$781,114.10	\$37,732.75	\$818,846.85	
	Balance as of 8/31/2020			\$154.53	\$180,712.33	\$118.79	\$600,556.30	\$781,268.63	\$48,220.05	\$829,488.68	
	Balance as of 9/30/2020			\$25.62	\$180,718.25	\$19.69	\$600,576.00	\$781,294.25	\$56,059.22	\$837,353.47	
	Balance as of 10/31/2020			\$25.62	\$180,724.18	\$19.69	\$600,595.69	\$781,319.87	\$67,713.45	\$849,033.32	
	Balance as of 11/30/2020			\$26.47	\$180,730.30	\$20.35	\$600,616.04	\$781,346.34	\$80,097.89	\$861,444.23	
	Balance as of 12/31/2020			\$26.47	\$180,736.42	\$20.35	\$600,636.39	\$781,372.81	\$89,436.48	\$870,809.29	
	Balance as of 1/31/2021			\$24.83	\$180,742.17	\$19.09	\$600,655.47	\$781,397.64	\$99,672.14	\$881,069.78	
	Balance as of 2/28/2021			\$23.98	\$180,747.71	\$18.43	\$600,673.91	\$781,421.62	\$108,211.86	\$889,633.48	
	Balance as of 3/31/2021			\$28.26	\$180,754.25	\$21.72	\$600,695.63	\$781,449.88	\$121,953.35	\$903,403.23	
	Balance as of 4/30/2021			\$22.27	\$180,759.40	\$17.12	\$600,712.75	\$781,472.15	\$135,672.77	\$917,144.92	
	Balance as of 5/31/2021			\$11.99	\$180,762.18	\$9.22	\$600,721.96	\$781,484.14	\$153,926.10	\$935,410.24	
	Deposit - CSJ Refund	06/22/21		\$1,415,647.00	\$926,889.61	\$1,107,651.79	\$488,757.39	\$2,197,131.14		\$2,197,131.14	
	Balance as of 6/30/2021			\$20.34	\$1,107,662.04	\$10.09	\$600,732.05	\$2,197,151.48	\$168,561.21	\$2,365,712.69	
	1008 Voided - CSJ	07/15/21									
	Balance as of 7/31/2021			\$36.12	\$1,107,680.25	\$17.91	\$600,749.96	\$2,197,187.60	\$190,143.43	\$2,387,331.03	
	Balance as of 8/31/2021			\$38.53	\$1,107,699.67	\$19.11	\$600,769.07	\$2,197,226.13	\$200,919.93	\$2,398,146.06	
	Balance as of 9/30/2021			\$36.12	\$1,107,717.88	\$17.91	\$600,786.98	\$2,197,262.25	\$215,257.91	\$2,412,520.16	
	1009 Co-Mingled Fund	10/20/21	\$690,453.00			(\$480,000.00)	(\$480,000.00)		(\$210,453.00)		
	1010 C2R Engineering	10/20/21	\$49,030.00		(\$49,030.00)						
	Balance as of 10/20/2021				\$1,058,687.88		\$609,544.37	\$1,668,232.25	\$4,804.91	\$1,673,037.16	
	Balance as of 10/31/2021			\$31.44	\$1,058,707.83	\$11.49	\$609,555.86	\$1,668,263.69	\$25,242.07	\$1,693,505.76	
	Balance as of 11/30/2021			\$29.25	\$1,058,726.40	\$10.69	\$609,566.54	\$1,668,292.94	\$38,319.76	\$1,706,612.70	
	Balance as of 12/31/2021			\$28.34	\$1,058,744.38	\$10.35	\$609,576.90	\$1,668,321.28	\$55,958.38	\$1,724,279.66	
	Balance as of 1/31/2022			\$28.34	\$1,058,762.37	\$10.35	\$609,587.25	\$1,668,349.62	\$65,691.28	\$1,734,040.90	
	Balance as of 2/28/2022			\$25.60	\$1,058,778.61	\$9.35	\$609,596.61	\$1,668,375.22	\$85,965.01	\$1,754,340.23	
	Balance as of 3/31/2022			\$28.34	\$1,058,796.60	\$10.35	\$609,606.96	\$1,668,403.56	\$106,346.21	\$1,774,749.77	
	Balance as of 4/30/2022			\$26.51	\$1,058,813.42	\$9.69	\$609,616.65	\$1,668,430.07	\$119,004.80	\$1,787,434.87	
	Balance as of 5/31/2022			\$29.25	\$1,058,831.98	\$10.69	\$609,627.34	\$1,668,459.32	\$132,240.88	\$1,800,700.20	
	Balance as of 6/30/2022			\$43.43	\$1,058,859.55	\$15.87	\$609,643.20	\$1,668,502.75	\$152,439.62	\$1,820,942.37	
	Balance as of 7/31/2022			\$100.11	\$1,058,923.08	\$36.58	\$609,679.78	\$1,668,602.86	\$160,603.56	\$1,829,206.42	
	Balance as of 8/31/2022			\$226.30	\$1,059,066.69	\$82.69	\$609,762.47	\$1,668,829.16	\$177,243.27	\$1,846,072.43	
	Balance as of 9/30/2022			\$205.76	\$1,059,197.27	\$75.18	\$609,837.65	\$1,669,034.92	\$191,995.18	\$1,861,030.10	
	Balance as of 10/31/2022			\$212.64	\$1,059,332.22	\$77.70	\$609,915.34	\$1,669,247.56	\$206,913.12	\$1,876,160.68	
	1011 C2R Engineering, Inc.	11/16/22	\$54,058.43						(\$54,058.43)		
	Balance as of 11/30/2022			\$205.81	\$1,059,462.83	\$75.20	\$609,990.54	\$1,669,453.37	\$161,065.57	\$1,830,518.94	
	Balance as of 12/31/2022			\$205.84	\$1,059,593.46	\$75.21	\$610,065.75	\$1,669,659.21	\$174,390.82	\$1,844,050.03	
	1012 C2R Engineering, Inc.	01/30/23	\$42,585.13						\$42,585.13		
	Balance as of 1/31/2023			\$188.72	\$1,059,724.08	\$68.96	\$610,134.71	\$1,669,858.95	\$143,543.68	\$1,813,402.47	
	Balance as of 2/28/2023			\$192.16	\$1,059,846.03	\$70.21	\$610,204.92	\$1,670,050.95	\$154,920.07	\$1,824,971.02	
	Balance as of 3/31/2023			\$265.40	\$1,060,014.46	\$96.97	\$610,301.89	\$1,670,316.35	\$170,416.91	\$1,840,733.26	
	1013 C2R Engineering, Inc.	04/25/23	\$137,280.63						\$137,280.63		
	Balance as of 4/30/2023			\$530.92	\$1,060,351.39	\$193.99	\$610,495.88	\$1,670,847.27	\$41,204.88	\$1,712,052.15	
	Balance as of 5/31/2023			\$1,992.43	\$1,061,615.83	\$728.00	\$611,223.88	\$1,672,839.70	\$53,061.30	\$1,725,901.00	
	Balance as of 6/30/2023			\$2,752.06	\$1,063,362.34	\$1,005.55	\$612,229.43	\$1,675,591.76	\$70,597.45	\$1,746,189.21	
	Transfer for 11/16/2022 C2R Engineering				(\$54,058.43)				\$54,058.43		
	Transfer for 1/30/2023 C2R Engineering				(\$42,585.13)				\$42,585.13		
	Transfer for 4/5/2023 C2R Engineering				(\$137,280.63)				\$137,280.63		
	Total \$254K transferred from Loan bal. to checking				(\$20,075.81)				\$20,075.81		
	1014 Check to CuSD Commingled Account								(\$254,000.00)		
	Balance as of 7/31/2023			\$2,848.55	\$810,984.12	\$1,226.77	\$613,456.20	\$1,424,440.31	\$77,723.99	\$1,502,164.30	
	Balance as of 8/31/2023			\$2,421.59	\$812,362.81	\$1,042.89	\$614,499.09	\$1,426,861.90	\$88,948.39	\$1,515,810.29	
	Balance as of 9/30/2023			\$2,269.08	\$813,654.68	\$977.21	\$615,476.30	\$1,429,130.98	\$102,700.23	\$1,531,831.21	
	Transfer for 10/18/2023 pmt. to Conquest				(\$10,000.00)				\$10,000.00		
	1015 Conquest Contractor	10/18/23	\$10,000.00						(\$10,000.00)		
	Balance as of 10/31/2023			\$2,500.33	\$803,654.68	\$1,076.80	\$616,553.11	\$1,421,631.31	\$115,823.74	\$1,537,455.05	
	Balance as of 11/30/2023			\$2,318.77	\$806,391.34	\$1,005.64	\$617,558.75	\$1,423,950.08	\$127,552.12	\$1,551,502.20	
					(\$93,032.00)				\$93,032.00		
	1016 Conquest Contractor	12/20/23	\$93,032.00		\$713,359.34				(\$93,032.00)		
	Balance as of 12/31/2023			\$2,264.45	\$714,573.06	\$1,050.73	\$618,609.47	\$1,333,182.53	\$136,159.47	\$1,469,342.00	
	Balance as of 1/31/24			\$2,441.51	\$715,881.69	\$1,132.88	\$619,742.36	\$1,335,624.04	\$152,710.94	\$1,488,334.98	
	Balance as of 2/29/24			\$2,012.20	\$716,960.21	\$933.68	\$620,676.04	\$1,337,636.24	\$162,092.56	\$1,499,728.80	
	Balance as of 3/31/24			\$2,015.23	\$718,040.35	\$935.09	\$621,611.12	\$1,339,651.47	\$177,909.57	\$1,517,561.04	
	Balance as of 4/30/24			\$2,227.22	\$719,234.12	\$1,033.45	\$622,644.57	\$1,341,878.69	\$189,624.81	\$1,531,503.50	
	Balance as of 5/31/24			\$1,990.41	\$720,300.96	\$923.57	\$623,568.14	\$1,343,869.10	\$214,068.65	\$1,558,537.75	
	Balance as of 6/30/24			\$1,800.33	\$721,265.92	\$835.37	\$624,403.51	\$1,345,669.43	\$228,847.38	\$1,574,516.81	
	Balance as of 7/31/24			\$1,095.07	\$721,852.87	\$508.12	\$624,911.64	\$1,346,764.50	\$241,307.59	\$1,588,072.09	
	Balance as of 8/31/24			\$1,934.65	\$722,889.82	\$897.70	\$625,809.33	\$1,348,699.15	\$258,100.69	\$1,606,799.84	
	Balance as of 9/30/24			\$1,798.95	\$723,854.04	\$834.73	\$626,644.06	\$1,350,498.10	\$277,808.95	\$1,628,307.05	
	Balance as of 10/31/24			\$1,431.65	\$724,621.39	\$664.30	\$627,308.36	\$1,351,929.75	\$289,877.38	\$1,641,807.13	
TOTAL OR BALANCE AMOUNT			\$10,933,400.99	\$1,494,942.69	\$987,634.33	\$724,621.39	\$27,308.36	\$627,308.36	\$1,351,929.75	\$289,877.38	\$1,641,807.13

**CUPERTINO SANITARY DISTRICT
WARRANTS PAYABLE - November 20, 2024**

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$ 2,656.19	ADP	Directors' Salary	
20044	M&O	\$ 1,181.20	Dooley Insurance Services	Insurance - Group Life & Dental	
20045	M&O	\$ 239.00	CWEA	Membership	
N/A	M&O	\$ 546.75	CalBank Credit Card Processing Fees	Operating Exp. - Credit Card Processing Fees	
20046	M&O	\$ 500,274.44	Mark Thomas	Office Rent	400.00
				Management Services	34,805.98
				SSMP Cert Update and Implementation	20,924.61
				Engineering Services	146,160.84
				Peak Flow Reduction	1,278.57
				Plan Checking & Inspection	18,641.15
				Repairs	3,568.11
				Repairs (Pump Stations)	702.30
				Maintenance	165,425.65
				Maintenance (Pump Stations)	35,112.84
				Utilities (Pump Stations)	1,052.70
				Emergency Funds	5,092.73
				District Sewer Capital & Support	67,108.96
20047	M&O	\$ 1,350.00	Tritech Software-CentralSquare	Management (Lucity-Administration)	
20048	M&O	\$ 797.00	Akel Engineering	Peak Flow Reduction	
20049	M&O	\$ 3,740.00	Armento & Hynes	Legal - District Counsel	
20050	M&O	\$ 2,409.10	St. Francis Electric	Repairs (Pump Stations)	
20051	M&O	\$ 1,762.50	Frisch Engineering, Inc.	Maintenance (Pump Station - Cristo Rey)	
20052	M&O	\$ 4,725.00	Flowing Water	Maintenance	
20053	M&O	\$ 5,009.40	Roto-Rooter	Maintenance	
20054	M&O	\$ 5,386.00	AB/JDD Plumbing Heating & AC	Maintenance	1,942.00
				Emergency Funds	3,444.00
20055	M&O	\$ 255,316.01	Able Underground Construction	Maintenance	58,179.82
				Emergency Funds	495.00
				District Sewer Capital & Support	196,641.19
20056	M&O	\$ 5,225.06	PG&E	Utilities (Pump Stations)	
20057	M&O	\$ 77.25	City of Santa Clara Utilities	Utilities (Pump Stations)	
20058	M&O	\$ 138.19	San Jose Water Company	Utilities (Pump Stations)	
20059	M&O	\$ 626.82	Isaak Veytsman	Refunds & Reimbursements-Miscellaneous	
20060	M&O	\$ 21,300.67	Alan Enterprise, LLC	Refunds & Reimbursements-Checking & Inspection	
1017	M&O	\$ 233,441.60	C2R Engineering	District Sewer Capital & Support	
TOTAL WARRANTS		\$ 1,046,202.18			

Pk Flow Red. Total:	\$ 2,075.57	District Staff, Akel Engineering
Maintenance Total:	\$ 272,157.21	Staff, Frisch Engineering, Flowing Water, RotoRooter, ABLE, AB/JDD
Utilities Total:	\$ 6,493.20	PG&E, City of Santa Clara Utilities, San Jose Water Co., Internet, Cellphones
Emergency Total:	\$ 9,031.73	District Staff, Able; AB/JDD
Pump Station Portion:	\$ 46,479.94	District Staff, Frisch Engineering, St. Francis, Utilities (all Pump Stations)
VTA Portion:	\$ -	

EMERGENCY DETAILS:

Able - One emergency this month
AB/JDD Plumbing - Four emergencies this month
Roto-Rooter - No emergencies this month
Flowing Water - No emergencies this month



Memo

Item 9A

To: Board of Directors
From: Benjamin T. Porter, District Manager-Engineer
Date: November 20, 2024
Re: Temporary Easement Quitclaim – 10581 Madera Drive

Summary:

The District was contacted by the property owner at 10581 Madera Drive, Cupertino (APN 326-35-056), inquiring about the abandonment of an existing temporary easement on their property. District Staff performed an investigation and determined that the temporary easement was recorded for the construction of the force main that discharges the sewer from Florence Lift Station.

Staff have determined that this temporary easement is no longer required since it was only to aid in the construction of the force main. The force main currently sits within a separate permanent easement that will remain in effect.

The property Owner is requesting a quitclaim of the easement. Mark Thomas survey team has assisted District Staff in drafting up the easement quitclaim for District's approval.

Recommendation:

- 1) Approve and record quitclaim of temporary construction easement.

Attachment:

1. Draft Resolution No. 1353 - Quitclaim

RESOLUTION NO. 1353

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CUPERTINO SANITARY DISTRICT EXECUTING
OF A QUITCLAIM DEED OF A TEMPORARY
CONSTRUCTION EASEMENT**

WHEREAS, the Cupertino Sanitary District ("the District") is the holder of a temporary construction easement (the "Sanitary Sewer Easement"), recorded March 23, 1966 in Book 7325, Page 527, Official Records of Santa Clara County; and

WHEREAS, District became the holder of this easement for the construction of the Florence Lift Station force main; and

WHEREAS, in 1970, the Florence Lift Station force main was constructed and is within a permanent sanitary sewer easement that was also recorded in Book 7325, Page 527; and

WHEREAS, the temporary easement did not have a termination date and therefore has not been officially quitclaimed; and

WHEREAS, Section 8333 of the California Streets and Highways Code provides that the legislative body of a local agency may summarily vacate a public service easement,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cupertino Sanitary District as follows:

1. The Board finds and determines that:
 - (a) The Florence Lift Station force main is within a separate permanent easement; and
 - (b) With this quitclaim of easement, District will quitclaim the temporary construction easement which was only required for aiding in the construction of the force main operations.
2. Pursuant to Part 3, Chapter 4 (commencing with Section 8330) of Division 9 of the California Streets and Highways Code, the Sanitary Sewer Easement described on the quitclaim attached hereto as Exhibit "A" is hereby abandoned.
3. The President and Clerk of the District are hereby authorized and directed to execute and record a Quitclaim Deed conveying the property shown in Exhibit "A" to the person or persons legally entitled thereto, and from and after the date of recording said Quitclaim Deed, said property shall no longer be subject to the Sanitary Sewer Easement.

I hereby certify that the foregoing is a true and correct copy of a Resolution duly and regularly passed and adopted by the Board of Directors of the Cupertino Sanitary District at a meeting held on the 20th day of November 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Secretary, Cupertino Sanitary District

APPROVED:

(SEAL)

President, Cupertino Sanitary District

APPROVED AS TO FORM:

Board Counsel

Exhibit A

RECORDING REQUESTED BY:

Cupertino Sanitary District
No fee required, pursuant to Gov't
Code § 27383.

AND WHEN RECORDED MAIL TO:

Cupertino Sanitary District
20863 Steven Creek Blvd. Suite 100
Cupertino, CA 95014

For Internal Use Only:

Space above for recorder's use only

A.P. No.: 326-35-056

Project: 10581 Madera Drive, Cupertino

QUITCLAIM OF EASEMENT

The **Cupertino Sanitary District of Santa Clara County**, a public agency, hereby quitclaims to Eugene R. Wertz and Lana J. Wertz, his wife as shown on the grant deed recorded at Book C 046, Page 118, Official Records of Santa Clara County, all of its right, title and interest in the real property situated in the County of Santa Clara, California, described in Exhibit 'A' attached hereto and incorporated herein by reference.

Cupertino Sanitary District of Santa Clara County

By: _____

Benjamin T. Porter
District Manager - Engineer

_____ Date

(Signature (s) must be acknowledged by a Notary Public)

EXHIBIT 'A'

That certain **Temporary Construction Easement** described as **Parcel No. 2-B** in that certain Final Decree and Order of Condemnation No. 167252 filed for record on March 28, 1966 in Book 7325, Page 527, Official Records of Santa Clara County and more particularly described as follows:

“TOGETHER with a 10.00 foot wide temporary construction easement described as follows:

Beginning at a point in the southwesterly line of Madera Drive distant thereon North 46°10'43” West 10.00 feet from the most northerly corner of Lot 20 as shown on that certain map entitled, Tract No. 1960, Corte Madera Highlands:, which map was filed for record in the Office of the County Recorder of Santa Clara County in Book 91 of Maps, pages 50 and 51; thence parallel to and distant 10.00 feet northwesterly from the northwesterly line of said Lot 20 South 43°49'17” West 125.00 feet; thence South 46°10'43” East 10.00 feet to a point on the southeasterly line of that certain parcel of land described in the Deed from Edward Cummings et ux, to City Title Insurance Company, a corporation, recorded in Book 4712, page 211, Official Records of Santa Clara County, said point also being the most westerly corner of said Lot 20; thence along said southeasterly line southwesterly to its intersection with the southwesterly prolongation of a line that lies parallel to and distant northwesterly 20.00 feet at right angles to said Lot 20; thence along said parallel line North 43°49'17” East 180 feet more or less to said southwesterly line of Madera Drive; thence along the last described line South 46°10'43” East 10.00 feet to the point of beginning.”

Cupertino Sanitary District of Santa Clara County retains all other rights over the above referenced parcel whether granted concurrently, prior or subsequently to the rights being quitclaimed above and whether said rights were granted to the Agency or its predecessors in interest.

Item 10.A.

Future Development Projects:

Prep. Date: 10/18/2024

Items	Descriptions:	Address:	Phase	IA	Estimated Sewer Development, Treatment Plant Capacity and Pump Zone Fees	Re-Development Fees	Estimated Construction	FY 2024-2025 Probability of collection	Collected in 24/25	Collected After 24/25	Remarks
1	Atria Cupertino (Westport) - Senior Living	21255 Stevens Creek Boulevard (APN 326-27-048)	Building	Sent	\$ 1,669,354.93	\$ 1,900,000.00	FY24-25	75%	\$ 1,252,016.20	\$ 417,338.73	- Met with the developer to discuss the IA, Bonds and payment deadline, offered flexibility. - Construction begins in 6-9 months from March 14, 2024. - 7/11/2024: Modification permit (M-2024-003) for the Senior Living portion received. To Increase assisted living dwelling unit counts from 123 to 136 and downside commercial space.
2	Canyon Crossing Redevelopment	10625 S Foothill Boulevard (APN 342-16-087)	Building (Demo permit)	Sent	\$ 310,118.00	\$ 312,000.00	*	0%	\$ -	\$ 310,118.00	Note: Includes pump zone fee \$43,710.91 1/26/2024: Followed up with the developer concerning the final design of the sewer connection to the CUSD sewer system. Currently in the process of finalizing the demolition permit. 2/20/2024: Sent another email to follow-up with Developer. 3/14/2024: Developer will provide latest update in the next few days 6/26/2023: Plan received but not sure the project status yet. - (942 residential units) IA needs to be updated, Wolf Rd, west of apple spaceship - Part of the City of Cupertino approved project list (2016); Project construction would require demolition of all existing units.
3	Hamptons Apartments - (942 residential units)	19500 Pruneridge Avenue (APNs 316-06-058, 316-06-059, & 316-06-060)	On-hold/Building	Drafted	\$ 9,591,444.00	*	FY26-27	0%	\$ -	\$ 9,591,444.00	6/26/2023: Plan received but not sure the project status yet. - (942 residential units) IA needs to be updated, Wolf Rd, west of apple spaceship - Part of the City of Cupertino approved project list (2016); Project construction would require demolition of all existing units.
4	District McClellan - subdivide the parcel into 6 lots (SF)	20860 McClellan Road (APN 359-20-030)	Building	Signed IA	\$ 82,476.00	\$ 92,000.00	FY24-25	100%	\$ 82,476.00	\$ -	- 5/10/2024: Highly probable that this will be presented at the June 5 Board meeting for approval, subject to the submission of all materials for review by the end of May. (Changed Possibility of collection from 70% to 90%) - 6/14/2024: The developer has decided to proceed with the Board meeting in July 2024, as preparations for the bonds and submission are still underway. Additionally, the probability of collection has been revised to from 70% to 100%. - 7/12/2024: The check, bond, and signed IA for the McClellan Lot split have been prepared. These documents will be submitted to the board for approval on July 17, 2024. 8/7/2024: To clarify the bond's expiration date before moving on or accepting the IA. 9/11/2024: The developer is inquiring if there will be a letter or form that can be provided to them to facilitate the resolution of the issue. 9/23/2024: Executed Installer's Agreement and approved permits on ProjectDox.
5	Leon Townhomes - 7 Townhomes (4 Units at existing Parcel)	10046 BIANCHI WAY (APN 359-07-021)	Building	Drafted	\$ 37,032.00	\$ 97,000.00	FY 25-26	75%	\$ 27,774.00	\$ 9,258.00	2nd submittal review completed May 19, 2023. 10/03/2024: Received Building Permit BLD-2024-2145. Submitted Permit Form for Submittal #1 on 10/10/2024 11/14/2024: Sent Draft IA to Developer for their review.
6	Rise Redevelopment - Phase 1	10123 North Wolfe Road (APN 316-20-122)	Planning - Phase 1	NA	\$ 18,278,969.34	1.67 Mil.	FY 25-26	1%	\$ 182,789.69	\$ 18,096,179.65	2/19/2024: Emailed developer and asked them why they want to remain private and requesting O&M plan, rehabilitation program, and ownership if it were to remain private. 4/3/2024: Meeting was held with SandHill to discuss the schedule of payments and total amount of fees. 4/22/2024: The administration, engineering, and inspection fees, totaling \$275,066 for the Phase 1 Installer's Agreement, have been calculated and communicated to the developer. 5/9/2024: CUSD requested specific information from the developer to finalize the Installer Agreement for Phase 1 work, including utility sheets, commercial building square footages and proposed uses, as well as the number and type of residential units connecting to the sanitary sewer system. 7/29/2024: Received letter from Rise/SandHill regarding Sewer Development Fees and their wish to defer payment until the vertical construction begins. District still needs to address Rise regarding the letter. - 8/5/2024: A utilities permit response is due on 8/6/2024. An internal meeting was held on 8/5/2024 to discuss about the fees and strategy before proceeding. - 8/6/2024: Submitted Permit form to ProjectDox for Horizontal Utility site plan permit 09/09/2024: Staff will draft up IA for Phase 1 Work 9/23/2024: Drafted IA and ready for final review 9/26/2024: Met with VPO and their lawyers to discuss language of Draft IA
7	Rise Redevelopment -Additional Phases	10123 North Wolfe Road (APN 316-20-121)	Planning	NA	\$ 17,417,563.18	*	FY 27-28	0%	\$ -	\$ 17,417,563.18	-
8	Marina Plaza (DeAnza Ventures)	10415 N De Anza Boulevard (APN 326-34-066)	Planning S3	Drafted	\$ 3,558,664.00	*	FY 25-26	0%	\$ -	\$ 3,558,664.00	Project on hold - until a more favorable interest rate becomes available
9	1655 S. DeAnza Redevelopment - 2 Parcels into 34 residential units	1655 S. DeAnza (APNs 366-10-061 & 366-10-126)	Planning	*	\$ 467,240.00	*	FY25-26	1%	\$ 4,672.40	\$ 462,567.60	Preparing to apply for Building Permit 10/28/2024: Owner asked about potential fees and credits for existing use. Sent them information. We will need to provide them credit for the existing retail & Restaurants at the site. Fees to the left do not account for this credit.
10	10619 S De Anza Blvd - Mixed Use (2090 SF Commercial & 11 Residential Units)	10619 S De Anza Blvd (APN 359-18-044)	Planning	*	\$ 163,045.20	*	FY26-27	0%	\$ -	\$ 163,045.20	There have been no updates since Submittal #1 from the applicant 12/23/2022. - 5/1/2024:Checked status, there has been no progress or movement noted.
11	141 Housing on 2 Existing Commercial Parcels (Indian Restaurant & Daycare. Across from The Counter Burger)	20015 Stevens Creek Boulevard (APNs 316-23-093 & 316-23-036)	Planning	*	\$ 1,441,926.75	*	FY25-26	0%	\$ -	\$ 1,441,926.75	- Added on 5/15/2023 - 10/25/2023 A new submission has been received this week, revising the total apartments to 141 (originally 134 units). - 11/13/2023: Submittal had been reviewed and addressed.
12	Four Lot subdivision (SF)	20638 Cleo Avenue (APN 362-31-003)	Planning	*	\$ 54,984.00	*	FY26-27	0%	\$ -	\$ 54,984.00	2nd submittal - Demo Permit on 4/28/2023 3/28/2024: 2nd submittal has been reviewed and sent.

13	Idlewild Cupertino (Across the street from Rise) - 76 Condos & 2,000 SF Retail	10065 E. Estates Drive (APNs 369-06-002, 369-06-003, & 369-06-004)	Planning	*	\$ 1,049,676.00	*	FY26-27	0%	\$ -	\$ 1,049,676.00	- Plan check completed back in 2022 - Received additional request for As Builts 7/31/2024: Received DP-2024-004 for Site. Response is due 8/23/2024
14	Mountain Winery - Single Family Residential subdivison	Pierce Road - Masson Estates (APN 503-46-005)	Planning	-	\$ 454,888.00	*	FY25-26	1%	\$ 4,548.88	\$ 450,339.12	- 11/13/2023: To review plans, determine capacity. - 12/15/2023: Draft Notice of Violation and Will -Serve Letter were submitted to District Manager for review. -1/31/2024: Sent "Will Serve Requirement" letter to the City Planning Department.
15	58 Townhomes - Summerhill Homes (Across from the office at Pizza Hut, Fontanas, & Staples. Lots will be Combined)	20840 Stevens Creek Blvd (APNs 359-08-025, 359-08-026, & 359-08-027)	Planning	*	\$ 797,268.00	*	FY25-26	1%	\$ 7,972.68	\$ 789,295.32	2/27/2024 PR-2024-003 Reviewed initial plan; additional utility details are required in order to proceed. 4/9/2024: CBG Consultants requested District Design standards. Information regarding pipe slopes and utility separation was sent to them.
16	Chadwick Heights - 85 New Homes (Saratoga Hills)	South of 12906 Chiquita Ct (No specific address: Near by Lot to the North) (APN 503-15-084)	Planning	*	\$ 1,341,143.68	*	FY26-27	0%	\$ -	\$ 1,341,143.68	4/26/2024: The new development project is still in its early stages and lacks utility plans, specifically regarding the subdivision of parcel 503-15-084. Further inquiry is made to obtain additional project details. 5/2024: The maps and required upgrades/upsizing for the Chadwick Heights facilities have been sent. 8/14/2024: Received Updated Site and Utility Plans. Applicant is asking for a Will Serve Letter 09/19/2024: Developer is proposing that future homeowners pay additional sewer service fees to provide cost-sharing for 3 new lift stations (District Staff mentioned we were not willing to add 3 new lift stations into our system) 10/04/2024: Provided applicant with Will Serve letter
17	Alan Row - 9 Townhouses	22690 Stevens Creek Blvd. (APNs 342-66-001 to 342-66-010)	Construction	Fully Executed	\$ 112,498.00	132 K	2024	0%	\$ -	\$ 112,498.00	- 11/13/2023: The Developer has requested the release of the faithful performance bond on Nov 7, 2023, but as the final paving is still pending due to PG&E, there is a possibility of needing to renew the bond, which expires on November 25, 2023. - 11/27/2023 Waiting for the developer to renew the bond and provide an updates. - Week of 09/03/2024 - Contractor will perform CCTV of mainlines, Mandril/deformation testing of mainlines, and pressure testing of mainlines and manholes - 09/17/2024 - Received and reviewed Mainline CCTV. Pipeline looks in good condition. Video lengths do not match the lengths on the plans and I have asked them to confirm lengths and/or provide updated plans. - 10/14: Get ready to close the IA and have the resolution and memo approved at the next board meeting. - 11/15: Staff is calculating credit due to Developer.
18	Vista Heights - 28 Single Family Home & 7 Townhomes. Also Proposing Public Sports Center and a trail connecting Linda Vista Park to Stevens Creek County Park	0 Canyon View (APN 356-05-007)	Planning	*	\$ 546,901.00	*	FY27-28	0%	\$ -	\$ 546,901.00	- 7/9/2024: This is a new development on undeveloped hilly land, proposing 28 single-family dwellings, 7 townhomes, and a 20,000-square-foot community sports center with a gym and swimming pool. Currently, this is the only information available. We will proceed further once additional details are provided to the district. - 08/26/2024 - Received Planning Permit DP-2024-005 for project - 09/10/2024 - Responded and provided comments to DP-2024-005
19	Linda Vista Project - 51 New Townhomes	10857 Linda Vista Drive at Evulich Court (APNs 356-06-001 to 356-06-004)	Planning	*	\$ 629,544.00	*	FY26-27	0%	\$ -	\$ 629,544.00	- 7/2/2024: A redevelopment project proposing approximately 51 three-story attached townhomes. The District provided the Will-Serve Letter. - 7/12/2024: Arranging a meeting to discuss the existing sewer facilities and the overview of the new proposed development. - 7/18/2024: Met with the Developer and they inquired about the possibility of claiming reimbursement for fitting the sags, as there are no capacity issues, only existing sags in the pipes.
20	20739 Scofield Dr - Demolish Existing Home and Build 5-Story Building with 20 Residential Units	20739 Scofield Dr (APN 359-09-016)	Planning	*	\$ 193,458.00	*	FY26-27	0%	\$ -	\$ 193,458.00	7/30/2024: Received another proposed development in Cupertino; Removing 1 SFD in a large lot and proposing 20 condos. 8/12/2024: Sent Will Serve Letter but asked applicant to confirm future parcel subdivision. District wants to know if it'll remain as 1 parcel or be split into 20 different parcels 08/30/2024: Received Planning Permit ASA-2024-009. Submitted same comments we provided them in the Will Serve letter.
21	Oak Meadow Villas	Project near Stevens Canyon Rd - South of Homes on Ricardo Rd (APN 351-10-043)	PrePlanning	*	*	*	*	*	\$ -	\$ -	- By 9/16/2024: To review capacity issue, if any, and to prepare Will-Serve Letter. Still waiting on plans from developer. We only received a small project description and an aerial map showing the project location
22	Mt Eden Road - 19 Single Family Homes and 4 Duplex Homes (8 units)	0 Mt Eden Road - Vacant lot east of Mt Eden, South of Villa Oaks, and West of Via Regina (APN 503-13-067)	PrePlanning	*	\$ 404,944.80		FY27-28	0	\$ -	\$ 404,944.80	Received preliminary plans asking for a Will Serve. Upstream of Pierce PS. District Staff will perform analysis of station to see if any upgrades are required. 09/20/2024 - Sent Will Serve letter. Informed them they may be required to upsize and rehab Pierce PS.
23	Mt Eden Road - 6 Lot Subdivision (5 Single Family Homes and 1 Duplex)	22000 Mt Eden Road (APN 503-80-003)	PrePlanning	*	\$ 105,297.70		FY27-28	0	\$ -	\$ 105,297.70	Received preliminary plans asking for a Will Serve. Upstream of Pierce PS. District Staff will perform analysis of station to see if any upgrades are required. 09/20/2024 - Sent Will Serve letter. Informed them they may be required to upsize and rehab Pierce PS.
24	13870 Pike Road - 31 New Homes	13870 Pike Road (APN 503-30-019)	PrePlanning	*	\$ 487,380.00		FY27-28	0	\$ -	\$ 487,380.00	09/24/2024 - Notified of this Builder's Remedy project by City of Saratoga Planning Department
25	122 SFD, Condos, & Townhomes (Same Parcel as our current District Offices)	20883 Stevens Creek Blvd (APN 326-32-050, 326-32-051, 326-32-052, & 326-32-053)	Planning	*	\$ 1,598,500.00		FY27-28	0	\$ -	\$ 1,598,500.00	09/27/2024 - Received Planning Phas Permit ASA-2024-011 by Nov 1 10/17/2024 - Responded to ASA-2024-011
26	27 New Townhomes	20865 McClellan Rd (APN 359 13 019)	Planning	*	\$ 320,944.00		FY26-27	0	\$ -	\$ 320,944.00	10/10/2024 - Received Planning Phase Permit ASA-2024-012 by Oct 16 10/17/2024 - Responded to ASA-2024-012
									\$ 1,562,249.85	\$ 59,553,010.73	

* Not enough information from developer to determine.

Cupertino Sanitary District - Monthly Maintenance Summary - October 2024

Item 10.B.

Spills

<u>Start Date</u>	<u>Location</u>	<u>Cause of Spill</u>	<u>Cat</u>	<u>Main/Lat</u>	<u>Spill Volume (Gal)</u>	<u>Spill Recovered (Gal)</u>	<u>Volume of Wash Water Used (Gal)</u>
10/28/2024	10576 Merriman Road, Cupertino	Offset	3	Lateral	4	4	Unknown

PLSDs (Private Lateral Sewage Discharge)

<u>Start Date</u>	<u>Location</u>	<u>Cause of PLSD</u>	<u>Main/Lat</u>	<u>Spill Volume (Gal)</u>	<u>Spill Recovered (Gal)</u>	<u>Volume of Wash Water Used (Gal)</u>
None						

Emergency Calls - Causes

<u>Received Calls - Business Hours</u>	<u># of Calls</u>	<u>Received Calls - After Hours</u>	<u># of Calls</u>	<u>Received Calls - Weekend</u>	<u># of Calls</u>
Root Intrusion	5	Root Intrusion	0	Root Intrusion	1
Onsite	3	Onsite	1	Grease	0
Grease	0	Grease	0	Debris	0
Offset	1	Offset	2	Onsite	4
Others	1	Others	1	Others	0
Broken Pipe	1	Pump Station	1	Pump Station	0
Total:	11	Total:	5	Total:	5

Repairs

<u>Address</u>	<u>Main/Lat</u>	<u>Description of Work</u>
Saratoga Overlay Project	Main	Saratoga Overlay Project - 5 spot repairs on Saratoga-Sunnyvale Road, Saratoga, repairing 57' of 8" main & 6' of 6" main.
Via Regina Pump Station	PS	Via Regina Bypass Project
Homestead 1 Pump Station	PS	Replaced breaker in main switchboard

Mainline Maintenance

<u>Size of Pipe</u>	<u>4"</u>	<u>6"</u>	<u>8"</u>	<u>10"</u>	<u>12"</u>	<u>14"</u>	<u>15"</u>	<u>16"</u>	<u>18"</u>	<u>> 20"</u>	<u>Total</u>	<u>FY2024-25 YTD</u>	<u>FY2024-25 Annual Schedule</u>	<u>% Complete (YTD/Annual Schedule)</u>
Mainline Cleaning (ft)	162	32,451	27,843	1,276	1,618	0	2,191	476	0	0	66,017	431,645	1,673,032	26%
Easement Cleaning (ft)	162	1,907	2,330	0	316	0	301	476	0	0	5,492	45,120	217,684	21%
CCTV (ft)	0	6,228	8,118	728	3,488	0	1,496	0	0	0	20,058	93,718	207,880	45%

Lateral Maintenance

<u>Activity</u>	<u># of Laterals</u>	<u>FY2024-25 YTD</u>	<u>FY2024-25 Annual schedule</u>	<u>% Complete (YTD/Annual schedule)</u>
Cleaning	131	1,386	4,000	35%
CCTV	21	72		
Inspection	25	90		

FOG Inspection

	<u># of Inspections</u>	<u>YTD FY2024-25</u>	<u>FY2024-25 Annual Schedule</u>	<u>% Complete (YTD/Annual schedule)</u>
Performed	28	97		
Completed	26	93	248	38%
Follow up Needed	0			

**CUPERTINO SANITARY DISTRICT
MEETING/EVENT SCHEDULE**

Item 11.A.

NOVEMBER 2024

11/06: 1st Regular Meeting
 11/12: TAC
 11/13: CASSE-Canceled
 11/14: TPAC
 11/20: 2nd Regular Meeting
 11/28-29: Holiday-Office Closed

NOVEMBER 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 1st Regular Meeting	7	8	9
10	11 Veteran's Day	12 TAC	13 CASSE	14 TPAC	15	16
17	18	19	20 2nd Regular Meeting	21	22	23
24	25	26	27	28 HOLIDAY	29	30

DECEMBER 2024

12/02: SCCSDA
 12/04: 1st Regular Meeting
 12/09: TAC
 12/11: CASSE
 12/12: TPAC
 12/18: 2nd Regular Meeting
 12/25: Holiday-Office Closed

DECEMBER 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 SCCSDA	3	4 1st Regular Meeting	5	6	7
8	9 TAC	10	11 CASSE	12 TPAC	13	14
15	16	17	18 2nd Regular Meeting	19	20	21
22	23	24	25 HOLIDAY	26	27	28
29	30	31				

JANUARY 2025

01/01: Holiday-Office Closed
 01/01: 1st Regular Meeting
 01/06: TAC
 01/08: CASSE
 01/09: TPAC
 01/15: 2nd Regular Meeting

JANUARY 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 HOLIDAY 1st Regular Meeting	2	3	4
5	6 TAC	7	8 CASSE	9 TPAC	10	11
12	13	14	15 2nd Regular Meeting	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	