

Illinois Lutheran Schools

Board of Directors Director

Mission Statement: Illinois Lutheran Schools provide quality, Christian education to students of the Church and community, nurturing and reaching souls for time and eternity.

Description: The ILS Director serves as a member of the ILS Board of Directors. The ILS Board of Directors is duly elected by the ILS Delegate Assembly. As a member of the ILS Board of Directors, each Director will be responsible for one of the following positions as determined by the Directors at their July organizational meeting.

1. **Chairman** of the ILS Delegate Assembly, Board of Directors, and Executive Committee
2. **Vice-Chairman** of the ILS Delegate Assembly, Board of Directors, and Chairman of the Strategic Planning Committee
3. **Treasurer** of the ILS Delegate Assembly, Board of Directors, and Chairman of the Finance Committee
4. **Secretary** of the ILS Delegate Assembly, Board of Directors, and Chairman of the Personnel Committee
5. **Director** and Chairman of the Education Committee
6. **Director** and Chairman of the Communication Committee
7. **Director** and Chairman of the Property/Grounds Committee
8. **Director** and member of the Executive Committee as Chairman-Elect or Treasurer-Elect

Qualifications:

- God has set forth the qualifications for church leaders in 1Timothy 3:8-10, 12-13:
 - ◆ “worthy of respect” = has the confidence of the congregation
 - ◆ “sincere” = speaks truthfully
 - ◆ “not indulging in much wine” = uses alcohol in moderation; self-controlled
 - ◆ “not pursuing dishonest gain” = honest
 - ◆ “keeps hold of deep truths of the faith” = knowledgeable of the truths of God’s Word
 - ◆ “keeps hold with a clear conscience” = believes the truth of God’s Word
 - ◆ “tested” = sets a good example
 - ◆ “nothing against them” = good reputation
 - ◆ “husband of one wife” = morally upright
 - ◆ “manage his children well” = faithful father
 - ◆ “manage his household well” = faithful caretaker of one’s family
- Demonstrates Christian leadership skills
- Maintains voting membership at either Trinity or Zion congregations

Responsibilities:

1. Work diligently as a member of the ILS Board of Directors to help carry out the ministry of Illinois Lutheran Schools by:
 - a. Providing focus and direction for the work of his committee
 - b. Chairing and scheduling all meetings for his committee
 - c. Working closely with the ILS administrative resource(s) associated with his committee
 - d. Properly reporting the work of his committee and providing committee recommendations to the ILS Board of Directors
 - e. Updating the annual task list for the work of his committee
 - f. Appointing as many work groups, action committees, and task forces as necessary to carry out his work

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- g. Supporting and enabling his committee to carry out their duties and encourage the development of new thoughts and ideas
 - h. Providing training and orientation to members and groups of his committee
 - i. Adhering to, updating, and executing the mission/vision of the school
 - j. Setting overall operational and ministry priorities
 - k. Operating the school on behalf of, and being accountable to the Delegate Assembly, Trinity Ev. Lutheran Church, and Zion Ev. Lutheran Church by:
 - 1) Serving as the corporate body of the school
 - 2) Establishing policy for the school, and maintaining a record of such policies
 - 3) Following adopted budgets and allocating resources (people and money) according to established ministry priorities
 - 4) Holding the ILS Administrator accountable for the daily operation and management of the school
2. Attend and participate in all ILS Board of Directors meetings, ILS Delegate Assembly meetings, and complete assigned tasks.
 3. Actively grow as a leader through:
 - a. Bible study;
 - b. board retreats;
 - c. training opportunities;
 - d. personal reading and other growth opportunities.
 4. Pray regularly for the members, staff, and ministries of Illinois Lutheran Schools.

Time Commitment:

- 5 hours per month; varies among positions
- 3-year term by election of the ILS Delegate Assembly at their annual meeting

Relationships: The ILS Director is accountable to the ILS Delegate Assembly and the ILS Board of Directors.

Training: All Directors are provided with training through coordination with the Administrator and current Chairman of the ILS Board of Directors.