

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, JULY 21, 2021

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted in accordance with the Executive Order N-33-20 via teleconferencing. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, John M. Gatto, William A. Bosworth, and Patrick S. Kwok.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard Tanaka

Public: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

President Saadati adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

The closed session was adjourned at 7:33 p.m. and the regular meeting was called to order. District Manager Porter and Deputy District Manager Woodhouse rejoined the regular meeting.

There was no reportable action.

4. MINUTES & BILLS:

- A. On a motion by Director Bosworth, seconded by Director Chen, by a vote of 5-0-0 the minutes of Wednesday, June 16, 2021, were approved as written.
- B. By consensus, the Minutes of Wednesday, May 19, 2021, is to be Noted & Filed.

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- C. The Board reviewed June payable warrants and financial statements. Manager Porter discussed the current District financial statement. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, the financial statement and payment of bills were approved as written.
- D. Board members will submit their July timesheets to Manager Porter.

5. CORRESPONDENCE:

- A. The Board reviewed correspondence from the Cupertino Rotary Club, announcing continuation of the 2021 Silicon Valley Fall Festival to be held September 11, 2021. The Board supports participation in the Rotary Club Fall Festival.

6. MEETINGS:

- A. District Manager Porter plans to attend the teleconference meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on August 9, 2021.
- B. Director Kwok plans to attend the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on August 12, 2021.

7. REPORTS:

- A. Director Bosworth reported on the CSRMA Board of Directors meeting held on June 24, 2021. Insurance costs have gone up significantly in four of the past five years due to natural disasters in California. As a result, the costs for CSMRA insurance will go up in the future.

8. UNFINISHED BUSINESS:

- A. District Manager Porter reported on COVID-19 updates. Santa Clara County now recommends that all people wear masks when indoors. No change to the ability for the Board to meet virtually. Mark Thomas will return to work in late September with most staff working in the office two days per week.
- B. District Manager Porter reported on the CASA 2021 Annual Conference registration status.

9. NEW BUSINESS:

There was none.

10. STAFF REPORTS:

- A. District Manager Porter reported on future development projects. Vallco has minor comments on the new Installer's Agreement for Make Ready Utilities. On a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0 the Installer's Agreement was approved with non-substantive revisions.
- B. District Manager Porter and Deputy Manager Woodhouse reported on the Peak Flow Reduction.

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C. District Manager Porter reported on the monthly maintenance report.

11. CALENDAR ITEMS:

The next regular District Board meeting is scheduled to be held on Wednesday, August 4, 2021.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:23 p.m. the meeting was adjourned.



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Secretary of the Sanitary Board



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President of the Sanitary Board