

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

SANITARY BOARD MEETING WEDNESDAY, NOVEMBER 21, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

1. ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Patrick S. Kwok, William A. Bosworth, Angela S. Chen, Taghi S. Saadati, and John M. Gatto.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

2. MINUTES & BILLS:

A. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 4-0-1, the minutes of Wednesday, November 7, 2018 were approved. Director Chen abstained.

B. By consensus, the Minutes of Wednesday, October 17, 2018 are to be Noted & Filed.

C. The Board reviewed the financials. Director Chen asked about regular staff time vs. staff time on emergency calls. The Board inquired as to why uniform shirts are coded as maintenance and instructed staff to properly categorize. The Board also instructed staff to investigate the cost for cutters so that District inspectors may clear roots in laterals without requiring outside vendors. On a motion by Director Saadati, seconded by Director Chen, by a vote of 5-0-0, the payment of bills was approved.

D. The Directors submitted their November 2018 timesheets to Staff.

3. PERSONAL PRESENTATIONS:

There were none.

4. CORRESPONDENCE:

A. The Board reviewed correspondence from the City of San Jose regarding Revised FY2017-18 Operating & Maintenance Cost Sharing. It was to be Noted & Filed.

5. MEETINGS:

A. President Bosworth plans to attend the Santa Clara County Special Districts Association meeting to be held December 03, 2018.

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6. REPORTS:

- A. Director Gatto reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held November 08, 2018. There was only one item of discussion which was related to utilizing union versus non-union labor.

7. UNFINISHED BUSINESS:

There was none.

8. NEW BUSINESS:

- A. The Board reviewed the FY 2017-18 Final District Audit Report and discussed its findings. On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, the Final District Audit Report was approved.
- B. The Board reviewed Draft Ordinance No. 123, Adopting Updated Permit and Fee Charges. The Board provided comments and instructed staff to implement changes before the Public Hearing.

9. STAFF REPORTS:

- A. Deputy District Manager Porter reported on the Monthly Maintenance Report.

10. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 8:12 p.m. in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.


President Bosworth adjourned the closed session and the regular meeting was called to order at 8:16 p.m.

There was no reportable action.

11. ADJOURNMENT:

On a motion properly made and seconded, at 8:17 p.m. the meeting was adjourned.


Secretary of the Sanitary Board


President of the Sanitary Board