

**CUPERTINO SANITARY DISTRICT  
DATES AND PROCEDURES FOR THE  
ELECTION OF BOARD MEMBERS**

**All section reference are to the Elections Code**

- A. No later than 125 days before the date of the general election, the District secretary shall deliver a notice of election to the County elections office listing the elective offices to be filled, who will pay for any candidate's statement of qualifications. A map of the District must accompany the notice. (§ 10509, 10522)
- B. Between the 120<sup>th</sup> and 90<sup>th</sup> day before the date of the general election, the County elections official will publish, on time, a Notice of election in a newspaper of general circulation containing the date of the election, the offices to be filled, qualifications for candidacy required by the principal act, where nomination papers are available, the deadline for filing Declarations for Candidacy, and a notice that appointment will be made in lieu of election in accordance with law. (§ 12112)
- C. Between the 113<sup>th</sup> and 88<sup>th</sup> day before the date of the general election, candidates for the District's Board of Directors may obtain and file their Declarations of Candidacy along with their Candidate's Statement of Qualifications if they choose to submit one. (§ 10510, 10511, 13307, 13311)
- D. If an incumbent member of the Board does not file a declaration of candidacy by 5 p.m. on the 88<sup>th</sup> day before the date of the general election, any person other than the incumbent may file a declaration of candidacy by 5 p.m. of the 83<sup>rd</sup> day before the date of the general election. (§ 10407(b), 10516(b))
- E. If, by 5 p.m. on the 83<sup>rd</sup> day before the date of the general election: (1) only one person has filed a declaration of candidacy for any position to be filled on the Board; or (2) no one has filed a declaration of candidacy for such office; the County Board of Supervisors may appoint such person to the position. (§ 10515)
- F. On the 82<sup>nd</sup> day before the date of the general election, the Secretary of State shall conduct the randomized alphabet at 11 a.m. to determine the order in which the Board candidates will appear on the general election ballot. (§ 13112)
- G. Between the 57<sup>th</sup> and 14<sup>th</sup> day before the date of the general election, write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the County elections official. (§ 8601)
- H. Between the 2<sup>nd</sup> and 28<sup>th</sup> day after the date of the general election, the official canvass of the returns is to be completed. (§ 10547 - 10549, 15300 et seq.)
- I. No later than the 28<sup>th</sup> day after the date of the general election, the County elections official shall declare the elected candidates. The elections official shall make out and deliver to each person elected, a certificate of election signed and authenticated by the elections official. Elective officers take office at noon on the first Friday in December next following the general District election. Prior to taking office, each elective officer shall take the official oath and execute any bond required by the principal District\_ (§ 10551, 10554, 15401)

In the event of any future amendment to the foregoing Elections Code provisions, the amended provisions shall be applicable. Where the foregoing dates are inconsistent with those provided for in the Elections Code for the statewide general election, the dates provided for such statewide general elections shall be controlling.