

# Board of Family Ministry

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## Trinity Teen Ministry (TTM) Curriculum Coordinator

**Mission Statement:** Trinity's Teen Ministry serves high school aged teenagers by sharing God's Word through reverent, relevant, and relational activities that encourage teens as they are brought to God, grow with God, and walk with God throughout their lives.

**Description:** The Curriculum Coordinator will research, plan, and coordinate the TTM Bible study curriculum throughout the year. The Curriculum Coordinator is part of the TTM leadership team, along with the Activity Coordinator, Administrator, Communication Coordinator, Training Coordinator, Treasurer, and Youth Minister.

**Qualifications:**

- Spiritually mature, active member of Trinity Ev. Lutheran Church
- Good organizational skills
- Good communication skills
- Good computer skills
- Good Bible proficiency
- Completed and passed the online background screening process

**Responsibilities:**

1. Read and follow the Child Protection Policy.
2. Research, plan, and coordinate TTM Bible studies.
  - a. Consult with teens and leaders for Bible study ideas.
  - b. Research Bible studies relevant to current events in the church or community as they pertain to teens.
  - c. Research Bible studies for upcoming mission trips.
  - d. Arrange for qualified Bible study leaders.
3. Attend TTM leadership team meetings.
4. Encourage TTM volunteers in their duties.
5. Train incoming Curriculum Coordinator.

**Time Commitment:**

- Approximately 2 – 4 hours per month
- 2-year commitment beginning in October

**Relationships:** The Curriculum Coordinator works closely with the Youth Minister and the rest of the TTM leadership team.

**Training:** The Curriculum Coordinator will be trained by the outgoing Curriculum Coordinator. Additional resources are available through the ministerial staff.