



EMPLOYEE ACKNOWLEDGEMENT & AGREEMENT

This is to acknowledge that I have received a copy of the _____
Employee Handbook in summary effective on the date shown below.

I recognize that _____ reserves the right to make such changes,
including revisions, deletions, and replacements of any part or all of the Handbook
contents, and the policies on which it are based at its discretion.

I further understand that my employment relationship with _____ is
based on mutual consent, and that either the Agency _____ or I may
terminate that relationship anytime, with or without notice or cause. Similarly of the
conditions, reassignment including wages, hours, promotions, demotions of employment,
etc. may also be changed by _____ at its discretion.

This at-will relationship is the sole agreement that I have with _____ on the
subject of my at-will employment, and it can be changed only by the
Administrator/Owner in writing.

Signed: _____ **Date:** _____

Print Name: _____