

Bethel Lutheran Church Council

Church Council Member Position Description

Job Title: Church Council Member

Reports to: Congregation

Position Status: 3 year term

Purpose: The Church council shall be the “board of directors” (12.05) The general administration and oversight of the life and activities of the congregation; in particular its worship life that everything be one in accordance with the Word of God, the Lutheran Confessions and the faith and practice of the NALC.

General Job Responsibilities and Duties

1. To faithfully attend all regular and ad hoc council meetings. If absent from three (3) successive regular meetings of the Church Council without cause the Council member’s position will be declared vacant.
2. Council members will serve as chairs of the committees to which they are appointed and assume responsibility for directing all congregational activities which fall within that functional category including submitting and monitor the budget for their assigned Council Ministry.
3. To plan and recommend the annual budget and stewardship opportunities.
4. To be responsible for the financial and property matters of the congregation and fiscal affairs.
5. Supervise church membership including recommendations relative to reception or removal of members. (12.07; bylaws B1.03)
6. Promote a climate of peace and goodwill, and, as differences and conflicts arise, to foster resolution of such conflicts according to Biblical principles. (12.04f)
7. Present church vision and ministry goals, to do long-range planning and evaluate its activities in light of its mission and goals.
8. To maintain supportive relationships with the pastor(s) and staff and help them annually to evaluate the fulfillment of their calling or employment. (12.08)
9. Council shall enforce the provision of the churches constitution and bylaws.