

TRASH DISPOSAL INSTRUCTIONS

All garbage and loose trash must be bagged. (Please make use of your kitchen garbage disposals.)

DO NOT PUT LOOSE ITEMS IN THE TRASH CHUTE/COMPACTORS. This blocks the mechanisms, causes backups, shuts down the system and can damage the compactor.

DO NOT PUT ANY CARDBOARD IN COMPACTORS.

Breakdown and flatten all cardboard boxes.

DO NOT PUT FOOD GARBAGE IN THE ATRIUM TRASH RECEPTALES

DO NOT PUT CONSTRUCTION MATERIALS OR SCRAPS DOWN COMPACTORS.

CONTRACTORS MUST REMOVE ALL SUCH MATERIALS FROM CONSTRUCTION. Individuals must carry such items to the front “Service Area” and arrange with Management for special removal.

Large bulk items and large boxes are to be carried to front “Service Area” (by South Side gate – inside the gate) **DO NOT LEAVE TRASH ITEMS OUTSIDE IN GARAGE ELEVATOR AREAS.**

Recycling: Rinse food containers well. Items should be emptied from bags into recycling bins (bagged items require sorting by Pier 3 workers). Please do not contaminate recycling containers with trash or garbage.

Refer to table below for trash disposal area locations.

Location	Trash area	Instructions
Garage 100 - Level Units	Blue Double Doors marked TRASH on North and South sides, opposite the elevator area.	Placed bagged garbage in plastic containers in trash rooms. Recycling containers are located adjacent to the elevators. Bulky items should be put in the trash rooms and large items should be carried to the service area at the south end.
Atrium 200 – Level Units	Trash chutes are located in trash room opposite the elevators on the north and south sides.	Placed bagged garbage down the trash chute. Recycling items are deposited in specially marked containers at garage–level elevator area.. Bulky items should be put in the trash rooms and large items should be carried to the service area at the south end.
Third Floor 300-400 – Level Units	3 rd Floor trash rooms containing trash chutes and recycling containers are located in elevator lobby areas on third floor.	Placed bagged garbage down the trash chute. Recycling items are deposited in specially marked containers. Cardboard and bulky items should be taken to the garage trash room or front service area.