

United Covenant of Hope Church of God

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February 21, 2022

Dear Pastor, Minister, Church Leader:

United Covenant of Hope Church of God (UCHCOG) is accepting applications for a Senior Pastor. The Senior Pastor is responsible to the church for proclaiming the gospel of Jesus Christ, for using his/her skills in leadership, for engaging in pastoral care ministries to meet the needs of persons in the church as well as in the community and adheres to the tenets of the Church of God, Anderson, Indiana.

UCHCOG started in November 1997. It is small/medium sized congregation located on the northwest side of Houston, TX. The church started with a group of saints who felt lead by God to start a new church under the leadership of Rev. Dr. Robert C. Williams. Dr. Williams has been the only pastor of the congregation for its 24-year history. Dr. Williams retired as Senior Pastor of UCHCOG on December 31, 2021. The church building is fully paid, and the church holds no debt. Due to the winter storm in February 2021, the church has been completely renovated and updated. UCHCOG is a family-oriented and loving fellowship. Membership and financial giving have remained consistent for many years.

Applicants for Senior Pastor must submit a cover letter expressing interest in the position and describe his/her skills and abilities as outlined in the attached job description, a resume, and three names of references with contact information (e.g. phone number, email) who can attest to the skills and abilities relative to the role of a senior pastor. Priority consideration will be given to applications received by April 1, 2022, but the application process will remain open until filled. Send electronic applications to (preferred method): search_committee@ucoh.org or hard copy applications to: Dr. Joycelyn Williams-Thomas, UCHCOG Pulpit Committee Secretary, PO Box 33091, Fort Worth, TX 76162.

Letters of application or questions can be emailed to search_committee@ucoh.org or by calling Dr. Williams-Thomas at (281) 798 – 8116. ***All correspondence and dialogue will be considered strictly confidential by all parties.***

In the Lord's Service,

The Pulpit Committee

Bro. Monyel Page, Pulpit Committee Chairperson and Associate Minister
Bro. Kenton Barnett, Associate Minister
Sis. Mildred Page, Associate Minister
Sis. Ruth Gaddis-Horton, Lay-Leader
Dr. Joycelyn Williams-Thomas, Pulpit Committee Secretary and Associate Minister

UCHCOG Mission Statement

United Covenant of Hope Church of God is a ministry that teaches the love of God and His commandments, how to live according to His Word, and meets the spiritual, physical, and emotional needs of the community.

Senior Pastor – Job Description

Qualifications:

The Senior Pastor will be a person of established and true character, qualified to preach and teach the Word of God, as described in 1 Timothy 3:1-7, 1 Peter 5:1-4, and Titus 1:5-9. The Senior Pastor must be willing to perform his/her duties in accordance with the bylaws of this church and the credentialing criteria of the Church of God, Anderson, Indiana. The Senior Pastor must exhibit/possess the following criteria and characteristics:

- Love for God, His Word, and His people
- Passion to see God's people grow strong and deep in their love for God with obedient lives
- Knowledge of the Bible, an appropriate understanding of God and His ways, a sound understanding of the gospel and the basic Church of God doctrines for effective shepherding
- Ability to think theologically and biblically
- Strong moral character to provide an excellent Christian example
- Leads family well and/or has a healthy home life
- Committed to integrity and accountability to those served
- Ordained and credentialed by the Church of God, Anderson Indiana.
- Excellent communication and interpersonal skills (strong verbal and written communication skills)
- 3+ years of pastoral ministry experience
- Demonstrated project management skills to collaborate with the church leadership and in overseeing administrative tasks in a timely manner

General Responsibilities:

The pastor is responsible for the overall health and direction of United Covenant of Hope Church of God. He/She must work in unity with the Board of Trustees, ministerial team, and lay-leaders.

Specific Responsibilities:

- Prepares and delivers sermons and mid-week Bible study.
- Coordinates leadership of public worship experiences.
- Oversees the proper execution of the Sunday morning experience in conjunction with the Music Ministry, the Program Ministry, and the Christian Education Ministry. This includes all aspects of Sunday morning and mid-week Bible study (i.e. Sunday School, Children's Ministry, Youth Ministry, the worship services, and the church ordinances)
- Leads the meetings of the pastoral team and engages in training and development of the of the pastoral/ministerial team.
- Assigns or invites other staff ministers or guest speakers to preach or otherwise participate in leadership of worship.
- Coordinates the work of both pastoral staff and managers of clerical and property services.
- Participates in meetings of Board of Trustees and other boards/committees as needed and mutually agreed. Participates in budget development and management.
- Overseeing and executing the administration of the church through appropriate lay leadership teams, and ensures the completion of ministry, business, facility, and logistical support functions along with the Board of Trustees.
- Encourages participation of the congregation in community service, and in local, state, and international ministries of the Church of God, Anderson, Indiana.
- Leads in the initiation and implementation of the church mission and long-range planning, including generating and implementing the vision for the church and budget allocations.
- Engages in continuing education in consultation with the Board of Trustees.
- Assumes responsibility, in concert with other pastoral team, for visitation, weddings, funerals, baptisms, baby dedications, personal counseling, and other special events.