

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

SANITARY BOARD MEETING WEDNESDAY, FEBRUARY 21, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

1. ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

- A. Directors present: William A. Bosworth, John M. Gatto, Patrick S. Kwok, Angela S. Chen, and Taghi S. Saadati.
- B. Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.
- C. Guests: There were none.

2. MINUTES & BILLS:

- A. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, the Minutes of Wednesday, February 07, 2018 were approved, with revisions.
- B. By consensus, the Approved Minutes of January 17, 2018 were Noted & To Be Filed.
- C. The Board reviewed the financials. The Board requested Staff to have a separate line item for credits from City of San Jose in all future financial reports. Staff is to send a letter to City of Saratoga regarding permit fees in collaboration with John Newby of WVSD. On a motion by Director Chen, seconded by Director Gatto, by a vote of 5-0-0 the payment of Bills for the month of January were approved as written.
- D. The Directors submitted their February 2018 timesheets to Staff.

3. PERSONAL PRESENTATIONS:

There were none.

4. CORRESPONDENCE:

- A. The Board reviewed payment from City of San Jose FY16-17 Third Quarter Adjustments for RWF O&M and CIP. It was Noted & To Be Filed.

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5. MEETINGS:

- A. Staff plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held March 05, 2018.
- B. President Bosworth plans to attend the Santa Clara County Special Districts Association Meeting to be held March 5, 2018.
- C. Director Gatto plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held March 08, 2018.

6. REPORTS:

There were none.

7. UNFINISHED BUSINESS:

- A. The Board reviewed the final draft of the District 10-Year CIP Master Plan and discussed the scheduling of capital projects. The Master Plan will act as a guide, subject to periodic review by staff and the Board of Directors. Actual implementation of capital projects will be authorized annually based on budgeted and projected cash, immediate need for projects, technology, and other factors. Director Gatto and others complimented Staff on their efforts, and thought the Master Plan was organized and thorough. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Resolution No. 1302, Adopting District 10-Year CIP Master Plan was approved.

8. NEW BUSINESS:

- A. The Board discussed setting a time and place of public hearing on consideration of a rate increase.

On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, Resolution No. 1303, Setting Time and Place of Public Hearing on Consideration of Rate Increase was approved. The public hearing is set to take place on April 04, 2018, starting at 7:00 p.m. in the District office.

- B. Staff reminded Board to submit their Form 700 E-filing disclosure.
- C. Manager Tanaka gave details on the No-Dig Trenchless Conference to be held in Palm Springs, California on March 25-29, 2018.

9. STAFF REPORTS:

- A. Deputy Manager Porter reported on the Monthly Maintenance Report.

10. CLOSED SESSION:

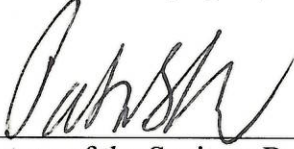
- A. President Bosworth adjourned the regular meeting session and opened the closed session at 8:17 p.m. in accordance with government code section 54956.9(d)4 to discuss anticipated litigation. President Bosworth adjourned the closed session and the regular meeting was called to order at 8:37 p.m. There was no reportable action.

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11. ADJOURNMENT:

- A. Director Kwok reminded the Board that he would not be able to attend the regular meeting of March 7, 2018.
- B. On a motion properly made and seconded, at 8:40 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board