

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, OCTOBER 19, 2022

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted via teleconferencing in accordance with AB 361. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

Acting President Chen called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, and David A. Doyle. William A. Bosworth and Patrick S. Kwok were both on excused absence.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. AB 361:

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor's Proclamation of a State of Emergency is still in effect, (2) the County of Santa Clara Health Officer announced on May 10, 2022 that COVID-19 cases are rising again to higher levels than last summer's surge and there is a rise in hospitalizations; she continues to encourage social distancing and advises people wear masks indoors, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

On a motion by Director Saadati, seconded by Director Doyle, by a vote of 3-0-0, the Board approved.

3. PUBLIC COMMENTS:

There were none.

4. CLOSED SESSION:

Acting President Chen adjourned the regular meeting session and opened the closed session at 7:02 p.m. Manager Porter, and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, OCTOBER 19, 2022

Acting President Chen adjourned the closed session at 7:11 p.m. and the regular meeting was called to order. District Manager Porter, and Deputy Manager Woodhouse rejoined the regular meeting.

5. MINUTES & BILLS:

- A. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 3-0-0, the minutes of the regular meeting held Wednesday, October 5, 2022, were approved.
- B. By consensus, the Minutes of Wednesday, September 21, 2022, are to be Noted & Filed.
- C. The Board reviewed September payable warrants and financial statements. Able invoice shows all transactions are on the same date (9/30/2022). Board directed staff to double check the printer cartridge costs and consider transfer of funds from the credit card account to the interest-bearing account. Board On a motion by Acting President Chen, seconded by Director Saadati, by a vote of 3-0-0, the financial statements and payment of bills for September were approved as written.
- D. Board members submitted their October timesheets to Manager Porter.

6. CORRESPONDENCE:

- A. The Board reviewed an email from Local Agency Formation Commission of Santa Clara County (LAFCO) titled LAFCO Certificate of Completion – Cambrian No. 37. It is to be Noted & Filed.

7. MEETINGS:

- A. Manager Porter and Sr. Engineer Kathula both plan to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, November 7, 2022.
- B. Director Kwok and/or Director Chen plan to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, November 10, 2022.
- C. Deputy Manager Woodhouse plans to attend the CASA Collection Systems Workgroup to be held November 1, 9, and 16, 2022.

8. REPORTS:

- A. Deputy Manager Woodhouse reported on the California Alliance for Sewer System Excellence (CASSE) in-person general meeting hosted by Sacramento Area Sewer District held on October 6, 2022, in Sacramento, CA.

9. UNFINISHED BUSINESS:

- A. District Manager Porter reported on the Covid-19 updates.

10. NEW BUSINESS:

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, OCTOBER 19, 2022

- A. The Board agreed to table discussion of the Special District Leadership Foundations Transparency Certificate of Excellence at the next regular Board meeting.
- B. The Board reviewed the Draft Annual Report. Board commented they may want to add in the benefits to the homeowner provided by the District.

11. STAFF REPORTS:

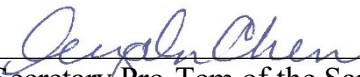
- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Monthly Maintenance Summary.

12. CALENDAR ITEMS:

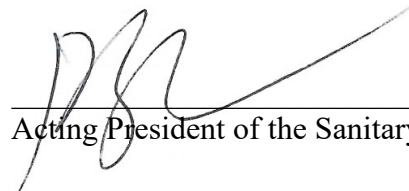
- A. The regular Board meeting of November 2, 2022, is cancelled due to three Board members scheduled to be away.
- B. The next regular Board meeting is to be held on Wednesday, November 16, 2022.

13. ADJOURNMENT:

On a motion properly made and seconded, at 8:21 p.m. the meeting was adjourned.



Secretary Pro-Tem of the Sanitary Board



Acting President of the Sanitary Board