

Hosanna A.M.E. Church  
P.O. Box 360  
2418 Castleton Road  
Darlington, MD 21034  
Website: [hosanna-amec.org](http://hosanna-amec.org)  
E-mail: [hosanna@hosanna-amec.org](mailto:hosanna@hosanna-amec.org)

## Building Usage Agreement

This agreement dated \_\_\_\_\_ is between Pastor Johnie Branch and the Trustees of Hosanna A.M.E. Church 2418, Darlington, Maryland 21034 and \_\_\_\_\_ . The facility will be used for (a) \_\_\_\_\_.

The user(s) will, at their sole expense, keep and maintain the Premise in good and sanitary condition. It is the user(s) responsibility to repair or replace any equipment or utensils that are damaged, or broken. Additionally, the user (s) must replace any supplies and/or materials they use that are the properties of the facility. The user (s) will promptly notify Pastor Johnie Branch or William E. Chapman, Sr. President of Trustees of any damage, or of any situation that may significantly interfere with the normal use of the facility or to any furnishings supplied.

If the user (s) rents the dining hall and kitchen and wants assistance from the members of Hosanna A.M.E. Church the request *must be in writing* with a written copy of the menu. Additionally, they must supply a list of food items they are bringing and supportive supplies. *There is an additional deposit of \$150 payable to Hosanna A.M.E. Church at the signing of this agreement and refundable if the dining hall and kitchen are left in good and sanitary condition.*

During use of the facility you must park only in the designated areas indicated as weather permits. We are not responsible for any damage to vehicles that are parked on our premises. Parking is at your own risk.

Payment is due at the time of signing this Agreement and the user (s) shall pay the total amount indicated on the Use of Building Fee Schedule. Make checks payable to Hosanna A.M.E. Church. All checks that are returned for insufficient funds will cost whatever the current bank charges for returned checks.

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\_\_\_\_\_  
Pastor Johnie Branch

\_\_\_\_\_  
William E. Chapman, Sr.  
President of the Trustees

The user(s) agrees to the terms of this agreement and acknowledges receiving a duplicate copy of this agreement signed by the user(s), Pastor Johnie Branch and the President of the Trustees William E. Chapman, Sr.