



Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, age, marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.

(Please Print)

Position(s) Applied For: _____ Date of Application: _____

How did you learn about us:

<input type="checkbox"/>	Advertisement	<input type="checkbox"/>	Friend	<input type="checkbox"/>	Walk In
<input type="checkbox"/>	Employment Agency	<input type="checkbox"/>	Relative	<input type="checkbox"/>	Other:

Last Name _____ First Name _____ Middle _____

Address _____ Street _____ City _____ State _____ Zip Code _____

Telephone Number(s) _____ Social Security Number _____

_____ - _____ - _____

If you are under 18 years of age, can you provide required proof of your eligibility to work? YES NO

Have you ever filed an application with us before? YES NO
If yes, give date _____

Have you ever been employed with us before? YES NO
If yes, give date _____

Are you currently employed? YES NO

May we contact your current employer? YES NO

Are you prevented from lawfully becoming employed in this country because of your visa or immigration status? YES NO
(Proof of citizenship or immigration status will be required upon employment)

On what date would you be available for work? _____

Are you available to work: Full Time Part time Shift Work Temporary

Are you currently on "lay-off" status and subject to recall? YES NO

Can you travel if the job requires it? YES NO

Have you been convicted of a felony within the last 7 years? YES NO

If yes, please explain



Application for Employment Educational / Employment Experience

Start with your present or last job. Include any job-related military service assignment and volunteer activities. You may exclude organizations, which indicate race, color, religion, gender, handicap, or other protected status.

Employer:	Date From	Employed To	Responsibilities:
Address:			
Telephone #:	Hourly	Rate/ Salary	
Job Title: Supervisor:	Starting	Last	
Reason for Leaving:			

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Education

Name and Location of School	Years Attended	Did you Graduate?	Subjects Studied
High School			
College #1			
College #2			
Trade School			

References

Please give three references not related to you whom you have known for at least one year.

Name	Address	Business	Years Known

Summarize Special Skills and Qualifications (Use additional page if necessary):



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Optional Information for EEOC tracking

The following information is optional only. You need not complete this section.

Sex M F

EEO Identification:

White Black (not of Hispanic origin) Hispanic Asian or Pacific Islander
 American Indian or Alaskan Native

I certify that the answers given here are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that unless otherwise defined by applicable law, any employment relationship is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless an authorized executive of this organization specifically acknowledges such change in writing.

In the event of employment I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant _____ Date: _____