

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
APRIL 26, 2021 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, April 26, 2021. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Kyle Knott Trustee Justin Brinrnall Trustee Samuel Flores Trustee Andreia Poston Trustee Jerry Seifert Trustee Sam Walls
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Present remotely were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Town Treasurer Amie Tucker, Police Chief Mike Kite and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the April 12, 2021 Board of Trustees meeting
2. **Resolution No. 11, Series 2021**, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A REVITALIZING MAIN STREETS GRANT IN THE AMOUNT OF \$371,250.00, FOR A TOTAL PROJECT COST OF \$495,000.00, IN ORDER TO OFFSET THE COSTS ASSOCIATED WITH DESIGNING AND CONSTRUCTION OF SIDEWALK, CURB AND GUTTER ON THE 500 BLOCK OF MAIN STREET WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO
3. Approval of the \$2000 quarterly bonus for Town Administrator Jeff Layman

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Walls seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – Administrator Layman asked to move the COVID update up on the agenda to take place after the River Trace discussion and that he would like to provide the Board with a real estate update towards the end of the meeting.

River Trace (formerly known as Vista 96) Plan Review and Inspection Agreement

Present tonight was Russ Hatle with River Trace. Administrator Layman stated that the applicant has proposed contracting the plan reviews and building inspections for their project to a third-party company, Colorado Code Consulting. This option would assist the developer with maintaining a construction schedule independent of the town's work schedule. Staff endorses this approach as to help lighten the workload on our already busy building department. Staff asked that the Board approve the attached agreement that would also amend the fees that Vista Opportunity would pay the town for their part of the services. Mr. Layman explained that Colorado Code Company would charge 80% of the plan review fee that the town determines in addition to being paid \$500 for each inspection. River Trace would then pay the Town 40% of that fee for the administration and issuance of building permits.

Staff recommends that the Board approve a change to the fee schedule for the River Trace development of 40% of the plan check fee, and should River Trace require building inspections by Town staff, that fee would be equal to that of CCC.

Mr. Hatle stated that the reason they have requested the outside plan check company was not about the cost but to be able to move forward at a quicker pace as building costs continue to go up.

There was discussion about CCC and the fact that they are a leader in the field in inspections in Colorado, adding that the Town's Building Inspector attends training conducted by them on a regular basis. Mr. Hatle stated that they have used CCC for initial design review and were satisfied with their work on that level.

Trustee Brintnall made a motion to approve the River Trace Plan Review and Inspection Agreement. Trustee Seifert seconded the motion, and the motion carried unanimously.

Resolution No. 12, Series 2021, A RESOLUTION TO APPROVE THE LEGACY AFFORDABLE FUNERAL SERVICES SPECIAL USE PERMIT AT 701 MAIN STREET
(continuance requested by staff)

Town Clerk McIntyre stated that this topic was public noticed in the paper for tonight but due to a clerical error with mailing the notice to adjoining property owners staff requests that the Board continue to public hearing until the May 10, 2021 meeting.

Mayor Pro-tem Knott made a motion to continue Resolution No. 12, Series 2021, A RESOLUTION TO APPROVE THE LEGACY AFFORDABLE FUNERAL SERVICES SPECIAL USE PERMIT AT 701 MAIN STREET until the May 10, 2021 Board of Trustees meeting. Trustee Brintnall seconded the motion, and the motion carried unanimously.

Request by Planning Commission for Expenditure to Conduct Hybrid Meetings – Chris Classen

Administrator Layman stated that the Planning & Zoning Commission has had discussions about getting back together for in person meetings. While some of the members are ready to come back to the Board room, there are still some members who prefer to adhere to the CDC guidelines and continue to attend remotely. This type of scenario would require that a hybrid

meeting be conducted, similar to how the Board meetings are run with the exception of the meeting being broadcast. To set the Commission up in a hybrid fashion it would require the expenditure for equipment that was not budgeted. Commission Chair Chris Classen stated that the members of the Commission feel that they are more productive and professional when they are in the Board room, and that they find it easier to communicate when together in person.

There was discussion about using our current equipment that is utilized for the Board meetings and Administrator Layman explained that to use this equipment the Town would need to hire our current audio person to run the meetings. The requested expenditure would allow staff to run the meetings without additional assistance. There was discussion about the benefits of utilizing current technology that would not only assist the Commission but could be used for other meetings in the future.

Trustee Brintnall made a motion to approve the request by the Planning Commission for the expenditure to conduct hybrid meetings. Trustee Poston seconded the motion, and the motion carried unanimously.

March 2021 Financial Report

Treasurer Tucker went of the March 2021 financials and answered questions.

COVID update

Administrator Layman stated that the County Commissioners have adopted a resolution that provides continued guidance to citizens and that public health orders still require masks in some public places and in situations where ten or more unvaccinated individuals are present. He stated that he feels that based on this info the Board should continue holding meetings in a hybrid fashion and added that the Town should be able to have outdoor events again this summer.

Attorney Sawyer stated that public health orders as they pertain to Board meetings still have a limitation on public gatherings of ten or more people and that to be compliant with the orders the expectation would be to wear masks and maintain social distancing. He added that the rules are changing frequently and that public health orders could be lifted in the near future. He stated that his office is recommending that for purposes of public participation that the town continue to offer Zoom or a remote platform as a way to allow those who are not comfortable attending in person yet a way to participate in the public comment portions of a meeting. Mr. Sawyer stated that as far as staff being in the same room with the Board, it should be able to take place in the very near future, and then after that happens, we can determine how to start integrating the public as well.

Attorney Sawyer spoke to the emergency declarations currently in place adding that he believes these would be lifted soon as well but that the Town would need to work with the business who has been accommodated for by the Town to make certain that the declarations aren't revoked prior to them getting their new business plans in place.

Trustee Walls stated that he believes Silt should pass a resolution to make masks a personal choice. There was discussion on if the declarations be lifted, and what the Town would need to do in order for Miner's Claim to keep the tent in place for additional seating capacity. Attorney

Sawyer stated that the Town would need to determine if they wanted to allow them to continue using the right-of-way for a certain period of time and that the restaurant would need to modify their licensed premise so that they could continue to serve alcohol.

There was discussion regarding lifting the mask mandates to allow people the choice to do what they want. Staff was asked to bring information back to the next meeting that addresses how Miner's Claim could continue using the right-of-way, modifying their licensed premise if they choose to and revoking the emergency declaration.

There was also discussion to have staff continue to attend meetings remotely to allow room for public to attend and to continue to utilize Zoom for those who wish to attend remotely. Attorney Sawyer suggested that the Town have a conversation with Christian at Miner's Claim to see what his desires are in regards to using the Town's right-of-way, emphasizing that the emergency declaration could not be removed until Christian has had a chance to modify his licensed premise first. The Attorney was also asked how the Board could continue to do meetings via Zoom if the emergency declaration is lifted and Mr. Sawyer stated that they could still continue to use Zoom as an option so that people could still have the ability to make public comments. He added that once the emergency resolution goes away, the Town would defer back to the rules of the Charter.

There was brief discussion on whether or not to allow Trustees to participate by Zoom once the emergency declaration is no longer in force. Trustee Poston stated that as she has listened to the pros and cons regarding COVID and that she believes that there are more benefits to having the emergency orders in place right now as they are helping. She added that the orders are also assisting the businesses and that things could change and numbers could go up and then we would have to make changes again. She stated that it is the right thing to do right now.

Administrator & Staff Comments

Administrator Layman informed the Board that Land Ark RV has withdrawn their offer on the Town's property in front of the Holiday Inn due to the rising cost of building materials. He stated that the lot would be going back on the market. Mr. Layman stated that the County Commissioners have agreed to another joint meeting to take place on September 13, 2021 at 5:30 p.m.

Chief Kite provided an update on the police department. Trustee Walls commented about the upcoming reconstruction of Home Avenue and asked if the Town had reached out to the homeowners along that stretch. Staff would be getting more information out once a date has been established.

Mayor Richel commented about a handicap project that CDoT is undertaking on the sidewalks in the Town's along Highway 6. Director Fonner stated that he has yet to hear an official start date from the State adding that their plan is to redo the ADA intersection ramps along Highway 6 to bring them into compliance.

Updates from Board / Board comments

The Board thanked staff for the water and wastewater tour tonight, adding that it was very informative to see how both of the plants work and thanked the employees who work at these


two plants. The Board also stated that it helped them to understand more about the workings of the plants, especially when staff talks about certain things that need to be replaced. Trustee Poston commented about the COVID topic tonight and that we need to continue to respect the choices of others as there may be some with health concerns that they are dealing with. She added that we need to respect our business owners as well and continue to make Silt a great place to live. The Board thanked staff for all of their hard work and reminded everyone to be respectful of each other.

Mayor Richel reminded everyone that now that it is getting nice outside to please slow down and kids are outside playing more. He also commented about the speed limit on the overpass being 15 mph but once you hit the roundabout it jumps up to a suggested speed of 20 mph. He asked if staff could maybe reach out to CDoT. Mayor Richel thanked the Board for the good discussions again tonight.

Adjournment

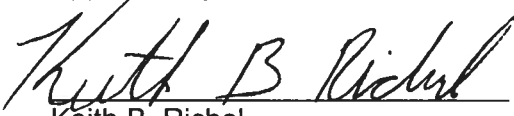
Mayor Pro-tem Knott made a motion to adjourn. Trustee Walls seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 8:44 p.m.

Respectfully submitted,



Sheila M. McIntyre, CMC
Town Clerk

Approved by the Board of Trustees



Keith B. Richel
Mayor

