

Board of Family Ministry

Trinity Teen Ministry (TTM) Youth Minister

Mission Statement: Trinity's Teen Ministry serves high school aged teenagers by sharing God's Word through reverent, relevant, and relational activities that encourage teens as they are brought to God, grow with God, and walk with God throughout their lives.

Description: The Youth Minister is the face of Trinity's teen ministry and will work in conjunction with all members of the TTM leadership team to facilitate a ministry that meets the needs of teens. In particular, the Youth Minister will work very closely with the Administrator in implementing the vision of teen ministry as set forth by the leadership team.

Qualifications:

God has set forth qualifications for those serving in public ministry in I Timothy 3:1-7 and Titus 1:6-9.

- Above reproach and blameless = good reputation
- Morally upright
- Temperate, self controlled, not given to drunkenness
- Respectable = honorable
- Hospitable
- Able to teach
- Not violent, gentle, not quarrelsome, not overbearing, not quick tempered
- Not a lover of money, not pursuing dishonest gain
- Manages family well
- Not a recent convert = holding firmly to faith
- Loves what is good
- Holy = devout

In addition, the Youth Minister should possess the following qualifications.

- Spiritually mature, active member of Trinity Ev. Lutheran Church
- Preferably a called worker (or former called worker) of Trinity or Illinois Lutheran Schools
- Good organizational and communication skills
- Able to relate to teens, with a knowledge of issues that impact teens and an ability to communicate with teens in a welcoming, understanding manner
- Able to lead events such as Bible studies or trips
- Able to carry out the plans set forth by the TTM leadership team
- Available to attend training sessions as both trainer and trainee
- Completed and passed the online background screening process

Responsibilities:

1. Read and follow the Child Protection Policy.
2. Work with the leadership team, providing whatever spiritual guidance is needed.
 - a. Provide ongoing leadership development, guiding team in the planning of leadership retreats.
 - b. Provide ongoing education in the area of teen ministry, guiding team in development of ministry goals and vision.
 - c. Model Personal Member Ministry—equipping others for ministry. Empower the team members to take action, and hold them accountable for results.
 - d. Guide and advise the Administrator on how the TTM can fulfill its vision.
 - e. Guide and advise the Curriculum Coordinator in developing the Bible studies, to ensure that curriculum is doctrinally sound.
 - f. Advise the Training Coordinator on volunteer staffing needs.
 - g. Deliver report of TTM events and activities to leadership team.

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3. Work with the teens.
 - a. Attend weekly events and special activities, interacting directly with the teens.
 - b. Follow up with all first-time visitors within 24 hours of their visit.
 - c. Know the names of every teen and parent in the student directory, and keep in regular contact.
 - d. Be visible at church on Sunday mornings, and at student events on school campuses, inviting adult volunteers to accompany you at those visits.
 - e. In conjunction with youth staff, identify teens with leadership potential and ensure opportunities are given for development.
 - f. Create and implement a counseling referral process.
4. Work with volunteers.
 - a. Work with volunteers to implement activities, as developed by the Activity Coordinator.
 - b. Guide and advise all volunteers, equipping and encouraging them to use their gifts.
5. Act as liaison to church staff and Board of Family Ministry.
 - a. Communicate needs or new ideas to the board.
 - b. Communicate information regarding the TTM to the staff.

Time Commitment:

- Approximately 20 hours per month
- 3-year commitment beginning October, 2011; to be modified to a 2-year commitment beginning in 2014.

Relationships: The Youth Minister works with all members of the TTM team and in tandem with the Administrator, aiding in developing the Administrator's leadership skills. The Youth Minister also works with and serves as the spiritual advisor to the TTM leadership team. The Youth Minister has extensive contact with teens from Trinity and the community.

Training: Ongoing leadership development and training is available. The Youth Minister should read at least one doctrinal book a year, read/view one youth ministry book/video a year, and participate in at least one week of continuing education each year (paid for by Trinity).