

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
JUNE 13, 2022 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, June 13, 2022. Mayor Pro-tem Knott called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Pro-tem Kyle Knott Trustee Justin Brinnall Trustee Chris Classen Trustee Samuel Flores Trustee Derek Hanrahan Trustee Jerry Seifert
	Absent	Mayor Keith Richel

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Community Development Manager Nicole Centeno, Chief of Police Mike Kite, Planner Mark Chain and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda

1. Minutes of the May 23, 2022 Board of Trustees meeting
2. Renewal of Hotel & Restaurant License – Miner’s Claim Restaurant
3. Renewal of Fermented Malt Beverage License – Kum & Go #905

Trustee Classen made a motion to approve the consent agenda as presented. Trustee Seifert seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – Administrator Layman stated that he would like to provide an update on the conversations that he had with the County today during staff reports.

Interview for Planning & Zoning Commissioner Vacancy – Charlienna Chancey

Present tonight was Charlienna Chancey who submitted an application for the Planning Commission vacancy. The Board proceeded to interview Ms. Chancey.

Trustee Seifert made a motion to appoint Charlienna Chancey to the Planning & Zoning Commission. Trustee Classen seconded the motion, and the motion carried unanimously.

Interviews for VALE Board Vacancy – Cara Griswold, Denise Wilson and Jillian Ohman

Town Clerk McIntyre informed that Board that Ms. Wilson had pulled her application. The Board proceeded to interview Ms. Griswold and Ms. Ohman.

Trustee Classen made a motion to appoint Jillian Ohman to the VALE Board. Trustee Seifert seconded the motion, and the motion carried with Trustee Flores voting nay.

Community Development Update; Zoning and Building

Present tonight were Planner Chain and Community Development Manager Centeno to present on the Department's activities this year. Planner Chain went through the following list of current land use projects and answered questions:

- Rislende
- Camario Phase II
- Stoney Ridge Filing 2
- River Run Small Single-Family Homes
- River Run Self Storage
- Heron's Nest
- 1421 Frontage Road (west of Holiday Inn)
- Lot 1 – River Trace at Belle Vista
- Potential Annexation Request on Home Avenue
- Potential Annexation Request (east of Mesa View)
- Autumn Ridge
- Code Changes related to Modular Housing

Community Development Manager Centeno then went over permit information out of the Building Department in addition to growth opportunities, the various licenses that are handled by that office, BEST tests, Town rentals, Town events and Planning & Zoning meetings and minutes.

Administrator Layman emphasized the amount of time that it takes to do any the various job duties that come out of this office and that there is more to what is going on than just the numbers being presented tonight. Mr. Layman and Ms. Centeno briefly went over the process in regards to permits, turnaround times on getting them back out to the developers, building inspections that are being conducted by our contract inspectors and working with businesses to come into compliance by obtaining their business licenses each year.

The Board appreciated the presentation and felt that is displayed value to the amount of work that comes out of this department. It was felt that the breakdown presented was useful information and that it is and would be helpful when making decisions that they are faced with.

Discussion regarding Charter amendment to change the date that Municipal Elections are held

Town Clerk McIntyre stated that more and more municipalities are moving towards coordinating their elections with the County. Some of the benefits from this move include:

- Reduction in overall cost to the Town;
- Less in-house staff time;
- More streamlined process by County with modern technology; and
- Potential overall increase in voter turnout.

Staff asked the Board for their input on this option and there was discussion on the pros and cons of pursuing a ballot question to possibly amend the Charter. Administrator Layman added that this is a good example of staff researching best practices that are taking place that could benefit the Town.

There was a consensus of the Board to have staff move forward with bringing back an ordinance that would pursue an amendment to the Charter, thereby letting the people of Silt decide at the coordinated election in November.

Administrator & Staff Reports

Administrator Layman stated that he was at the Board of County Commissioners meeting this morning and that they granted the Town \$200,000 out of the Conservation Trust Fund to pursue park improvements throughout town. He stated that the BOCC also passed first reading of the OHV ordinance that would open up the use of select roads north of town. Mr. Layman encouraged Board members and the public to attend the second reading on July 5 supporting the ordinance.

Administrator Layman also reported that the County did get the broadband grant that they have been working towards which will be a benefit to our Town. Staff was also asked to provide an overview of the upcoming report from Dewberry regarding the water and wastewater plants.

The Board asked about the additional failures discovered on 9th Street. Administrator Layman stated that staff is working with the paving company to identify the causes and to come up with a solution.

Updates from Board / Board comments

The Board thanked all of the candidates who appeared tonight and congratulated those who were appointed. Staff was recognized for all of their hard work and for the great job done at the movie in the park and the concert. Citizens were encouraged to vote in the primaries and be a part of this important process. Citizens were reminded of the Farmer's Market that will begin in July. It was asked and confirmed by staff that the concession trailer was sold.

Mayor Pro-tem Knott also commended staff for the hard work they do every day. He also mentioned that staff should push hard on Frontier Paving regarding their job on 9th Street and to let them know that the town needs a quick resolution on what is going on with all of the failures and what solution they have on getting the street fixed.

Adjournment

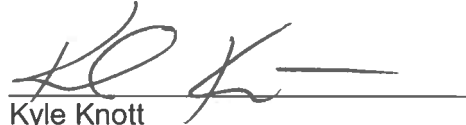
Trustee Seifert made a motion to adjourn. Trustee Brintnall seconded the motion, and the motion carried unanimously. Mayor Pro-tem Knott adjourned the meeting at 8:50 p.m.

Respectfully submitted,



Sheila M. McIntyre, CMC
Town Clerk

Approved by the Board of Trustees



Kyle Knott
Mayor Pro-tem

