

Project Management Fun-Damentals Workshop

Overview	<p>With so many company initiatives requiring more discipline and structure to ensure success, project management is fast becoming a key requirement for all resources involved. This 2-day fundamentals workshop provides an overview of project management, using the Project Management Institute's Project Management Body of Knowledge (<i>PMBOK® Guide</i>). Participants will understand best practice principles, however more importantly, they will be given the opportunity to apply them to projects in class, making the learning process easy to implement when they return to work.</p>
Duration	2-days
Audience	Anyone involved in projects, including new and aspiring project managers, project coordinators, team members and stakeholders.
Content	<p>Upon completion of this highly interactive workshop, using real case studies and projects, participants will be able to:</p> <ul style="list-style-type: none"> • Understand the project environment in order to increase the likelihood of success, while reducing the risks • Align existing knowledge and intuition with best practice techniques and modify them to suit the scale of the project • Scope and thoroughly plan the project while considering cost, time and resource constraints • Build a strategy for team and stakeholder communication and commitment • Control and monitor projects during the implementation phase using proven methods • Capture key lessons learned and apply these to future projects
Approach	Facilitator led workshop with ample participant involvement in group discussions, case studies and projects, making the training 'real' and applicable.
Materials	Training manual including exercises, as well as project document templates for use on future projects.
In short...	This is a fun, hands-on workshop. Come prepared to laugh and learn!!

“It was really good to work on real case studies to put what we were learning into practice.” -
Participant feedback in Melbourne

“Angie is a great facilitator – she has lots of energy and communicates clearly. The course was entertaining and informative and definitely worthwhile.” – Participant feedback in
Singapore

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