

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
JANUARY 8, 2024 – 7:00 P.M.**

The Silt Board of Trustees held their regular meeting on Monday, January 8, 2024. Mayor Richel called the meeting to order at 7:01 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Derek Hanrahan Trustee Justin Brintnall Trustee Chris Classen Trustee Samuel Flores Trustee Andreia Poston Trustee Jerry Seifert
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Also, present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Town Treasurer Amie Tucker, Community Development Manager Nicole Centeno, Chief of Police Mike Kite, Lieutenant Matt Gronbeck, Attorney Michael Sawyer, Attorney Lawrence Bond and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – Brandy Yost was present to read a statement regarding the required vendors license that is needed for the Cactus Valley Craft Fair in order to be compliant with the town fee schedule. She stated that she was told by staff that things have changed to address her concerns regarding the small vendor fee but chose to still read her statement which asked that the town code be changed to recognize the requirements of vendors.

Shellie Korth was present to support Brandy Yost as well and stated that keeping the costs down would be greatly appreciated for vendors. She added that some vendors only attend a few events over a year's time and that if the fees are too steep it hurts their ability to profit.

Consent Agenda –

1. Minutes of the December 11, 2023 Board of Trustees meeting
2. **Resolution No. 1, Series 2024**, A RESOLUTION DESIGNATING THE PUBLIC PLACE FOR POSTING NOTICES PER CRS SECTION 24-6-402(2)(C)
3. **Resolution No. 2, Series 2024**, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING COLORADO RIVER ENGINEERING AS THE TOWN WATER ENGINEER AND MICHAEL SAWYER AS THE TOWN WATER ATTORNEY OF THE TOWN OF SILT, COLORADO
4. Re-appointment of Justin Brintnall as the Garfield County Noxious Weed Advisory Board Representative for the Town of Silt for 2024
5. **Resolution No. 3, Series 2024**, A RESOLUTION AMENDING THE TOWN OF SILT EMPLOYEE HANDBOOK, REVISED JANUARY 2024
6. Approval of the Garfield County Housing Authority Property Management Contract

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Poston seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – Manager Centeno provided the Board with an update of the vendor license fees stating that the recently passed 2024 Fee Schedule now requires only a \$5 fee per event or \$20 annually. She explained the need for the town to have proper records for sales tax purposes.

Resolution No. 5, Series 2024, A RESOLUTION FINDING SUBSTANTIAL COMPLIANCE WITH AN ANNEXATION PETITION FOR A PROPERTY KNOWN AS 129 WEST HOME AVENUE, SILT COLORADO

Manager Centeno went over her staff report regarding this potential annexation and connection to the town's water and wastewater system. Present tonight were applicants Israel and Jorge Marioni to answer questions. She added that the Marioni's would be proposing R-2 zoning which matches the surrounding areas to the North and East with a PUD on the West side. This annexation would allow for their proposed single-family dwelling.

Ms. Centeno added that the Marioni's do not have any designated water rights to bring to the table and that they and would be paying the water rights dedication in lieu of amount as required by the fee schedule.

The public hearing was opened at 7:33 p.m. There were no public comments and the hearing closed at 7:34 p.m.

Trustee Classen made a motion to approve Resolution No. 5, Series 2024, A RESOLUTION FINDING SUBSTANTIAL COMPLIANCE WITH AN ANNEXATION PETITION FOR A PROPERTY KNOWN AS 129 WEST HOME AVENUE, SILT COLORADO. Mayor Pro-tem Hanrahan seconded the motion, and the motion carried unanimously.

Flock Camera System Discussion

Present tonight were Chief Kite and Lieutenant Gronbeck to go over their presentation along with Hector Soliman-Valdez, a representative with Flock. There was continued discussion regarding what the system does and how it can benefit the town with the installation of 5 cameras in various places in town. This system assists with solving crime in a number of different areas.

There was discussion regarding how the system can assist with solving crimes such as locating stolen vehicles and missing people, the camera's themselves and who owns them and repairs them, where they would be located, their cost, the 2-year contract, how they work, what other agencies use them, privacy, data storage, providing quarterly reports and the transparency portal for public use.

Mayor Richel made a motion to direct staff to enter into negotiations for a contract with Flock Safety for the installation of the license plate reading cameras. Trustee Brintnall seconded the motion, and the motion carried unanimously.

Rislende Amended Preliminary Plan Public Hearing – Continuation Request to January 22, 2024

Trustee Seifert made a motion to continue the Rislende Amended Preliminary Plan Public Hearing until the January 22, 2024 meeting. Trustee Classen seconded the motion, and the motion carried unanimously.

Discussion of Lease of Town Land Agreement to Support Garfield County’s Fiber Infrastructure Project

Administrator Layman went over the proposed lease with the Garfield County Board of County Commissioners to lease a small parcel of Town land at the public works shop to support the fiber infrastructure project. A small building has been located there, along with electrical service and a gas-powered emergency generator and the fiber necessary to make broadband connections throughout town. The contract is for \$1 per year and requires that the County maintain the building and all of its components, as well as to pay for electricity and natural gas to the site.

Mayor Pro-tem Hanrahan made a motion to approve the Lease of Town Land Agreement to Support Garfield County’s Fiber Infrastructure Project. Trustee Poston seconded the motion, and the motion carried unanimously.

November 2023 Financial Report

Treasurer Tucker went over the November 2023 financial report.

Administrator and Staff Reports

Administrator Layman provided an update on discussions regarding the renovation of the garage bays for additional staff space adding that staff would be meeting with CRFR regarding a possible future public safety facility which would include the police department. This option would be investigated prior to moving forward on any renovation. Staff would continue to consider all alternatives in the meantime and the Board was asked if one or two Board members would like to volunteer to provide insight at some point in the future. Trustees Flores and Classen volunteered with Mayor Pro-tem Hanrahan volunteering as an alternate if needed.

Administrator Layman stated that the GCFMLD luncheon is coming up to present grant awards and asked that any Board members interested in attending to reach out to him this week. He pointed out the traffic analysis packet provided to them tonight for their review and that this would be discussed in more depth at a future meeting.

Administrator Layman then announced his retirement stating that his last day would be March 15. He stated that he would be happy to help with the transition adding that it has been an honor working with this Board and has appreciated their support. He added that the staff is very professional and work very hard for the people of this Town and that he has enjoyed his time with them as well. He stated that he is grateful for the opportunity to work for the Town of Silt and willing to help out where he can during this transition. The Board thanked Mr. Layman for his hard work adding that he has definitely changed the momentum of the town and that it has been an absolute honor working with him. It was also stated how he has always listened to not only the employees and the Board but to the citizenry as well and performed based on those discussions. Mr. Layman stated that he couldn’t have done it without this incredibly amazing staff and Board.

Updates from Board / Board Comments

The Trustees commented about the GOCO grant update, the nice job on the signs at the horseshoe pits, an update on the charging station plans by the Holiday Inn, burn piles and buried concrete at the Autumn Ridge site, the entrance to the tiny home community and the possible change to next year's budget to allow for overtime pay for all employees.

Executive Session

Mayor Richel made a motion to go into executive session to discuss the purchase, acquisition, lease, transfer or sale of any real, personal or other property interest under CRS 24-6-402(4)(a) – Discussion on the purchase of property located in the vicinity of 7th Street and Front Street and Grand Avenue and 7th Street. Trustee Classen seconded the motion, and the motion carried unanimously. The Board adjourned to executive session at 9:26 p.m.

At the end of executive session, Mayor Richel made the following statement: "The time is now 10:20 p.m. and the executive session has concluded. No formal action was taken in the executive session but negotiators were given direction. The participants in the executive session were: Keith Richel, Derek Hanrahan, Justin Brintnall, Jerry Seifert, Sam Flores, Chris Classen, Andreia Poston, Jeff Layman, Sheila McIntyre, Amie Tucker, Nicole Centeno, Trey Fonner, Mike Sawyer and Lawrence Bond. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.


Adjournment

Trustee Seifert made a motion to adjourn. Trustee Classen seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 10:21 p.m.

Respectfully submitted,


Sheila M. McIntyre
Town Clerk, CMC

Approved by the Board of Trustees


Keith B. Richel
Mayor

