

# Board of Worship

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## Him Who Reigns Worship Band Librarian

**Mission Statement:** Him Who Reigns Worship Band glorifies God and edifies His people through the use of music in worship services, concerts and music media, both at Trinity and outside of Trinity. As a group, they strive to grow the music ministry of Trinity by developing upcoming musicians through mentoring and training.

**Description:** The Him Who Reigns Librarian assists the ministry by purchasing, printing and cataloging the music that is used.

**Qualifications:**

- Communicant member of Trinity Ev. Lutheran Church
- Has a knowledge of music downloading websites
- Has basic computer knowledge and is able to update spreadsheets
- Is responsible and able to print music by needed practices
- Has an understanding of which keys and which instruments that music needs to be printed for
- Is organized
- Has a computer and printer

**Responsibilities:**

1. Gets list of music needed from Him Who Reigns.
2. With help of other band members, chooses keys needed and which instrument arrangements are to be used.
3. Print music out for all music band members.
4. Update the spreadsheet as to what music has been performed when, what source it was purchased from, which key, what Bible verse and or theme it references, etc.
5. Turn in all receipts and discusses budget with the Him Who Reigns Treasurer.

**Time Commitment:**

- Varies, 2-3 hours per month up to 10 hours per month depending on whether a small amount of music is being purchased for worship, or a large amount for a concert.
- Minimum 1-year commitment

**Relationships:** The Librarian works closely with the Worship Pastor and the musicians in the band in choosing the music keys and instrument arrangements for the music. He/she also works with the Him Who Reigns Treasurer in understanding budget and letting him/her know about money spent and receipts.

**Training:** The Librarian will be trained on duties by the previous Librarian and the Worship Pastor.