

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

SANITARY BOARD MEETING WEDNESDAY, OCTOBER 17, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

1. ROLL CALL:

Acting President Chen called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: John M. Gatto, Angela S. Chen, and Taghi S. Saadati.

Excused absence: Both William A. Bosworth and Patrick S. Kwok.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

2. MINUTES & BILLS:

A. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 2-0-1, the Minutes of Wednesday, October 3, 2018 were approved. Acting President Chen abstained.

B. By consensus, the Minutes of Wednesday, September 19, 2018 are to be Noted & Filed.

C. The Board reviewed the financials. The Board requested from staff better documentation of costs/budget and reference to an account number for staff travel. The Board also discussed SRF loan payments. On a motion by Director Saadati, seconded by Director Gatto, by a vote of 3-0-0, the payment of Bills for the month of September were approved as written.

D. The Directors submitted their October 2018 timesheets to Staff.

3. PERSONAL PRESENTATIONS:

There were none.

4. CORRESPONDENCE:

There was none.

5. MEETINGS:

There were none.

6. REPORTS:

A. Manager Tanaka reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held October 09, 2018. ESD will be requiring union contracts. The frequency of CIP budget updating was also discussed.

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- B. Report on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held October 11, 2018 was deferred to the next regular meeting due to absence of Director Kwok.

7. UNFINISHED BUSINESS:

- A. The requirement to complete Ethics Training was discussed. Deputy District Manager sent a website link shortly prior to the meeting as a source of suitable Ethics Training that the Directors could use.
- B. The Board discussed Granite Software update. It was stated that two months ago the Board approved the software update with CuSD as license holder. It was discovered that this would cost the District more money. The Board agreed to have Mark Thomas own the license to the upgraded software.

8. NEW BUSINESS:

- A. The Board reviewed the draft District annual report and provided comments for revisions. The Board approved the draft annual report with changes.
- B. The Board discussed the upcoming District calendar and holiday schedule. After brief discussion, the Board agreed to keep the regular scheduled meetings as-is.

9. STAFF REPORTS:

- A. Deputy Manager Porter and Manager Tanaka gave an update on smoke testing.
- B. Deputy Manager Porter reported on the Monthly Maintenance Report. The Board discussed maintenance progress as a percentage of the target for the fiscal year.

10. CLOSED SESSION:


Acting President Chen adjourned the regular meeting session and opened the closed session at 8:10 p.m. in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

Acting President Chen adjourned the closed session and the regular meeting was called to order at 8:14p.m.

11. ADJOURNMENT:

On a motion properly made and seconded, at 8:16 p.m. the meeting was adjourned.


Secretary Pro Tem of the Sanitary Board


Acting President of the Sanitary Board