

Bethel Lutheran Church Council
Youth Ministry Position Description

Job Title: Youth Ministry Chair
Reports to: Church Council
Position Status: Volunteer - 3 year commitment

Purpose: Primary purpose is communicating with the Youth Director

General Job Responsibilities and Duties

1. Work with Youth Director on a yearly budget and submit to Council yearly.
2. Meet weekly with Youth Director to discuss what they are doing and if assistance is needed.
3. Become familiar with short and long term plans and how they are going to implement them.
4. Discuss potential pitfalls and obstacles and help resolve.
5. Be available to help facilitate plan if needed such as getting volunteers, communicating events through appropriate channels (email, pastoral announcements, Happenings etc.)
6. Verify events are scheduled on the church calendar.
7. Keep council informed of needs, wants and plans of the Youth ministry
8. Communicate to Council when assistance is needed from Council to execute plans.
9. Participate in some Youth activities