

# Westminster Presbyterian Church

## Senior Pastor Job Description

---

### Our Core Values

Westminster Presbyterian Church is a Christ-centered, Bible-based church seeking to glorify God in all that we do.

### Our Mission

Love God, Love others, Serve others

### Our Vision

*A vibrant community of believers reaching up and reaching out*

---

**Classification:** Salaried, exempt. Work Schedule: Full Time.

**Reports to:** WPC Congregation, WPC Session, and Presbytery of the South\*\*

**General Description:** The Senior Pastor leads the entire ministry of Westminster Presbyterian Church with responsibility for worship, providing pastoral care for congregants, moderating the Session, interfacing with the ECO denomination, serving as Head of Staff, and other duties as assigned by the Session. The pastor will collaborate with the Elders and Covenant Partners of WPC to bring the good news of God's Word to people of Upstate South Carolina. As a committed disciple of Jesus Christ, the pastor is called by God to teach, serve, love, and care for the people of God. The pastor provides spiritual leadership and direction for church ministries, leads biblically based preaching and teaching, supervises staff, and contributes to fiscal leadership and administrative oversight. This is accomplished through building relationships, coordinating ministries, and setting vision.

**Qualifications:** Professes Jesus Christ as Lord and Savior and is committed to Christian Reformed Theology. Minimum of Master of Divinity from an accredited seminary. Ordained by a Reformed denomination and eligible for ordination with ECO: A Covenant Order of Evangelical Presbyterians. Has demonstrated success in congregational leadership and staff management. Computer and word processing skills. Has the physical abilities to manage all aspects of the position.

**Duties and Responsibilities:** Serve as a role model for Christian values and lifestyle, commending the love and joy of Christ to others. Prepare and lead Worship experiences designed to be inviting and meaningful to all ages. Regular preaching, coordinating with staff, developing and implementing vision. Proclaim the Scriptures as the word of God. Administer the Sacraments. Directly supervise the Senior Staff (Pastors, Church Administrator, and Music Director). Oversee administrative functions of the church. Conduct regular staff meetings to coordinate program and administrative responsibilities, to provide continuity of vision and leadership, and to build a unified team. In conjunction with the Session and Staff, set vision and strategy to fulfill the mission of the Church. Moderate the Session. Facilitate effective functioning of the Session, Commissions, and Ministry Teams. Keep the Session informed about Presbytery and Synod functions and programs. Encourage engagement in Presbytery and Synod activities. Participate with Elders and Staff in annual leadership retreat(s). The Senior Pastor represents staff on the Joint Leadership Commission as the Moderator and as a voting member. He will serve on at least one other Commission.

**Qualities:** Have a strong personal relationship with Jesus Christ. Be sensitive to the mission and vision of Westminster Presbyterian Church and able to express that mission and vision through the educational ministries of the church. Able to recruit, inspire, and train mission and ministry leaders as needed. Encourage personal faith growth of the Congregation. Be a strategic thinker. Seek to improve professional ability through educational opportunities. Maintain confidentiality of all concerns discovered or learned.

Total salary package to be recommended by the Joint Leadership Commission and approved by the Session.

\*\* The Presbytery of the South will be multiplied on January 1, 2018 and the Senior Pastor will report to the Presbytery of South Carolina.