

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, DECEMBER 16, 2020

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted in accordance with the Executive Order N-33-20 via teleconferencing. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Chen called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, John M. Gatto, William A. Bosworth, and Patrick S. Kwok.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Counselor: Richard Tanaka

Sasha Dansky of Mark Thomas joined the meeting at 7:58 p.m.

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:05 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Closed session was adjourned at 7:58 p.m. and the regular meeting was called to order. District Manager Porter and Deputy District Manager Woodhouse rejoined the regular meeting. There was no reportable action.

Sasha Dansky joined the meeting at 7:58 p.m.

4. MINUTES & BILLS:

A. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0 the minutes of Wednesday, December 2, 2020 were approved as written.

B. By consensus, the Minutes of Wednesday, November 18, 2020 are to be Noted & Filed.

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- C. The Board reviewed December payable warrants and financial statements. On a motion by Director Bosworth, seconded by Director Gatto, by a vote of 5-0-0, the financial statement and payment of bills were approved.
- D. Board members will submit their December timesheets to Manager Porter.

5. CORRESPONDENCE:

There was none.

6. MEETINGS:

There are none.

7. REPORTS:

- A. Manager Porter reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on December 7, 2020.
- B. Director Bosworth reported on the teleconference meeting of the Santa Clara County Special Districts Association (SCCSDA) held on December 7, 2020.
- C. Director Gatto reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on December 10, 2020.

8. UNFINISHED BUSINESS:

- A. Manager Porter reported on COVID-19 updates.
- B. Manager Porter reported on the Rate Study Methodology. Manager Ben Porter used a PowerPoint presentation to facilitate Board discussions on the process to be used to determine fair and equitable rates to customers.

9. NEW BUSINESS:

- A. The Board reviewed the Santa Clara County Certificate of Election Results. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0 the Certificate of Election Results was accepted. Counsel Hynes administered the Oath of Office to Angela S. Chen, John M. Gatto, and William A. Bosworth.
- B. The Board elected District Officers for 2021, effective January 1, 2021. By a vote of 5-0-0, the Slate of Officers for the District was approved as follows:

President – Taghi S. Saadati
Secretary – William A. Bosworth
Secretary Pro-Tem – John M. Gatto

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By concurrence, it was ordered that the Slate of Representatives for the District be approved, effective January 1, 2021, as follows:

TPAC Alternate	John Gatto Patrick Kwok
Special Districts Association Alternate	Bill Bosworth Angela Chen
CASA Alternate	Taghi Saadati Bill Bosworth
CSRMA Alternate	Bill Bosworth Angela Chen
Finance Committee	Director Gatto (Director in Position 3) Director Kwok (Director in Position 4)
TAC	Manager Porter & Deputy Manager Woodhouse

- C. The Board discussed the LAFCO Notice of Independent Special District Selection Committee Meeting scheduled to be held on Monday, January 11, 2021. Director Chen plans to attend the meeting.
- D. The Board reviewed the preliminary agenda for the CASA Winter Virtual Conference to be held January 27-28, 2021. All Board members, and Staff plan to attend the full virtual conference. District Counsel will attend the Attorney’s Committee Meeting portion.

10. STAFF REPORTS:

- A. Manager Porter gave a report on Vallco. Staff had a call with Vallco representatives on Monday, December 14. Staff wishes to continue to support the Vallco development by providing reviews of their construction plans, bypass pumping plans, and the development of the new Installer’s Agreement. However, District staff informed Vallco that they will need to compensate the District for their services to date which are overdue.
- B. Manager Porter reported on the monthly maintenance report.

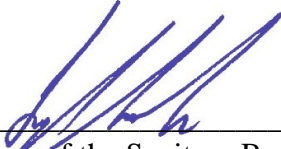
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11. CALENDAR ITEMS:

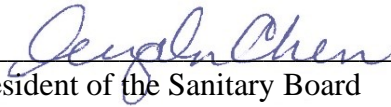
The next regular District Board meeting is scheduled to be held on Wednesday, January 6, 2020.

12. ADJOURNMENT:

On a motion properly made and seconded, at 9:32 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board