First Presbyterian Church of Conroe

Title: Wedding Service Request form (F-210201)

This form should be discussed by the Bride with the Church Administrator about available dates, completed and returned to the Church Administrator for reserving the Sanctuary for the date of her wedding and the Family Life Center for a reception (optional). The Church Administrator will call the Bride when this form is approved. A non-refundable fee of $100 is required to hold the wedding date. A check made payable to the *First Presbyterian Church of Conroe* must be received by the Church Administrator within ten days **after** notification that the wedding service request is approved. On receipt of the check a *wedding service date-confirmation letter* will be mailed to the Bride. The Bride and Groom should read the provided Church wedding policies.

Date this form provided to the Bride: _____ By: _____

Wedding date: _____ Time Church should be opened by: _____

Rehearsal date: _____ Time Church should be opened by: _____

Are you requesting to reserve the Family Life Center for a reception? [ ] Yes, [ ] No

Bride's full name: _____

Bride's telephone number(s): _____

Bride's address before marriage: (Street, City, State, Zip) _____
_____

Bride's address after marriage: (Street, City, State, Zip) _____
_____

Bride's parents' names: _____

Groom's full name: _____

Groom's parents' names: _____

The name of closest relative(s) (if any) of the Bride or Groom or church sponsor/member who is/are or have been FPCC church member(s):
_____

THE PART BELOW IS FOR THE CHURCH'S USE

Approved: _____ Date: _____
Pastor

Deposit received: [ ] Yes [ ] No Date confirmation letter and receipt mailed: _____