

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
APRIL 25, 2022 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, April 25, 2022. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call

Present

Mayor Keith Richel
Mayor Pro-tem Kyle Knott
Trustee Justin Brintnall
Trustee Samuel Flores
Trustee Derek Hanrahan
Trustee Andreia Poston
Trustee Jerry Seifert

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Town Treasurer Amie Tucker, Chief of Police Mike Kite, Community Development Manager Nicole Centeno, Town Attorney Michael Sawyer, Town Attorney Joely Denkinger, Planner Mark Chain and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the April 11, 2022 Board of Trustees meeting
2. Volunteer of the Year Award presentation to Nevaeh Williams

Mayor Richel read a brief statement regarding Nevaeh Williams before presenting her with her Volunteer of the Year Award certificate.

Mayor Pro-tem Knott made a motion to approve the consent agenda as presented. Trustee Poston seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – Administrator Layman stated that he would like to provide a quick update on the sale of the Main Street lot during staff comments.

Second reading of **Ordinance No. 8, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, GRANTING A GAS AND ELECTRIC FRANCHISE TO PUBLIC SERVICE COMPANY OF COLORADO**

Town Attorney Denkinger and Xcel representative Brad McCloud were present to answer any questions during this second reading. Attorney Denkinger provided answers to questions asked at

the previous meeting regarding pole attachments by a third party and the tariff provisions that may apply based on the franchise agreement. She added that a third party would have to go through Xcel to execute an agreement should they want to use their poles.

The public hearing was opened at 7:11 p.m. There were no public comments and the hearing closed at 7:12 p.m.

Trustee Seifert made a motion to approve second reading of Ordinance No. 8, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, GRANTING A GAS AND ELECTRIC FRANCHISE TO PUBLIC SERVICE COMPANY OF COLORADO. Trustee Brintnall seconded the motion, and the motion carried unanimously.

March 2022 Financial Report

Treasurer Tucker went over the March 2022 financial report.

Swearing in and seating of newly elected Mayor and Trustees

Nomination of Mayor Pro-tem

Mayor Richel nominated current Mayor Pro-tem Knott to retain his seat as Mayor Pro-tem. Trustee Flores seconded the motion, and the motion carried unanimously.

Consent Agenda

1. **Resolution No. 10, Series 2022**, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES FOR THE SERVICES OF ANDREIA POSTON AS A TRUSTEE OF THE TOWN OF SILT
2. **Resolution No. 11, Series 2022**, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING MICHAEL SAWYER AS THE MUNICIPAL ATTORNEY OF THE TOWN OF SILT, COLORADO

Mayor Pro-tem Knott made a motion to approve Resolution No. 10, Series 2022 on the consent agenda. Trustee Brintnall seconded the motion, and the motion carried unanimously.

Mayor Richel read Resolution No. 10 and presented it to outgoing Trustee Poston.

Mayor Pro-tem Knott made a motion to approve Resolution No. 11, Series 2022 on the consent agenda. Trustee Brintnall seconded the motion, and the motion carried unanimously.

First reading of **Ordinance No. 7, Series 2022**, AN ORDINANCE OF THE TOWN OF SILT, COLORADO MAKING CHANGES TO SECTION 17.42.055 (SITE PLAN REVIEW), SECTION 17.78.040 (SPECIAL USE PERMIT), CREATING AND DESCRIBING AN OPEN SPACE "OS" ONE DISTRICT AS PART OF SECTIONS 17.12.010 AND 17.12.020 AND SECTON 16.16.020 (PUBLIC HEARING NOTICES) IN THE SILT MUNICIAL CODE, TOWN OF SILT, COLORADO

Planner Chain went over the recommended changes to the code regarding site plan reviews, special use permits and the addition of an open space zone district. He stated that some of the changes address the public hearing process and to provide a more thorough review of applications by both the Planning Commission and the Board of Trustees.

The public hearing opened at 7:43 p.m. There were no public comments and the hearing closed at 7:43 p.m.

Trustee Seifert made a motion to approve first reading of Ordinance No. 7, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO MAKING CHANGES TO SECTION 17.42.055 (SITE PLAN REVIEW), SECTION 17.78.040 (SPECIAL USE PERMIT), CREATING AND DESCRIBING AN OPEN SPACE “OS” ONE DISTRICT AS PART OF SECTIONS 17.12.010 AND 17.12.020 AND SECTON 16.16.020 (PUBLIC HEARING NOTICES) IN THE SILT MUNICIPAL CODE, TOWN OF SILT, COLORADO. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.

Resolution No. 9, Series 2022, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, APPROVING THE AMENDED FINAL PLAT OF STONEY RIDGE PUD RECORDED AS RECEPTION NO. 628670 FOR LOTS 68A, 68B, 69A, 83A, 83B, 84A, 84B, 85A AND 85B, ALL IN PHASE 2 OF THE STONEY RIDGE PUD FINAL PLAT IN THE TOWN OF SILT, COLORADO (continuance to May 9, 2022 requested by staff)

Planner Chain requested to continue this item due to a glitch in the public noticing process.

Mayor Pro-tem Knott made a motion to continue the public hearing for Resolution No. 9, Series 2022, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, APPROVING THE AMENDED FINAL PLAT OF STONEY RIDGE PUD RECORDED AS RECEPTION NO. 628670 FOR LOTS 68A, 68B, 69A, 83A, 83B, 84A, 84B, 85A AND 85B, ALL IN PHASE 2 OF THE STONEY RIDGE PUD FINAL PLAT IN THE TOWN OF SILT, COLORADO until the May 9, 2022 meeting. Trustee Classen seconded the motion, and the motion carried unanimously.

Adoption of the Parks, Recreation and Culture Master Plan

Administrator Layman stated that the subcommittee has met several times over the last few months regarding this document and that staff is now ready to bring forward the final plan for adoption. He stated that once it is adopted, staff would be able to approach the County Commissions to request money from their Conservation Trust Fund to use towards a worthy project. Mr. Layman went over the amendments that the committee would like to include in the final document.

Mayor Pro-tem Knott made a motion to adopt the Parks, Recreation and Culture Master Plan with the added amendments as stated by the Town Administrator. Trustee Flores seconded the motion, and the motion carried unanimously.

There was brief discussion regarding the 2022 priorities as listed in the Administrators memo that also stated their anticipated expenditures. Administrator Layman explained that this is the list that would be taken to the BOCC when asking them for parks improvement support. There was additional discussion regarding the possible replacement of the gazebo at Veteran’s Park and that a structural evaluation should be done on the building to determine its future. Administrator Layman stated that there has been a drive to utilize Veteran’s Park for various functions and that

the gazebo may be in need of updating so that it can better accommodate future functions. He stated that should it need to be removed the plan would be to replace it with another structure right away adding that there has been a movement by some of the citizens to preserve the structure. He suggested that the Board might want to consider having a public conversation about this. Mayor Richel stated that he would not be interested in tearing the current gazebo down until a replacement has been budgeted. There was also discussion about modifying the current structure depending on the outcome of the structural evaluation.

Administrator & Staff Reports

Administrator Layman provided an update on the sale of the property next to Kum & Go. He stated that North Point has accepted the Town's counter offer and that they would disclose the seller within 30 days along with the type of retail that would be coming. He also reminded the Board of the Strategic Planning session that would be taking place next Monday night.

Director Fonner stated that Rock Sol/KLJ would be having an open house on June 3 at the Town Center prior to the movie in the park that is scheduled for that night and that they would also like to have a booth at the movie to provide information on the preliminary design for the pedestrian overpass project.

Mayor Richel asked if the Town has scheduled for mosquito spraying prior to our events such as the movie in the park and staff stated that they would see that this is done.

Updates from Board / Board comments


Trustee Hanrahan thanked staff for the great job they did at the Easter Egg hunt adding that there was a great turnout. The newly seated Board members all thanked the citizens who voted and encouraged people to get involved. Trustee Brintnall stated that the next Weed Board meeting may take place at the Silt River Preserve and that they may want to volunteer some hours to the Preserve. Trustee Classen reminded everyone of the two vacancies on the Planning Commission. Trustee Seifert commented about the State of the Community event last week and how informational it was.

Mayor Pro-tem Knott encouraged all staff and contractors to consider attending Board meetings in person again. Mayor Richel asked about the status of the commercial kitchen at the Town Center and if anyone has been using it. Staff stated that the kitchen is not certified as such but would see what it would take to make that happen.

Adjournment

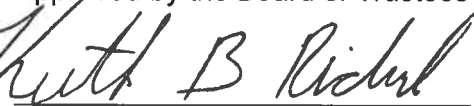
Mayor Pro-tem Knott made a motion to adjourn. Trustee Brintnall seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 8:24 p.m.

Respectfully submitted,


Sheila M. McIntyre, CMC
Town Clerk



Approved by the Board of Trustees


Keith B. Richel
Mayor