

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

SANITARY BOARD MEETING
WEDNESDAY, JANUARY 17, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:27 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Patrick S. Kwok, William A. Bosworth, Angela S. Chen, Taghi S. Saadati, and John M. Gatto.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

MINUTES & BILLS:

On a motion by Director seconded by Director Saadati, by a vote of 5-0-0, the Minutes of Wednesday, January 03, 2018 were approved.

By consensus, the Approved Minutes of December 20, 2017 were Noted & to be Filed.

The Board reviewed the financials. Director Chen compared and requested definition of "emergency" expenditures for Able Underground, Roto-Rooter, and Mark Thomas. Manager Tanaka responded and satisfied her question. The Board discussed Crystal reports and engineering services, and asked if there will be a revised budget. Staff will provide a budget update with next financial packet. On a motion by Director Chen seconded by Director Saadati, by a vote of 5-0-0 the payment of Bills for the month of December were approved as written.

The Directors submitted their January 2018 timesheets to Staff.

PERSONAL PRESENTATIONS:

There were none.

CORRESPONDENCE:

The Board discussed USA North 811 notice of Cost Increases and Upcoming Changes.

The Board discussed the City of San Jose FY16-17 Adjustments for RWF O&M and CIP.

MEETINGS:

Deputy Manager Porter, and Directors Saadati and Kwok plan to attend the CSRMA Pre-CASA Conference Risk Management Seminar to be held January 24, 2018 in Palm Springs, CA.

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Board members Bosworth, Kwok, Saadati, and Gatto plan to attend the CASA Winter Conference to be held January 24-26, 2018 in Palm Springs, CA.

Manager Tanaka or Deputy Manager Porter plan to attend the City of Cupertino Junipero Serra Trail Project - TAC Meeting #2 to be held January 31, 2018 at Cupertino City Hall.

REPORTS:

Manager Tanaka reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held January 09, 2018.

Director Gatto reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held January 11, 2018.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

Manager Tanaka elaborated on Memo to the Board: Calabazas Creek/Tantau Ave Sanitary Sewer Rehabilitation CIP. After brief discussion, on a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Resolution No. 1301, Accepting Completion of Calabazas Creek / Tantau Avenue Sanitary Sewer Rehabilitation Project was approved.

The Board reviewed SSMP Annual Audit Report. There was no reportable action.

The Board discussed Board meeting start time. The Board discussed the following: rarely are there visitors at the District meetings, other public agencies start their Board meetings between 5:00 p.m. and 6:00 p.m. The Board proposed 7:00 p.m. meeting start time. Staff is to review Operations Code to determine steps needed to make change at next regular meeting.

The Board discussed the CWEA California Fog Workshop. on a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0, Board approved attendance for one staff member.

STAFF REPORTS:

Deputy Manager Porter provided the Monthly Maintenance Report.

CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 8:33 p.m. in accordance with government code section 54956.9(d)4 to discuss anticipated litigation. President Gatto adjourned the closed session and the regular meeting was called to order at 9:02 p.m.

There was no reportable action.

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ADJOURNMENT:

On a motion properly made and seconded, at 9:04 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board