

**Maranatha Church of God – Portland, Oregon**  
Senior Pastor - Job Description

I. Position Responsibilities:

- a. *Preaching and Teaching:* The Senior Pastor will administer to the spiritual needs of the members by overseeing all preaching and teaching responsibilities related to the spiritual enrichment and development of the Maranatha Church body, and cultivate evangelism.
  - i. The highest priority of the Pastor is to be available on Sundays, with minimal time away.
  - ii. Leads bible study and or prayer meetings weekly/regularly.
- b. *Pastoral care:* The Senior Pastor provides pastoral care to the members, which includes counseling, home/hospital visitations, funerals, and weddings. These duties can be shared with church elders and deacons, as directed by the pastor.
- c. *Leadership:* Provides leadership that is conducive to retaining current, as well as new members.
- d. *Administration:*
  - i. The Senior Pastor will be responsible for the hiring, termination and annual evaluation of the performance of each paid staff person under their direct supervision (ministers, office staff, Music department staff, etc.) with recommendations to the Board of Directors for replacements or additions when necessary.
  - ii. The Senior Pastor will also be responsible for the positions of non-paid staff (Christian Ed Director, Auxiliary heads & other volunteers), and their replacement or addition as necessary.

II. Professional:

- a. *Accounting:* The Senior Pastor will work with an accountant selected by the Board of Directors to assist with church financial business.
- b. *Accountability:*
  - i. The Senior Pastor will not enter into any contract which binds the church without written consent from the Board of Directors.
  - ii. The Senior Pastor will be subject to the Maranatha Church By-Laws.
  - iii. The Senior Pastor will work with the Board of Elders on spiritual matters affecting the church body.

- III. Annual Review: The Senior Pastor will be evaluated annually by the Board of Elders. The Board of Directors will assist the Board of Elders in implementing an objective and constructive evaluation process that focuses on improving the ministers and ministry of Maranatha Church.