



**FIRST PRESBYTERIAN CHURCH, CONROE
EMPLOYEE DIRECT DEPOSIT AUTHORIZATION AGREEMENT FORM**

Check the box that applies: Begin Automatic Deposit Cancel, Change Bank Account or Amount Information

I, _____, an Employee, do hereby authorize First Presbyterian Church, Conroe to initiate direct deposits to the account(s) listed below. I understand this authorization will remain in effect until I provide timely written notice to cancel this service. I authorize any overpayments to me to be electronically deducted from my accounts, if necessary.

Account(s) to be credited (can be deposited in up to two different accounts) or changes to existing Direct Deposit:

Bank Routing No. _____ Acct. # _____ %, \$ or Net _____ to be deposited

Type of account: Checking Savings

Bank Routing No. _____ Acct. # _____ %, \$ or Net _____ to be deposited

Type of account: Checking Savings

I understand that this authorization will remain in full force and effect until I notify First Presbyterian Church, Conroe in writing that I wish to revoke this authorization. I understand that First Presbyterian Church, Conroe requires at least 2 weeks prior notice in order to cancel this authorization

Signature of Employee

Date

Voided check (not a deposit slip) or a Savings account deposit slip must be attached to process request.

***** Attach Voided Check or Savings Deposit Slip here**