

Board of Family Ministry

Vacation Bible School Arts and Crafts Leader

Mission Statement: Trinity Evangelical Lutheran Church's Vacation Bible School serves children PreK–6th grade in the church and the community by offering a fun and nurturing way to know Jesus Christ, all to the glory of God.

Description: The Vacation Bible School Arts and Crafts Leader oversees the planning and direction of the arts and craft station at Vacation Bible School as well as the day-to-day operations of the arts and craft station during VBS week.

Qualifications:

- Good people skills
- Organized
- Mature member of Trinity Ev. Lutheran Church
- Skilled in arts and crafts
- Creative
- Has classroom management skills
- Able to teach multiple ages of children
- Has a heart for children
- Cheerful
- Completed and passed the online background screening process if age 18 or over

Responsibilities:

1. Read and follow the Child Protection Policy.
2. Choose crafts for VBS week.
3. Implement the crafts with the children during VBS week.
4. Set up site in preparation for each day.
5. Clean up site after each day.
6. Work with Shepherds and Helpers to manage the classroom.
7. Attend scheduled planning meetings.

Time Commitment:

- Assuming a late July VBS week: May, 3 hours choosing craft projects and ordering materials; June, 2 hours making sure materials and any additional items are ordered and available; July, 4 hours setting up for VBS week, attending planning meeting; VBS week, 25 hours
- 1-year commitment

Relationships: The Vacation Bible School Arts and Crafts Leader will work closely with the Board of Family Ministry Spiritual Advisor; Vacation Bible School Superintendent; Vacation Bible School Shepherds and Helpers; the children attending VBS.

Training: A craft leader's guide comes with the VBS materials. The Vacation Bible School Superintendent works closely with the Arts and Crafts Leader, and the spiritual advisor is available to assist and support.