

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
MAY 9, 2022 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, May 9, 2022. Mayor Richel called the meeting to order at 7:00 p.m.

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<b>Roll call</b>	Present	Mayor Keith Richel Mayor Pro-tem Kyle Knott Trustee Justin Brintnall Trustee Samuel Flores Trustee Derek Hanrahan Trustee Andreia Poston Trustee Jerry Seifert (remotely)
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Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Town Treasurer Amie Tucker, Chief of Police Mike Kite, Town Attorney Joely Denkinger, Planner Mark Chain and members of the public.

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**Pledge of Allegiance and Moment of Silence**

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**Public Comments** – There were no public comments.

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**Consent Agenda**

1. Minutes of the April 25, 2022 Board of Trustees meeting

**Mayor Pro-tem Knott made a motion to approve the consent agenda as presented. Trustee Hanrahan seconded the motion, and the motion carried unanimously.**

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**Conflicts of Interest** – There were no conflicts of interest.

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**Agenda Changes** – Administrator Layman stated that he would like to recognize a staff member for an award that they received last week during staff comments.

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**2022 Wildland Fire Preparation – Fire Chief Leif Sackett**

Present was Fire Chief Leif Sackett to go over wildland preparedness. He stated that Colorado River Fire Rescue have been focusing on assessing and planning for future fire incidents in our district since wildland fires are our number one threat. CRFR have also focused on predictive services for the Rocky Mountain Area since there is indication that there are to be above normal temperatures and below normal precipitation during the months of May and June.

Chief Sackett stated that one of the things they do is prepare a Community Wildfire Protection Plan, adding the Garfield County is in the midst of updating that plan right now. Part of a CWPP is to identify areas of mitigation and to reduce the possibility of wildfire threat by addressing "ladder fuels". Chief Sackett went over the areas in Silt that they have identified as high priorities for mitigation over the next few years.

Chief Sackett stated that one thing people can do to be prepared is to sign up for emergency alerts through the Garfield County 911 center. This could help in the case of an emergency. He then went over evacuation routes depending on what part of town people live.

There was discussion that citizens could call CRFR to have someone come out and evaluate their yards and homes and address potential concerns in terms of a potential fire. Chief Sackett clarified that a person does not need to clear cut their property, but that just cleaning up potential ladder fuels could help slow a fire down. It was asked if there is funding available to help homeowners and Chief Sackett stated that they are in the process of looking for Federal grants to assist with costs.

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First reading of **Ordinance No. 9, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, AMENDING SECTION 3.32.030 OF THE TOWN CODE TO IMPLEMENT A LODGING TAX INCREASE APPROVED BY VOTERS**

Town Attorney Denkinger went through her staff report stating that this ordinance amends the current code to address the increase in lodging tax that was passed by the voters in April.

The public hearing was opened at 7:20 p.m. There were no public comments and the hearing closed at 7:21 p.m.

**Mayor Pro-tem Knott made a motion to approve first reading of Ordinance No. 9, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, AMENDING SECTION 3.32.030 OF THE TOWN CODE TO IMPLEMENT A LODGING TAX INCREASE APPROVED BY VOTERS. Trustee Brintnall seconded the motion, and the motion carried unanimously.**

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First reading of **Ordinance No. 10, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING CHAPTER 5.25 OF THE TOWN CODE TO ADDRESS STATE ISSUED PERMITS FOR LIQUOR LICENSEES**

Attorney Denkinger went over her staff report stating that this ordinance addresses a new type of State issued delivery permit for on-premise licensees. She added that this is a new process for the State without creating a local ordinance. This code change would cover all future State issued liquor permits.

The public hearing was opened at 7:31 p.m. There were no public comments and the hearing closed at 7:32 p.m.

**Mayor Pro-tem Knott made a motion to approve first reading of Ordinance No. 10, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING CHAPTER 5.25 OF THE TOWN CODE TO ADDRESS STATE ISSUED PERMITS FOR LIQUOR LICENSEES. Trustee Classen seconded the motion, and the motion carried unanimously.**

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**Resolution No. 9, Series 2022, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, APPROVING THE AMENDED FINAL PLAT OF STONEY RIDGE PUD RECORDED AS RECEPTION NO. 628670 FOR LOTS 68A, 68B, 69A, 83A, 83B, 84A, 84B, 85A AND 85B, ALL IN PHASE 2 OF THE STONEY RIDGE PUD FINAL PLAT IN THE TOWN OF SILT, COLORADO**

Planner Chain went over his staff report for Phase II of Stoney Ridge. He explained that the storm drainage standards have changed and as a result of those changes the envelopes needed to be changed due and that the easements would need to be larger and the building envelopes a little smaller. Planning & Zoning has reviewed this application and recommended approval along with the conditions listed by staff.

Present tonight was applicant Kevin Tucker and with representative Mike Gamba with Gamba and Associates. Mr. Gamba stated that he had nothing to add other than they were hired to focus on the storm drainage for Phases II and III.

The public hearing was opened at 7:44 p.m. There were no public comments and the hearing closed at 7:44 p.m.

**Mayor Pro-tem Knott made a motion to approve Resolution No. 9, Series 2022, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, APPROVING THE AMENDED FINAL PLAT OF STONEY RIDGE PUD RECORDED AS RECEPTION NO. 628670 FOR LOTS 68A, 68B, 69A, 83A, 83B, 84A, 84B, 85A AND 85B, ALL IN PHASE 2 OF THE STONEY RIDGE PUD FINAL PLAT IN THE TOWN OF SILT, COLORADO with conditions 1-3 as noted in the staff report. Trustee Classen seconded the motion, and the motion carried unanimously.**

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Second reading of **Ordinance No. 7, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO MAKING CHANGES TO SECTION 17.42.055 (SITE PLAN REVIEW), SECTION 17.78.040 (SPECIAL USE PERMIT), CREATING AND DESCRIBING AN OPEN SPACE "OS" ONE DISTRICT AS PART OF SECTIONS 17.12.010 AND 17.12.020 AND SECTON 16.16.020 (PUBLIC HEARING NOTICES) IN THE SILT MUNICIAL CODE, TOWN OF SILT, COLORADO**

Planner Chain went over his staff report and ordinance adding that there have not been any changes since the first reading.

The public hearing opened at 7:49 p.m. There were no public comments and the hearing closed at 7:49 p.m.

**Trustee Classen made a motion to approve second reading of Ordinance No. 7, Series 2022, AN ORDINANCE OF THE TOWN OF SILT, COLORADO MAKING CHANGES TO SECTION 17.42.055 (SITE PLAN REVIEW), SECTION 17.78.040 (SPECIAL USE PERMIT), CREATING AND DESCRIBING AN OPEN SPACE "OS" ONE DISTRICT AS PART OF SECTIONS 17.12.010 AND 17.12.020 AND SECTON 16.16.020 (PUBLIC HEARING NOTICES) IN THE SILT MUNICIAL CODE, TOWN OF SILT, COLORADO. Trustee Hanrahan seconded the motion, and the motion carried unanimously.**

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## **Gazebo – Structural Update**

Administrator Layman addressed the future of the gazebo. The initial idea was to replace the building due to it becoming unsightly and structurally deficient. Trustee Seifert and staff examined the structure and found the building to be in good shape even though there are some items that could be addressed regarding the railings and the flooring on the top deck. Staff recommends that the Town spend some time and money on resolving the safety issues, replace some of the upper decking and paint the entire structure.

Administrator Layman explained that the Town would be hosting the Farmer's Market at Veteran's Park this year and that the Town would request that all of the entertainers this summer, to include those working at the Farmer's Market and Heyday, to use the elevated stage and report back to the Town on its usability. This would inform the town in the future as to how to proceed.

**There was a consensus of the Board to move forward on refurbishing the current gazebo.**

There was brief discussion on finishing up the prior plans for the area around the flagpole that Sam Walls had requested to do before he left the Board. It was stated that Murr's welding had offered to assist with completing the project.

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## **Administrator & Staff Reports**

Administrator Layman recognized Public Works Director Trey Fonner for being awarded the Colorado Rural Water Association Manager of the Year for 2021, adding that he was nominated by his own crew at the water plant.

It was asked how the building inspection process was going and Administrator Layman stated that Bruce Stolbach is doing our inspections right now along with Director Fonner and Project Manager Lundeen who have been assisting with the inspections that they are competent in doing. Administrator Layman added that we hope to have our new Utility Billing Clerk on board soon.

There was discussion regarding the paving project on 9<sup>th</sup> Street where three spots had to be repaved. It was asked why Frontier Paving wasn't required to repave the entire street instead of just patching the three spots that failed. It was explained by staff that one section turned out to be a soft spot in the sub-grade that didn't show up until after the street was paved, and that no one is sure why the other two spots failed. It was felt that the asphalt was new enough that the patch would be accepted by the remainder of the street. Mayor Richel asked about the warranty and stated that if he sees more problem areas, he would want the contractor to come back in and re-mill and repave the entire street. Staff stated that there is a one-year warranty on the project. It was added that the town paid for a brand-new street, not a patched one from the very beginning. Staff will provide an update at the next meeting.

There was a comment about a gentleman digging next to the new culvert on 7<sup>th</sup> Street. Staff will look into this. It was stated that the ball field and soccer parks look great.


**Updates from Board / Board comments**

The Board congratulated Director Fonner on his award. They also thanked Trustee Seifert for his time in inspecting the gazebo. People were reminded to follow their watering schedules. The Board thank staff for their good work. Mayor Pro-tem Knott stated that he would like to see everyone back in person at future meetings. Mayor Richel encouraged everyone to come down to the movie in the park on June 3.


**Adjournment**

**Trustee Brintnall made a motion to adjourn. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 8:16 p.m.**

Respectfully submitted,

  
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Sheila M. McIntyre, CMC  
Town Clerk

Approved by the Board of Trustees

  
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Keith B. Richel  
Mayor

