

**TOWN OF SILT
RESOLUTION NO. 38
SERIES OF 2021**

A RESOLUTION OF THE BOARD OF TRUSTEES (“BOARD”) OF THE TOWN OF SILT (“TOWN”) TO SET VARIOUS TOWN FEES AND DEPOSITS FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the Town of Silt Board of Trustees (“Board”) typically establishes annually all fees and deposits as specifically listed herein, in order to compensate the town for costs and expenses incurred as a result of the Town’s response to the public’s requests for service; and

WHEREAS, the Board recognizes that setting the fees contemplated herein annually (or as often as necessary) is a fair and equitable way to cover the Town’s actual expenses related to the processing and review of land use applications, as well as the true impact to the Town; and

WHEREAS, on or about December 13, 2021, the Board thoroughly reviewed the fees herein proposed; and

WHEREAS, the Board determines the fees herein proposed to be reasonable and necessary in order to cover the Town’s expenses; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT COLORADO, that:

Section 1.

The Board of Trustees hereby adopts the following fees:

Misc. fees/charges related to public information requests	
Black and white prints or copies up to 11” x 17” (one sided)	\$ 0.25/page
Scanned/Emailed/Faxed	\$ 0.25/page
Color copies up to 11” x 17” (one sided)	\$ 1.00/page
Copies certified by the Town Clerk	\$1.00 additional per document
Notary fee	\$2.00 per document
CD/DVD (provided by Town or Memory Stick (provided by Applicant)	\$ 5.00
Large format copies, maps, mylars, legal review	Actual Cost
Research and retrieval fee	\$33/hour per person (for time required in excess of one hour, Town will bill in 15 min. increments)
Facsimile send/receive fee per SMC 2.44.020	\$ 0.25/page

Town Center/Town Hall Chambers Rental Fee	Hourly Rate – Non-Profit	Hourly Rate – All Other	Deposit Non-Profit/ All Others
Hours 8 a.m. to 4 p.m.	\$ 20	\$ 25	\$100/\$200
Hours 4 p.m. to 12 a.m.	\$ 25	\$ 35	\$100/\$200
	Monthly Rate Non-Profit	Monthly Rate – All Others	Deposit Non-Profit/ All Others
<12 hours/month	\$ 40	\$ 70	\$100/\$200
13-24 hours/month	\$ 65	\$120	\$100/\$200
25-50 hours/month	\$120	\$220	\$100/\$200
*Kitchen Rental for all users: additional \$50/hour			
Dog/Pig License Fee * per SMC 6.04.050	Per Dog	Per Aggressive Dog	Per Vicious Dog
Senior Citizen's Dog/Pot Bellied Pig	\$ 10	\$ 125	\$ 200
Non-Senior Citizen Dog/Pot Bellied Pig	\$ 20	\$ 125	\$ 200
Guide Dog, Service Dog for a partially or totally blind, partially or totally deaf, or otherwise disabled person with proper documentation showing proof of disability	\$ 0	\$ 125	\$ 200
Dog/Cat/Pig Impoundment Fee per SMC 6.04.170 and 6.04.230	Actual costs to care for animal*	*Fees imposed by separate resolution	
Insufficient funds (check) fee per SMC 2.44.040, 3.08.021, and 9.40.021	Within 10 days notification	After 10 days notification	
	\$30 + bank charges	\$45 + bank charges	
All other returned payments	\$30	\$45	
Business License Fee per SMC 5.04.050	Fee until Aug. 1	Fee on or after Aug. 1	
	\$ 50	\$ 35	
Late Submittal of Business License Application	\$ 100	\$ 75	
Vendor License fee	\$ 20 per year		
Failure to submit required sales tax per SMC 3.32.050	\$ 15	\$ 15	
Special event permit or commercial activity permit on public property per SMC 8.24.080	\$20 + actual costs for administering permit		

Cemetery Fees per SMC 12.20.020	In Town Resident	Out-of-Town Resident
Purchase price of cemetery plot	\$ 400	\$ 500
Grave opening and closing (casket)	\$ 375	\$ 375
Burial of cremains (per cremains)	\$ 250	\$ 250
Perpetual care	\$ 400	\$ 500
Disinterment of casket	\$3,000	\$ 3,000
Re-interment of casket	\$1,000	\$ 1,000
Disinterment of urn	\$ 250	\$ 250
Re-interment of urn	\$ 250	\$ 250
Burial of casket on Saturday, Sunday, holiday (in addition to other applicable fees)	\$ 300	\$ 300
Burial of cremains on Saturday, Sunday, holiday (in addition to other applicable fees)	\$ 175	\$ 175
Cemetery Plot Transfer Fee	\$ 25	
Security system false alarms for 3rd & Subsequent Violations per SMC 2.44.030	\$ 100	
VIN Inspection Fee per SMC 2.36.040	In Town Resident	Out of Town Resident
	\$ 15	\$ 25
Accident Reports	\$ 1	
Fingerprinting Fee per SMC 2.36.050	In Town Resident	Out of Town Resident
	\$ 10	\$ 20
Transfer of Ownership Fee per SMC 2.44.050	\$ 15	
Subpoenaed witness fee (paid by Town) per SMC 2.08.160	\$ 6	
Standard costs assessment for defendant per SMC 2.08.200	\$ 25	
Jury Trial Demand Fee per SMC 2.08.240 and 2.08.250, unless waived by judge due to proven indigence	Trial by court	Trial by Jury
	\$ 25	\$ 25
Jury Fees (Paid By Town to Jurors)	Jury Panel Only	Actual Jury Service
	\$ 3	\$ 6

Deferred judgment fee per SMC 2.08.210	\$ 75	
Community or useful public service fee per SMC 2.08.220	\$ 35	
Seal Police Records	\$ 65	
Public Works fees per SMC 2.44.060	Charge per Hour	
Backhoe, including operator	\$ 130	
Dump truck, including operator	\$ 75	
Trencher, including operator	\$ 300	
Skid steer, including operator	\$ 110	
Road grader, including operator	\$ 300	
Excavator, including operator	\$ 160	
Mower, including operator	\$ 80	
Trimmer, including operator	\$ 70	
Sewer Jet	\$ 150*	*Plus 15% admin. fee on total
Labor	\$ 65	
Material	Actual Cost + 25%	
Town Personnel Fees per 2.44.065	Charge per hour	
Finance Department	\$ 75	
Town Clerk	\$ 75	
Community Development Department	\$ 85	
Town Administrator	\$ 95	
Public Works Director	\$ 85	
Police Chief	\$ 90	
Town Attorney	Actual Costs	
Town Engineer	Actual Costs	
Special Research by any other Town employee	\$ 60	
Land Use Application Fees	Fee	Deposit
Annexation – 5 acre or larger	\$ 2000	\$ 400
Less than 5 acres	\$ 1200	
Zoning/Rezoning	\$ 600	\$ 500
Comprehensive Plan Amendment	\$ 250	\$ 250
Major Subdivision Sketch Plan (including PUD)	\$ 500	\$ 500
Major Subdivision Preliminary Plan (including PUD)	\$ 1000	\$ 800

Major Subdivision Final Plan (including PUD)	\$ 600	\$ 500
Minor Subdivision Sketch/Final (Including PUD)	\$ 500	\$ 500
Zoning Variance	\$ 250	\$ 250
Sand & Gravel (Mineral Extraction) Permit	\$ 500	\$ 500
Manufactured/Modular Home Park Permit	\$ 250	\$ 250
Campground Permit	\$ 250	\$ 250
Text Amendment (Zoning Code)	\$ 500	\$ 500
Lot Consolidation	\$ 100	\$ 0
Lot Line Adjustment	\$ 100	\$ 0
Special Use Permit	\$ 350	\$ 250
Commercial/Multifamily Site Plan Review	\$ 500	\$ 0
Condominiumization (see subdivision above for fees)	See above	See above
Sign Permit (permit fee doubles for those signs installed without permit)	\$ 35	\$ 0
Sign Exception (Includes Sign Permit Application)	\$ 70	\$ 0
Re-subdivision or Re-plat (Minor)	\$ 500	\$ 0
Fence Exception (Includes Fence Permit Application)	\$ 70	\$ 0
Floodplain Development Permit	\$ 100	\$ 0
Design Variance (Architectural Deviation)	\$ 250	\$ 0
Annexation & Development Agreement (or Amend)	\$ 500	\$ 500
Intergovernmental Agreements/Amendments per SMC 2.44.100	\$ 500	\$ 500
Easement Agreement/Amendments per SMC 2.44.110	\$ 500	\$ 500
Requests for Vacation of Right-of-Way/Easements per SMC 2.44.120	\$ 500	\$ 500
Chicken Conditional Use Permit	\$ 25	\$ 0
Beekeeper Conditional Use Permit (Private)	\$ 25	\$ 0
Beekeeper Special Use Permit (Commercial)	\$ 250	\$ 0
Street/Town Right-of-Way Cut or Excavation Permit	\$ 100	\$ 200

Liquor License Permit	As established by state of Colorado	As established by state of Colorado
Liquor license annual investigation fee per SMC 2.44.010	\$ 100	\$ 100
Liquor license change of location fee per SMC 5.25.070	As established by state of Colorado	As established by state of Colorado
Liquor license change of ownership fee per SMC 5.25.080	As established by state of Colorado	As established by state of Colorado
Liquor store tastings license fee per SMC 5.25.140	\$ 100	\$ 0
Liquor license suspension fine per SMC 5.24.020	\$200 to \$5000	\$ 0
Appeal to Board of Appeals and Examiners	\$ 100	\$ 100
Impact Fees and Fees "In Lieu" of Dedication	Fee	Paid When
Water Rights Dedication Fee "In Lieu" (Domestic)	\$1104.57/EQR	Annexation*
Water Rights Dedication Fee "In Lieu" (Irrigation)	\$1656.86/EQR	Annexation*
Parkland Dedication Fee "In Lieu" (Major Subdivision)	\$57,555.82/acre or as Determined by Board	Annexation* Final Plat***
Parkland Dedication Fee "In Lieu" (Minor Subdivision)	\$57,555.82/acre	Annexation* Final Plat***
Park Impact Fee	\$1038.06/unit	Building Permit
Off-Street Parking "In Lieu" of Installation (if allowed)	\$5216.73/space	Building Permit
Construction Impact Fee		
Multi-Family Residential Unit (up to 800 square feet)**	\$289.82/unit	Final Plat***
Multi-Family Residential Unit (up to 1,000 square feet)**	\$405.75/unit	Final Plat***
Multi-Family Residential Unit (up to 1,200 square feet)**	\$521.67/unit	Final Plat***
Multi-Family Residential Unit (over 1,200 square feet)**	\$579.64/unit	Final Plat***
Duplex unit (2-Family Residential Structure)	\$579.64/unit	Final Plat***
Single-Family Residential Unit (Any Size)	\$579.64/unit	Final Plat***
1,000 square feet of commercial square footage, if such commercial use does not propose	\$579.64/1,000 square feet	Building Permit

generated sales (or increase in sales tax from previous use), or jobs from within the community, as determined by the Board of Trustees in its sole discretion, following submittal by applicant of a fiscal impact analysis of such development.		
*Paid upon annexation plat recordation, based upon estimate of number of units and calculated EQRs. **Multi-Family Residential is defined as three units or more upon one lot or within one building ***Paid upon final plat recordation, based upon estimate of number of units, type of proposed unit and calculated EQRs. Actual use proposed at building permit may result in a credit or an additional fee.		
Water System Improvement Fee (Tap Fee)	\$9000/EQR of impact per Title 13 of SMC	
Wastewater System Improvement Fee (Tap Fee)	\$9000/EQR of impact per Title 13 of SMC	
Irrigation Tap Fee	\$973.79	
Accent Light Special Review Fee	\$ 100	
Oil/Natural Gas Well Inspection Fee	\$1000	
Oil/Natural Gas Well Application Fee	\$2500	
Mineral Extraction Application Fee	\$1000	
Mineral Extraction Inspection Fee	\$1000	
Adult Entertainment Initial Application	\$2500	
Adult Entertainment Annual Fee	\$ 250	
Adult Entertainment Manager Fee	\$ 75	
Adult Entertainment Business License Transfer Fee	\$ 200	
Marijuana Establishment Permit Fee (Initial)	\$5000	
Marijuana Establishment Operating Fee (Annual)	\$ 2000	
Marijuana Establishment Inspection Fee (Annual)	\$ 500	
Marijuana Establishment Audit Fee (Annual)	\$ 500	

Marijuana Establishment Audit Fee (Special)	Actual	
Marijuana Establishment Late Application Filing Fee (in addition to annual fee)	\$ 500	
Marijuana Establishment Transfer Fee	\$ 2000	
Solar/Photovoltaic Installation Fee	\$ 50	
Street/Alley Cut Fee and Deposit per SMC 2.44.070 and 12.12.040	Fee \$ 100	Deposit \$ 4500
Building Valuation for Permit Fees		
Structure Type	Material	Valuation/Sq. Ft
Apartment Houses	Masonry	\$ 93.73
	Wood Frame	\$ 86.86
Assisted Living Facilities		\$ 97.39
Auditoriums		\$ 92.99
Banks		\$133.47
Bowling Alleys		\$ 43.70
Canopies (Outdoor)		\$ 36.01
Canopies (As additional floor space, with walls)		\$ 56.01
Churches		\$ 89.84
Commercial Tenant Remodel		\$ 19.57
Convalescent (Nursing) Homes		\$122.86
Decks and Porches		\$ 13.05
Residential Dwellings	Masonry	\$102.40
	Wood Frame	\$ 97.65
	Basement	\$ 24.51
Fences/per lineal foot		\$ 12.67
Fire Stations		\$ 97.96
Homes for Elderly, Assisted Living Facilities		\$ 97.38
Hospitals		\$154.36
Hotels and Motels		\$ 92.84
Industrial Plants		\$ 74.34
Jails		\$141.72
Libraries		\$ 92.42
Medical Clinics/Offices		\$109.42
Offices for Business		\$ 92.42
Private Garages	Masonry	\$ 28.96
	Wood Frame	\$ 25.68
	Carports	\$ 17.54
Public Garages		\$ 42.38
Public Buildings (Offices)		\$ 92.42

Restaurants		\$ 82.28
Retail Buildings		\$ 68.75
Schools (Public or Private)		\$ 97.11
Service/Gas Stations		\$ 98.57
	Canopies	\$ 36.01
Theaters, Community Centers, Civic Halls		\$ 95.64
Warehouses, Mini-Warehouses, Storage Facilities		\$ 40.62

Building Permit Fee Schedule	
Total Valuation	Permit Fee
\$ 1.00 to \$500	\$23.50
\$501 to \$2,000	\$25.85 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, up to and including \$2,000.00
\$2,001 to \$25,000	\$76.18 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, up to and including \$25,000.00
\$25,001 to \$50,000	\$430.38 for the first \$25,000.00 plus \$10.10 for each additional \$1,000, or fraction thereof, up to and including \$50,000.00
\$50,001 to \$100,000	\$708.02 for the first \$50,000.00 plus \$7.00 for each additional \$1,000, or fraction thereof, up to and including \$100,000.00
\$100,001 to \$500,000	\$1093.13 for the first \$100,000.00 plus \$5.60 for each additional \$1,000, or fraction thereof, up to and including \$500,000.00
\$500,001 to \$1,000,000	\$3557.13 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, up to and including \$1,000,000.00
\$1,000,001 and up	\$6169.63 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof.

Other Inspections and Fees	Fee
Inspections outside of normal business hours (minimum charge 2 hours)	\$ 51.70/hr*
Re-inspection fees (minimum charge 1 hour)	\$ 51.70/hr*
Other fees (minimum ½ hour)	\$ 51.70/hr*
Basement finish on existing structure (Not Additional Dwelling Unit)	\$ 250.00
Re-roofing of one building or structure	\$ 35.00
Automatic Irrigation System (public, private or governmental)	\$ 35.00
Fence (commercial or residential)	\$ 35.00
Shed (200 square feet or less)	\$ 35.00
Exterior Siding (including stucco, stone, wood, metal, etc.)	\$ 50.00
Window or Exterior Door Replacement	\$ 50.00
HUD Manufactured Home Installation Permit	\$ 375.00
HUD Manufactured Home Plan Review	\$ 275.00
Installation of mechanical appliances	\$ 50.00
Mechanical systems: addition, alteration or remodel (includes 2 inspections)	\$ 50.00
Mechanical systems: new construction, residential or commercial	\$ 50.00

Water heater installation and inspection	\$ 50.00
Plumbing systems: new construction, residential or commercial	\$ 50.00
Plumbing systems: addition, alteration or remodel (includes 2 inspections)	\$ 50.00
Request for refund of any building permit, plan review or zoning fee	\$ 30.00
Fee for failure to return sales tax exempt form per SMC 3.16.090	\$ 250.00
Excavation permit fee per SMC 12.12.010	\$ 50.00

Type of Contractor's License	Application Fee (1-1 to 7-31) (operating between 1-1 & 7-31)	Application Fee (8-1 to 12-31) (if not operating before 8-1)
Commercial Class AA	\$175.00	\$125.00
Commercial Class A	\$150.00	\$100.00
Commercial Class B	\$ 75.00	\$ 50.00
Homebuilder Class C	\$ 50.00	\$ 30.00
Masonry	\$ 50.00	\$ 30.00
Concrete & Form	\$ 50.00	\$ 30.00
Excavation	\$ 50.00	\$ 30.00
House & Building Mover	\$ 40.00	\$ 30.00
Demolition	\$ 40.00	\$ 30.00
Mobile Home Installers	\$ 25.00	\$ 15.00
Specialty Contractors	\$ 50.00	\$ 30.00

BEST Test Application Fee	Type of Exam/Time Limit	Fee	Renewal Fee*
Class AA (Unlimited)	125 Questions/8 hour time limit	\$125.00	\$ 50.00
Class A (Commercial Limited)	100 Questions/6 hour time limit	\$100.00	\$ 50.00
Class B (Light Commercial Limited)	75 Questions/5 hour time limit	\$ 75.00	\$ 50.00
Class C (Homebuilder)	60 Questions/4 hour time limit	\$ 60.00	\$ 50.00
Mechanical	40 Questions/3 hour time limit	\$ 50.00	\$ 35.00
Masonry	25 Questions/2 hour time limit	\$ 50.00	\$ 35.00
Concrete	25 Questions/2 hour time limit	\$ 50.00	\$ 35.00
Drywall	25 Questions/2 hour time limit	\$ 50.00	\$ 35.00
Framing	40 Questions/3 hour time limit	\$ 50.00	\$ 35.00
Roofing	25 Questions/2 hour time limit	\$ 50.00	\$ 35.00
Metal Stud/Structural Steel	25 Questions/2 hour time limit	\$ 50.00	\$ 35.00
Exterior Siding	25 Questions/2 hour time limit	\$ 50.00	\$ 35.00
Excavation	25 Questions/2 hour time limit	\$ 50.00	\$ 35.00

*Renewal may only occur prior to expiration of BEST Card.

Trash Collection Fee	Residence	Senior Residence
	\$33.37/month (potential increase of 3% in July, 2022)	\$29.60/month (potential increase of 3% in July, 2022)
Single Family Residential Dwellings, Multi-Family Residential Dwellings, Governmental, Non-Profit, Commercial Irrigation Water Rates	Irrigable Square Footage	Fee
	0-3,499	\$16.38/month
	3,500-3,999	\$18.70/month
	4,000-4,499	\$21.21/month
	4,500-4,999	\$23.82/month
	5,000-5,499	\$26.57/month
	5,500-5,999	\$29.46/month
	6,000-6,499	\$32.47/month
	6,500-6,999	\$35.62/month
7,000 sf and over, per 500 square feet, if allowed		\$38.89/month/500 ft.
Senior and Vacant Unit rates	Any	Half the normal monthly rate
Turn-on/turn-off fee for irrigation service, if applicable	Any	\$10.00
Domestic Water Rates		
Single Family and Multi-Family Residential Dwellings, Governmental, Non-Profit, Commercial Domestic Water Rates	Gallons	Minimum Monthly Charge (base rate) for in-town users*
A.	Up to 2,000 gal/EQR	\$45.76/EQR
B.	Each additional 1,000, or portion thereof over 2,000 (per EQR), up to 6,000 gallons (per EQR)	\$.86
C.	Each additional 1,000, or portion thereof over 6,000 (per EQR), up to 10,000 gallons (per EQR)	\$ 1.73

D.	Each additional 1,000, or portion thereof over 10,000 (per EQR), up to 14,000 gallons (per EQR)	\$ 2.88
E.	Each additional 1,000, or portion thereof over 14,000 (per EQR), up to 18,000 gallons (per EQR)	\$5.75 for commercial \$5.75 for residential \$4.60 for commercial bulk customer
F.	Each additional 1,000, or portion thereof over 18,001 gallons	\$5.75
G. Stand-by rate		Half the normal monthly rate
H. Non-Access to Meter Fee		\$50.00/first month \$75 second month \$100 each additional month
I. Non-Access to Curb Stops		\$50.00/first month \$75 second month \$100 each additional month
J. Meter Testing Fee		\$50
K. Upper Pressure Zone Surcharge		\$386.88/EQR
L. Unauthorized Water Turn-On or Shut-Off Fee		\$ 50
M. Water Shut-Off/Turn-On due to non-payment		\$ 60 (\$30 for each action)
N. Door Hanger Processing fee		\$ 15
O. Late payment penalty fee		5%
P. Turn-On or Shut-Off Fee at Consumer's Request 8 a.m. to 4 p.m. M-F		\$ 15
Q. N. 1st Turn-On or 1st Shut-Off Fee at Consumer's Request outside normal business hours		\$ 35
R. Subsequent Turn-On or Shut-Off Fee following Waste/Sprinkling Violation		\$ 50
S. Repair/Replacement of Water Meter as a result of tampering		Actual Costs + \$25

***Out of Town water consumers shall comply with Section 13.04.080 of Silt Municipal Code.**

Bulk Domestic Water Rates		
Location of Bulk Water	Gallons	Minimum Monthly Charge (base rate) *
Fire Hydrant	1,000	\$25.00 + \$2000 deposit
Front Street	1,000	\$25.00
7th Street	1,000	\$25.00
Wastewater Rates		
Single Family & Multi-Family Residential Dwellings, Governmental, Non-Profit, Commercial Wastewater Rates	Gallons	Minimum Monthly Charge (base rate) for in-town users*
A.	Up to 6,000 gal/EQR	\$62.23/EQR
B.	Each additional 1,000, or portion thereof over 2,000 (per EQR), up to 6,000 gallons (per EQR)	\$2.30
C.	Bulk consumer fee for each 1,000 gallons, or portion thereof over 6,000 (per EQR)	\$1.61
D.	Bulk consumer 1-time dump fee per 1,000	\$42.23
*Out of Town wastewater customers are subject to Section 13.08.030 of the Silt Municipal Code.		

Easement License Fees	
A. Open trench installation or repair, perpendicular to the roadway centerline, per SMC 12.28.040 (A)	\$750 plus \$5/square foot and/or lineal foot of installation
B. Open trench installation or repair, parallel to the roadway centerline, per SMC 12.28.040 (B)	\$750 plus \$2/square foot and/or lineal foot of installation
C. Under water type installation, per SMC 2.28.040 (C)	\$750 plus \$.20 per lineal foot and/or square foot of installation
D. Overhead installation with poles or structures in Town ROW per SMC 12.28.040 (D)	\$750 plus \$.20 per lineal foot and/or square foot of installation
E. Overhead installation without poles or structures in Town ROW per SMC 12.28.040 (E)	\$300 plus \$.20 per lineal foot and/or square foot of installation

F. Boring under, across, through Town ROW	\$300 plus \$.10 per square foot and/or lineal foot of installation or repair
G. Fence on municipal property	\$300 plus \$.10 per square foot and/or lineal foot of installation or repair
Telephone Utility Tax per SMC 3.20.030	\$ 900

NOW, THEREFORE BE IT RESOLVED, that the Town of Silt Board of Trustees approves the preceding fees and fee schedules that will be effective from January 1, 2022 to December 31, 2022.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 13th day of December 2021.

TOWN OF SILT



Mayor Keith B. Richel

ATTEST:



Town Clerk Sheila M. McIntyre, CMC

