

**Date Posted:** 11/13/19

**Denomination:** CBF

**Church Size:** 100 to 200 members

**Job Type:** Permanent Part Time

**Reports to:** Senior Minister

**Job Title:** Worship Leader: Music and Creative Arts

**Position Summary:** Serve as a leader and mentor to musicians, vocalists and other worship arts volunteers including video, sound, lighting, drama, dance and other creative endeavors with integrity and a focus on worshiping the Lord. This position requires energy, discernment, tact and most of all, a passion for our creative and artistic ministry. It also requires technical expertise and an ability to work in a team environment to plan and present encouraging, uplifting worship services. Candidate must be open to a wide range of approaches (vocal, instrumental, drama, dance, etc.) and willing to introduce variety into the worship service.

**Education & Experience:** Past experience as a Music/Creative Arts leader preferred with proven evidence of career progress in that position. Must possess a significant overall knowledge of music and processes for equipping the church to best deliver that music to the congregation. Music degree preferred but not required. This position does not require a divinity degree.

**Leadership Skills:**

- Ability to communicate effectively - both written and oral
- Ability to implement creative vision
- Willingness to seek out qualified leaders and participants – from both the congregation and the community at large
- Ability to manage projects and people
- Ability to be detail oriented and task-focused at all times but especially while multi-tasking
- Driven to be resourceful and tenacious

**Technical Skills** (preferred candidate should have a majority of the following skills):

- Proficient in reading all music
- Proficient in sound systems
- Proficient in multi-media
- Working knowledge of lighting systems
- Stage/Set design
- Production of creative ministry
- Sound/Video editing
- Collaborate in the planning and implementation of social media communication

**Job Description:**

- Provide appropriate weekly worship practice for choir/performance participants.
- Oversee Worship and Creative Arts for Sunday morning services and occasional special services.
- Collaborate with Senior Minister and other presenters toward a unified vision and message for Sunday worship.
- Ensure communication and coordination for Sunday worship.
- Assist with the planning and execution of new services and experiences including different formats and forms of musical and creative expression.
- Work closely with the Senior Minister to develop themes and integrate the various creative elements into a cohesive message that supports the sermon series and other vital areas of church life.
- Identify, recruit, train and encourage church members and outside volunteers.
- Encourage a team approach to problem solving based on a spirit of unity with all volunteers and the congregation at large.
- Plan and budget for your area of responsibility and work within First Baptist Monroe's budget requirements.
- Supervise maintenance and acquisition of music and technology equipment.
- Oversee the Choral Scholar Program.
- Lead hand bell, youth and children's choir.
- Work closely with First Baptist's Music Accompanist (job description available on request).
- May serve as music leader for weddings and funerals as schedule permits and per family requests.

**Policy details:**

- Annual salary is paid in 24 installments through the fiscal year – September 1 through August 31.
- PTO leave – 4 rehearsal days and 4 worship service days per fiscal year. Any additional unpaid leave must be approved by the Senior Minister.
- A minimum of 30 days resignation notice is required and must be given to the Senior Minister.
- There is no termination compensation.
- The Worship Leader: Music and Creative Arts may request an audience with the Personnel Committee at any time to discuss issues or special situations that may arise.