

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

SANITARY BOARD MEETING

WEDNESDAY, JUNE 06, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 6:59 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

ROLL CALL:

Acting President Kwok called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Patrick S. Kwok, Angela S. Chen, Taghi S. Saadati, and John M. Gatto. President William A. Bosworth was on excused absence.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

MINUTES & BILLS:

On a motion by Director Saadati, seconded by Director Chen, by a vote of 3-0-0, the Minutes of Wednesday, May 09, 2018 were approved. Director Gatto abstained.

By consensus, the Approved Minutes of April 18, 2018 were Noted & to be Filed.

PERSONAL PRESENTATIONS:

There were none.

CORRESPONDENCE:

There was none.

MEETINGS:

- A. Manager Tanaka and Deputy Manager Porter both plan to attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held June 11, 2018.
- B. Director Gatto plans to attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held June 14, 2018.

REPORTS:

- A. Acting President Kwok reported on the 2018 CWEA Annual Conference held April 17-20, 2018 in Sacramento, CA. Most of his time was spent on collection system discussion sessions. Topics included smart water meters, trenchless technology, scanning technology to locate leaks, and FELL system that has been used in the Bay Area.
- B. Manager Tanaka reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held May 15, 2018. Tanaka presented details of the meeting regarding Capital O&M budget, and discussed overhead increase.

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

- C. Acting President Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held May 17, 2018. Overhead increase was discussed. The budget for O&M was not voted on and deferred to a special TPAC meeting date tentatively set for June 4, 2018.
- D. Director Gatto and Manager Tanaka reported on the Special TAC/TPAC meeting held June 4, 2018 regarding 2018-2019 Proposed Operating Budget. Items of discussion at the meetings included:
- San Jose reported error in tracking legal cost recovery and misallocation of recycled water capital costs at the TAC meeting. At TPAC, San Jose reported budget will be not changed, but Tributary Agencies will not be charged for these expenses.
 - \$1.5 million discrepancies have small impact on large overhead increases still with no explanation provided by City of San Jose.
 - Manager for biosolids management
 - New accounting for SBWA
- E. Director Kwok reported on the Santa Clara County Special Districts Association meeting held June 4, 2018.

UNFINISHED BUSINESS:

- A. The Board discussed calendar conflict of regular meeting to be held on July 4, 2018. This date conflicts with the Independence Day holiday. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 4-0-0, the Board agreed to cancel the meeting of July 4, 2018.

NEW BUSINESS:

- A. The Board discussed the Forum Draft Installer's Agreement and provided comments. Staff was directed to round the connection fees to the nearest dollar. Board would like to have a better understanding of what the potential costs for the onsite Forum rehabilitation will be.
- B. The Board discussed upcoming CASA Conference to be held August 8-10, 2018 in Monterey, CA. Board members, Staff, and Counsel plan to attend. Director Bosworth was not present to confirm his attendance. Director Kwok plans to attend the CSRMA Risk Management Seminar to be held on August 8, 2018. Director Chen reported she will confirm her attendance later.

STAFF REPORTS:

- A. Deputy Manager Porter provided an update on the status of CASA award application submittal.
- B. Manager Tanaka provided an update on the status of FY 2018-19 budget.

CLOSED SESSION:

Acting President Kwok adjourned the regular meeting session and opened the closed session at 8:00 p.m. in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

CUPERTINO SANITARY DISTRICT

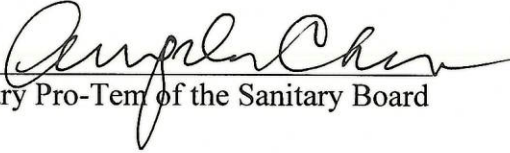
SANTA CLARA COUNTY

Acting President Kwok adjourned the closed session and the regular meeting was called to order at 8:12 p.m.

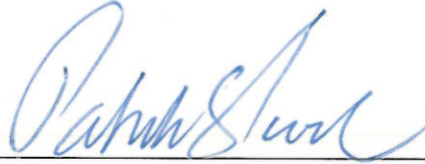
There was no reportable action.

ADJOURNMENT:

On a motion properly made and seconded, at 8:14 p.m. the meeting was adjourned.



Secretary Pro-Tem of the Sanitary Board



Acting President of the Sanitary Board