

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
SEPTEMBER 28, 2020 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, September 28, 2020. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Kyle Knott Trustee Justin Brintnall Trustee Andreia Poston Trustee Jerry Seifert Trustee Sam Walls
	Absent	Trustee Samuel Flores

Present remotely were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Public Works/Utilities Director Trey Fonner, Chief of Police Mike Kite, Town Attorney Michael Sawyer and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the September 14, 2020 Board of Trustees meeting
2. First Amended 7-Party Memorandum of Understanding regarding Garfield County Senior Programs for 2020

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Poston seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – There were no agenda changes.

2019 Audit presentation – Blair and Associates – Peter Blair

Pete Blair was present to go over the 2019 Audit for the Town and to answer questions. He added that overall, the town was a lot better off in 2019 than they were in 2018. Mayor Richel asked Mr. Blair about the bulk water plant within the water/wastewater fund and asked if there was any benefit to separating it out into its' own enterprise fund. Mr. Blair stated that if the town wanted more accountability they could certainly set up as a separate account but still keep it

within the water/wastewater account. Mayor Richel stated that it isn't even a service that is being used by our in-town residents and that if it is not making money there is no sense in having it. It was determined to make this line item more detailed so that it can be tracked.

Mayor Pro-tem Knott made a motion to approve the 2019 Audit presentation by Blair and Associates for the Town of Silt. Trustee Walls seconded the motion, and the motion carried unanimously.

Senior Programs Support Overview – Judy Martin

Present tonight was Judy Martin with Senior Programs. She started by thanking the Board for their continued support and for the use of the Town Center for Senior Luncheons on Wednesdays. She proceeded to go through her update report regarding the Congregate Meal Program, the Well & Wise Program and the Transportation Program. The Board thanked Ms. Martin for all of her hard work with these programs and Ms. Martin thanked the town for being so innovative during the COVID crisis.

YouthZone Annual update

Present tonight was Keith Berglund who began by thanking the town for their continued support of YouthZone and for their \$2000 contribution in 2019. He proceeded to go through his report for the 2019-2020 fiscal year and provided an update on the youth that they have worked with from the Town of Silt. He also explained that they are seeing more at risk and unique situations now because of COVID with youth and when kids are in those situations they tend to act out.

Burning Mountain Pizza & Subs, LLC – Modification of Premises application

Town Clerk McIntyre stated that the applicants have requested to extend their premise into the adjoining room and would like to be allowed to add this additional area of approximately 2100 square feet onto their current licensed premise. She added that everything is in order and that staff recommends approval.

The public hearing was opened at 7:58 p.m. There were no public comments and the hearing closed at 7:59 p.m.

Present tonight was applicant Jennifer Gerstner who thanked the town for their support. She stated that this additional space would help them to get through the winter and added that the community has been amazing with their support during these COVID times.

Trustee Seifert made a motion to approve the Modification of Premise for Burning Mountain Pizza & Subs, LLC. Trustee Brintnall seconded the motion, and the motion carried unanimously.

CARES Act Funding update

Administrator Layman updated the Board on where the town stands on reimbursements and wanted to discuss the potential of re-opening a grant program for community, business and

“remarketing” support. He explained that the town was award \$273,000 based on a population formula used by the County from “Coronavirus Relief Funds” that were received from the State. He stated that the funds could be used to help with items such as assisting people with housing, utilities, food assistance, business interruption, rent relief, facilities improvements and/or modifications made necessary by the public health emergency and remarketing tourism industry offerings.

Administrator Layman went over some of the unbudgeted expenditures that the town has been faced with due to COVID that will be billed back to the fund for reimbursement in the current amount of approximately \$87,000. He suggested that the Board reopen the community and business assistance fund in an effort to use money from this fund that would likely go unspent. He asked that the town contribute a portion of the money to a non-profit agency such as the River Center for housing, utilities and food assistance.

Administrator Layman also went over the application for business aid and he explained that it has two different levels of funding, one level that can be approved by staff and the second level which would require review by a subcommittee. Mayor Richel and Mayor Pro-tem Knott both volunteered to sit on the subcommittee and assist with the application reviews and awarding of monies.

Mayor Pro-tem Knott made a motion the reopen the community and business assistance fund program through the CARES Act Funding. Trustee Walls seconded the motion, and the motion carried unanimously.

Ordinance No. 16, Series 2020, EMERGENCY ORDINANCE EXTENDING THE APPROVAL PROCESS FOR AN APPLICATION REQUESTING A CHANGE OF LOCATION OF PREMISES UNDER AN EXISTING LIQUOR LICENSE FOR USE DURING A LOCAL EMERGENCY DECLARATION

Attorney Sawyer went through his report stating that in response to the COVID pandemic Ordinance 13, which expires the end of September, was passed to extend liquor license premises to encompass larger areas for the purpose of opening restaurants and seating customers in more socially distanced ways. Attorney Sawyer stated that the State has extended their modification for another year, until October 1, 2021.

The public hearing was opened at 8:26 p.m. There were no public comments and the hearing closed at 8:26 p.m.

Trustee Seifert made a motion to approve Ordinance No. 16, Series 2020, EMERGENCY ORDINANCE EXTENDING THE APPROVAL PROCESS FOR AN APPLICATION REQUESTING A CHANGE OF LOCATION OF PREMISES UNDER AN EXISTING LIQUOR LICENSE FOR USE DURING A LOCAL EMERGENCY DECLARATION. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.

Award of 8th Street and Front Street Improvements bid

Director Fonner went through his report for a project to improve 8th Street and Front Streets in an effort to entice businesses in this commercially zoned area. He explained that the bid came in over budget and he explained that staff didn't fully anticipate all of the work that would be

required after the engineering of the project began plus other added expenses were discovered. There was discussion on whether or not the town should still do the project in its entirety or try to remove a portion of the project to be done at a later date. **There was a consensus to do the entire project at this time.**

Mayor Pro-tem Knott made a motion to award the 8th Street and Front Street Improvements bid to Gould Construction in the amount of \$454,875.20. Trustee Walls seconded the motion, and the motion carried with Trustee Seifert voting nay.

Mayor Pro-tem Knott made a motion to use \$128,860.05 out of the reserves to help supplement the 8th Street and Front Street improvements project. Trustee Walls seconded the motion, and the motion carried with Trustee Seifert voting nay.

August 2020 financials and balance sheets

Treasurer Tucker went over the August 2020 financials and balance sheets and answered questions from the Board.

Administrator & Staff updates

Director Fonner reported about a wastewater backup in Iron Horse Subdivision. It was discovered that someone pulled a manhole cover and filled the trough up with rocks and that there was also lumber in it from what appeared to be a fort that they were building. He explained how extremely dangerous these manholes can be as they are 15 feet deep and full of sewer gases. He asked people to talk to their kids in that area and explain to them how dangerous it could be to play in the manholes.

Administrator Layman stated that staff is working on a Halloween event along with the Library and Silt Historical Society so stay tuned. He also stated that Tony Zancanella was appointed as our ORC (Operator Responsible in Charge) at the water and wastewater plants and that staff is working with him to improve our operations.

Updates from Board / Board comments


The Board all thanked staff for all that they have gotten accomplished and all of their hard work. Trustee Walls stated how nice it is to see the kids playing soccer again. He also commented about the political environment right now and how everyone likes to express their own opinions but that when doing so they still need to be respectful of other people's property.

Mayor Pro-tem Knott stated that it is his goal to make our local businesses successful and for the town to do what we can to help them. Mayor Richel commented about Senate Bill 19-167 that adds another layer of costs to projects, adding that there is concern about how prices are increased astronomically from what he has heard on any projects involving CDoT.

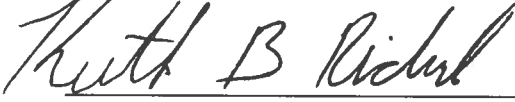
Adjournment

Trustee Seifert made a motion to adjourn. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 8:55 p.m.

Respectfully submitted,


Sheila M. McIntyre, CMC
Town Clerk

Approved by the Board of Trustees


Keith B. Richel
Mayor

