



## LETTER OF ACCEPTANCE

Dear \_\_\_\_\_,

\_\_\_\_\_ offers to you the following:

Position: \_\_\_\_\_

Status: Per Diem/ Full Time/ Part Time

Salary: \_\_\_\_\_

To start on: \_\_\_\_\_

In signing this contract, you are accepting the position described above, at the rate of compensation as described above.

Any concerns that you have may be directed to the Governing Board.

Sincerely,

\_\_\_\_\_  
Representative of the Governing Board

I agree to accept the above terms and to the policies and procedures of the hospice.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Representative

\_\_\_\_\_  
Date